

**Agenda**  
**Town Council Regular Meeting**  
**Wednesday, October 21, 2020 at 7:00 PM**  
**Via GoToMeeting Teleconference**

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1. Pledge
2. Visitors
3. Approval of Minutes – October 07, 2020
4. Appointments/Reappointments
5. Approve Adjustment in Compensation for Registrar of Voters
6. Finance Director's Report
7. Chairman's Report
8. Town Manager's Report
9. Town Council Committee Liaison Reports
10. Executive Session – Personnel, pursuant to CGS 1-200(6)(A)
11. Adjourn

REGISTRAR OF VOTERS:

THE FOLLOWING ARE SALARY NUMBERS FOR SURROUNDING TOWN AND/OR TOWNS WITH SIMILAR VOTER TOTALS.

1. BROOKFIELD	\$13,000 PER	STIPEND FOR EVENTS: \$600.00 PER
2. OLD SAYBROOK	10,000 PER	8,000 ACTIVE VOTERS
3. GUILFORD	21,000 PER	15,000 ACTIVE VOTERS, STIPEND \$400/500 5 POLLING PLACES.
4. ORANGE	28,000	10,391 ACTIVE VOTERS, 3 POLLING
5. ESSEX	10,000 PLUS	5,320 ACTIVE VOTERS
6. WESTBROOK	12,000 x3.	ONE DEMOCRAT, ONE REPUBLICAN AND ONE UNAFILIATED. THEY HAVE 2 DISTRICTS WITH ONE POLLING PLACE, ALL ELECTIONS ARE HELD IN THIS ONE POLLING AREA. THEY HAVE BETWEEN 4-5,000 REGISTERED VOTERS, THE REGISTRAR WASN'T SURE HOW MANY.

WE CURRENTLY MAKE \$8,457 PER REGISTRAR WITH AN ACTIVE VOTER LIST OF 10,200.

## **Director of Finance Monthly Report to Town Council-Meeting 10/21/2020**

### **FY21 Financial Overview three months ending September 30, 2020**

**Revenues:** Total Town revenues year to date September 2020 were \$26.9 million, compared to \$26.8 million, the prior year. The \$147K of higher revenues in comparison, is due to timing of State grant revenue (\$133K) and Boat Mooring revenue (\$21K) received in FY21 compared to the prior year, and continued strong Town Clerk fees for Real Estate conveyance taxes and other miscellaneous fees (\$63K) and additional Police Contracted services revenue (\$50K).

These revenue increases were partially offset by lower revenues in FY21 resulting from the impact the current economic conditions and the pandemic continue to have on certain Town revenue sources compared to the prior year as noted in lower revenues for: Tax Collections (net), (\$37K), Investment income (\$31K), Town Property rentals (\$18K), Workers Compensation refund (\$26K), Boat Launch passes (\$6K) and WSAM Trust distribution revenues of (\$6). To note the decrease in WSAM trust revenue is due to a one time required additional distribution received in FY20, not received this year.

The noted decrease in Tax collections for the 1<sup>st</sup> quarter of FY21 of \$37K is a net of \$55K lower Current Tax Levy and \$20K lower Tax Interest and Liens, offset by \$38K higher Prior Year Tax collections. 54.6% of Total Budgeted Current Tax Levy revenues have been collected through September 2020, compared to 55.1% the prior year.

**Expenses:** August 2020 expenses were \$3.8 million and included \$2.6 million of operating expense transfers to the Board of Education, approximately \$600K of Town salary and benefit related expenses, \$140K health insurance costs and \$118K of one-time annual service agreement payments budgeted within the General Government Admin department. The remaining expenses included utility, repairs and maintenance, and professional services and support contract expenses.

For the 3 months ending September 30, expenses were \$181K less than the prior year, which included the \$248K transfer for the NRCS New Morgan High School bridge project. Excluding the \$248K from the prior year for comparison purposes, the current year first 3 month's expenses were \$67K higher than the prior year, due to the timing of expenses incurred and paid, higher salary and benefit related expenses due to union contracts that have settled, offset by \$98K of savings during the 1<sup>st</sup> quarter from lower health insurance expenses.

In September the Town received \$8.8K of additional State revenue to assist with the additional expenses of the upcoming elections. These "Safe Poll" grant monies were credited to the Town Registrar and Town Clerk expenses budgets to help offset additional part-time worker, postage, supplies and other expenses being incurred.

#### **Other:**

**Investment Balances and Interest Income:** The Town had \$26 mill in unrestricted investments as of September 30, 2020, \$4.6 mill more than the prior year. Even with the higher investment balance, interest income is only \$13K for the 3 months ending September 30, 2020 compared to \$45K last year, reflecting the BOA investment interest rate of .2% compared to .8% last year. The higher bank balances have offset all banking charges so that the Town has not yet incurred banking fees, which had been anticipated.

**Contingency and Fund Balance Report:**

Contingency balance: \$250,000 as budgeted

Fund Balance has been updated to include the Applied Fund Balance for Capital projects of \$825K that was budgeted for FY21. See the attached Pro Forma Fund Balance calculation which is updated to reflect this additional appropriation. The Pro Forma Fund Balance calculates to 13.9% of FY21 Budgeted expenditures, prior to any surplus from FY20 being recorded or included, \$600K short of a minimum 15% fund balance threshold as recommended by the rating agencies.

**Finance Department Operational Update:**

- 1) Completed required support for successful Bond refunding.
- 2) Finalized June 30 balances, providing support to BOE as well, information has been uploaded to the auditor portal, and remote and onsite audit work has commenced.
- 3) Worked with consultant in filing of FEMA COVID reimbursement of 75% FEMA share of \$52K of allowed expenses that were submitted. Notice was received that \$39K has been granted to the Town and should be received shortly.
- 4) The remaining 25% not covered by FEMA as well as the expenses not allowed by FEMA (i.e, laptops, plexiglass, some overtime) are now being submitted to the State under the Municipal CRF Fund (Coronavirus Relief Fund), and is due to the state by October 30.

As a note the BOE has a separate submittal process for filing for COVID related expense reimbursements which are estimated at approximately \$277K and has complied with all required filing requests. Any expenses not reimbursed through those channels are to be included in future filings the Town may have, which at this time is not anticipated will be necessary.



Town of Clinton

FY21

Fund 01 - General Fund Revenues

YTD September 30, 2020 vs YTD September 30, 2019

ACCT	DESCRIPTION	FY21 BUDGET	Jul-20	Aug-20	Sep-20	YTD SEPT 2020 ACTUAL	YTD SEPT 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	BUDGET vs CURRENT \$ Fav/(Unfav) Variance	Budget %
41101	CURRENT TAX LEVY	48,038,852	23,089,500	2,812,551	307,396	26,209,448	26,264,512	(55,065)	-0.21%	(21,829,404)	55%
41102	PRIOR YEARS LEVY	120,000	30,508	58,504	18,148	107,161	68,586	38,574	56.24%	(12,839)	89%
41103	SUPP MOTOR VEHICLE	150,000	-	-	-	-	-	-	0%	(150,000)	0%
41901	TAX INTEREST/LIENS/FEEES	100,000	6,198	-13,582	6,418	26,199	46,699	(20,501)	-43.69%	(73,801)	26%
43302	ECS	5,192,084	-	-	-	-	-	-	0%	(5,192,084)	0%
43307	TOTALLY DISABLED PERSONS	950	-	-	-	-	-	-	0%	(950)	0%
43308	ELDERLY TAX EXEMPTIONS	2,000	-	-	2,000	2,000	2,000	-	0.00%	-	100%
43311	STATE OF CT MISC	3,000	-	-	-	-	-	-	0%	(3,000)	0%
43314	SPECIAL ED REIMBURSEMENT	370,000	-	-	-	-	-	-	0%	(370,000)	0%
43401	TOWN ROAD AID	267,253	-	133,835	-	133,835	-	133,835	50%	(133,418)	50%
43402	LOCAL CAPITAL IMPROVEMEN	84,033	-	-	-	-	-	-	0%	(84,033)	0%
43403	STATE PROPERTY GRANT	-	-	-	-	-	-	-	0%	(20,000)	0%
43600	PROPERTY TAX RELIEF VETS	20,000	-	-	-	-	-	-	0%	(20,000)	0%
43601	MUNI STABILIZATION GRANT	288,473	-	-	-	-	-	-	0%	(288,473)	0%
43602	TELEPHONE ACCESS LINES	-	-	-	-	-	-	-	0%	(16,949)	0%
43603	PILOT STATE OWNED PROP	16,949	-	-	-	-	-	-	0%	(191,674)	0%
43604	GRANTS FOR MUNI PROJECTS	191,674	-	-	-	-	-	-	0%	-	-
43605	FEMA FLASH FLOOD 919	-	-	-	-	-	-	-	-	-	-
43606	FEMA SANDY GRANT	-	-	-	-	-	-	-	-	-	-
43904	CIVIL PREPAREDNESS	-	-	-	-	-	1,360	(1,360)	-100.00%	-	-
44402	TRANSFER STATION FEES	53,000	7,865	5,266	8,922	22,053	17,510	4,543	25.95%	(30,947)	42%
44714	LAUNCH PASSES	21,000	5,860	5,375	2,400	13,635	18,035	(4,400)	-24.40%	(7,365)	65%
44715	BOAT MOORINGS	79,000	230	885	30,994	32,109	11,225	20,884	186.04%	(46,892)	41%
46101	INVESTMENT INCOME	50,000	3,992	5,096	4,278	13,366	44,922	(31,556)	-70.25%	(36,634)	27%
46105	WSAM TRUST FUND	38,000	-	-	9,655	9,655	15,591	(5,936)	-38.08%	(28,346)	25%
47201	TOWN PROPERTY RENTALS	15,000	-	2,000	-	2,000	20,003	(18,003)	-90.00%	(13,000)	13%
47205	WSAM RENTALS	3,000	-	-	-	-	1,300	(1,300)	-100.00%	(3,000)	0%
48810	RECEIPTS/REVENUES	16,000	1,765	2,754	2,044	6,563	4,453	2,110	47.39%	(9,437)	41%
48832	SCRAP METAL RETURNS	10,000	1,151	1,352	1,594	4,097	2,926	1,171	40.02%	(5,903)	41%
48833	WORKER'S COMP REFUNDS	-	17,368	-	-	17,368	43,505	(26,137)	-60.08%	17,368	0%
48898	APPLIED FUND BAL-CAPITAL	825,000	-	-	-	-	-	-	0%	(825,000)	0%
48899	APPROPRIATED SURPLUS	250,000	-	-	-	-	-	-	0%	(250,000)	0%
49200	SALE OF FIXED ASSETS	-	-	-	-	-	-	-	0%	-	0%
<b>General Revenue</b>		<b>56,205,268</b>	<b>23,164,438</b>	<b>3,041,201</b>	<b>393,848</b>	<b>26,599,487</b>	<b>26,562,627</b>	<b>36,860</b>	<b>0.14%</b>	<b>(29,605,781)</b>	<b>47%</b>
44101	TOWN CLERK MISC FEES	80,000	10,092	10,604	8,941	29,637	20,734	8,903	42.94%	(50,364)	37%
44102	REAL ESTATE CONVEY TAX	170,000	30,865	47,362	40,699	118,925	64,002	54,924	85.82%	(51,075)	70%
44501	VITALS	12,000	916	676	1,337	2,929	3,633	(704)	-19.38%	(9,071)	24%
<b>Town Clerk</b>		<b>262,000</b>	<b>41,873</b>	<b>58,641</b>	<b>50,977</b>	<b>151,491</b>	<b>88,369</b>	<b>63,122</b>	<b>71.43%</b>	<b>(110,509)</b>	<b>58%</b>
44104	PLANNING / ZONING FEES	12,000	399	173	300	872	3,725	(2,853)	-76.60%	(11,128)	7%
<b>Planning &amp; Zoning Comm</b>		<b>12,000</b>	<b>399</b>	<b>173</b>	<b>300</b>	<b>872</b>	<b>3,725</b>	<b>(2,853)</b>	<b>-76.60%</b>	<b>(11,128)</b>	<b>7%</b>
44107	ZONING BD OF APPEALS FEE	4,000	1,530	525	1,080	3,135	930	2,206	237.28%	(865)	78%
<b>Zoning Board Of Appeals</b>		<b>4,000</b>	<b>1,530</b>	<b>525</b>	<b>1,080</b>	<b>3,135</b>	<b>930</b>	<b>2,206</b>	<b>237.28%</b>	<b>(865)</b>	<b>78%</b>
44106	INLAND WETLANDS	2,000	303	195	495	993	1,090	(97)	-8.86%	(1,007)	50%
<b>Inlands/Wetlands Comm</b>		<b>2,000</b>	<b>303</b>	<b>195</b>	<b>495</b>	<b>993</b>	<b>1,090</b>	<b>(97)</b>	<b>-8.86%</b>	<b>(1,007)</b>	<b>50%</b>
44201	CONTRACT POLICE SERVICES	25,000	18,291	22,979	19,183	60,452	11,437	49,016	428.59%	35,452	242%
44203	POLICE FINES	11,000	2,138	1,976	-	4,114	1,493	2,621	175.55%	(6,886)	37%
<b>Police Dept</b>		<b>36,000</b>	<b>20,429</b>	<b>24,955</b>	<b>19,183</b>	<b>64,566</b>	<b>12,930</b>	<b>51,637</b>	<b>399.37%</b>	<b>28,566</b>	<b>179%</b>
42201	BUILDING FEES	175,000	12,676	13,483	37,479	63,638	69,633	(5,995)	-8.61%	(111,362)	36%
<b>Building Dept</b>		<b>175,000</b>	<b>12,676</b>	<b>13,483</b>	<b>37,479</b>	<b>63,638</b>	<b>69,633</b>	<b>(5,995)</b>	<b>-8.61%</b>	<b>(111,362)</b>	<b>36%</b>
42261	DOG BOARDING FEES	150	-	-	-	-	15	(15)	-100.00%	(150)	0%
<b>Animal Control</b>		<b>150</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15</b>	<b>(15)</b>	<b>-100.00%</b>	<b>(150)</b>	<b>0%</b>
44713	BEACH PASSES	18,000	17,398	4,054	1,164	22,616	21,282	1,334	6.27%	4,616	126%
<b>Parks &amp; Recreation</b>		<b>18,000</b>	<b>17,398</b>	<b>4,054</b>	<b>1,164</b>	<b>22,616</b>	<b>21,282</b>	<b>1,334</b>	<b>6.27%</b>	<b>4,616</b>	<b>126%</b>
<b>Town General Fund Revenues</b>		<b>56,714,418</b>	<b>23,259,045</b>	<b>3,143,227</b>	<b>504,526</b>	<b>26,906,799</b>	<b>26,760,599</b>	<b>146,199</b>	<b>0.55%</b>	<b>(29,807,619)</b>	<b>47%</b>



Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
September 30, 2020

DEPT	ACCT	DESCRIPTION	FY21 BUDGET (C)	SEPT 2020 ACTUAL	ENCUMBRANCES (D)	FY21 YTD SEPT 2020 ACTUAL (A)	FY20 YTD SEPT 2019 ACTUAL (B)	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance (B)-(A)	% (Over)/Under Variance (B)-(A)	BUDGET vs CURRENT YTD Remaining Balance (C)-(D)-(A)	Actual & Encumbrances Spent as % of Budget (A+D)/(C)
4111 Total	Town Manager		262,010	20,333	-	61,347	37,881	(23,466)	-62%	200,653	23%
4119 Total	Finance		332,566	39,922	-	85,994	67,370	(18,624)	-28%	246,572	26%
4131 Total	Assessor		23,153	23,153	9,274	54,726	52,447	(2,279)	-4%	141,918	31%
4135 Total	Tax Collector		163,932	11,061	103	49,030	42,505	(6,525)	-15%	114,799	30%
4143 Total	Technology		390,194	20,751	-	132,284	152,334	20,050	13%	257,910	34%
4147 Total	Town Clerk		148,750	6,100	17,127	31,564	34,016	2,451	7%	97,059	22%
4153 Total	Planning & Zoning Comm		164,814	9,115	41,029	24,045	28,634	4,589	16%	99,740	39%
4155 Total	Zoning Board Of Appeals		1,950	-	-	96	24	(72)	-298%	1,855	5%
4161 Total	Probate Court		4,524	-	-	2,070	2,262	193	9%	2,455	46%
4163 Total	Inlands/Wetlands Comm		81,204	6,052	-	18,719	10,629	(8,091)	-76%	62,485	23%
4165 Total	Harbor Comm		46,440	6,160	-	21,222	18,096	(3,126)	-17%	25,218	46%
4167 Total	Shellfish Comm		14,376	-	2,240	-	-	-	-	12,136	16%
4191 Total	Water Pollution Control		69,087	-	-	7,488	16,020	8,532	53%	61,600	11%
4193 Total	WASM Maintenance		191,659	11,673	-	44,503	37,311	(7,192)	-19%	147,156	23%
4195 Total	Elections & Meetings		35,215	(1,212)	186	6,219	6,063	(156)	-3%	28,810	18%
4197 Total	General Government Admin		413,092	118,457	12,373	127,638	134,258	6,620	5%	273,081	34%
4199 Total	Other General Gov't		1,094,450	69,779	243,110	492,540	726,817	234,278	32%	358,800	67%
4201 Total	Police Dept		2,870,061	218,400	9,212	688,643	660,865	(27,778)	-4%	2,172,206	24%
4203 Total	Fire Dept		337,500	25,107	-	38,255	116,125	77,870	67%	299,245	11%
4213 Total	Building Dept		127,653	9,463	-	28,890	28,827	(63)	0%	98,763	23%
4215 Total	Animal Control		61,455	3,876	-	12,558	12,046	(512)	-5%	48,797	21%
4219 Total	Fire Marshal		58,500	4,513	-	13,129	28,851	15,722	54%	45,371	22%
4221 Total	Communications		646,395	38,719	10,177	174,924	214,095	39,171	18%	461,294	29%
4223 Total	Civil Preparedness		13,500	417	-	1,250	1,250	-	0%	12,250	9%
4301 Total	Public Work		1,956,917	121,406	283,947	411,630	436,431	24,800	6%	1,261,339	36%
4311 Total	Street Lighting		126,000	4,445	71,512	49,403	49,069	(334)	-1%	5,085	96%
4329 Total	Water & Hydrants		511,161	40,224	430,714	80,448	78,483	(1,964)	-3%	-	100%
4403 Total	Health		147,755	73,878	73,878	73,878	73,878	-	0%	-	100%
4419 Total	Human Services		276,253	19,622	-	58,841	69,052	10,211	15%	217,412	21%
4501 Total	Library		769,246	-	576,934	192,312	253,273	60,962	24%	-	100%
4505 Total	Parks & Recreation		224,317	15,882	720	60,908	60,218	(690)	-1%	162,689	27%
4603 Total	Econ Development		10,400	-	-	-	1,000	1,000	100%	10,400	0%
4701 Total	Education		33,614,517	2,575,481	-	6,063,251	6,032,119	(31,132)	-1%	27,551,266	18%
4801 Total	Town Debt - Prin		1,872,000	-	-	472,000	527,000	55,000	10%	1,400,000	25%
4802 Total	Town Debt Prin		1,490,591	-	138,926	1,104,309	1,194,309	90,000	8%	247,356	83%
4803 Total	BOE Debt Interest		1,225,757	-	-	601,165	548,357	(52,808)	-10%	624,592	49%
4804 Total	Town Debt Interest		651,851	-	-	320,459	223,364	(97,095)	-43%	331,392	49%
4901 Total	Capital Projects		945,325	6,850	-	945,325	755,280	(190,045)	-25%	-	100%
5100 Total	Fringe Benefits		4,726,641	310,859	202,036	2,078,912	2,080,683	1,770	0%	2,445,692	48%
Grand Total	Town General Fund Expenditures		56,280,976	3,810,485	2,123,500	14,630,073	14,811,239	181,166	1%	39,527,403	30%

Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
September 30, 2020

DEPT	ACCT	DESCRIPTION	FY21 BUDGET (C)	SEPT 2020 ACTUAL	ENCUMBRANCES (D)	FY21 YTD SEPT 2020 ACTUAL (A)	FY20 YTD SEPT 2019 ACTUAL (B)	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance (B)-(A)	% (Over)/Under Variance (B)-(A)	BUDGET vs CURRENT YTD Remaining Balance (C)-(D)-(A)	Actual & Encumbrances Spent as % of Budget %(A+D)/(C)
4111	51310	SALARIES-FULL TIME	225,000	17,308	-	52,712	12,870	(39,842)	-309.57%	172,288	23%
4111	51311	ELECTED OFFICIALS SALARY	12,000	1,000	-	3,000	20,221	17,221	85.16%	9,000	25%
4111	51320	SALARIES - PART TIME	15,690	979	-	3,621	3,148	(473)	-15.01%	12,069	23%
4111	52900	TRAVEL EXPENSE	-	-	-	-	379	379	100.00%	-	-
4111	52901	AUTOMOBILE ALLOWANCE	4,800	400	-	1,200	-	(1,200)	0.00%	3,600	25%
4111	54300	REPAIRS & MAINTENANCE	1,300	594	-	720	720	-	0.00%	580	55%
4111	56100	GENERAL SUPPLIES	1,800	52	-	95	209	114	54.55%	1,705	5%
4111	58110	MISC EXPENDITURES	1,420	-	-	-	334	334	100.00%	1,420	0%
<b>4111 Total</b>	<b>Town Manager</b>		<b>262,010</b>	<b>20,333</b>	<b>-</b>	<b>61,347</b>	<b>37,881</b>	<b>(23,466)</b>	<b>-62%</b>	<b>200,663</b>	<b>23%</b>
4119	51310	SALARIES-FULL TIME	285,582	22,037	-	67,210	65,423	(1,787)	-3%	218,372	24%
4119	51311	ELECTED OFFICIALS SALARY	1,000	83	-	250	250	0	0%	750	25%
4119	52900	TRAVEL EXPENSE	600	-	-	-	21	21	100%	600	0%
4119	53300	OTHER PROF/TECH SERVICES	2,000	-	-	-	-	-	0%	2,000	0%
4119	54304	IT/TECHNOLOGY MAINTENANC	36,884	17,517	-	17,813	432	(17,381)	-4019%	19,071	48%
4119	55301	POSTAGE	2,500	165	-	550	388	(162)	-42%	1,950	22%
4119	56100	GENERAL SUPPLIES	3,500	119	-	170	606	435	72%	3,330	5%
4119	58100	DUES & FEES	500	-	-	-	250	250	100%	500	0%
<b>4119 Total</b>	<b>Finance</b>		<b>332,666</b>	<b>39,922</b>	<b>-</b>	<b>85,994</b>	<b>67,370</b>	<b>(18,624)</b>	<b>-28%</b>	<b>246,572</b>	<b>26%</b>
4131	51310	SALARIES-FULL TIME	161,982	12,857	-	38,583	36,997	(1,585)	-4%	123,399	24%
4131	52900	TRAVEL EXPENSE	500	-	-	-	-	-	0%	500	0%
4131	53220	IN SERVICE	1,600	-	-	(300)	-	300	-	1,900	-19%
4131	53300	OTHER PROF/TECH SERVICES	4,500	-	-	-	-	-	0%	4,500	0%
4131	53400	OTHER PROF SERVICES	10,000	-	-	5,000	5,000	-	0%	5,000	50%
4131	53500	TECHNICAL SERVICES	9,913	-	8,850	-	46	46	100%	1,063	89%
4131	54304	IT/TECHNOLOGY MAINTENANC	10,917	10,213	-	10,213	9,404	(809)	-9%	704	94%
4131	55301	POSTAGE	2,200	83	-	246	324	78	24%	1,954	11%
4131	56100	GENERAL SUPPLIES	1,200	-	124	124	114	(10)	-9%	951	21%
4131	56430	PERIODICALS	2,286	-	300	860	517	(343)	-66%	1,126	51%
4131	58100	DUES & FEES	820	-	-	-	45	45	100%	820	0%
<b>4131 Total</b>	<b>Assessor</b>		<b>205,918</b>	<b>23,153</b>	<b>9,274</b>	<b>54,726</b>	<b>52,447</b>	<b>(2,279)</b>	<b>-4%</b>	<b>141,918</b>	<b>31%</b>
4135	51310	SALARIES-FULL TIME	118,502	8,956	-	27,823	25,245	(2,578)	-10%	90,679	23%
4135	51320	SALARIES - PART TIME	13,879	1,161	-	4,499	4,312	(186)	-4%	9,380	32%
4135	52900	TRAVEL EXPENSE	500	69	-	97	6	(91)	-1566%	403	19%
4135	53300	OTHER PROF/TECH SERVICES	2,500	-	-	2,500	2,475	(25)	-1%	-	100%
4135	53400	OTHER PROF SERVICES	-	-	-	-	-	-	-	-	-
4135	53500	TECHNICAL SERVICES	5,225	-	-	5,225	5,050	(175)	-3%	-	100%
4135	55301	POSTAGE	13,310	875	-	3,676	1,589	(2,087)	-131%	9,634	28%
4135	56100	GENERAL SUPPLIES	3,300	-	-	793	476	(318)	-67%	2,507	24%
4135	56290	OTHER	4,230	-	-	4,065	2,902	(1,163)	-40%	165	96%
4135	58099	DMV FEES	250	-	-	250	250	-	0%	-	100%
4135	58100	DUES & FEES	1,000	-	-	-	-	-	0%	1,000	0%
4135	58900	OTHER ITEMS	1,236	-	103	103	200	97	49%	1,030	17%
<b>4135 Total</b>	<b>Tax Collector</b>		<b>183,932</b>	<b>11,061</b>	<b>103</b>	<b>49,030</b>	<b>42,606</b>	<b>(6,625)</b>	<b>-15%</b>	<b>114,799</b>	<b>30%</b>



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4143	51310	SALARIES-FULL TIME	108,174	8,485	-	26,123	25,471	(652)	-3%	82,051	24%
4143	52900	TRAVEL EXPENSE	-	-	-	36	-	(36)	-	18,051	75%
4143	53200	PROFESSIONAL SERVICES	73,000	-	-	54,949	74,940	19,991	27%	500	0%
4143	53225	TRAINING	500	-	-	-	-	-	-	-	0%
4143	53500	TECHNICAL SERVICES	-	-	-	-	-	-	-	-	0%
4143	54100	UTILITY SERVICES	-	-	-	-	-	-	-	-	0%
4143	54300	REPAIRS & MAINTENANCE	4,000	-	-	-	1,062	1,062	100%	4,000	0%
4143	54304	IT/TECHNOLOGY MAINTENANCE	56,884	1,276	-	16,222	14,835	(1,386)	-9%	40,662	29%
4143	55300	COMMUNICATIONS	125,820	9,337	-	31,565	32,024	459	1%	94,255	25%
4143	57400	INFRASTRUCTURE	21,816	1,653	-	3,390	4,002	612	15%	18,426	16%
4143 Total		Technology	390,194	20,761	-	132,284	152,334	20,050	13%	257,910	34%
4147	51310	SALARIES-FULL TIME	106,150	8,235	-	25,336	25,158	(177)	-1%	80,814	24%
4147	51320	SALARIES - PART TIME	-	-	-	-	-	-	-	-	0%
4147	52900	TRAVEL EXPENSE	200	-	-	-	45	45	100%	200	0%
4147	53300	OTHER PROF/TECH SERVICES	23,500	1,575	17,053	6,447	6,825	378	6%	-	100%
4147	56100	GENERAL SUPPLIES	3,500	329	3	758	1,106	347	31%	2,739	22%
4147	57350	TECHNOLOGY SOFTWARE	800	-	-	-	-	-	-	800	0%
4147	58110	MISC EXPENDITURES	300	-	-	-	-	-	-	300	0%
4147	58111	ELECTION COSTS	8,000	(5,234)	71	(2,172)	-	2,172	100%	10,101	-26%
4147	58800	PROGRAM COST	600	-	-	-	(314)	(314)	0%	600	0%
4147	58900	OTHER ITEMS	2,700	1,195	-	1,195	1,195	-	0%	1,505	44%
4147 Total		Town Clerk	145,750	6,100	17,127	31,564	34,016	2,451	7%	97,059	22%
4153	51310	SALARIES-FULL TIME	66,164	5,070	-	15,948	9,264	(6,683)	-72%	50,216	24%
4153	52900	TRAVEL EXPENSE	-	-	-	-	-	-	-	-	0%
4153	53010	LEGAL SERVICES	-	-	-	-	6,458	6,458	100%	-	0%
4153	53225	TRAINING	900	-	-	-	400	400	100%	900	0%
4153	53300	OTHER PROF/TECH SERVICES	-	-	-	-	-	-	-	-	0%
4153	53400	OTHER PROF SERVICES	93,000	4,000	40,000	8,000	12,379	4,379	35%	45,000	52%
4153	55301	POSTAGE	955	45	-	97	83	(14)	-17%	858	10%
4153	56100	GENERAL SUPPLIES	800	-	34	-	-	-	-	766	4%
4153	58900	OTHER ITEMS	2,995	-	995	-	50	50	100%	2,000	33%
4153 Total		Planning & Zoning Comm	164,814	9,115	41,029	24,045	28,634	4,589	16%	99,740	39%
4155	53225	TRAINING	100	-	-	-	-	-	-	100	0%
4155	53300	OTHER PROF/TECH SERVICES	500	-	-	50	-	(50)	-	450	10%
4155	54300	REPAIRS & MAINTENANCE	100	-	-	-	-	-	-	100	0%
4155	55301	POSTAGE	950	-	-	46	24	(22)	-90%	905	5%
4155	56100	GENERAL SUPPLIES	300	-	-	-	-	-	-	300	0%
4155 Total		Zoning Board Of Appeals	1,950	-	-	96	24	(72)	-288%	1,855	5%
4161	53300	OTHER PROF/TECH SERVICES	4,524	-	-	2,070	2,262	193	9%	2,455	46%
4161 Total		Probate Court	4,524	-	-	2,070	2,262	193	9%	2,455	46%
4163	51310	SALARIES-FULL TIME	78,904	6,050	-	18,536	10,355	(8,181)	-79%	60,368	23%
4163	52900	TRAVEL EXPENSE	-	-	-	-	-	-	-	-	0%
4163	53225	TRAINING	700	-	-	-	160	160	100%	700	0%
4163	53300	OTHER PROF/TECH SERVICES	500	-	-	60	-	(60)	-	440	12%
4163	55301	POSTAGE	400	2	-	73	113	41	36%	327	18%
4163	56100	GENERAL SUPPLIES	300	-	-	-	-	-	-	300	0%
4163	58900	OTHER ITEMS	400	-	-	50	-	(50)	-	350	13%
4163 Total		Inlands/Wetlands Comm	81,204	6,052	-	18,719	10,629	(8,091)	-76%	62,485	23%



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4165	51310	SALARIES-FULL TIME	18,843	3,105	-	9,230	6,102	(3,127)	-51%	9,613	49%
4165	51320	SALARIES - PART TIME	27,597	3,055	-	11,993	11,994	1	0%	15,604	43%
4165	56100	GENERAL SUPPLIES	-	-	-	-	-	-	-	-	-
4165	Total Harbor Comm		46,440	6,160	-	21,222	18,096	(3,126)	-17%	25,218	46%
4167	56900	OTHER SUPPLIES	14,376	-	2,240	-	-	-	-	12,136	16%
4167	Total Shellfish Comm		14,376	-	2,240	-	-	-	-	12,136	16%
4191	51310	SALARIES-FULL TIME	26,926	-	-	-	5,487	5,487	100%	26,926	0%
4191	52900	TRAVEL EXPENSE	-	-	-	-	29	29	100%	-	0%
4191	53200	PROFESSIONAL SERVICES	10,000	-	-	-	85	85	100%	10,000	0%
4191	54901	SURFACE WATER TESTING	5,985	-	-	-	-	-	-	5,985	0%
4191	54902	WELL MONITORING	2,420	-	-	488	-	(290)	-147%	1,933	20%
4191	54910	STATE WATER TESTING	14,756	-	-	-	2,950	2,950	100%	14,756	0%
4191	56100	GENERAL SUPPLIES	1,100	-	-	-	272	272	100%	1,100	0%
4191	58100	DUES & FEES	900	-	-	-	-	-	-	900	0%
4191	58110	MISC EXPENDITURES	-	-	-	-	-	-	-	-	-
4191	58800	PROGRAM COST	-	-	-	-	-	-	-	-	-
4191	58900	OTHER ITEMS	7,000	-	-	7,000	7,000	-	0%	-	100%
4191	Total Water Pollution Control		69,087	-	-	7,488	16,020	8,532	53%	61,600	11%
4193	51310	SALARIES-FULL TIME	149,449	9,268	-	35,897	32,134	(3,762)	-12%	113,552	24%
4193	51320	SALARIES - PART TIME	34,910	2,406	-	8,025	4,941	(3,085)	-62%	26,885	23%
4193	51330	OVERTIME	7,300	-	-	582	236	(346)	-146%	6,718	8%
4193	54300	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-	-
4193	Total WASM Maintenance		191,659	11,673	-	44,503	37,311	(7,192)	-19%	147,156	23%
4195	51310	SALARIES-FULL TIME	-	-	-	-	4,229	-	0%	-	-
4195	51320	SALARIES - PART TIME	16,914	1,410	-	4,229	4,229	-	-	12,686	25%
4195	51620	PART TIME WAGES	11,000	(2,600)	-	975	-	(975)	-	10,025	9%
4195	54300	REPAIRS & MAINTENANCE	3,051	669	-	669	1,019	350	34%	2,382	22%
4195	56100	GENERAL SUPPLIES	900	(1,000)	186	(638)	-	638	-	1,352	-50%
4195	56900	OTHER SUPPLIES	1,500	-	-	345	-	(345)	-	1,155	23%
4195	58100	DUES & FEES	950	200	-	200	815	615	75%	750	21%
4195	58110	MISC EXPENDITURES	900	110	-	440	-	(440)	-	460	49%
4195	Total Elections & Meetings		35,215	(1,212)	186	6,219	6,063	(156)	-3%	28,810	18%
4197	58084	MIDDLESEX PARAMEDIC	13,260	-	9,945	3,315	-	(3,315)	-	-	100%
4197	58086	CONTINGENCY	250,000	-	-	-	-	-	-	250,000	0%
4197	58087	CONSERVATION COMMISSION	1,500	-	-	-	190	190	100%	1,500	0%
4197	58088	HAZARDOUS WASTE SITE	25,000	11,177	-	12,058	13,856	1,798	13%	12,942	48%
4197	58092	REGIONAL MENTAL HEALTH	-	-	-	-	-	-	-	-	-
4197	58095	SENIOR ACTIVITIES	-	-	-	-	(192)	(192)	100%	-	-
4197	58096	CONFERENCE OF MUNICIPAL	8,741	-	-	4,371	8,741	4,371	50%	4,371	50%
4197	58097	ESTUARY TRANSIT	44,440	44,440	-	44,440	43,570	(870)	-2%	-	100%
4197	58098	ESTUARY COUNCIL-SENIORS	48,187	48,187	-	48,187	51,000	2,813	6%	-	100%
4197	58101	CRERPA	14,264	14,264	-	14,264	14,269	5	0%	-	100%
4197	58102	COST	-	-	-	-	925	925	100%	-	-
4197	58200	JUDGEMENTS	2,800	181	2,428	372	649	277	43%	-	100%
4197	58801	SAFETY COMMITTEE	-	-	-	-	-	-	-	-	-
4197	58802	TREE COMMITTEE	400	-	-	-	-	-	-	400	0%
4197	58807	TREE WARDEN	2,500	208	-	625	1,250	625	50%	1,875	25%
4197	58808	HAZARDOUS WASTE SITE	-	-	-	-	-	-	-	-	-
4197	58809	HISTORIC DISTR COMM	2,000	-	-	7	-	(7)	-	1,993	0%
4197	58902	REGIONAL MENTAL HEALTH	-	-	-	-	-	-	-	-	-
4197	Total General Government Admin		413,092	118,457	12,373	127,638	134,258	6,620	5%	273,081	34%

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4199	51320	SALARIES - PART TIME	14,000	859	-	1,822	1,115	(707)	-63%	12,178	13%
4199	51800	POLICE CONTRACTUAL	-	(125)	-	(125)	(492)	(366)	74%	125	41%
4199	52600	UNEMPLOYMENT COMPENSATIO	5,000	2,058	-	2,058	1,506	(552)	-37%	2,942	41%
4199	52900	TRAVEL EXPENSE	-	-	-	-	(74)	(74)	100%	-	-
4199	53010	LEGAL SERVICES	80,000	-	-	(433)	4,117	4,550	111%	80,433	-1%
4199	53020	TOWN COUNSEL	57,000	4,750	-	14,250	19,000	4,750	25%	42,750	25%
4199	53070	SALE OF 27 KILLINGWORTH	-	-	-	-	-	-	-	-	-
4199	53200	PROFESSIONAL SERVICES	-	-	-	-	7,667	7,667	0%	-	-
4199	53310	AUDIT/ACCOUNTING SERVICES	62,000	4,000	28,900	20,000	20,096	96	-18%	13,100	79%
4199	53401	UNION NEGOTIATOR	20,000	819	-	819	692	(127)	-8%	19,182	4%
4199	54903	LAND RECORDS INDEX AUDIT	1,400	148	1,132	268	247	(21)	-9%	-	100%
4199	55200	INSUR OTHER THAN EE BENE	400,000	2,195	-	391,607	358,519	(33,088)	-29%	8,393	98%
4199	55400	ADVERTISING	25,000	984	-	2,628	3,713	1,085	-1%	22,372	11%
4199	55506	ANNUAL TOWN REPORT	7,500	-	-	-	-	-	-	7,500	0%
4199	56220	ELECTRICITY	224,000	41,456	148,210	41,904	41,517	(387)	3%	33,886	85%
4199	56221	HEAT/WATER	140,000	13,580	64,869	15,909	16,360	450	-	59,222	58%
4199	57400	INFRAS	2,000	-	-	-	-	-	-	2,000	0%
4199	58105	BANK FEES	18,000	-	-	-	-	-	-	18,000	0%
4199	58110	MISC EXPENDITURES	2,150	(3,715)	-	(3,715)	4,078	7,794	191%	5,865	-173%
4199	58803	BOARD OF ASSESSMENT APPE	300	2	-	2	6	4	73%	299	1%
4199	58804	SPECIAL EVENTS	7,000	50	-	50	-	(50)	-	6,950	1%
4199	58912	HOLIDAY ACTIVITIES	500	-	-	-	-	-	-	500	0%
4199	58964	PIERSON COSTS	28,600	2,718	-	5,496	-	(5,496)	-	23,104	19%
4199	58966	COVID-19 COSTS	-	-	-	-	-	-	-	-	-
4199	59900	FUND TRANSFERS OUT	-	-	-	-	248,750	248,750	100%	-	-
4199	Total	Other General Gov't	1,094,450	69,779	243,110	492,540	726,817	234,278	32%	388,800	67%
4201	51310	SALARIES-FULL TIME	2,239,185	176,100	-	535,632	517,857	(17,775)	-3%	1,703,553	24%
4201	51320	SALARIES - PART TIME	22,433	1,420	-	3,175	3,894	719	18%	19,258	14%
4201	51330	OVERTIME	258,000	14,462	-	46,376	62,259	15,882	26%	211,624	18%
4201	51333	LONGEVITY	24,589	-	-	38,490	23,046	(15,444)	-67%	(13,901)	157%
4201	51335	HOLIDAY PAY	120,883	2,261	-	4,152	4,092	(59)	-1%	116,531	3%
4201	51340	OTHER EMPLOYEE BENEFITS	12,241	-	-	-	-	-	-	12,241	0%
4201	52910	CLOTHING ALLOWANCE	30,050	3,191	389	7,827	4,894	(2,933)	-60%	21,834	27%
4201	53225	TRAINING	20,950	3,449	1,865	7,140	5,723	(1,417)	-25%	11,945	43%
4201	53302	RECRUITMENT COSTS	14,900	-	-	-	-	-	-	14,900	0%
4201	54301	SERVICE CONTRACTS	33,630	150	1,500	22,699	21,966	(733)	-3%	9,431	72%
4201	54311	VEHICLE MAINTENANCE	13,000	777	145	(7,264)	4,523	11,787	261%	20,119	-55%
4201	54317	RADIOS/RADAR/SIREN REPAI	3,500	-	-	613	-	(613)	-	2,887	18%
4201	56100	GENERAL SUPPLIES	13,250	618	407	1,606	2,364	758	32%	11,238	15%
4201	56210	DIESEL - GASOLINE FUEL	3,500	661	-	1,269	705	(563)	-80%	2,231	36%
4201	56900	OTHER SUPPLIES	6,450	300	-	930	120	(810)	-675%	5,520	14%
4201	56903	UNIFORMS	7,000	-	-	-	-	-	-	7,000	0%
4201	57390	OTHER EQUIPMENT	4,000	2,620	-	2,620	721	(1,900)	-264%	1,380	66%
4201	58115	COMMISSION EXPENSES	500	-	-	75	75	-	0%	425	15%
4201	58120	CANINE PROGRAM	2,500	-	-	-	445	445	100%	2,500	0%
4201	58900	OTHER ITEMS	21,500	290	4,188	9,017	7,867	(1,150)	-15%	8,295	61%
4201	58913	PRISONER COSTS	1,200	76	-	76	-	(76)	-	1,124	6%
4201	58914	MARINE SUPPORT	5,000	26	718	2,211	314	(1,897)	-603%	2,071	59%
4201	59900	FUND TRANSFERS OUT	12,000	12,000	-	12,000	-	(12,000)	-4%	-	100%
4201	Total	Police Dept	2,870,061	218,400	9,212	688,643	660,865	(27,778)	-4%	2,172,206	24%



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4203	51310	SALARIES-FULL TIME	33,600	2,633	-	5,267	5,167	(100)	-2%	28,333	16%
4203	54100	UTILITY SERVICES	31,000	3,041	-	6,492	6,510	18	0%	24,508	21%
4203	54300	REPAIRS & MAINTENANCE	163,000	6,317	-	5,265	68,547	63,282	92%	157,735	3%
4203	56100	GENERAL SUPPLIES	4,000	330	-	415	895	481	54%	3,585	10%
4203	56290	OTHER	105,900	12,786	-	20,817	35,007	14,189	41%	85,083	20%
4203 Total	Fire Dept		337,500	25,107	-	38,255	116,125	77,870	67%	299,245	11%
4213	51310	SALARIES-FULL TIME	121,853	9,463	-	28,887	28,607	(281)	-1%	92,966	24%
4213	52900	TRAVEL EXPENSE	-	-	-	-	28	28	100%	-	-
4213	53300	OTHER PROF/TECH SERVICES	500	-	-	-	-	-	-	500	0%
4213	53303	INSPECTION COVERAGE	1,000	-	-	-	-	-	-	1,000	0%
4213	54450	SOFTWARE MAINT/TECH SUPPR	2,500	-	-	-	-	-	-	2,500	0%
4213	56100	GENERAL SUPPLIES	400	1	-	3	147	144	98%	397	1%
4213	56290	OTHER	900	-	-	-	-	-	-	900	0%
4213	57390	OTHER EQUIPMENT	150	-	-	-	-	-	-	150	0%
4213	58100	DUES & FEES	350	-	-	-	45	45	100%	350	0%
4213 Total	Building Dept		127,653	9,463	-	28,890	28,827	(63)	0%	98,763	23%
4215	51310	SALARIES-FULL TIME	51,885	3,869	-	12,042	10,739	(1,304)	-12%	39,643	23%
4215	51320	SALARIES - PART TIME	4,470	-	-	390	1,033	643	62%	4,080	9%
4215	51330	OVERTIME	1,000	-	-	218	-	(218)	-	782	22%
4215	53200	PROFESSIONAL SERVICES	900	-	-	-	-	-	-	900	0%
4215	53225	TRAINING	1,750	-	-	-	225	225	100%	1,750	0%
4215	55301	POSTAGE	100	-	-	-	-	-	-	100	0%
4215	56100	GENERAL SUPPLIES	600	8	-	8	-	(8)	-	592	1%
4215	56903	UNIFORMS	950	-	-	-	-	-	-	950	0%
4215	58900	OTHER ITEMS	-	-	-	-	49	49	100%	-	-
4215 Total	Animal Control		61,455	3,876	-	12,658	12,046	(612)	-5%	48,797	21%
4219	51310	SALARIES-FULL TIME	55,000	4,223	-	12,839	28,750	15,911	55%	42,161	23%
4219	53225	TRAINING	1,500	-	-	-	-	-	-	1,500	0%
4219	56100	GENERAL SUPPLIES	500	-	-	-	101	101	100%	500	0%
4219	57390	OTHER EQUIPMENT	1,000	-	-	-	-	-	-	1,000	0%
4219	58100	DUES & FEES	500	290	-	290	-	(290)	-	210	58%
4219 Total	Fire Marshal		58,500	4,513	-	13,129	28,851	15,722	54%	45,371	22%
4221	51310	SALARIES-FULL TIME	332,325	25,914	-	78,841	73,743	(5,098)	-7%	253,484	24%
4221	51320	SALARIES - PART TIME	40,884	4,089	-	11,898	5,286	(6,612)	-125%	28,986	29%
4221	51330	OVERTIME	98,000	5,199	-	14,302	22,655	8,354	37%	83,698	15%
4221	51335	HOLIDAY PAY	25,824	428	-	1,389	1,484	95	6%	24,435	5%
4221	52910	CLOTHING ALLOWANCE	4,950	545	-	545	-	(545)	-	4,405	11%
4221	53225	TRAINING	3,800	-	-	-	2,105	2,105	100%	3,800	0%
4221	54300	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-	-
4221	54301	SERVICE CONTRACTS	136,512	2,544	10,177	67,950	107,909	39,959	37%	58,385	57%
4221	54317	RADIOS/RADAR/SIREN REPAI	2,500	-	-	-	914	914	100%	2,500	0%
4221	56100	GENERAL SUPPLIES	600	-	-	-	-	-	-	600	0%
4221	57390	OTHER EQUIPMENT	1,000	-	-	-	-	-	-	1,000	0%
4221 Total	Communications		646,395	38,719	10,177	174,924	214,095	39,171	18%	461,294	29%
4223	51310	SALARIES-FULL TIME	7,500	417	-	1,250	1,250	-	0%	6,250	17%
4223	53225	TRAINING	2,000	-	-	-	-	-	-	2,000	0%
4223	56100	GENERAL SUPPLIES	4,000	-	-	-	-	-	-	4,000	0%
4223 Total	Civil Preparedness		13,500	417	-	1,250	1,250	-	0%	12,250	9%

Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
September 30, 2020

DEPT	ACCT	DESCRIPTION	FY21 BUDGET	SEPT 2020 ACTUAL	ENCUMBRANCES	FY21 YTD SEPT 2020 ACTUAL	FY20 YTD SEPT 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4301	51310	SALARIES-FULL TIME	1,002,542	73,843	-	229,656	209,188	(20,468)	-10%	772,886	23%
4301	51320	SALARIES - PART TIME	7,200	502	-	1,379	1,505	125	8%	5,821	19%
4301	51330	OVERTIME	22,500	541	-	15,131	1,276	(13,855)	-1086%	7,369	67%
4301	51332	OVERTIME FIELDS	10,000	-	-	(298)	882	1,180	134%	10,298	-3%
4301	51334	OVERTIME SNOW/ICE	43,000	-	-	-	-	-	-	43,000	0%
4301	52900	TRAVEL EXPENSE	500	-	-	-	90	90	100%	500	0%
4301	52910	CLOTHING ALLOWANCE	8,250	85	165	6,385	7,350	965	13%	1,700	79%
4301	53300	OTHER PROF/TECH SERVICES	-	-	-	-	-	-	-	-	-
4301	54103	SNOW PLOWING/SANDING	40,000	-	-	-	-	-	-	40,000	0%
4301	54300	REPAIRS & MAINTENANCE	256,725	11,702	60,085	78,390	93,893	15,503	17%	118,250	54%
4301	54305	TOWN HALL BLDG MAINT	15,500	-	479	175	2,578	2,403	93%	14,846	4%
4301	54306	TOWN BLDG & FACILITIES	178,200	13,683	85,641	28,190	30,572	2,382	8%	64,369	64%
4301	54318	EQUIPMENT MAINTENANCE AL	120,000	2,936	25,284	14,208	34,954	20,746	59%	79,509	34%
4301	54900	LANDFILL COST	108,200	12,905	80,320	23,366	19,693	(3,673)	-19%	4,513	96%
4301	56100	GENERAL SUPPLIES	9,800	382	1,498	645	1,173	528	45%	7,657	22%
4301	56210	DIESEL - GASOLINE FUEL	115,000	4,026	29,476	13,440	31,247	17,806	57%	72,084	37%
4301	56906	SAFETY MANAGEMENT	12,500	802	-	962	-	1,067	53%	11,538	8%
4301	57390	OTHER EQUIPMENT	7,000	-	-	-	-	-	-	7,000	0%
4301 Total		Public Work	1,958,917	121,406	283,947	411,630	436,431	24,800	6%	1,261,339	36%
4311	5275	STREET LIGHTING	125,000	4,445	71,512	49,403	49,069	(334)	-1%	5,085	96%
4311 Total		Street Lighting	125,000	4,445	71,512	49,403	49,069	(334)	-1%	5,085	96%
4329	5270	WATER & HYDRANTS	511,161	40,224	430,714	80,448	78,483	(1,964)	-3%	-	100%
4329 Total		Water & Hydrants	511,161	40,224	430,714	80,448	78,483	(1,964)	-3%	-	100%
4403	58800	PROGRAM COST	147,755	73,878	73,878	73,878	73,878	-	0%	-	100%
4403 Total		Health	147,755	73,878	73,878	73,878	73,878	-	0%	-	100%
4419	51310	SALARIES-FULL TIME	236,857	18,584	-	56,831	58,406	1,575	3%	180,026	24%
4419	51320	SALARIES - PART TIME	20,056	575	-	575	5,643	5,069	90%	19,481	3%
4419	52900	TRAVEL EXPENSE	1,400	12	-	23	447	424	95%	1,377	2%
4419	53200	PROFESSIONAL SERVICES	2,260	-	-	-	-	-	-	2,260	0%
4419	53220	IN SERVICE	1,000	-	-	80	785	705	90%	920	8%
4419	56100	GENERAL SUPPLIES	3,200	67	-	294	1,215	922	76%	2,906	9%
4419	56900	OTHER SUPPLIES	3,050	85	-	85	89	5	5%	2,966	3%
4419	58100	DUES & FEES	1,430	-	-	655	855	200	23%	775	46%
4419	58800	PROGRAM COST	2,000	70	-	70	-	(70)	-	1,930	4%
4419	58900	OTHER ITEMS	5,000	230	-	230	1,612	1,382	86%	4,770	5%
4419 Total		Human Services	276,253	19,822	-	58,841	69,052	10,211	15%	217,412	21%
4501	58900	OTHER ITEMS	769,246	-	576,934	192,312	253,273	60,962	24%	-	100%
4501 Total		Library	769,246	-	576,934	192,312	253,273	60,962	24%	-	100%
4505	51310	SALARIES-FULL TIME	115,992	9,008	-	27,773	28,563	790	3%	88,219	24%
4505	51320	SALARIES - PART TIME	58,625	5,493	-	28,444	23,762	(4,682)	-20%	30,181	49%
4505	51330	OVERTIME	2,500	57	-	399	114	(285)	-250%	2,101	16%
4505	52900	TRAVEL EXPENSE	-	395	-	395	649	254	39%	(395)	-
4505	54300	REPAIRS & MAINTENANCE	28,000	894	720	2,148	4,661	2,513	54%	26,132	10%
4505	54315	GENERAL MAINTENANCE	3,000	-	-	135	81	(54)	-66%	2,865	4%
4505	56100	GENERAL SUPPLIES	3,000	35	-	1,210	415	(796)	-192%	1,790	40%
4505	56900	OTHER SUPPLIES	2,200	-	-	320	320	-	100%	2,200	0%
4505	57300	EQUIPMENT	-	-	-	-	-	-	-	-	-
4505	58100	DUES & FEES	1,000	-	-	403	100	(303)	-303%	597	40%
4505	58800	PROGRAM COST	7,000	-	-	-	900	900	100%	7,000	0%
4505	58806	CLINTON FAMILY DAY	3,000	-	-	-	652	652	100%	3,000	0%
4505 Total		Parks & Recreation	224,317	15,882	720	60,908	60,218	(690)	-1%	162,689	27%



Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
September 30, 2020

DEPT	ACCT	DESCRIPTION	FY21 BUDGET	SEPT 2020 ACTUAL	ENCUMBRANCES	FY21 YTD SEPT 2020 ACTUAL	FY20 YTD SEPT 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$ (Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4603	53400	OTHER PROF SERVICES	-	-	-	-	-	-	-	-	0%
4603	54300	REPAIRS & MAINTENANCE	2,300	-	-	-	-	-	-	2,300	0%
4603	54400	ADVERTISING	6,000	-	-	-	1,000	1,000	100%	6,000	0%
4603	58100	DUES & FEES	1,600	-	-	-	-	-	-	1,600	0%
4603	58110	MISC EXPENDITURES	500	-	-	-	-	-	-	500	0%
4603	Total	Econ Development	10,400	-	-	-	1,000	1,000	100%	10,400	0%
4701	59020	CAPITAL IMPROVEMENTS	414,126	-	-	414,126	398,971	(15,155)	-4%	-	100%
4701	59900	FUND TRANSFERS OUT	33,200,391	2,575,481	-	5,649,125	5,633,148	(15,977)	0%	27,551,266	17%
4701	Total	Education	33,614,517	2,575,481	-	6,063,251	6,032,119	(31,132)	-1%	27,551,266	18%
4801	58331	2014 NEW MONEY PRIN - BO	-	-	-	-	-	-	-	-	-
4801	58336	2011 REFUNDING PRIN - BO	-	-	-	-	-	-	-	-	-
4801	58338	2013 NEW MONEY PRIN - BO	-	-	-	-	-	-	-	-	-
4801	58340	2013 REFUNDING PRIN - BO	82,000	-	-	82,000	80,000	(2,000)	-3%	-	100%
4801	58347	2015 NEW MONEY BOE - PRI	275,000	-	-	-	-	-	-	275,000	0%
4801	58351	2016 NEW MONEY PRIN-BOE	550,000	-	-	-	-	-	-	550,000	0%
4801	58352	2016 REFUNDING PRIN-BOE	45,000	-	-	45,000	46,000	1,000	2%	-	100%
4801	58358	2012 REFUNDING PRIN-BOE	-	-	-	-	221,000	221,000	100%	-	0%
4801	58359	2017 NEW MONEY PRIN-BOE	575,000	-	-	-	-	(165,000)	-92%	575,000	100%
4801	58360	2019 REFUNDING PRIN-BOE	345,000	-	-	345,000	180,000	55,000	10%	1,400,000	25%
4801	Total	Town Debt - Prin	1,872,000	-	-	472,000	527,000	-	-	-	-
4802	58311	2014 PRINCIPAL	-	-	-	-	-	-	-	-	-
4802	58313	2011 REFUNDING PRINCIPAL	-	-	-	-	-	-	-	-	-
4802	58327	2013 NEW MONEY PRIN	-	-	-	-	-	-	-	-	-
4802	58328	2013 REFUNDING PRIN	303,000	-	-	303,000	295,000	(8,000)	-3%	-	100%
4802	58345	HEAVY EQUIPMENT LEASE	62,552	-	48,914	15,638	15,638	-	0%	0	100%
4802	58350	PD VEHICLE LEASES	135,039	-	92,012	30,671	30,671	-	0%	12,356	91%
4802	58355	2016 NEW MONEY PRIN-TOWN	115,000	-	-	-	-	-	-	115,000	0%
4802	58356	2016 REFUNDING PRIN-TOWN	235,000	-	-	235,000	239,000	4,000	2%	-	100%
4802	58361	2012 REFUNDING GOB TOWN	-	-	-	-	404,000	404,000	100%	-	0%
4802	58362	2019 REFI PRIN GOB-TOWN	520,000	-	-	520,000	210,000	(310,000)	-148%	-	100%
4802	58367	2018 NEW MONEY PRIN-TOWN	120,000	-	-	-	-	-	-	120,000	0%
4802	Total	Town Debt Prin	1,490,591	-	138,926	1,104,309	1,194,309	90,000	8%	247,356	83%
4803	58332	2014 NEW MONEY INT - BOE	-	-	-	-	-	-	-	-	-
4803	58335	2011 ISSUE REFUND INT BO	-	-	-	-	-	-	-	-	-
4803	58337	2012 REFUNDING INT - BOE	-	-	-	-	3,315	3,315	100%	-	-
4803	58339	2013 NEW MONEY INT - BOE	-	-	-	-	-	-	-	-	-
4803	58341	2013 REFUND INT - BOE	10,060	-	-	5,645	7,245	1,600	22%	4,415	56%
4803	58342	2015 NEW MONEY INT - BOE	115,281	-	-	57,641	63,141	5,500	9%	57,640	50%
4803	58343	2016 NEW MONEY INT - BOE	305,750	-	-	152,875	164,750	11,875	7%	152,875	50%
4803	58344	2016 REFUNDING - BOE	14,745	-	-	7,598	8,058	460	6%	7,148	52%
4803	58348	2017 NEW MONEY BOE - INT	459,000	-	-	229,500	243,875	14,375	6%	229,500	50%
4803	58353	2018 NEW MONEY BOE BAN IN	32,975	-	-	-	-	-	-	32,975	0%
4803	58357	2019 REFI BOE INTEREST	220,475	-	-	114,550	57,974	(56,576)	-98%	105,925	52%
4803	58364	2020 BOND INT-BOE	67,471	-	-	33,357	-	(33,357)	-10%	34,114	49%
4803	Total	BOE Debt Interest	1,225,757	-	-	601,165	548,357	(52,808)	-10%	624,592	49%

Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
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DEPT	ACCT	DESCRIPTION	FY21 BUDGET	SEPT 2020 ACTUAL	ENCUMBRANCES	FY21 YTD SEPT 2020 ACTUAL	FY20 YTD SEPT 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	%(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4804	58321	2014 INTEREST	-	-	-	-	-	-	-	-	-
4804	58323	2011 REFUNDING INTEREST	-	-	-	-	-	-	-	-	-
4804	58324	2012 REFUNDING INTEREST	-	-	-	-	6,060	-	100%	-	-
4804	58325	2013 INTEREST	-	-	-	-	-	6,060	-	-	-
4804	58326	2013 REFUNDING INTEREST	37,515	-	-	21,030	26,930	-	-	16,485	56%
4804	58329	2016 NEW MONEY INT	58,344	-	-	29,172	32,047	5,900	22%	29,172	50%
4804	58330	2016 REFUNDING INT	76,093	-	-	39,221	41,611	2,875	9%	36,872	52%
4804	58354	2018 NEW MONEY TOWN INT	87,794	-	-	43,897	43,897	2,390	6%	43,897	50%
4804	58363	2019 REFI GOB-TOWN	275,250	-	-	144,125	72,819	-	0%	131,125	52%
4804	58365	2020 \$3.15M BAN INT-TOWN	29,850	-	-	-	-	(71,306)	-98%	29,850	0%
4804	58366	2020 BOND INT-TOWN	87,005	-	-	43,014	-	(43,014)	-	43,991	49%
4804 Total		Town Debt Interest	651,851	-	-	320,459	223,364	(97,095)	-43%	331,392	49%
4901	59020	CAPITAL IMPROVEMENTS	945,325	6,850	-	945,325	755,280	(190,045)	-25%	-	100%
4901 Total		Capital Projects	945,325	6,850	-	945,325	755,280	(190,045)	-25%	-	100%
5100	51340	OTHER EMPLOYEE BENEFITS	600	43	-	43	128	86	67%	557	7%
5100	52200	EMPLOYER SOC SEC CONTRIB	531,000	37,563	-	124,188	109,050	(15,138)	-14%	406,812	23%
5100	52300	STATE RETIRE CONTRIBUTIO	525,820	36,527	-	139,346	118,340	(21,006)	-18%	386,474	27%
5100	52325	PENSION POLICE	1,100,000	-	-	1,032,780	971,054	(61,726)	-6%	67,220	94%
5100	52700	WORKERS' COMPENSATION	421,298	94,601	189,202	189,204	189,203	(1)	0%	42,892	90%
5100	52810	HEALTH INSURANCE	2,022,923	141,375	12,834	486,600	585,232	98,632	17%	1,523,489	25%
5100	52830	PENSION PLAN - FIRE DEPT	125,000	750	-	106,752	107,675	923	1%	18,248	85%
5100 Total		Fringe Benefits	4,726,641	310,859	202,036	2,078,912	2,080,683	1,770	0%	2,445,692	48%
Grand Total		Town General Fund Expenditures	56,280,976	3,810,485	2,123,500	14,630,073	14,811,239	181,166	1%	39,527,403	30%



**Town of Clinton**  
**Monthly Investment Balances**  
**and Interest Income**  
**FY20/21**

**FY20 Investment Balances**

Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Investments
07/31/20	25,934,497	3,223,141	1,652,466	88,800	30,898,903
08/31/20	27,739,081	3,223,449	1,652,670	88,800	32,704,000
09/30/20	24,542,933	3,223,663	1,652,880	88,801	29,508,278

**FY20 Interest Income**

Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Interest Income
07/31/20	3,209.62	557.09	224.09	0.75	3,991.55
08/31/20	4,583.86	308.04	203.74	0.75	5,096.39
09/30/20	3,852.38	214.54	210.56	0.73	4,278.21
Total	11,645.86	1,079.67	638.39	2.23	13,366.15

**Annual Yield Rate:**

Jul-Aug                      0.20%                      0.15%                      0.15%                      0.01%

\* Yield based on  
int. rates

**Town of Clinton**  
**Pro Forma Fund Balance Reserves And Contingency Analysis**

As of 8/31/2020

For discussion purposes ONLY Update on Reserves & Contingency

**Unassigned Fund Balance :**

GF Unassigned Fund Balance June 30, 2019 (Note will use until June 30, 2020 is finalized)	\$ 9,156,965
Less Appropriations:	
FY 21 Budget -Appropriated Surplus	250,000
FY 21 Budget -Applied Fund Balance for Capital	825,000
NRCS Morgan School Bridge Town Meeting 7/24/19	248,750

	FY 21 Budgeted Expenses			Projected Current %
Unassigned Projected Fund Balance as a % of FY21 Expenditures	\$ 56,280,976	\$ 7,833,215	13.92%	

Fund Balance Reserve at 12% of Current Year Expenditures:			
<i>Fund Balance at 12% of FY21 Expenditures:</i>	\$ 6,753,717	12%	
<i>Available funds beyond 12% limit:</i>	1,079,498		

Fund Balance Suggested S&P Reserve at 15% of Current Year Expenditures:			
<i>Fund Balance Suggested Reserve at 15% of FY21 Expenditures:</i>	\$ 8,442,146	15%	
<i>Available funds beyond 15% limit:</i>	(608,931)		

<b><u>Contingency:</u></b>	
FY 21 Budgeted Contingency Balance: July 1, 2020	<u>\$ 250,000</u>
Available Contingency Balance August 31, 2020	<u>250,000</u>



## TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: October 21, 2020

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Please find my report concerning various items of interest to the Town Council and community.

### 1. Council Business:

- a) Refinancing Bonds: As reported earlier, the sale of bonds to refinance some of our debt was successfully held last week. The Town was able to achieve a savings of approximately \$1.4 million which will be spread (primarily) over the next few fiscal years to take the peak off of the existing debt repayment schedule.
- b) Financial Planning: Before heading into budget season, the Council should give some thought to do some financial planning. I am putting together some materials to develop a financial forecast which will help frame the budget directives to departments and identify issues in the future as we manage Clinton's resources.

### 2. Connecticut Conference of Municipalities:

- a) The CCM Legislative Committee will meet on October 29, 2020.

### 3. River COG:

- a) The River COG will meet October 28, 2020.

### 4. Miscellaneous:

#### a) Department Highlights:

- Human Services and Police – The Human Services and Police Departments are working on a joint effort to create an outreach program for homebound seniors. The program is called URCommunityCares which would be a partnership between the Town and URCommunityCares.org. The Town would be responsible for identifying and recruiting volunteers who would use an online platform from URCommunityCares to connect with seniors. Human Services would be charged with identifying participants in the program. The Police Department is looking at the graduates of the Citizens Police Academy to service as volunteers. The Police Department would offer additional training for this program. The intended goal to reach part of the senior population in need, but also increase Police efficiency by reducing wellness check calls performed by the Police and Fire Departments.

The cost of the program will not come from the Town's budget. The Police Chief anticipates the ability to raise the start-up costs of \$4,000 from community partners. Attached to this report is additional information on the program for your reference.

- b) Town Engineer RFP: As noted previously, the Town received proposals from 9 firms which are now in the process of being reviewed to come up with a short list of firms to be interviewed. Staff reviews are nearly complete for a short list of firms to be interviewed.
- c) STEAP Grant Application: The State Office of Policy and Management announced a further delay in reviewing STEAP Grant applications. The last stated award date was October 15. No new date was given, however it was noted that OPM would be meeting with the Governor's Office to finalize STEAP awards.
- d) Pleasant Valley Bridge Replacement: The replacement of the Pleasant Valley Bridge will begin this Fall. The project is to be funded by a combination of previously authorized bonding and an award from the State bridge program. The notice to proceed on the project will be issued November 15, 2020 and depending upon weather, the contractor envisions working through the winter. In addition to detour signage, we are working on additional signage to give residents advanced warning of the bridge work to help them change their travel routes in the area.