Agenda Town Council Regular Meeting Wednesday, January 20, 2021 Via GoToMeeting Teleconference

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- 1. Pledge
- 2. Visitors
- 3. Approval of Minutes January 6, 2021
- 4. Appointments/Reappointments
- 5. Sustainability Committee Report
- 6. Energy Committee
- 7. Finance Director's Report
- 8. Chairman's Report
- 9. Town Manager's Report
- 10. Town Council Committee Liaison Reports
- 11. Executive Session Personnel, pursuant to CGS 1-200(6)(A)
- 12. Adjourn

Certification Tasks Completed and Planned:

1.Equity

- 1.1 Optimize for Equity REQUIRED
- 1.3 Develop and Adopt a Statement on Equity Planned
- 2. Thriving Local Economies:
 - 2.1 Support Redevelopment of Brownfield Sites In Process
 - 2.3 Inventory and Promote Local Retail Options Proposed
 - 2.6 Participate in and Promote the C-PACE Program Must revise,
- 3.Well-Stewarded Land and Natural Resources
 - 3.3 Engage in Watershed Protection and Restoration: Completed 15 Points
 - 3.9 Manage Woodlands and Urban Forests Propose
 - 3.10 Facilitate Invasive Species Education and Management Propose to Council

3.13 Promote Dark Skies

- 4. Vibrant and Creative Cultural Ecosystems
 - 4.1 Map Tourism and Cultural Assets: Planned
 - 4.2 Support Arts and Creative Culture: Complete
 - 4.4 Provide an Arts and Culture Program for Youth -Planned (20 Points)
- 5. Dynamic and Resilient Planning:
- 5.1 Integrate Sustainability into Plan of Conservation and Development and Zoning: Completed 40 points
 - 5.4 Assess Climate Vulnerability: Completed 20 points
 - 5.5 Inventory and Assess Historic Resources Planned
 - 5.6 Streamline Solar Permitting for Small Solar Installations: In-Process
- 6.Clean and Diverse Transportation Systems and Choices
 - 6.4 Support Zero Emission Vehicle Deployment: Completed 5 points
 - 6.3 Encourage Smart Commuting Planned
 - 6.5 Promote Public Transit and Other Mobility Strategies-Planned
- 7. Renewable and Efficient Energy Infrastructure and Operations
 - 7.6 must revise, contact public works to find out who owns the lights?
- 8. Inclusive Engagement, Communication and Education
- 9. Strategic Materials Management Issue that needs to be addressed

9.4 Develop a Food Waste Prevention and Food Scraps Recovery Campaign - Planned

- 10. Innovation Action
- 11. Healthy, Efficient and Diverse Housing

11.2 Grow Sustainable and Affordable Housing Options- Completed 20 Points

12. Effective, Compassionate Homelessness Prevention

12.3 Collect and Share Homelessness Data - Planned

13. Innovative Strategies and Practices

110 points currently 140 with partially complete items.

Director of Finance Monthly Report to Town Council-Meeting 1/20/20201

FY21 Financial Overview 6 months ending December 31, 2020

Total Revenue Overview: Total revenues for the 6 months ending December 2020, were \$36.9 million, compared to \$35.4 million in the prior year. The December 2020 revenues were \$5 million including \$4.9 million of tax revenues.

<u>Current Tax Levy</u> year to date collections as of December 31, 2020 were \$124K less than the prior year, and 66.0% of budget, compared to 66.8% of budget in the prior year.

<u>Other Town services revenues</u> When compared to the prior year in total, Other Town Services revenues are \$281K higher due to \$123K of Town Clerk fees, \$104K of Police Contractual revenue, \$41K of Building Fees and \$15K Planning and Zoning fees and continue to reflect the revenue levels and trends as reported in prior months, with some decrease in Building fees to \$8K for December, from a trend in prior months which averaged \$32K. Planning and Zoning fees increased in December to \$14K, and for the 6 months are \$13K higher than the previous year.

Compared to budget, for the 6 months ending December 31, 2020. Town Clerk fees, Police Contractual, and Planning and Zoning revenue have exceeded the full year budgeted revenue amount by \$23K, \$97K and \$6K respectively, while Building Fees are 97% of the full 12 month budgeted amount.

<u>Other</u>: Investment income, Town property rentals, and other Town rentals are currently forecast to fall short of budget in total for the full year by approximately \$20K-\$30K, as interest investment rates continue to be suppressed, and Town building closures continue.

<u>Federal and State Grant Revenue:</u> Under the FEMA COVID Disaster declaration, reimbursement of \$39,468 for COVID related expenses was received by the Town in December. This revenue in addition to the \$24,554 received in November under the State of CT CRF fund was recorded in FY20 with the finalization of the audit and are not reflected in the FY21 attached reports.

In December, the State of CT Office of Policy Management distributed additional Coronavirus Relief Funds (CRF) of which Clinton received \$99,987. These funds were to offset public safety payroll costs incurred 7/1/20-12/30/20, as deemed necessary expenditures due to the COVID pandemic. In accordance with the guidance provided by OPM these expenditures were applied against salary expenses (payroll full and part-time and overtime) in the following budgets Police \$75,806, Communications \$13,404, Human Services \$2733, Fire \$790 and Civil Preparedness \$150. The expense detail within these budgets reflects these credits.

Other State Grant revenues received in December were the Property Tax Relief for Veterans \$24,125 (\$4,125 higher than budget), and Totally Disabled Persons \$1,088 (\$138 higher than budget).

Total Expenses Overview: December YTD expenses of \$27.4 million were \$1.2 million higher than the prior year, and are 51% of the full year FY21 budget. The increase over the prior year due mainly to additional Board of Education Transfers of \$1.1 million.

December's expenditures, were \$4.8 million and included \$3.4 million of BOE transfers, 3 payrolls approximating \$1.1 million, the Town's monthly health insurance of \$130K, two payments to the Library (November and December payments) totaling \$128K, the quarterly workers compensation payment of \$94K as well as the other routine and contractual expenses. As noted above, certain salary line items were reduced by the \$99,987 of CRF reimbursement received in December.

Other:

Investment Balances and Interest Income: The Town's total cash balance decreased by \$1.5 million from the prior month to \$23.5 million. Investment income for December was \$3,185 and \$24,134 for the 6 months ending December 31,2020, 48% of the \$50000 budgeted. Investment income is forecast to fall short of budget by approximately \$8K to \$10K for the full year.

Contingency: No change from what was previously reported.

Contingency balance: \$250,000 as budgeted. As was noted during budget deliberations earlier this year, a portion of this contingency balance will be used to cover the additional salary and other payroll related expenses resulting from union contract settlements and other payroll and stipend increases approved in FY21. These budget line item transfers will be done at the end of the fiscal year.

<u>Fund Balance</u>: The unassigned fund balance calculation has been updated to reflect the final audited June 30, 2020 balance, and is 19.8% of FY21 budgeted expenditures. The increase in the unassigned fund balance was substantially due to additional FY20 revenues in excess of budget of \$1.8 million (FEMA \$950K, ECS \$534K, Other \$400K) and expenditures \$1.2 million under budget (BOE transfer to non-lapsing \$667K, BOE underspending \$474K, Town DPW savings \$125K, unused contingency \$117K, offset by the \$248K transfer for NRCS Morgan School Bridge project).

Finance Department Project Overview:

- FY 20 Audit and CAFR (Comprehensive Audited Financial Report) including the Federal and State Single Audit reports have been finalized. The Partner from PKF O'Connor Davies, Joseph Centofanti will be presenting an overview of the audit at the Special Town Council Meeting January 21st.
- 2) The Preliminary Offering Statement for the \$4,000,000 Bond Anticipation Note (BAN) was completed and made available to investors 1/11/21. This financing is for \$3 million of Town projects (road overly and bridge construction) and \$1 million to reimburse the Town for the recent school roof construction projects.
- The FY22 department budget and capital project requests have been received. The Finance office is working on finalizing the remaining budget areas and providing assistance as needed throughout the budget process.
- The department's current focus is completing various annual regulatory compliance and reporting requirements; i.e, W-2's, 1099's, OSHA (Federal and State), CAFR filing with GFOA, UCOA (Uniform Chart of Accounts).

Fund 01 - General Fund Revenues YTD December 31, 2020 vs YTD December 31, 2019

								The second second	VTD DEC 2020	VTD DEC 2010	CURRENT YTD	CURRENT YTD vs PRIOR YTD	BUDGET vs CURRENT	RRENT
ACCT	DESCRIPTION	FY21 BUDGET	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	ACTUAL	ACTUAL	Variance	Variance	* ravi(untav) Variance	Budget %
41101	CURRENT TAX LEVY	48,038,852	23,089,500	2,812,551	307,396	416,420	355,410	4,719,475	31,700,753	31,825,261	(124,508)	-0.39%	(16.338.099)	66%
41102	PRIOR YEARS LEVY	120,000	30,508	58,504	18,148	13,239	12,501	9,281	142,182	114,784	27,398	23.87%	22.182	118%
41103	SUPP MOTOR VEHICLE	150,000	210	r	E	1	ı	157,029	157,029	115,203	41,827	36.31%	7.029	105%
41901	TAX INTEREST/LIENS/FEES	100,000	6,198	13,582	6,418	18,981	8,379	9,472	63,030	74,172	(11,142)	-15.02%	(36,970)	63%
43302	ECS	5,192,084	a		1		1,298,021	ſ	1,298,021	1,363,925	(65,904)	-4.83%	(3.894.063)	25%
43307	101ALLY DISABLED PERSONS	950	a	10) 1	E	E.	. 1	1,088	1,088	1,021	66	6.50%	138	115%
43308	ELUERLY IAX EXEMPTIONS	2,000	ч	È.	2,000	1	1	,	2,000	2,000	t.	0.00%		100%
43311	STATE OF CT MISC	3,000	5	ł	т	9	а		•	ĸ	R.		(3.000)	%0
43314	SPECIAL ED REIMBURSEMENT	370,000	ł	,	а	3	વ	,		,	1		(370,000)	%0
43401	TOWN ROAD AID	267,253	3	133,835	31 6 3	ł	ı	,	133,835	3	133.835		(133 418)	2007
43402	LOCAL CAPITAL IMPROVEMEN	84,033		Ľ	r	7	3	,	,	10	-		(014,001)	200
43403	STATE PROPERTY GRANT	0	6	,	,	,	4			6	C		(04,U33)	%0
43600	PROPERTY TAX RELIEF VETS	20.000	,	1	3	1		304 40	1110					
43601	MUNI STABILIZATION GRANT	288.473	3			288 473	i.	671,42	C21,42	22, /50	1,3/5	6.04%	4,125	121%
43602	TEI EPHONE ACCESS LINES		T		0	014'007			200,4/3	288,473		0.00%		100%
43603	PILOT STATE OWNED PROP	16 949	,	1		16 040						A COMPACT IN COMP		
43604	GPANTS FOR MINI BPO IECTS	10,010	,	1	i	10,949	1		16,949	16,949	ĩ	%00.0	ų	100%
10001		191,6/4		a	9		ŝ,	Ŀ		ŝ	a		(191,674)	%0
43000	FEMA FLASH FLOOD 919	ä	i	3 0 0 92	6	Ľ	·	3	4	18,385	(18,385)	-100.00%		
43606	FEMA SANDY GRANT	9	ŝ	r	Ĭ.	1	ų	71		932,520	(932,520)	-100.00%	ł	
43607	MUNI CRF-STATE COVID REI	•	ĩ	r	,	а	24,554	(24,554)					,	
43904	CIVIL PREPAREDNESS		ä	а	,	3	(1)			1.360	(1 360)	-100 00%		
44402	TRANSFER STATION FEES	53,000	7,865	5,266	8,922	5,896	5,793	4.705	38.447	33 243	5 204	15.65%	(11 563)	7002
44714	LAUNCH PASSES	21,000	5,860	5,375	2.400	1.119			14 754	14 715	02	10200	(000,41)	0/ 0/
44715	BOAT MOORINGS	79,000	230	885	30,994	10.584	(2.898)	5 564	45.359	61 012	0.02	0/ 17:0	(072,0)	0.01
46101	INVESTMENT INCOME	50,000	3,992	5,096	4,278	4.017	3.565	3.186	24 134	74 371	(FD 227)	0.43 /0 67 550/	(140,00)	0/.10
46105	WSAM TRUST FUND	38,000	i	. 1	9,655	. 1	8.818	9.871	28.344	25.245	(JO2'00)	0/00.10-	(000'07)	40%
47201	TOWN PROPERTY RENTALS	15,000		2,000		867			2 867	15 978	(13 111)	0/ 17:71	(100'6)	0/.01
47205	WSAM RENTALS	3,000	30	j.	î		ī	1		3.215	(13,11)	100.000	(001,21)	0/ 21
48810	RECEIPTS/REVENUES	16,000	1,765	2,754	2,044	1,376	1.884	1.686	11 509	9 161	0.12(0)	02 00.001-	(000,6)	0/.0
48832	SCRAP METAL RETURNS	10,000	1,151	1,352	1,594	847	1.047	1.116	7 107	5,018	040'6	0/00.07 10 00 11	(4,491)	01.71
48833	WORKER'S COMP REFUNDS	. '	17,368	. 1	1	•		2	17 368	52 220	2,003	020714 66 7402	17 268	%17
48898	APPLIED FUND BAL-CAPITAL	825,000		9	3				2001	027,220	(700'+0)	-00.1470	11,300	
48899	APPROPRIATED SURPLUS	250,000	30		,	,				i s			(825,000)	%0
49200	SALE OF FIXED ASSETS	1		,		2.200.000					-		(250,000)	%0
General Revenue	svenue	56,205,268	23,164,438	3.041.201	393.848	2 978 767	1 717 075	A 922 044	26 217 372	25 052 002	2,464,000	1000 0	2,200,000	
44101	TOWN CLERK MISC FEES	80,000	10,092	10,604	8,941	9.092	10.026	10 660	59.415	41 476	1,104,382	3.32%	(19,987,895)	54%
44102	REAL ESTATE CONVEY TAX	170,000	30,865	47,362	40,699	24,220	40.007	34.718	217.871	112 832	105,030	70.00	(000'07)	1000/
44501	VITALS	12,000	916	676	1,337	1,529	1.260	1.818	7.536	7 359	177	2010 C	110,14	0/.071
Town Clerk	×	262,000	41,873	58,641	50,977	34,841	51,293	47.196	284,821	161,667	123 154	76 18%	(+0+) 22 824	1000/
44104	PLANNING / ZONING FEES	12,000	399	173	300	970	2,208	14,932	18,982	5,608	13,374	238.50%	6.982	158%
Bu	Planning & Zoning Comm	12,000	399	173	300	970	2,208	14,932	18,982	5,608	13,374	238.50%	6.982	158%
4410/	ZONING BD OF APPEALS FEE	4,000	1,530	525	1,080	(337)	405	165	3,368	2,749	619	22.52%	(632)	84%
ñ	zoning board Uf Appeals	4,000	1,530	525	1,080	(337)	405	165	3,368	2,749	619	22.52%	(632)	84%
44105	INLAND WEILANDS	2,000	303	195	495	(370)	420	107	1,150	1,120	30	2.63%	(851)	57%
N/S	niands/Wetlands Comm	2,000	303	195	495	(370)	420	107	1,150	1,120	30	2.63%	(851)	57%
	CONTRACT POLICE SERVICES	25,000	18,291	22,979	19,183	19,263	19,625	22,529	121,869	24,242	97,627	402.72%	96,869	487%
Police Dent		11,000	2,138	1,976	r	4,039	1,569	1,393	11,115	5,182	5,933	114.49%	115	101%
n		36,000	20,429	24,955	19,183	23,302	21,194	23,922	132,984	29,424	103,560	351.96%	96,984	369%
Building D	BUILDING FEES	1/5,000	12,676	13,483	37,479	55,664	42,573	8,630	170,505	129,443	41,062	31.72%	(4,495)	97%
42261 DOI	DOG BOADNING FEES	1/5,000	12,676	13,483	37,479	55,664	42,573	8,630	170,505	129,443	41,062	31.72%	(4,495)	97%
^o	ntrol	150				100	1	30	130	15	115	766.67%	(20)	87%
44713	BEACH PASSES	18 000	17 208	4 064	1 164	001		30	130	15	115	766.67%	(20)	87%
Parks & Recreation	creation	18,000	17.398	4.054	1,104				22,616	13,957	8,659	62.04%	4,616	126%
Town Gent	Town General Fund Revenues	56,714,418	23,259,045	3.143.227	504.526	3.092.937	1 835 167	5 017 026	26 861 028	13,9574	4 454 054	62.04%	4,616	126%
				Concerning and			internet	24261126A	100,000	+ 10'000'00	+06'+0+'1	4.11%	(19,862,490)	%\$9

12 2020 Rev Report-Fund 01 YTD021v20-1sthalf

FY21				FY21	FY20			CURRENT YTD	Spent as
2	FY21 BUDGET	DEC 2020 ACTUAL E	ENCUMBRANCES	YTD DEC 2020 ACTUAL (A)	YTD DEC 2019 ACTUAL (B)	\$ (Over)/Under Variance (R)-/A)	%(Over)/Under Variance (B)-/A)	Remaining Balance	% of Budget
	262,010	29,218		130,530	84.894	(45.636)	-54%		/0(ATU//U) 50%
.,	332,566	33,788		163,591	165,156	1,565	1%		49%
2	205,918	25,003	424	117,776	98,874	(18,902)	-19%	87,718	57%
-	163,932	16,379	100	87,588	74,147	(13,441)	-18%	76,244	53%
ິ	390,194	18,341	890	212,271	204,021	(8,250)	-4%	177,033	55%
÷	145,750	14,485	12,779	75,888	68,997	(6,891)	-10%	57,083	52%
7	164,814	7,726	32,000	51,332	60,059	8,727	15%	81,482	51%
	1,950	13		121	96	(25)	-26%	1,829	6%
	4,524			2,070	2,262	193	9%	2,455	46%
8	81,204	9,265	•	40,660	24,912	(15,749)	-63%	40,544	50%
46	46,440	1,106	•	27,507	22,058	(5,449)	-25%	18,933	69%
7	14,376			2,557	3,853	1,297	34%	11,819	18%
99	69,087	2,930		14,343	19,024	4,681	25%	54,744	21%
19'	191,659	18,159		87,619	77,352	(10,267)	-13%	104,040	46%
35	35,215	1,667	•	22,079	17,725	(4,354)	-25%	13,136	63%
413	413,092	436	8,522	137,320	143,730	6,410	4%	267,251	35%
1,094,450	,450	34,459	143,603	667,168	912,211	245,042	27%	283,679	74%
2,870,061	,061	251,498	6,286	1,403,764	1,340,620	(63,145)	-5%	1,460,010	49%
33	337,500	30,580		98,716	178,790	80,074	45%	238,784	29%
12	127,653	14,278		60'99	59,142	(6,867)	-12%	61,644	52%
9	61,455	6,182	333	27,099	24,444	(2,655)	-11%	34,024	45%
C)	58,500	5,630		27,354	29,026	1,672	6%	31,146	47%
è	646,395	48,842	23,333	295,611	360,396	64,784	18%	327,451	49%
	13,500	1,297		3,380	2,500	(880)	-35%	10,120	25%
-	1,956,917	176,827	232,973	889,869	884,937	(4,933)	-1%	834,075	57%
-1	126,000	47,660	18,827	102,088	101,411	(677)	-1%	5,085	86%
	147 766	40,224	210,042	72 070	1/3,4/1	(21,048)	-16% 0%		100%
1	276 253	29 402	-	130.524	129 687	(836)	40/	145 730	100 /0
1.2	769.246	128.208	320.519	448.727	379.910	(68.817)	-18%		100%
~	224,317	17,210		102,770	95,919	(6,851)	%2-	121.547	46%
	10,400		•	11-24-24-24-10-10-	12,521	12,521	100%	10,400	%0
33,6'	33,614,517	3,481,664		15,354,142	14,229,606	(1,124,536)	-8%	18,260,375	46%
1,91	1,918,000			472,000	527,000	55,000	10%	1,446,000	25%
1,6	1,659,591	11,959	99,572	1,143,663	1,256,054	112,391	%6	416,356	75%
-	1,038,767			601,165	548,357	(52,808)	-10%	437,602	58%
	622,453			320,459	223,364	(97,095)	-43%	301,995	51%
	945,325) T		945,325	755,280	(190,045)	-25%		100%
4	4,726,641	350,857	103,157	2,854,958	2,851,804	(3,154)	%0	1,768,526	63%
81	56,279,588	4,855,293	1,387,237	27,403,039	26,217,488	(1,185,551)	-5%	27,489,312	51%

Page 1 of 1

					ł	un l	CURRENT YTD vs PRIOR YTD	vs PRIOR YTD	BUDGET vs CURRENT YTD	Actual & Encumbrances
DESCRIPTION		FY21 BUDGET	DEC 2020 ACTUAL	ENCUMBRANCES	YTD DEC 2020 ACTUAL	YTD DEC 2019 ACTUAL	\$ (Over)/Under Variance	%(Over)/Under Variance	Remaining Balance	Spent as % of Budget
		(C)		(Q)	(A)	(B)	(B)-(A)	(B)-(A)	(C)-(D)-(A)	%(A+D)/(C)
= "	SALARIES-FULL TIME	225,000	25,962	9	113,289		(93,632)	-476.33%	111,711	50%
	SALARIES - PART TIME	15,690	1,120		0,123	7 170	40,009	00.00% -8 12%	2/2/2 2/238	%LC
w	TRAVEL EXPENSE			3			901	100.00%		
	AUTOMOBILE ALLOWANCE	4,800	400		2,400	•	(2,400)		2,400	20%
~	REPAIRS & MAINTENANCE	1,300	126		846	846		0.00%	454	65%
2	GENERAL SUPPLIES	1,800	2	1	118	692	574	82.94%	1,682	7%
7	MISC EXPENDITURES	1,420			ALCONDUCT.	695	695	100.00%	1,420	%0
1		262,010	29,218		130,530	84,894	(45,636)	-54%	131,480	20%
1	SALARIES-FULL TIME	285,582	31,473	·	141,645	131,211	(10,434)	-8%	143,937	50%
Ч	ELECTED OFFICIALS SALARY	1,000	83	×	500	250	(250)	-100%	500	50%
E X	TRAVEL EXPENSE	600	ĩ	ř	•	58	58	100%	600	%0
SQF 2	OTHER PROF/TECH SERVICES	2,000	·	ĩ	•	12,596	12,596	100%	2,000	%0
OLC	IT/TECHNOLOGY MAINTENANC	36,884	1,775	ï	19,885	19,282	(603)	-3%	-	54%
POSTAGE		2,500	165	ï	066	830	(160)	-19%	1,510	40%
SU	GENERAL SUPPLIES	3,500	226	3	506	619	173	26%	2,994	14%
DUES & FEES		500	65		65	250	185	74%	435	13%
	and the second se	332,566	33,788		163,591	165,156	1,565	1%	168,975	49%
ц Ц	SALARIES-FULL TIME	161,982	19,960	ä	85,933	73,274	(12,659)	-17%	76,049	53%
I AX	TRAVEL EXPENSE	500	1			83	83	100%	500	%0
IN SERVICE		1,600		5	(300))	300		1,900	-19%
D C C		4,500	, . , .	3					4,500	%0
		000'01	9,000	1	10,000	5,000	(2,000)	-100%		100%
ALG	I ECHNICAL SERVICES	9,913		aro 2	9,831	8,596	(1,235)	-14%	82	%66
		118,01		1 .6 (3	10,213	10,353	150	1%	/04	94%
100	GENERAL SLIPPLIES	1 200	F,	PC1	010	200	(01)	7000	170'1	0/ / I
PERIODICALS		2 286	5.0	300	1516	787	10/2/	080	000	7002
DUES & FEES		820	5.4		2021	160	160/1	100%	820	%0
		205,918	25,003	424	117,776	98,874	(18,902)	-19%	87.718	57%
S-FU	SALARIES-FULL TIME	118,502	13,336	Ľ	59,420	51,749	(7,671)	-15%	59,082	20%
S-P	SALARIES - PART TIME	13,879	2,005	T.	8,122	6,552	(1,570)	-24%	5,757	59%
EXPL	TRAVEL EXPENSE	500	52	1	217	74	(143)	-193%	283	43%
ROF	OTHER PROF/TECH SERVICES	2,500	r	ł	2,500	2,475	(25)	-1%		100%
ROF	OTHER PROF SERVICES		x		•	ī			э	
SALS	TECHNICAL SERVICES	5,225	æ	1	5,225	5,050	(175)	-3%		100%
POSTAGE		13,310	485	8	5,384		(2,741)	-104%	7,926	40%
L SU	GENERAL SUPPLIES	3,300	295		1,890	1,394	(497)	-36%	1,410	57%
		4,230	э	а	4,065	3,558	(202)	-14%	165	%96
DMV FEES		250) r		250	250	a	%0	1	100%
DUES & FEES	~	1,000		100	•	102	102	100%	006	10%
OTHER ITEMS		1,236	206	E	515	300	(215)	-72%	721	42%
		163,932	16,379	100	87,588	74,147	(13,441)	-18%	76 244	53%

Page 1 of 8

ENCLUMBRANCES ACTUAL ACTUAL Variance Variance Variance Variance 6<202 50,589 74,940 74,940 1,991 3 7 7 74,940 74,940 1,991 3 8 72,943 74,940 1,991 3 1 8 20,176 18,174 20002) -11 8 24,678 49,238 56,460 -11 8 23,157 1,760 1,917 90 -77 8 23,157 1,760 1,760 -11 90 -10 12,054 11,446 1,760 1,760 -11 90 -77 9 2,779 5,088 68,997 1,760 -119 -10 12,779 7,841 1,760 1,770 -77 -119 -119 12,779 7,841 1,760 1,781 1,791 -19 -19 12,779 7,791 1,760 1,791
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12 2020 Exp Report-Fund 01 1220detail

Page 2 of 8

21

				FY21	FY20	CURRENT YTD	CURRENT YTD vs PRIOR YTD	BUDGET vs CURRENT YTD	Encumbrances
FY21	FY21 BUDGET	DEC 2020 ACTUAL	ENCUMBRANCES	YTD DEC 2020 ACTUAL	YTD DEC 2019 ACTUAL	\$ (Over)/Under Variance	%(Over)/Under Variance	Remaining Balance	% of Budget
	18,843	781		13,600	8,990	(4,610)	-51%		72%
	27,597	325		13,907	13,068	(839)	-6%	13,690	50%
	46,440	1.106		27.507	22.058	(5 449)	.250/	- 18 022	E00/
	14,376			2,557	3.853	1.297	34%		18%
	14,376	•		2,557	3,853	1,297	34%	11.819	18%
	26,926	C.	•		7,601	7,601	100%	26,926	%0
		•	X	•	29	·29	100%	(I)	
	10,000				298	298	100%	10,000	%0
	2 420	108	•	- 1 778	- 000	-	1000	5,985	%0
	14 756	2 733		6/2'I	080	(086)	-83%	1,143	53%
	1.100			0000'0	2,93U	(0110)	-100%	8,691	41%
	006	ä	7	•	2	2	0/001	001,1	%0 %0
		•		•	0			000	% A
	a). T			1			•	
	7,000		ł	7,000	7,000		%0	×	100%
	69,087	2,930		14,343	19,024	4,681	25%	54.744	21%
	149,449	16,270	(44)	74,608	65,239	(9,368)	-14%	74,841	50%
	34,910	1,452	i)	11,853	10,965	(888)	-8%	23,057	34%
	7,300	436	1)	1,158	1,148	(11)	-1%	6,142	16%
	191,659	18 159		87 610	77 369	1236 011	420/	101 010	1001
F			•	-	-		0/ CI -	0+0'+01	40 /0
	16,914	1,667	ī	10,000	8,457	(1,543)	-18%	6.914	59%
	11,000	, U	Ĭ	8,717	5,570	(3,147)	-56%	2,283	262
	3,051	ı.	•	1,338	2,172	834	38%	1,713	44%
	900	r	i	285	ì	(285)		615	32%
	000,1		1 ;	769		(769)		731	51%
	006			2007	618	615	75%	750	21%
	35.215	1.667		22 079	17 775	(99)	-070-	130 436	80% 20/
	13,260	-	6.630	6.630	6 630	(+:0:+)	%0	13,130	10007
	250,000	з				2.74	20	250.000	%00
	1,500	50	3	140	255	115	45%	1,360	%6
	25,000	а	(1)	17,054	16,018	(1,036)	-6%	7,946	68%
	1		212		P.			Ĩ	
	- 744	1 01 2	10		(332)	(332)	100%	1 IN	
	14/0	1 3 ∂	•	4,3/1	8,741	4,371	50%	4,371	50%
	48 187	6 0	10 1	44,440	43,5/0	(8/0)	%7-	,	100%
	14,264	5 R	5 1	14.264	14 269	0'7 7	%D	. 9	%001 10000
	J.		3	-	505	975	100%		0/ nn I
	2,800	110	1.892	908	1 404	496	35%	10 Q	10002
		n	1		-	2	200	ur da	0.001
	400	69	,	69	T	(69)		331	17%
	2,500	208	x	1,250	1,250	0	%0	1,250	50%
		ř	а (4		1	, ^I		(1)	
	- z	• •		2	a	(2)		1,993	%0

12 2020 Exp Report-Fund 01 1220detail

Page 3 of 8

					EV34	EVJU	CURRENT YTD vs PRIOR YTD	vs PRIOR YTD	BUDGET vs CURRENT YTD	Encumbrances
			DEC 2020		YTD DEC 2020 YTD DEC 2019	YTD DEC 2019	\$ (Over)/Under	%(Over)/Under	Remaining	Spent as
ACCT	DESCRIPTION	FY21 BUDGET	ACTUAL	ENCUMBRANCES	ACTUAL	ACTUAL	Variance	Variance	Balance	% of Budget
51320	SALARIES - PART TIME	14,000	1,224		3,572	3,686	114	3%	10,428	26%
51800	POLICE CONTRACTUAL	10	(502)		•	(492)	(492)	100%		
52600	UNEMPLOYMENT COMPENSATIO	5,000	328		2,386	8,032	5,646	20%	2,614	48%
52900	TRAVEL EXPENSE		1						1	
53010	LEGAL SERVICES	80,000	1,200	i.	11,739	35,632	23,893	67%	68,261	15%
53020	I OWN COUNSEL	57,000	4,750		28,500	28,500	7	%0	28,500	50%
53070	SALE OF 27 KILLINGWORTH	17	I.	r					ап 2	
53200	PROFESSIONAL SERVICES	•		•	•	85	85			
53310	AUDIT/ACCOUTING SERVICES	62,000	ł	8,900	40,000	51,085	11,085	22%	13,100	29%
53401	UNION NEGOTIATOR	20,000	Ĩ		901	6,596	5,696	86%	19,100	5%
54903	LAND RECORDS INDEX AUDIT	1,400	106	775	625	525	(66)	-19%		100%
55200	INSUR OTHER THAN EE BENE	400,000	3		413,945	382,224	(31,721)	-8%	(13,945)	103%
55400	ADVERTISING	25,000	440	ä	5,854	6,359	504	8%	19,146	23%
55506	ANNUAL TOWN REPORT	7,500	3	a.	•		ł		7,500	%0
56220	ELECTRICITY	224,000	13,909	101,229	89,066	88,427	(639)	-1%	33.706	85%
56221	HEATWATER	140,000	9,839	32,699	54,810	45,917	(8,893)	-19%	52,492	63%
57400	INFRAS	2,000	1	1	-	181	181	100%	2,000	%0
58105	BANK FEES	18,000	1	Ĩ	6,723	Ť	(6,723)		11,277	37%
58110	MISC EXPENDITURES	2,150	712	č	(2,858)	5,576	8,434	151%	5,008	-133%
58803	BOARD OF ASSESSMENT APPE	300	ŝ		2	9	4	73%	299	1%
58804	SPECIAL EVENIS	2,000	184	1.	327	630	303	48%	6,673	5%
21985	HULIDAY ACTIVITIES	500	Ē	1)	•	493	493	100%	500	%0
50000		28,600	2,268		11,576	ï	(11,576)		17,024	40%
20200	ELIND TRANSFERS OUT	Ľ	e.						9	
4199 Total Other G	Other General Gov't	1.094.450	34 459	143 603	GE7 168	248,/50	248,/50	100%		100 -
	SALARIES-FULL TIME	2 230 185	182 170	nonin-	4 400 074	1 000 045	240,042	0/.17	203,0/3	14%
51320	SALARIES - PART TIME	22,433	1,572		1, 102,074 8.241	1,029,015	(/3,059) 2.224	-1%	1,137,111	49%
51330	OVERTIME	258,000	3,823		81,379	112.936	31.557	28%	176 621	32%
51333	LONGEVITY	24,589	·		38,490	23,046	(15,444)	-67%	(13.901)	157%
51335	HOLIDAY PAY	120,683	47,903		55,271	52,321	(2,949)	-6%	65,412	46%
51340	OTHER EMPLOYEE BENEFITS	12,241	I		13,358	12,047	(1,310)	-11%	(1,117)	109%
52910		30,050	2,014	230	11,865	8,809	(3,056)	-35%	17,955	40%
C7760		20,950	535		13,371	11,602	(1,769)	-15%	7,579	64%
54301		14,900	144	1,965	1/4	21,828	21,054	%96	12,161	18%
54311	VEHICLE MAINTENANCE	13,000	4,303	0c0'l	31,294	24,810	(6,484)	-26%	1,286	896
54317	RADIOS/RADAR/SIREN REPAI	3.500	1 137		040)	10,430	11,146	106%	12,081	%/
56100	GENERAL SUPPLIES	13.250	205	1.354	4 544	4 136	(408)	%01-	1,400	0/02
56210	DIESEL - GASOLINE FUEL	3,500	1	18	1,468	606	(560)	-10%	2.013	42%
56900	OTHER SUPPLIES	6,450	1,093	•	2,473	2,737	264	10%	3.977	38%
56903	UNIFORMS	2,000	2,130	102	2,130	224	(1,906)	-850%	4,768	32%
5/390	OTHER EQUIPMENT	4,000	006	•	3,520	2,356	(1,165)	-49%	480	88%
001100		500	105		282	130	(152)	-117%	218	26%
20120		2,500	549		1,135	1,013	(122)	-12%	1,365	45%
58913	PRISONER COSTS	000017			081,cT 747	8,591	(6,589)	%22-	6,320	71%
58914	MARINE SUPPORT	5,000	24		141	1 0 4 5	124	46%	1,053	12%
59900	FUND TRANSFERS OUT	12,000			12,000	- 1,040	(1,54,1)	-84%	1,615	68%
					200121		10001211			0/001

Page 4 of 8

12 2020 Exp Report-Fund 01 1220detail

Actual & Encumbrances	Spent as	% of Budget	37%	47%	21%	30%	35%	29%	51%		100%	%0	%96	%2	%0	%0	%0	52%	51%	%6	22%	%0	%0	0%0	2006	0/.00	45%	49%	%0	%0	%0	%8G	41%	40%	28%	50%	12%	12%		69%	%0	35%	%0	49%	31%	%0	26%
BUDGET vs CLIPBENT VTD Enc	0.05		21,223	16,522	129,237	2,789	69,013	238,784	59,482	2000 C		1,000	06	372	200	150	350	61,644	25,217	4,080	782	006	1,750	100	17C	- 000	34.024	27,936	1,500	500	1,000	210	31,140	728711	70,751	12,789	4.367	3,329		41,985	2,500	393	1,000	327,451	5,150	2,000	2,970
	%(Over)/Under	Variance	4%	%2-	61%	34%	41%	45%	-10%	100%			-4%	81%			100%	-12%	-14%	/8%	-145%	100%	100%			100%	-11%	%9		100%		~00- 201	0/.0	%24-	47%	-244%	-286%	86%		39%	100%	%62		18%	%9		
CURRENT YTD vs PRIOR YTD	\$ (Over)/Under	Variance	540	(878)	53,933	637	25,942	80,074	(5,760)	28	(1,200)	a	(100)	119	•.:	e l	45	(6,867)	(3,194)	1,424	(129)	(1,046)	062	(23)	- 1	63	(2,655)	1,686	S r	101	1122	(011)	10,12	(10,207)	23.910	(9.250)	(432)	2,724		46,316	914	143	,	64,784	150		(1,030)
	YTD DEC 2019	ACTUAL	12,917	13,500	87,697	1,848	62,829	178,790	56,611	28	3	ä	2,310	147	4	i i	45	59,142	23,274	1,814	68	(1,046)	nez			63	24,444	28,750	î	101	1	20000	170.040	13.293	51,158	3,784	151	3,165		117,710	914	180		360,396	2,500	a	
	YTD DEC 2020 Y	ACTUAL	12,377	14,478	33,763	1,211	36,887	98,716	62,371		1,200	4	2,410	28	-			66,009	26,468	380	218	•	•	23	1		27,099	27,064	•	•	-	27 2EA	150 273	23,500	27,249	13,035	583	441	•	71,394	-	37		295,611	2,350		1,030
		ENCUMBRANCES	10		6	6				ï				1	•	3		•			•	•		51	282		333	ı		•	1				а	4		30		23,133		170		23,333		•	
	DEC 2020		4,477	2,000	12,781	231	11,091	30,580	14,278		x	i	X	1			14 020	14,2/8	6,182	0				•	i	ï	6,182	5,630	ĩ	ī	.)	5 630	28 704	4,415	3,635	10,777	38	1	9 0 19	1,272	E	1	к	48,842	267	- 1000	1,030
		FY21 BUDGET	33,600	31,000	163,000	4,000	105,900	337,500	121,853	, . .	1,200	1,000	2,500	400	200	150	350	121,653	51,685		000	300		600	950	r	61,455	55,000	1,500	500	1,000	58 500	332 325	40,884	98,000	25,824	4,950	3,800	•	136,512	2,500	600	1,000	646,395	7,500	2,000	4,000
		DESCRIPTION	SALARIES-FULL TIME	UTILITY SERVICES	REPAIRS & MAIN LENANCE	GENERAL SUPPLIES	OIHER		SALARIES-FULL TIME	TRAVEL EXPENSE	OTHER PROF/TECH SERVICES	INSPECTION COVERAGE	SOFTWRE MAINT/TECH SUPPR	GENERAL SUPPLIES	OTHER	DI HEK EQUIPMEN I			SALAKIES-FULL TIME SALAPIES - DAPT TIME		DPOFFSSIONAL SERVICES	TRAINING	POSTAGE	GENERAL SUPPLIES	UNIFORMS	OTHER ITEMS	ontrol	SALARIES-FULL TIME	TRAINING	GENERAL SUPPLIES	OTHER EQUIPMENT DUIES & FFFS	hal	SALARIES-FULL TIME	SALARIES - PART TIME	OVERTIME	HOLIDAY PAY	CLOTHING ALLOWANCE	TRAINING	REPAIRS & MAINTENANCE	SERVICE CONTRACTS	RADIOS/RADAR/SIREN REPAI	GENERAL SUPPLIES	OTHER EQUIPMENT	ications	SALARIES-FULL TIME	CENEDAL SUDDUES	
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		DEPT	4203	4203	4203	4203	4203	4203 Tota	4213	4213	4213	4213	4213	4213	4213	4213	4213 1212 Total	4045	4215	4215	4215	4215	4215	4215	4215	4215	4215 Total	4219	4219	4219	4219	4219 Total	4221	4221	4221	4221	4221	4221	4221	4221	4221	1224	4221	4221 Iotal	4223	4223	1022 Total

Page 5 of 8

12 2020 Exp Report-Fund 01 1220detail

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Page 6 of 8

12 2020 Exp Report-Fund 01 1220detail

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	PONT	YTD DEC 2020 YTD DEC 2019 ACTUAL ACTUAL			
n xpenditures t 20		Y ENCUMBRANCES	120		
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Town of Clinton Fund 01 - General Fund Expenditures By Department December 31, 2020		FY21 BUDGET		2,300	R NNN
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	FY21 BUDGET	2,300	6,000	1,600	500	10,400	414,126 33 200 391	33,614,517		t		82,000 275,000	550.000	45,000		575,000	46,000	1,918,000			303 000	62.552	135,039	115,000	235,000	520,000	120,000	169,000	-	•		8.460	64,516	219,125	14,745	304,125	32,975	67.471	28,740	
	DESCRIPTION OTHER PROF SERVICES	REPAIRS & MAINTENANCE	ADVERTISING	DUES & FEES	MISC EXPENDITURES	elopment	CAPITAL IMPROVEMENTS FUND TRANSFERS OUT		2014 NEW MONEY PRIN - BO	2011 REFUNDING PRIN - BO	2013 NEW MONEY PRIN - BO	2015 NEW MONEY BOF - PRI	2016 NEW MONEY PRIN-BOE	2016 REFUNDING PRIN-BOE	2012 REFUNDING PRIN-BOE	2017 NEW MONEY PRIN-BOE	2020 C REFUNDING PRIN-BOC	: - Prin	2014 PRINCIPAL	2011 REFUNDING PRINCIPAL	2013 REFUNDING PRIN	HEAVY EQUIPMENT LEASE	PD VEHICLE LEASES	2016 NEW MONEY PRIN-TOWN	2016 REFUNDING PRIN-LOWN 2012 REFLINDING GOB TOMM	2019 REFI PRIN GOB-TOWN	2018 NEW MONEY PRIN-TOWN	Prin	2014 NEW MONEY INT - BOE	2011 ISSUE REFUND INT BO	2012 REFUNDING INT - BOE	2013 REFUND INT - BOE	2015 NEW MONEY INT - BOE	2016 NEW MONEY INT - BOE	2016 REFUNDING - BOE	2017 NEW MONEY BOE - INT	2019 REFI ROF INTEREST	2020 BOND INT-BOE	2020 B REFUNDING INT-BOE	
	ACCT 53400	54300	55400	58100			59900 59900	Education	58331	58336	58338	58347	58351	58352	58358	58359 58360	58372	Town Debt - Prin	58311	58313 58277	58328	58345	58350	58355	58361 58361	58362	58367	Town Debt Prin	58332	58335	58337	58341	58342	58343	58344	58348	58357	58364	58373	
	DEP1 4603	4603	4603	4603	4603	46U3 10Tal	4701	4701 Total	4801	4801	4801	4801	4801	4801	4801	4801	4801	4801 Total	4802	4802	4802	4802	4802	4802	4802	4802	4802	4802 Total	4803	4803	4803	4803	4803	4803	4803	4803	4803	4803	4803	

12 2020 Exp Report-Fund 01 1220detail

Page 7 of 8

CURRENT YTD vs PRIOR YTD CURRENT YTD benchmarker	% (Over//Under Remaining % of Budget	Dalalice				10 485 57%	9%	6% 36.872	0% 26.166	-98% 131 125	29.850	43 001	12,001	-43% 301 995	- 25%	2502	51% 773	-18% 263 459	-20% 252 924	-6% 60.545	0% 42.892	15% 139 090		9 142) -5% 9,142 0% 1768 576
	9 \$ (Over)/Under	Adiance	6	6 060		5.900			-	(71.306)	5	(43 014)		(92,095)				(40.				149.2			(5,641)
	YTD DEC 2019			R DRD	000	26.930	32.047	41,611	43,897	72.819	•			223.364	755 280	755 280	257	227.425	228,089	977,444	283,805	1.024.568		110,217	110,217 2.851.804
EV3	YTD DEC 2020					21.030	29.172	39,221	43,897	144,125		43.014		320.459	945.325	945.325	127	267,541	272,896	1,039,455	283,805	875.277		115,858	115,858 2.854,958
	ENCLIMERANCES		6 X.		5 \ 9			Ĩ								•					94,601	8,556	1		103,157
	DEC 2020 ACTUAL		,	9			Ĺ	ť	ř	ï	ĩ	ï	Ĩ					59,991	58,976	6,675	94,601	130,614			350,857
	FY21 BUDGET	•	30		21	31,515	40,672	76,093	70,063	275,250	29,850	87,005	12,006	622,453	945,325	945,325	600	531,000	525,820	1,100,000	421,298	2,022,923	125,000		4,726,641
	DESCRIPTION	2014 INTEREST	2011 REFUNDING INTEREST	2012 REFUNDING INTEREST	2013 INTEREST	2013 REFUNDING INTEREST	2016 NEW MONEY INT	2016 REFUNDING INT	2018 NEW MONEY TOWN INT	2019 REFI GOB-TOWN	2020 \$3.15M BAN INT-TOWN	2020 BOND INT-TOWN	2020 C REFUNDING INT-TOW	Town Debt Interest	CAPITAL IMPROVEMENTS	rojects	OTHER EMPLOYEE BENEFITS	EMPLOYER SOC SEC CONTRIB	STATE RETIRE CONTRIBUTIO	PENSION POLICE	WORKERS' COMPENSATION	HEALTH INSURANCE	PENSION PLAN - FIRE DEPT		enfits
	ACCT	58321	58323	58324	58325	58326	58329	58330	58354	58363	58365	58366	58374		59020	Capital Projects	51340	52200	52300	52325	52700	52810	52830	I	Fringe Benfits
	DEPT	4804	4804	4804	4804	4804	4804	4804	4804	4804	4804	4804	4804	4804 Total	4901	4901 Total	5100	5100	5100	5100	5100	5100	5100		5100 Total

Page 8 of 8

Town of Clinton Monthly Investment Balances and Interest Income FY20/21

FY21 Investme	nt Balances				
Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Investments
07/31/20	25,934,497	3,223,141	1,652,466	88,800	30,898,903
08/31/20	27,739,081	3,223,449	1,652,670	88,800	32,704,000
09/30/20	24,542,933	3,223,663	1,652,880	88,801	29,508,278
10/31/20	22,796,561	3,223,841	1,653,091	88,802	27,762,295
11/30/20	19,999,755	3,224,015	1,653,288	88,803	24,965,860
12/31/20	18,502,521	3,224,216	1,653,505	88,803	23,469,046
01/31/21		 MCMUT ALLOW CONTRACTOR STATE 	 A Design of the standard state of the state	- 60,000 (100 8 , 00,000 - 613 (1990)	-
02/29/21					-
03/31/21					<u>_</u> 1
04/30/21					-
05/31/21					-0
06/30/21					<u>-</u> 7

FY21 Interest In	ncome				
Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Interest Income
07/31/20	3,209.62	557.09	224.09	0.75	3,991.55
08/31/20	4,583.86	308.04	203.74	0.75	5,096.39
09/30/20	3,852.38	214.54	210.56	0.73	4,278.21
10/31/20	3,627.91	177.53	210.59	0.75	4,016.78
11/30/20	3,193.73	173.98	197.02	0.73	3,565.46
12/31/20	2,765.85	201.73	217.43	0.75	3,185.76
01/31/21					
02/29/21					
03/31/21					;
04/30/21					-
05/31/21					-
06/30/21					., i n
Total	21,233.35	1,632.91	1,263.43	4.46	24,134.15
Annual Yield Rat Jul-Dec * Yield based on	te: 0.20%	0.15%	0.15%	0.01%	

int. rates

Town of Clinton Pro Forma Fund Balance Reserves And Contingency Analysis

As of 1/15/21 Based on Final 6/30/20 Financials For discussion purposes ONLY Update on Reserves & Contingency

Fund Balance: 6/30/2020 :

Nonspendable (Prepaid Medical/Dental as of 6/30/20)		120,789
Committed : BOE non-lapsing account	667,209	
Landfill Closure	350,000	1,017,209
Assigned with passing of FY21 Budget:		
Applied Fund Balance to Capital Projects for FY21	825,000	
Appropriated Surplus-for FY21	250,000	1,075,000
Unassigned Fund Balance		11,142,223
Total Fund Balance 6/30/2020	-	13,355,221

Calculation of Fund Balance as a % of FY21 Budgeted Expenditures	-
FY21 Budgeted Expenditures	\$ 56,280,976
Unassigned Fund Balance	11,142,223
Current Fund Balance as % of FY21 Budgeted Expenditures	19.8%
	26
Calculation of Fund Balance in excess of Rating Agency suggested minimum %:	8,442,146
suggested minimum Fund Balance %	15%
Available funds beyond 15% limit:	2,700,077

Contingency:	
FY 20 Budgeted Contingency Balance: July 1, 2020	250,000
Current Available Contingency Balance 12/31/2020	250,000

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: January 6, 2021

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

a) <u>FY21-22 Budget</u>: Staff level budget submittals were all due in December. Budgets are in and one-on-one reviews with departments have started. It is my intention to present the Town Manager's Proposed Budget at a special meeting on the second week of February, as was the case last year. A schedule for Town Council budget workshops will need to be set for the Council's budget deliberations. Last year, the Council held workshops to review the budget during the remaining weeks in February and into early March to finalize the budget before the Charter-mandated public hearing in April.

2. CCM:

CCM held its next Legislative Committee meeting on January 7, 2021. The featured speakers included State Senate leadership (Martin Looney and Kevin Kelly). They laid out some of the legislative issues of note and their approaches. The potential State budget loomed large in the discussion. The Governor will deliver his budget in February which will start the process for the General Assembly.

The other speaker at the meeting was DEEP Commissioner Dykes who spoke to some of the solid waste policy ideas developed as part of the Connecticut Coalition for Sustainable Materials Management (CCSMM) which is discussed later in this report.

3. Miscellaneous:

- a) <u>Budget Survey</u>: The budget survey closed on Friday, January 15, 2021. The opportunity to respond was extended by one week and a second opportunity to respond was offered that did not require a Google account sign-in. The Morgan School students
- b) <u>Connecticut Water Company</u>: Attached to this report is an email recently received from the Connecticut Water Company which describes the Rate Case they now have pending before the Public Utility Regulatory Authority to increase rates. The process and timing for the case is described in the email as well as the anticipated impact to rate payers. The impact to the Town budget is also described where the cost for fire hydrants is slated to increase by 5%.
- c) <u>CT Coalition for Sustainable Materials Management Update</u>: I reported several months ago on an initiative of DEEP to collect information on solid waste management in response to the

decision to not fund improvements to the MIRA burn plant in Hartford. For several months, a number of working groups have been discussing different approaches to waste management including, extended producer responsibility (this underpins electronics recycling in the State), unit based pricing (pay-as-you-throw), food scraps/organics diversion and increased recycling.

A draft report is now being circulated and was presented at the CCM meeting earlier in the month. The CCSMM Report lays out a number of areas that would change how municipal solid waste is handled. It also requires a number of changes to statute to support the ideas advanced in the report. Statuotry and programming changes should alo trigger reginal discussions at the COG level (or between towns) for how best to deliver on some solid waste solutions. From media coverage, it is clear the pay-as-you-throw approach to solid waste has the DEEP Commissioner's support with added recycling and food scraps. The State will need to set the environment for a market to crop up to hand some waste universally across the State. For example, food scrap recycling becomes economically infeasible with excess trucking charge.

Again, we should keep our eyes on the Generally Assembly to monitor bills that could implement changes to solid waste. We also need to maintain our local investments in the transfer station to handle existing waste flows and recycling – as well as be prepared for other types of waste/recyclables that are introduced.

d) <u>COVID Vaccinations</u>: Roll out of the COVID-19 vaccine continues. The State receives 44,000 doses weekly. Of all the individuals identified in Phase 1b of the vaccination program, appointments for vaccinations are only supposed to be offered to those 75+. Unless a resident tries to get vaccinated through one of the major hospital systems (which have a separate source of vaccines), all appointments need to be registered through the VAMS system. VAMS is a federal registry tool. In the VAMS, residents can look for the CRAHD vaccination clinic located in Old Saybrook. We are waiting on information from the State Department of Public Health for the timing of mobile clinics or other vaccination locations.

It is likely that VAMS will be difficult to navigate. Transportation to Old Saybrook for the CRAHD clinic could be a concern. The State has offered a phone number for the public to use. However, the phone bank does not seem to be able to respond to the call volume initially.

Karl Kilduff

From: Sent:	Daniel Meaney <daniel.meaney@ctwater.com> Friday, January 15, 2021 4:41 PM</daniel.meaney@ctwater.com>
То:	Daniel Meaney
Subject:	Connecticut Water Rate Case Application Update

Good Afternoon:

You'll recall that last month we notified you of our intention to file for a rate increase in early 2021. Earlier today we filed our application with the Connecticut Public Utilities Regulatory Authority (PURA) designated as Docket No. 20-12-30, and wanted to share with you the process and an overview of our rate request.

PURA will conduct the robust rate proceeding with the Office of Consumer Counsel (OCC) and the Attorney General's Office representing customers' interests. During the proceeding, PURA, OCC and the AG will analyze and review the cost of providing water service to customers so rates can be set to reflect reasonable and prudent expenses.

A notice about the request and the schedule for the public hearing will be sent to all customers who, along with municipalities and the public, will have an opportunity to comment on the application. PURA has 200 days to conduct the proceeding so we expect a decision in late summer with rates taking effect soon thereafter.

If the request is approved as proposed, it will increase annual revenues about \$20.2 million, or 19.9%, over current authorized revenues. The proposed rate increase for an average Connecticut Water residential customer would be about 35-cents per day, or about \$10.50 per month above current water bills. PURA will determine through the process the level and distribution of any approved rate increase, but it is expected that the amount of the increase vary among Connecticut Water's 12 rate divisions and between the customer classes of residential, commercial, industrial or municipal.

We are pleased to share that as we developed the case with consideration of the impacts on municipal budgets, the proposed increase for public fire charges is 5% for most communities. Our annual fire protection letter to towns on anticipated fire protection charges is being prepared and will have more specific information on the anticipated fire charges for the 2021/2022 fiscal year. The proposed rate increase will not impact your 2021 budget. In the meantime, please feel free to contact your Connecticut Water contact or Craig Patla (cpatla@ctwater.com or 860.664.6140).

Among the other proposals in the rate application:

- A low-income rate for eligible customers with a 15% discount on water bills.
- Implementation of rates to promote water conservation by adding a second, higher rate tier when more than 15,000 gallons are used per quarter by residential customers. Customers who would be most affected are those who have irrigation systems and water their lawns extensively.
- Aligning and updating the company's Rules and Regulations so they are consistent among the company's different rate divisions.

Since rates were last set in 2010 during the company's last general rate case, Connecticut Water has returned \$14.7 million to customers, including municipal customers, through temporary rate reductions. The reductions, proposed by Connecticut Water, approved by PURA, were related to changes in federal tax laws and the 2019 combination with SJW Group.

Following the merger with SJW Group, we have seen the benefits of being part of a larger organization while the Connecticut Water Board and your local management team continue to make decisions in the best interests of Connecticut customers, serving customers at world-class levels, and maintaining employee levels at pre-merger levels. We relied on the combined strength of the companies to delay this filing from its originally planned date of July 2020, postponing the increase for our customers during COVID.

We understand there is never a good time to request a rate increase and delayed this case as long as practical. However, we believe the value of a reliable supply of safe drinking water is well worth the cost of a little more than a penny per gallon. The infrastructure investments made over the past decade have made a tangible difference in service to our customers and the communities served. Please contact me or your Connecticut Water contact if you have any questions about the rate filing or our operations in your community.

Sincerely,

Dan

Dan Meaney, APR Director of Public Affairs and Corporate Communications **Connecticut Water** 93 West Main Street Clinton, CT 06413 Daniel.Meaney@ctwater.com 860.664.6016 Office 860.664.6716 Fax

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ConnecticutWater MaineWate

