

Agenda
Town Council Regular Meeting
Wednesday, June 16, 2021 at 7:00 PM
Town Hall Green Room

1. Pledge
2. Visitors
3. Approval of Minutes – June 2, 2021
4. Appointments/Reappointments

Reappointments

Alan Samet (D) Human Services Advisory Board until 6/30/2024
Lawrence Ouellette & Bertram Schmitz (D) Conservation Comm until 6/30/2023
Richard Juel (D) Economic Development Commission until 6/30/2023
Thomas Welch (D) Board of Ethics until 06/30/2026
Julie Mendez (D) Park and Recreation Commission until 06/30/2025
Arthur Kuever (D) Public Works Commission Alternate Seat until 06/30/2025
John Allen Walker (D) Shellfish Commission until 06/30/2023
Terry Clark, Jane Barnett, Julie Clark (D) Tree Committee until 06/30/2023
Michael Valenti (D) Local Veterans Advisory Committee until 6/30/2023
Hugh Birdsall (G) Tree Committee until 06/30/2023
Wayne Church (R) Cable TV Advisory Board until 6/30/2023
John Giannotti (R) Design Review Alternate Seat until 6/30/2024
John Allen (R) Economic Development Commission until 6/30/2025
Omar Francis (R) Fair Rent Commission until 6/30/2025
Michael Cioa (R) Fish & Games Constable until 6/30/23
Joe Schettino, Robert Karcich, Michael Sutyla (R) Park & Rec Comm until 6/30/2025
Brian Manaware (R) Public Works Commission until 6/30/2025
Wayne Church, Edward Eadie, Jerome Warner (R) Shellfish Comm until 6/30/2023
Carol Geiser, Diane Brennan, William Sutcliffe (R) Tree Committee until 6/30/2023
James Cave and James Norrie (R) Local Veterans Advisory Comm until 6/30/2023
John Neri – Local Veterans Advisory Comm Alternate Seat until 6/30/2023
Chuck Hill (U) Public Works Commission until 6/30/2025
Phil Sengle (G) Economic Development Commission Alternate Seat until 6/30/2025

Appointments

Jay Mandell (D) Planning and Zoning Alternate Seat until November 2021
Rob Accomporo (D) Economic Development Commission from an alternate seat to a full seat for a term until 6/30/2023

5. Clean Water Fund Authorizing Resolution
6. Middlesex Hospital Fifth Amendment to Agreement

7. Finance Director's Report
 - Line Item Transfers
 - Capital Carry Forward Requests
8. Council Discussion on Future Projects
9. Chairman's Report
10. Town Manager's Report
11. Town Council Committee Liaison Reports
12. Executive Session – Personnel, pursuant to CGS 1-200(6)(A)
13. Building Official Position
14. Adjourn

Authorizing Resolution

For An Authorizing Resolution Which Is Required To Obtain Clean Water Fund Grant

Be it resolved that it is in the best interests of the Town of Clinton to enter into contracts with the Department of Energy & Environmental Protection. In furtherance of this resolution, Karl Kilduff the Town Manager is duly authorized to enter into and sign said contracts on behalf of the Town of Clinton. The Town Manager is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions, and revisions thereto.

The Town Clerk is authorized to impress the seal of the Town of Clinton on any such document, amendment, rescission, or revision.

I, Sharon Uricchio, the Town Clerk of the Town of Clinton, do hereby certify this to be a true copy of the resolution duly adopted at the Town Council meeting on June 16, 2021, and that it has not been rescinded, amended or altered in any way, and that it remains in full force and in effect.

Sharon Uricchio, Town Clerk

Date

[SEAL]

SUGGESTED MOTION:

The Town Council of the Town of Clinton hereby authorizes and directs the Town Manager to sign a Fifth Amendment to Agreement with Middlesex Hospital to provide paramedic services for a term of July 1, 2021 through June 30, 2022.



June 2, 2021

Karl Kilduff
Town Manager
Town of Clinton
35 East Main Street
Clinton, CT 06413

Mr. Kilduff:

Enclosed please find the Fifth Amendment To Agreement for your review and signature.
Once signed, please return to:

Middlesex Health
EMS Manager
28 Crescent Street
Middletown, CT 06457
or
jim.santacroce@midhosp.org

Please feel free to contact me at (860) 358-6081 should you have any questions or if I can be of any assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'James Santacroce', with a long horizontal flourish extending to the right.

James Santacroce
EMS Manager

enclosure

file
28 Crescent Street, Middletown, Connecticut 06457
Phone 860-358-8000 + Fax 860-358-8010 + www.middlesexhealth.org
A Department of Middlesex Hospital

FIFTH AMENDMENT TO AGREEMENT

This Fifth Amendment to Agreement (the "Fifth Amendment") is entered into effective July 1, 2021, by and between Middlesex Hospital, a Connecticut corporation owning and operating a Connecticut licensed acute care hospital and other treatment facilities with a main business address at 28 Crescent Street, Middletown, Connecticut 06457 ("Middlesex Hospital") and the Town of Clinton, with offices at 54 East Main Street, Clinton, Connecticut ("Town").

WITNESSETH

WHEREAS, Middlesex Hospital and Town entered into an Agreement dated July 1, 2016 (the "Agreement") for Middlesex Hospital to continue to provide Paramedic Services to the residents of the Town; and

WHEREAS, Middlesex Hospital desires to continue providing paramedic services to the residents of the town.

WHEREAS, both parties have agreed to amend the Agreement as set forth below.

NOW, THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, parties agree as follows:

1. The Agreement is hereby amended as set forth in the following paragraphs.
2. The term of the Agreement is hereby renewed for an additional one (1) year term July 1, 2021 - June 30, 2022 in accordance with Section 6 of the Agreement.
3. The \$1.00 increase as indicated in Section 1 of the Agreement will be waived by Middlesex Hospital to the Town for only the renewal term of July 1, 2021 - June 30, 2022 under this Fifth Amendment.
4. Except as amended by this Fifth Amendment, the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the said parties have caused this Amendment to be executed by their duly constituted officers as of the effective date of this Agreement.

ACCEPTED BY:

Middlesex Hospital

Town of Clinton:

Signature

Signature

Print Name

Print Name

Title

Title

Date

Date

FY21 Financial Overview 11 months ending May 31, 2021

Director of Finance Monthly Report to Town Council-Meeting June 16, 2021

Revenue Overview:

May revenues were \$185K and included tax revenues of \$107K and Other Town service revenues of \$97K. Year to date revenues for the 11 months ending May 31 were \$58.8 million compared to \$56.8 million in the prior year. Excluding the onetime revenues for the sale of the Morgan school in FY21 and the FEMA reimbursements in FY20, revenues for the 11 months ending May 31, 2021 were higher by \$800K due to higher tax revenues and Other Town services revenues of \$500K each, offset by \$276K of lower ECS State grant revenue received in FY21.

Current Tax Levy: Total Current Tax Levy revenue for the 11 months of FY21 is 99.9% of budget, compared to 99.7% the prior year, representing an additional \$472K collected over the prior year.

Other Tax Revenues: In total, Prior Years Levy, Supplemental Motor Vehicle and Tax Interest/Liens and Fees, were \$824K for the 11 months ended May 2021, and increase of \$72K for the same period of FY20.

Other Town services revenues: Other Town Service revenues of \$97K for the month of May included Building fees of \$39K, Town Clerk services of \$33K, Police Contractual and Transfer Station revenue of \$8K each, Boat Launch and Mooring revenue of \$7K and Land Use fees of \$2K.

For the 11 months ending May 31, 2021, Town service revenues were \$1.15 million, \$591K over budget and \$504 higher than the prior year. The \$591K favorable budget variance is from higher than budgeted Town Clerk revenues of \$232K, (Real Estate Conveyance \$169K and other Misc Town Clerk Fees of \$63K), Building Fees \$179K, Police Contractual Services \$160K, Transfer Station fees \$15K and Planning and Zoning Fees of \$18K, offset by a budget shortfall of \$15K from Town Property rentals.

Federal and State Grant Revenue: In May \$25K of Special Education Reimbursement grant revenue previously received in FY21, was refunded to the State, due to a change in the grant eligibility calculation. No other General Fund State or Federal grant revenues were received in May. The Town still anticipates to receive the remaining State grant budgeted revenue of \$288K for the Municipal Stabilization grant in June.

Expenses Overview:

Expenses for the month of May were \$3.4 million, the same as the previous month of April 2021. Of this amount \$2.4 million were transfer requests made at the request of the School Business office for Education expenditures. The remaining \$1 million represents the Town's monthly average expenditures for normal recurring payroll, insurance, utilities, contractual and other operating expenses.

In total, Town expenditures for the 11 months ending May 2021 are 84% of budget (including outstanding encumbrances), slightly less than a calculated run rate of 92% (i.e. 11 /12th's of the year), and is comparable to the same period of the prior year which was 86% as of May 2020. This partially reflects anticipated savings/unspent funds for fiscal year 21 in certain budgeted areas, such as medical insurance, (as FY21 budget was prepared prior to switch to State of CT Plan which resulted in savings to the Town), unused contingency (CRF –Coronavirus Relief grant funds of \$99K were received in FY21 and credited to payroll expenses, helping to minimize the impact of the increases from union contract settlements) and close monitoring of department budgets and limitation on spending in areas, due to the pandemic's impact.

June's expenses will be higher than prior months, due to the lump sum summer payments to teachers that will be made , which historically have averaged \$2.5 to \$2.7 million.

Department heads have been asked to review their budgets and request any year end line item transfers that will be required. A majority of them have been presented for approval at this meeting.

Other:

Investment Balances and Interest Income: The Town's total cash and investment balance was \$26.6 million as of May 31, 2021, a decrease of \$800K the prior month. Investment income for May was \$3,840 and \$45K for the 11 months ending May 31, 2021.

Included in the investment balance is \$515K advanced from the Connecticut Water Company for restoration of certain roads within the Town on their behalf. This work is expected to be completed as part of the Town's roadwork paving projects this spring and summer.

Contingency: The contingency balance of \$235K is unchanged from April. Once the final payroll for FY21 is posted, required line item transfers will be prepared from this account to cover payroll related budget shortfalls resulting from union contract settlements, and presented for approval. The amount currently forecasted to be needed is \$40K to \$50K.

Fund Balance: The Fund Balance calculation remains unchanged from April's report which was updated to reflect the unrestricted funds, committed of \$2.619 million, (\$2.260 million for capital projects and \$350K for FY22 budget appropriation) passed with the final approved FY22 budget.

The updated pro forma unrestricted fund balance is 15.1%. The calculation is still based on June 30, 2020 financial audited results. The fund balance calculation will be updated to reflect FY21 activity once the fiscal year is closed and the audit is finalized.

Finance Department Project Overview:

- 1) Year-end preparation: FY22 budgets have been set up in system available to post for viewing on July 1. Account review and clean up, open encumbrance review, preparing for year-end accruals for various grant receivables (FEMA projects/Bridge projects), and other required year-end accounting adjustments required for GAAP (Generally Accepted Accounting Principles).
- 2) Capital project carryforward to FY22: Projects requesting to be carried forward have been identified by department heads, and are being presented for approval at this meeting.
- 3) Audit: Preliminary work for the FY22 audit has commenced, Auditors are expected to be onsite for a few days at the end of June, to perform initial transaction testing and update internal control procedures.
- 4) Upgrade to eFinance software: Kick off meeting was held, a test/training database will be made available soon. Once that is available staff can begin reviewing, testing and accessing online training sessions. Customized training will take place at a later date. Go live is currently for mid to late September, due to work load with year-end close, audit , vacations, etc.

Town of Clinton
Fiscal Year 21
Fund 01 - General Fund Revenues
YTD May 31, 2021 vs YTD May 31, 2020

BUDGET UNIT	ACCOUNT	ACCOUNT TITLE	FY21 BUDGET	DEC-20	JAN-21	FEB-21	MAR-21	APR-21	MAY-21	YTD MAY 21		YTD MAY 20		CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT	
										ACTUAL		ACTUAL		\$ Fav/(Unfav)	% Fav/(Unfav)	Variance	Budget %
014000	41101	CURRENT TAX LEVY	\$47,605,410	\$4,719,475	\$13,323,792	\$2,295,062	\$443,351	\$148,075	\$79,716	\$47,996,749	\$79,716	\$47,524,341	\$47,524,341	\$472,408	0.99%	\$391,339	100.82%
	41102	PRIOR YEARS LEVY	\$120,000	\$9,281	\$12,949	\$12,322	\$72,028	\$25,338	\$9,343	\$274,163	\$9,343	\$195,540	\$195,540	\$78,623	40.21%	\$154,163	228.47%
	41103	SUPP MOTOR VEHICLE	\$150,000	\$157,029	\$125,547	\$62,400	\$28,199	\$7,977	\$4,741	\$385,893	\$4,741	\$399,692	\$399,692	(\$13,800)	-3.45%	\$235,893	257.26%
	41901	TAX INTEREST/LIENS/FEES	\$100,000	\$9,472	\$9,708	\$19,209	\$40,237	\$19,418	\$13,177	\$164,778	\$13,177	\$157,462	\$157,462	\$7,316	4.65%	\$64,778	164.78%
	43302	ECS	\$5,192,084	\$0	\$1,298,021	\$0	\$0	\$2,598,877	\$0	\$5,191,919	\$0	\$5,467,959	\$5,467,959	(\$276,040)	-5.05%	\$165	100.00%
	43307	TOTALLY DISABLED PERSONS	\$950	\$1,088	\$0	\$0	\$0	\$0	\$0	\$1,088	\$0	\$1,021	\$1,021	\$66	6.50%	\$138	114.51%
	43308	ELDERLY TAX EXEMPTIONS	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00%	\$0	100.00%
	43311	STATE OF CT MISC	\$3,000	\$0	\$0	\$0	\$19,993	\$62,323	\$0	\$82,316	\$0	\$0	\$0	\$82,316	0.00%	\$79,316	2,743.86%
	43314	SPECIAL ED REIMBURSEMENT	\$370,000	\$0	\$0	\$433,538	\$0	\$0	(\$25,750)	\$407,788	\$0	\$368,071	\$368,071	\$39,717	10.79%	\$37,788	110.21%
	43401	TOWN ROAD AID	\$287,253	\$0	\$133,835	\$0	\$0	\$0	\$0	\$287,671	\$0	\$267,253	\$267,253	\$417	0.16%	\$418	100.16%
014000	43402	LOCAL CAPITAL IMPROVEMENT	\$84,033	\$0	\$0	\$0	\$83,983	\$0	\$0	\$83,983	\$0	\$84,049	\$84,049	(\$66)	-0.08%	(\$50)	99.94%
	43403	STATE PROPERTY GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,949	\$16,949	(\$16,949)	-100.00%	\$0	0.00%
	43600	PROPERTY TAX RELIEF VETS	\$20,000	\$24,125	\$0	\$0	\$0	\$0	\$0	\$24,125	\$0	\$22,750	\$22,750	\$1,375	6.04%	\$4,125	120.63%
	43601	MUNI STABILIZATION GRANT	\$288,473	\$0	\$0	\$0	\$0	\$0	\$0	\$288,473	\$0	\$288,473	\$288,473	\$0	0.00%	\$288,473	100.00%
	43602	TELEPHONE ACCESS LINES	\$0	\$0	\$0	\$0	\$23,889	\$993	\$0	\$24,882	\$0	\$22,790	\$22,790	\$2,093	9.18%	\$24,882	0.00%
	43603	PILOT STATE OWNED PROP	\$16,949	\$0	\$0	\$0	\$0	\$0	\$0	\$16,949	\$0	\$0	\$0	\$16,949	0.00%	\$0	100.00%
	43604	GRANTS FOR MUNI PROJECTS	\$191,674	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	(\$191,674)	0.00%
	43605	FEMA FLASH FLOOD 918	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,260	\$34,260	(\$34,260)	-100.00%	\$0	0.00%
	43606	FEMA SANDY GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$916,539	\$916,539	(\$916,539)	-100.00%	\$0	0.00%
	44402	TRANSFER STATION FEES	\$53,000	\$4,705	\$7,335	\$3,690	\$5,693	\$4,684	\$8,120	\$67,969	\$8,120	\$52,744	\$52,744	\$15,225	28.87%	\$14,969	128.24%
014000	44714	LAUNCH PASSES	\$21,000	\$0	\$0	\$0	\$0	\$0	\$4,740	\$19,494	\$4,740	\$19,775	\$19,775	(\$281)	-1.42%	(\$1,506)	92.83%
	44715	BOAT MOORINGS	\$79,000	\$5,564	\$8,261	\$13,566	\$9,098	\$18,307	\$2,049	\$96,640	\$2,049	\$91,061	\$91,061	\$5,579	6.13%	\$17,640	122.33%
	46101	INVESTMENT INCOME	\$50,000	\$3,186	\$3,506	\$4,492	\$4,748	\$4,122	\$3,841	\$112,979	\$3,841	\$112,979	\$112,979	(\$68,136)	-60.31%	(\$5,157)	89.69%
	46105	WSAM TRUST FUND	\$38,000	\$9,871	\$0	\$0	\$16,514	\$0	\$0	\$44,858	\$0	\$34,900	\$34,900	\$9,958	28.53%	\$5,858	118.05%
	47201	TOWN PROPERTY RENTALS	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,867	\$0	\$20,948	\$20,948	(\$18,081)	-86.31%	(\$12,133)	19.11%
	47205	WSAM RENTALS	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,385	\$5,385	(\$5,385)	-100.00%	(\$3,000)	0.00%
	48810	RECEIPTS/REVENUES	\$16,000	\$1,686	\$1,762	\$1,491	\$1,369	\$2,347	\$2,510	\$20,987	\$2,510	\$15,531	\$15,531	\$5,456	35.13%	\$4,987	131.17%
	48832	SCRAP METAL RETURNS	\$10,000	\$1,116	\$1,564	\$310	\$1,591	\$1,384	\$1,196	\$13,152	\$1,196	\$4,944	\$4,944	\$8,208	47.05%	\$3,152	131.52%
	48833	WORKER'S COMP REFUNDS	\$0	\$0	\$0	\$0	(\$1,147)	\$0	\$0	\$16,221	\$0	\$73,043	\$73,043	(\$56,822)	-77.79%	\$16,221	0.00%
	48898	APPLIED FUND BAL-CAPITAL	\$825,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	(\$825,000)	0.00%
014000	48899	APPROPRIATED SURPLUS	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	(\$250,000)	0.00%
	49200	SALE OF FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,200,000	\$0	\$5,266	\$5,266	\$2,194,734	41,677.44%	\$2,200,000	0.00%
	014000	- GENERAL REVENUE	\$55,771,826	\$4,946,598	\$14,932,279	\$2,846,080	\$749,547	\$2,890,845	\$103,683	\$57,739,807	\$103,683	\$56,209,724	\$56,209,724	\$1,530,082	2.72%	\$1,967,981	103.53%
	014147	44101	TOWN CLERK MISC FEES	\$80,000	\$10,660	\$11,371	\$10,487	\$7,309	\$42,952	\$10,133	\$141,667	\$75,787	\$75,787	\$65,880	86.93%	\$61,667	177.08%
	44102	REAL ESTATE CONVEY TAX	\$170,000	\$34,718	\$28,502	\$26,193	\$7,290	\$37,928	\$21,484	\$339,261	\$21,484	\$205,621	\$205,621	\$133,647	65.00%	\$169,267	199.57%
	44501	VITALS	\$12,000	\$1,818	\$668	\$1,257	\$1,521	\$1,217	\$936	\$13,135	\$936	\$12,613	\$12,613	\$522	4.14%	\$1,135	109.46%
	014147	- TOWN CLERK	\$282,000	\$47,196	\$40,541	\$37,937	\$16,120	\$82,097	\$32,553	\$494,069	\$32,553	\$294,020	\$294,020	\$200,049	68.04%	\$232,069	188.58%
	014153	44104	PLANNING / ZONING FEES	\$12,000	\$14,932	\$395	\$2,328	\$415	\$3,328	\$2,248	\$27,696	\$6,626	\$6,626	\$21,071	318.03%	\$15,696	230.80%
	014153	- PLANNING & ZONING COMM	\$12,000	\$14,932	\$395	\$2,328	\$415	\$3,328	\$2,248	\$27,696	\$2,248	\$6,626	\$6,626	\$21,071	318.03%	\$15,696	230.80%
	014155	44107	ZONING BD OF APPEALS FEES	\$4,000	\$165	\$697	\$700	\$240	\$915	\$687	\$6,607	\$5,054	\$5,054	\$1,553	30.73%	\$2,607	165.18%
014155	44106	INLAND WETLANDS	\$4,000	\$165	\$697	\$700	\$240	\$915	\$687	\$6,607	\$6,607	\$5,054	\$5,054	\$1,553	30.73%	\$2,607	165.18%
	014163	- ZONING BOARD OF APPEALS	\$4,000	\$165	\$697	\$700	\$240	\$915	\$687	\$6,607	\$6,607	\$5,054	\$5,054	\$1,553	30.73%	\$2,607	165.18%
	014163	44106	INLAND WETLANDS	\$2,000	\$107	\$121	\$195	\$1,145	\$105	(\$174)	\$2,542	\$2,196	\$2,196	\$346	15.76%	\$542	127.10%
	014163	- INLANDS/WETLANDS COMM	\$2,000	\$107	\$121	\$195	\$1,145	\$105	(\$174)	\$2,542	\$2,542	\$2,196	\$2,196	\$346	15.76%	\$542	127.10%
	014201	44201	CONTRACT POLICE SERVICES	\$25,000	\$22,529	\$11,565	\$10,285	\$15,140	\$13,781	\$8,122	\$180,762	\$52,560	\$52,560	\$128,202	243.92%	\$155,762	723.05%
	44203	POLICE FINES	\$11,000	\$1,393	\$1,560	\$0	\$965	\$3,169	\$0	\$16,809	\$0	\$7,141	\$7,141	\$9,668	135.39%	\$5,809	152.81%
	014201	- POLICE	\$36,000	\$23,922	\$13,125	\$10,285	\$16,105	\$16,950	\$8,122	\$197,571	\$8,122	\$59,701	\$59,701	\$137,870	230.94%	\$161,571	548.81%
	014213	42201	BUILDING FEES	\$175,000	\$8,630	\$24,971	\$22,949	\$56,142	\$40,813	\$38,875	\$354,255	\$202,500	\$202,500	\$151,755	74.94%	\$179,255	202.43%
	014213	- BUILDING DEPARTMENT	\$175,000	\$8,630	\$24,971	\$22,949	\$56,142	\$40,813	\$38,875	\$354,255	\$38,875	\$202,500	\$202,500	\$151,755	74.94%	\$179,255	202.43%
	014215	42261	DOG BOARDING FEES	\$150	\$30	\$0	\$15	\$0	\$0	\$145	\$0	\$45	\$45	\$100	222.22%	(\$5)	96.67%
014215	42261	DOG BOARDING FEES	\$150	\$30	\$0	\$15	\$0	\$0	\$0	\$145	\$0	\$45	\$45	\$100	222.22%	(\$5)	96.67%
	44713	BEACH PASSES	\$18,000	\$0	\$0	\$0	\$0	\$0	\$0	\$22,616	\$0	\$13,957	\$13,957	\$8,659	62.04%	\$4,616	125.64%
	014505	- PARKS & RECREATION	\$18,000	\$0	\$0	\$0	\$0	\$0	\$0	\$22,616	\$0	\$13,957	\$13,957	\$8,659	62.04%	\$4,616	125.64%
Overall			\$56,280,976	\$5,041,580	\$15,012,128	\$2,920,489	\$839,714	\$3,038,053	\$185,995	\$58,845,308	\$185,995	\$56,793,822	\$56,793,822	\$2,051,485	3.61%	\$2,564,332	104.56%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
YTD May 31, 2021 vs YTD May 31, 2020

Department	FY21 BUDGET	MAY 2021 ACTUAL	Encumbrance	FY21 YTD MAY 2021 ACTUAL	FY20 YTD MAY 2020 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances Spent as % of Budget
						\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance		
Total for 4111 - TOWN MANAGER	\$262,010.00	\$20,454.15	\$0.00	\$232,544.40	\$191,738.44	(\$40,805.96)	-21.28%	\$29,465.60	88.75%	
Total for 4119 - FINANCE	\$332,566.00	\$23,310.39	\$3,878.02	\$280,211.06	\$295,892.20	\$15,681.14	5.30%	\$48,476.92	85.42%	
Total for 4131 - ASSESSOR	\$205,918.00	\$14,219.68	\$1,505.71	\$185,328.75	\$173,054.32	(\$12,274.43)	-7.09%	\$19,083.54	90.73%	
Total for 4135 - TAX COLLECTOR	\$163,932.00	\$15,944.90	\$40.00	\$147,676.46	\$139,250.78	(\$8,425.68)	-6.05%	\$16,215.54	90.11%	
Total for 4143 - TECHNOLOGY	\$390,194.00	\$30,583.77	\$5,152.00	\$337,774.06	\$320,798.31	(\$16,975.75)	-5.29%	\$47,267.94	87.89%	
Total for 4147 - TOWN CLERK	\$145,750.00	\$9,863.06	\$4,029.73	\$129,896.97	\$125,157.84	(\$4,739.13)	-3.79%	\$11,823.30	91.89%	
Total for 4153 - PLANNING & ZONING COMM	\$164,814.00	\$13,440.14	\$8,359.86	\$103,923.06	\$131,820.57	\$27,897.51	21.16%	\$52,531.08	68.13%	
Total for 4155 - ZONING BOARD OF APPEALS	\$1,950.00	\$13.21	\$26.25	\$206.64	\$287.76	\$81.12	28.19%	\$1,717.11	11.94%	
Total for 4161 - PROBATE COURT	\$4,524.00	\$0.00	\$0.00	\$4,524.00	\$4,524.00	\$385.00	8.51%	\$385.00	91.49%	
Total for 4163 - INLANDS/WETLANDS COMM	\$81,204.00	\$6,128.04	\$106.25	\$72,809.36	\$54,005.85	(\$18,803.51)	-34.82%	\$8,288.39	89.79%	
Total for 4165 - HARBOR COMMISSION	\$46,440.00	\$3,006.50	\$0.00	\$34,269.96	\$29,207.31	(\$5,062.65)	-17.33%	\$12,170.04	73.79%	
Total for 4167 - SHELLFISH COMMISSION	\$14,376.00	\$0.00	\$0.00	\$3,509.87	\$4,120.69	\$610.82	14.82%	\$10,866.13	24.41%	
Total for 4191 - WATER POLLUTION CONTROL	\$69,087.00	\$2,000.82	\$0.00	\$21,017.32	\$29,610.39	\$8,593.07	29.02%	\$48,069.68	30.42%	
Total for 4193 - WASM MAINTENANCE	\$191,659.00	\$11,516.88	\$0.00	\$149,135.95	\$147,552.68	(\$1,583.27)	-1.07%	\$42,523.05	77.81%	
Total for 4195 - ELECTIONS & MEETINGS	\$35,215.00	\$4,695.56	\$0.00	\$33,996.22	\$25,716.86	(\$8,279.36)	-32.19%	\$1,218.78	96.54%	
Total for 4197 - GENERAL GOVERNMENT ADMIN	\$399,592.00	\$13,499.46	\$1,023.56	\$155,737.31	\$149,032.13	(\$6,705.18)	-4.50%	\$242,831.13	39.23%	
Total for 4199 - OTHER GENERAL GOVERNMENT	\$1,092,950.00	\$11,382.69	\$40,175.13	\$848,752.90	\$1,140,853.52	\$292,100.62	25.60%	\$204,021.97	81.33%	
Total for 4201 - POLICE	\$2,870,061.00	\$180,763.62	\$1,800.85	\$2,399,901.64	\$2,429,370.30	\$29,468.66	1.21%	\$468,358.51	83.68%	
Total for 4203 - FIRE DEPARTMENT	\$337,500.00	\$19,168.78	\$0.00	\$216,102.79	\$255,671.89	\$39,569.10	15.48%	\$121,397.21	64.03%	
Total for 4213 - BUILDING DEPARTMENT	\$127,653.00	\$9,519.17	\$0.00	\$113,650.87	\$111,882.48	(\$1,768.39)	-1.58%	\$14,002.13	89.03%	
Total for 4215 - ANIMAL CONTROL	\$61,455.00	\$4,276.16	\$0.00	\$48,331.68	\$47,390.38	(\$941.30)	-1.99%	\$13,123.32	78.65%	
Total for 4219 - FIRE MARSHAL	\$58,500.00	\$4,117.13	\$0.00	\$48,587.76	\$49,726.74	\$1,138.98	2.29%	\$9,912.24	83.06%	
Total for 4221 - COMMUNICATIONS	\$646,395.00	\$39,023.73	\$30,016.69	\$512,158.61	\$597,249.44	\$85,090.83	14.25%	\$104,219.70	83.88%	
Total for 4223 - CIVIL PREPAREDNESS	\$13,500.00	\$1,470.67	\$0.00	\$15,864.32	\$4,583.37	(\$11,280.95)	-246.13%	(\$2,364.32)	117.51%	
Total for 4301 - PUBLIC WORK	\$1,956,917.00	\$129,181.81	\$106,153.75	\$1,616,144.79	\$1,558,021.99	(\$58,122.80)	-3.73%	\$234,618.46	88.01%	
Total for 4311 - STREET LIGHTING	\$126,000.00	\$1,959.07	\$6,863.41	\$114,051.53	\$115,397.79	\$1,346.26	1.17%	\$5,085.06	95.96%	
Total for 4329 - WATER & HYDRANTS	\$511,161.00	\$38,146.17	\$110,913.87	\$400,247.13	\$371,133.03	(\$29,114.10)	-7.84%	\$0.00	100.00%	
Total for 4403 - HEALTH	\$147,755.00	\$0.00	\$0.00	\$147,755.00	\$147,755.00	\$0.00	0.00%	\$0.00	100.00%	
Total for 4419 - YOUTH & FAMILY	\$276,253.00	\$22,695.00	\$0.00	\$243,974.73	\$243,362.38	(\$612.35)	-0.25%	\$32,278.27	88.32%	
Total for 4501 - LIBRARY	\$769,246.00	\$128,207.60	\$0.00	\$769,246.00	\$759,820.00	(\$9,426.00)	-1.24%	\$0.00	100.00%	
Total for 4505 - PARKS & RECREATION	\$224,317.00	\$11,609.82	\$2,186.73	\$156,103.82	\$163,757.23	\$7,653.41	4.67%	\$66,026.45	70.57%	
Total for 4603 - ECON DEVELOPMENT	\$10,400.00	\$0.00	\$0.00	\$0.00	\$30,729.77	\$30,729.77	100.00%	\$10,400.00	0.00%	
Total for 4701 - EDUCATION	\$33,614,517.00	\$2,382,532.22	\$0.00	\$27,501,105.04	\$27,252,267.37	(\$248,837.67)	-0.91%	\$6,113,411.96	81.81%	
Total for 4801 - BOE DEBT - PRIN	\$1,918,000.00	\$0.00	\$0.00	\$1,918,000.00	\$1,852,000.00	(\$66,000.00)	-3.56%	\$0.00	100.00%	
Total for 4802 - TOWN DEBT PRIN	\$1,659,591.00	\$8,419.75	\$41,975.84	\$1,605,259.16	\$1,448,235.00	(\$157,024.16)	-10.84%	\$12,356.00	99.26%	
Total for 4803 - BOE DEBT INTEREST	\$1,038,766.66	\$0.00	\$0.00	\$1,038,767.11	\$1,297,498.20	\$258,731.09	19.94%	(\$0.45)	100.00%	
Total for 4804 - TOWN DEBT INTEREST	\$622,453.49	\$0.00	\$0.00	\$622,453.36	\$503,684.33	(\$118,769.03)	-23.58%	\$0.13	100.00%	
Total for 4901 - CAPITAL PROJECTS	\$960,325.00	\$15,000.00	\$0.00	\$960,325.00	\$755,280.00	(\$205,045.00)	-27.15%	\$0.00	100.00%	
Total for 5100 - FRINGE BENEFITS	\$4,726,641.00	\$205,159.85	\$0.00	\$3,915,251.98	\$4,089,259.94	\$174,007.96	4.26%	\$811,389.02	82.83%	
	\$56,279,588.15	\$3,381,309.80	\$364,207.65	\$47,104,211.61	\$47,046,700.28	(\$57,511.33)	-0.12%	\$8,811,168.89	84.34%	

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
YTD May 31, 2021 vs YTD May 31, 2020

Department	Dept Title	ACCOUNT	ACCOUNT TITLE	FY21 BUDGET	MAY 2021 ACTUAL	Encumbrance	FY21 YTD MAY 2021 ACTUAL	FY20 YTD MAY 2020 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances Spent as % of Budget
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance		
4111	TOWN MANAGER	51310	SALARIES-FULL TIME	225,000	17,654	-	201,754	110,385	(91,370)	-82.77%	23,246		89.67%
	TOWN MANAGER	51311	ELECTED OFFICIALS SALARY	12,000	1,000	-	11,125	61,374	50,249	81.87%	875		92.71%
	TOWN MANAGER	51320	SALARIES - PART TIME	15,690	1,262	-	13,681	13,880	199	1.43%	2,009		87.20%
	TOWN MANAGER	52900	TRAVEL EXPENSE	-	-	-	-	901	901	100.00%	-		0.00%
	TOWN MANAGER	52901	AUTOMOBILE ALLOWANCE	4,800	400	-	4,400	2,000	(2,400)	-120.00%	400		91.67%
	TOWN MANAGER	54300	REPAIRS & MAINTENANCE	1,300	-	-	972	972	-	0.00%	328		74.74%
	TOWN MANAGER	56100	GENERAL SUPPLIES	1,800	139	-	612	1,533	920	60.06%	1,188		34.01%
	TOWN MANAGER	58110	MISC EXPENDITURES	1,420	-	-	-	695	695	100.00%	1,420		0.00%
	Total for 4111 - TOWN MANAGER			262,010	20,454	-	232,544	191,738	(40,806)	-21.28%	29,466		88.75%
	4119	FINANCE	SALARIES-FULL TIME	285,582	21,167	-	249,153	251,822	2,669	1.06%	36,429		87.24%
	FINANCE	51311	ELECTED OFFICIALS SALARY	1,000	83	-	917	750	(167)	-22.22%	83		91.66%
	FINANCE	52900	TRAVEL EXPENSE	600	-	-	-	95	95	100.00%	600		0.00%
	FINANCE	53300	OTHER PROF/TECH SERVICES	2,000	1,680	-	(6,070)	12,596	18,666	148.19%	8,070		-303.50%
	FINANCE	54304	IT/TECHNOLOGY MAINTENANCE	36,884	148	3,155	33,126	26,323	(6,803)	-25.85%	603		98.37%
	FINANCE	55301	POSTAGE	2,500	165	-	1,785	1,875	90	4.80%	715		71.41%
	FINANCE	56100	GENERAL SUPPLIES	3,500	67	723	1,045	1,865	821	44.00%	1,732		50.51%
	FINANCE	58100	DUES & FEES	500	-	-	255	565	310	54.87%	245		51.00%
	Total for 4119 - FINANCE			332,566	23,310	3,878	280,211	295,892	15,681	5.30%	48,477		85.42%
	4131	ASSESSOR	SALARIES-FULL TIME	161,982	13,230	-	150,457	139,781	(10,676)	-7.64%	11,525		92.88%
	ASSESSOR	52900	TRAVEL EXPENSE	500	-	-	-	83	83	100.00%	500		0.00%
	ASSESSOR	53220	IN SERVICE	1,497	775	625	775	-	(775)	0.00%	97		93.52%
	ASSESSOR	53300	OTHER PROF/TECH SERVICES	4,500	-	-	-	-	-	0.00%	4,500		0.00%
	ASSESSOR	53400	OTHER PROF SERVICES	10,000	-	-	10,000	10,000	-	0.00%	-		100.00%
	ASSESSOR	53500	TECHNICAL SERVICES	10,223	-	310	9,831	8,596	(1,235)	-14.37%	82		99.20%
	ASSESSOR	54304	IT/TECHNOLOGY MAINTENANCE	10,917	-	-	10,213	10,363	150	1.45%	704		93.55%
	ASSESSOR	55301	POSTAGE	1,891	8	-	1,291	1,565	275	17.54%	600		68.28%
	ASSESSOR	56100	GENERAL SUPPLIES	1,200	-	271	298	978	680	69.52%	631		47.45%
	ASSESSOR	56430	PERIODICALS	2,389	206	300	2,034	967	(1,067)	-110.34%	55		97.70%
	ASSESSOR	58100	DUES & FEES	820	-	-	430	720	290	40.28%	390		52.44%
	Total for 4131 - ASSESSOR			205,918	14,220	1,506	185,329	173,054	(12,274)	-7.09%	19,084		90.73%

Department	Dept Title	ACCOUNT	ACCOUNT TITLE	FY21 BUDGET		MAY 2021 ACTUAL	Encumbrance	FY21 YTD MAY 2021 ACTUAL	FY20 YTD MAY 2020 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
										\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget	
4135	TAX COLLECTOR	51310	SALARIES-FULL TIME	118,502	8,996	-	-	104,378	100,428	(3,950)	-3.93%	14,124	88.08%	
	TAX COLLECTOR	51320	SALARIES - PART TIME	13,879	761	-	-	12,203	11,196	(1,007)	-8.99%	1,676	87.92%	
	TAX COLLECTOR	52900	TRAVEL EXPENSE	405	59	-	-	403	349	(53)	-15.30%	3	99.34%	
	TAX COLLECTOR	53300	OTHER PROF/TECH SERVICES	2,500	-	-	-	2,500	2,475	(25)	-1.01%	-	100.00%	
	TAX COLLECTOR	53400	OTHER PROF SERVICES	-	-	-	-	-	403	403	100.00%	-	0.00%	
	TAX COLLECTOR	53500	TECHNICAL SERVICES	5,225	-	-	-	5,225	5,050	(175)	-3.47%	-	100.00%	
	TAX COLLECTOR	55301	POSTAGE	13,809	5,686	-	-	13,965	12,144	(1,822)	-15.00%	(157)	101.13%	
	TAX COLLECTOR	56100	GENERAL SUPPLIES	3,000	340	-	-	2,701	1,646	(1,055)	-64.07%	299	90.04%	
	TAX COLLECTOR	56290	OTHER	4,230	-	-	-	4,230	3,992	(238)	-5.97%	-	100.00%	
	TAX COLLECTOR	58099	DMV FEES	250	-	-	-	250	250	-	0.00%	-	100.00%	
	TAX COLLECTOR	58100	DUES & FEES	896	-	40	40	856	1,000	144	14.40%	-	100.00%	
	TAX COLLECTOR	58900	OTHER ITEMS	1,236	103	-	-	965	317	(648)	-204.46%	271	78.09%	
	Total for 4135 - TAX COLLECTOR			163,932	15,945	40	40	147,676	139,251	(8,426)	-6.05%	16,216	90.11%	
4143	TECHNOLOGY	51310	SALARIES-FULL TIME	108,174	8,544	-	-	98,920	96,665	(2,254)	-2.33%	9,254	91.45%	
	TECHNOLOGY	52900	TRAVEL EXPENSE	-	-	-	-	-	56	56	100.00%	-	0.00%	
	TECHNOLOGY	53200	PROFESSIONAL SERVICES	73,000	-	-	-	72,949	74,940	1,991	2.66%	500	0.00%	
	TECHNOLOGY	53225	TRAINING	500	-	-	-	-	-	-	0.00%	500	0.00%	
	TECHNOLOGY	54300	REPAIRS & MAINTENANCE	4,000	396	-	1,695	2,030	3,452	1,422	41.19%	275	93.13%	
	TECHNOLOGY	54304	IT/TECHNOLOGY MAINTENANCE	56,884	8,863	-	3,457	36,668	31,664	(5,004)	-15.80%	16,759	70.54%	
	TECHNOLOGY	55300	COMMUNICATIONS	125,820	11,263	-	-	110,396	98,005	(12,391)	-12.64%	15,424	87.74%	
	TECHNOLOGY	57400	INFRAS	21,816	1,518	-	-	16,812	16,016	(796)	-4.97%	5,004	77.06%	
	Total for 4143 - TECHNOLOGY			390,194	30,564	5,152	5,152	337,774	320,798	(16,976)	-5.29%	47,268	87.89%	
4147	TOWN CLERK	51310	SALARIES-FULL TIME	106,150	8,288	-	-	96,394	95,586	(808)	-0.84%	9,756	90.81%	
	TOWN CLERK	52900	TRAVEL EXPENSE	50	-	-	-	-	151	151	100.00%	50	0.00%	
	TOWN CLERK	53300	OTHER PROF/TECH SERVICES	23,500	1,575	-	3,067	20,433	20,701	268	1.29%	-	100.00%	
	TOWN CLERK	56100	GENERAL SUPPLIES	3,650	-	-	-	3,565	3,021	(544)	-18.00%	85	97.66%	
	TOWN CLERK	57350	TECHNOLOGY SOFTWARE	800	-	-	-	-	769	769	100.00%	800	0.00%	
	TOWN CLERK	58110	MISC EXPENDITURES	300	-	-	-	267	102	(165)	-162.18%	33	89.14%	
	TOWN CLERK	58111	ELECTION COSTS	9,000	-	800	800	7,799	3,291	(4,508)	-137.01%	401	95.54%	
	TOWN CLERK	58800	PROGRAM COST	600	-	163	163	244	(28)	(272)	968.73%	193	67.82%	
	TOWN CLERK	58900	OTHER ITEMS	1,700	-	-	-	1,195	1,565	370	23.63%	505	70.29%	
	Total for 4147 - TOWN CLERK			145,750	9,863	4,030	4,030	129,897	125,158	(4,739)	-3.79%	11,823	91.69%	
4153	PLANNING & ZONING COMM	51310	SALARIES-FULL TIME	66,164	5,119	-	-	59,608	34,179	(25,429)	-74.40%	6,556	90.09%	
	PLANNING & ZONING COMM	52900	TRAVEL EXPENSE	-	-	-	-	-	239	239	100.00%	-	0.00%	
	PLANNING & ZONING COMM	53225	TRAINING	900	-	-	-	200	500	300	60.00%	700	22.22%	
	PLANNING & ZONING COMM	53400	OTHER PROF SERVICES	93,000	8,287	-	8,000	42,395	96,253	53,858	55.96%	42,606	54.19%	
	PLANNING & ZONING COMM	55301	POSTAGE	955	34	-	-	476	213	(262)	-122.77%	480	49.79%	
	PLANNING & ZONING COMM	56100	GENERAL SUPPLIES	800	-	360	360	34	386	352	91.14%	406	49.27%	
	PLANNING & ZONING COMM	58900	OTHER ITEMS	2,995	-	-	-	1,211	50	(1,161)	-2,321.18%	1,784	40.42%	
	Total for 4153 - PLANNING & ZONING COMM			164,814	13,440	8,360	8,360	103,923	131,821	27,898	21.16%	52,531	68.13%	
4155	ZONING BOARD OF APPEALS	53225	TRAINING	100	-	-	-	-	-	-	0.00%	100	0.00%	
	ZONING BOARD OF APPEALS	53300	OTHER PROF/TECH SERVICES	500	-	-	-	50	-	(50)	0.00%	450	10.00%	
	ZONING BOARD OF APPEALS	54300	REPAIRS & MAINTENANCE	100	-	-	-	-	-	-	0.00%	100	0.00%	
	ZONING BOARD OF APPEALS	55301	POSTAGE	950	13	-	-	157	793	71	31.09%	793	16.49%	
	ZONING BOARD OF APPEALS	56100	GENERAL SUPPLIES	300	-	26	26	-	60	60	100.00%	274	8.75%	
	Total for 4155 - ZONING BOARD OF APPEALS			1,950	13	26	26	207	288	81	28.19%	1,717	11.94%	
4161	PROBATE COURT	53300	OTHER PROF/TECH SERVICES	4,524	-	-	-	4,139	4,524	385	8.51%	385	91.49%	
	Total for 4161 - PROBATE COURT			4,524	-	-	-	4,139	4,524	385	8.51%	385	91.49%	

Department	Dept Title	ACCOUNT	ACCOUNT TITLE	FY21 BUDGET	MAY 2021 ACTUAL	Encumbrance	FY21 YTD MAY 2021 ACTUAL	FY20 YTD MAY 2020 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances Spent as % of Budget
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance		
4163	INLANDSWETLANDS COMM	51310	SALARIES-FULL TIME	78,904	6,117	-	70,736	52,984	(17,753)	-33.51%	8,168	89.65%	
	INLANDSWETLANDS COMM	52900	TRAVEL EXPENSE	-	-	-	-	32	100.00%	-	-	0.00%	
	INLANDSWETLANDS COMM	53225	TRAINING	433	-	80	345	615	270	43.90%	8	98.13%	
	INLANDSWETLANDS COMM	53300	OTHER PROF/TECH SERVICES	1,299	-	-	1,262	-	(1,262)	0.00%	37	97.15%	
	INLANDSWETLANDS COMM	55301	POSTAGE	400	11	-	324	297	(28)	-9.35%	76	81.11%	
	INLANDSWETLANDS COMM	56100	GENERAL SUPPLIES	92	-	-	92	78	(13)	-17.16%	-	100.00%	
	INLANDSWETLANDS COMM	58900	OTHER ITEMS	76	-	26	50	-	(50)	0.00%	-	100.00%	
Total for 4163 - INLANDSWETLANDS COMM				81,204	6,128	106	72,809	54,006	(18,804)	-34.82%	8,288	89.79%	
4165	HARBOR COMMISSION	51310	SALARIES-FULL TIME	18,843	1,635	-	15,318	12,998	(2,320)	-17.85%	3,525	81.29%	
	HARBOR COMMISSION	51320	SALARIES - PART TIME	27,597	1,372	-	18,952	16,210	(2,742)	-16.92%	8,645	68.67%	
Total for 4165 - HARBOR COMMISSION				46,440	3,007	-	34,270	29,207	(5,063)	-17.33%	12,170	73.79%	
4167	SHELLFISH COMMISSION	56900	OTHER SUPPLIES	14,376	-	-	3,510	4,121	611	14.82%	10,866	24.41%	
Total for 4167 - SHELLFISH COMMISSION				14,376	-	-	3,510	4,121	611	14.82%	10,866	24.41%	
4191	WATER POLLUTION CONTROL	51310	SALARIES-FULL TIME	26,926	-	-	-	7,601	100.00%	26,926	0.00%		
	WATER POLLUTION CONTROL	52900	TRAVEL EXPENSE	-	-	-	-	29	100.00%	-	-	0.00%	
	WATER POLLUTION CONTROL	53200	PROFESSIONAL SERVICES	10,000	2,001	-	2,001	2,644	643	24.33%	7,999	20.01%	
	WATER POLLUTION CONTROL	54901	SURFACE WATER TESTING	5,985	-	-	-	-	-	0.00%	5,985	0.00%	
	WATER POLLUTION CONTROL	54902	WELL MONITORING	2,420	-	-	2,315	2,159	(156)	-7.23%	105	95.66%	
	WATER POLLUTION CONTROL	54910	STATE WATER TESTING	14,756	-	-	9,702	9,728	26	0.27%	5,055	65.75%	
	WATER POLLUTION CONTROL	56100	GENERAL SUPPLIES	1,100	-	-	-	450	100.00%	1,100	0.00%		
	WATER POLLUTION CONTROL	58100	DUES & FEES	900	-	-	-	-	-	0.00%	900	0.00%	
	WATER POLLUTION CONTROL	58100	OTHER ITEMS	7,000	-	-	7,000	7,000	-	0.00%	-	100.00%	
	Total for 4191 - WATER POLLUTION CONTROL				69,087	2,001	-	21,017	29,610	8,593	29.02%	48,070	30.42%
4193	WASM MAINTENANCE	51310	SALARIES-FULL TIME	149,449	10,233	-	128,711	129,201	489	0.38%	20,738	86.12%	
	WASM MAINTENANCE	51320	SALARIES - PART TIME	34,910	1,226	-	17,754	21,601	3,847	17.81%	17,156	50.86%	
	WASM MAINTENANCE	51330	OVERTIME	7,300	58	-	2,671	(3,249)	(5,920)	182.21%	4,629	36.59%	
Total for 4193 - WASM MAINTENANCE				191,659	11,517	-	149,136	147,553	(1,583)	-1.07%	42,523	77.81%	
4195	ELECTIONS & MEETINGS	51320	SALARIES - PART TIME	16,914	1,667	-	18,333	15,505	(2,829)	-18.24%	(1,419)	108.39%	
	ELECTIONS & MEETINGS	51620	PART TIME WAGES	11,000	1,745	-	10,462	5,570	(4,892)	-87.83%	538	95.11%	
	ELECTIONS & MEETINGS	54300	REPAIRS & MAINTENANCE	2,576	660	-	1,998	2,232	234	10.48%	578	77.56%	
	ELECTIONS & MEETINGS	56100	GENERAL SUPPLIES	900	111	-	675	499	(176)	-35.29%	225	75.03%	
	ELECTIONS & MEETINGS	56900	OTHER SUPPLIES	1,500	183	-	953	-	(953)	0.00%	547	63.52%	
	ELECTIONS & MEETINGS	58100	DUES & FEES	950	-	-	200	815	615	75.46%	750	21.05%	
	ELECTIONS & MEETINGS	58110	MISC EXPENDITURES	1,375	330	-	1,375	1,096	(279)	-25.43%	-	100.00%	
	Total for 4195 - ELECTIONS & MEETINGS				35,215	4,696	-	33,996	25,717	(8,279)	-32.19%	1,219	96.54%
	4197	GENERAL GOVERNMENT ADMIN	58084	MIDDLESEX PARAMEDIC	13,260	3,315	-	13,260	9,945	(3,315)	-33.33%	-	100.00%
		GENERAL GOVERNMENT ADMIN	58086	CONTINGENCY	235,000	-	-	-	-	-	0.00%	235,000	0.00%
GENERAL GOVERNMENT ADMIN		58087	CONSERVATION COMMISSION	1,500	-	-	270	335	65	19.40%	1,230	18.00%	
GENERAL GOVERNMENT ADMIN		58088	HAZARDOUS WASTE SITE	25,000	9,748	-	26,802	16,018	(10,784)	-67.33%	(1,802)	107.21%	
GENERAL GOVERNMENT ADMIN		58089	GRADUATION ALCOHOL FREE	1,500	-	-	-	-	-	0.00%	1,500	0.00%	
GENERAL GOVERNMENT ADMIN		58095	SENIOR ACTIVITIES	-	-	-	-	(397)	(397)	100.00%	-	0.00%	
GENERAL GOVERNMENT ADMIN		58096	CONFERENCE OF MUNICIPAL	8,741	-	-	4,371	8,741	4,371	50.00%	4,371	50.00%	
GENERAL GOVERNMENT ADMIN		58097	ESTUARY TRANSIT	44,440	-	-	44,440	43,570	(870)	-2.00%	-	100.00%	
GENERAL GOVERNMENT ADMIN		58098	ESTUARY COUNCIL-SENIORS	48,187	-	-	48,187	51,000	2,813	5.52%	-	100.00%	
GENERAL GOVERNMENT ADMIN		58101	CRERPA	14,264	-	-	14,264	14,269	5	0.04%	-	100.00%	
4199	GENERAL GOVERNMENT ADMIN	58102	COST	-	-	-	-	925	925	100.00%	-	0.00%	
	GENERAL GOVERNMENT ADMIN	58200	JUDGEMENTS	2,800	228	1,024	1,776	2,126	350	16.45%	-	100.00%	
	GENERAL GOVERNMENT ADMIN	58802	TREE COMMITTEE	400	-	-	69	-	(69)	0.00%	331	17.14%	
	GENERAL GOVERNMENT ADMIN	58807	TREE WARDEN	2,500	208	-	2,292	2,500	208	8.33%	208	91.67%	
	GENERAL GOVERNMENT ADMIN	58809	HISTORIC DISTR COMM	2,000	-	-	7	-	(7)	0.00%	1,993	0.35%	
Total for 4197 - GENERAL GOVERNMENT ADMIN				399,592	13,499	1,024	155,737	149,032	(6,705)	-4.50%	242,831	39.23%	

Department	Dept Title	ACCOUNT	ACCOUNT TITLE	FY21 BUDGET	MAY 2021 ACTUAL	Encumbrance	FY21		FY20 YTD MAY 2020	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
										\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget	
4199 OTHER GENERAL GOVERNMENT	51320	OTHER GENERAL GOVERNMENT	SALARIES - PART TIME	14,000	342	-	5,930	6,822	892	13.07%	8,070	42.36%	42.36%	
	51800	OTHER GENERAL GOVERNMENT	POLICE CONTRACTUAL	-	54	-	-	(439)	(439)	100.00%	-	0.00%	0.00%	
	52600	OTHER GENERAL GOVERNMENT	JNEMPLOYMENT COMPENSATION	5,000	-	-	3,516	17,005	13,489	79.32%	1,484	70.32%	70.32%	
	52900	OTHER GENERAL GOVERNMENT	TRAVEL EXPENSE	-	-	-	-	-	-	0.00%	-	0.00%	0.00%	
	53010	OTHER GENERAL GOVERNMENT	LEGAL SERVICES	80,000	735	-	20,299	43,517	23,217	53.35%	59,701	25.37%	25.37%	
	53020	OTHER GENERAL GOVERNMENT	TOWN COUNSEL	52,000	6,007	-	42,491	52,250	9,759	18.68%	9,509	81.71%	81.71%	
	53200	OTHER GENERAL GOVERNMENT	PROFESSIONAL SERVICES	5,000	3,582	-	3,582	(110)	(3,692)	3,348.16%	1,418	71.64%	71.64%	
	53310	OTHER GENERAL GOVERNMENT	AUDIT/ACCOUNTING SERVICES	62,000	-	-	50,910	52,835	1,925	3.64%	11,090	82.11%	82.11%	
	53401	OTHER GENERAL GOVERNMENT	UNION NEGOTIATOR	20,000	-	-	901	16,986	16,085	94.70%	19,100	4.50%	4.50%	
	54903	OTHER GENERAL GOVERNMENT	LAND RECORDS INDEX AUDIT	1,400	133	-	1,322	1,021	(301)	-29.46%	78	94.40%	94.40%	
	55200	OTHER GENERAL GOVERNMENT	INSUR OTHER THAN EE BENEF	400,000	(26,072)	-	387,873	384,384	(3,489)	-0.91%	12,127	96.97%	96.97%	
	55400	OTHER GENERAL GOVERNMENT	ADVERTISING	25,000	2,653	-	14,500	13,594	(906)	-6.67%	10,500	58.00%	58.00%	
	55506	OTHER GENERAL GOVERNMENT	ANNUAL TOWN REPORT	7,500	-	-	2,063	5,610	3,547	63.23%	5,437	27.51%	27.51%	
	56220	OTHER GENERAL GOVERNMENT	ELECTRICITY	224,000	13,424	34,297	156,894	163,030	6,137	3.76%	32,810	85.35%	85.35%	
	56221	OTHER GENERAL GOVERNMENT	HEAT/WATER	140,000	5,432	5,879	105,200	87,489	(17,711)	-20.24%	28,922	79.34%	79.34%	
	57400	OTHER GENERAL GOVERNMENT	INFRAS	2,000	-	-	-	8,160	8,160	100.00%	2,000	0.00%	0.00%	
	58105	OTHER GENERAL GOVERNMENT	BANK FEES	18,000	-	-	16,892	854	(16,038)	-1,877.96%	1,108	93.85%	93.85%	
	58110	OTHER GENERAL GOVERNMENT	MISC EXPENDITURES	2,150	3,355	-	5,896	(19,086)	(24,981)	130.89%	(3,746)	274.21%	274.21%	
	58803	OTHER GENERAL GOVERNMENT	BOARD OF ASSESSMENT APPEA	300	-	-	217	23	(195)	-866.02%	83	72.48%	72.48%	
	58804	OTHER GENERAL GOVERNMENT	SPECIAL EVENTS	5,500	38	-	1,883	2,965	1,082	36.49%	3,617	34.24%	34.24%	
	58912	OTHER GENERAL GOVERNMENT	HOLIDAY ACTIVITIES	500	-	-	-	493	493	100.00%	500	0.00%	0.00%	
	58964	OTHER GENERAL GOVERNMENT	PIERSON COSTS	28,600	1,699	-	28,384	16,089	(12,296)	-76.43%	216	99.25%	99.25%	
	58966	OTHER GENERAL GOVERNMENT	COVID-19 COSTS	-	-	-	-	38,614	38,614	100.00%	-	0.00%	0.00%	
	59900	OTHER GENERAL GOVERNMENT	FUND TRANSFERS OUT	-	-	-	-	248,750	248,750	100.00%	-	0.00%	0.00%	
Total for 4199 - OTHER GENERAL GOVERNMENT				1,092,950	11,383	40,175	848,753	1,140,854	292,101	25.60%	204,022	81.33%	81.33%	
4201	51310	POLICE	SALARIES-FULL TIME	2,239,185	168,310	-	1,956,562	1,981,128	24,566	1.24%	282,623	87.38%	87.38%	
	51320	POLICE	SALARIES - PART TIME	22,433	2,153	-	17,492	18,146	654	3.60%	4,941	77.97%	77.97%	
	51330	POLICE	OVERTIME	244,950	17,661	-	143,938	178,336	34,398	19.29%	101,012	58.76%	58.76%	
	51333	POLICE	LONGEVITY	24,589	-	-	38,490	23,046	(15,444)	-67.01%	(13,901)	156.53%	156.53%	
	51335	POLICE	HOLIDAY PAY	120,683	301	-	62,107	61,083	(1,024)	-1.68%	58,576	51.46%	51.46%	
	51340	POLICE	OTHER EMPLOYEE BENEFITS	12,241	-	-	13,358	12,047	(1,310)	-10.88%	(1,117)	109.12%	109.12%	
	52910	POLICE	CLOTHING ALLOWANCE	29,948	2,082	-	18,357	14,933	(3,423)	-22.92%	11,591	61.29%	61.29%	
	53225	POLICE	TRAINING	20,950	470	65	20,565	15,142	(5,423)	-35.82%	320	98.47%	98.47%	
	53302	POLICE	RECRUITMENT COSTS	14,900	2,130	-	5,064	33,577	28,514	84.92%	9,836	33.98%	33.98%	
	54301	POLICE	SERVICE CONTRACTS	33,630	150	300	32,294	25,560	(6,734)	-26.35%	1,036	96.92%	96.92%	
	54311	POLICE	VEHICLE MAINTENANCE	26,050	798	-	23,948	16,731	(7,217)	-43.14%	2,102	91.93%	91.93%	
	54317	POLICE	RADIOS/RADAR/SIREN REPAIR	3,500	-	694	2,577	1,962	(615)	-31.32%	230	93.44%	93.44%	
	56100	POLICE	GENERAL SUPPLIES	13,250	468	-	8,444	12,644	4,200	33.22%	4,806	63.73%	63.73%	
	56210	POLICE	DIESEL - GASOLINE FUEL	3,500	-	-	1,468	1,348	(121)	-8.95%	2,032	41.95%	41.95%	
	56900	POLICE	OTHER SUPPLIES	6,450	-	-	6,449	6,620	170	2.57%	1	99.99%	99.99%	
	56903	POLICE	UNIFORMS	7,102	-	-	6,422	2,186	(4,237)	-193.83%	680	90.43%	90.43%	
	57390	POLICE	OTHER EQUIPMENT	4,000	-	-	4,000	3,996	(5)	-0.11%	-	100.00%	100.00%	
	58115	POLICE	COMMISSION EXPENSES	500	218	-	500	232	(268)	-115.79%	0	99.94%	99.94%	
	58120	POLICE	CANINE PROGRAM	2,500	-	-	2,110	1,913	(197)	-10.31%	390	84.41%	84.41%	
	58900	POLICE	OTHER ITEMS	21,500	740	743	19,760	15,480	(4,280)	-27.65%	998	95.36%	95.36%	
	58913	POLICE	PRISONER COSTS	1,200	27	-	357	795	438	55.11%	843	29.74%	29.74%	
	58914	POLICE	MARINE SUPPORT	5,000	255	-	3,640	2,466	(1,174)	-47.59%	1,360	72.80%	72.80%	
	59900	POLICE	FUND TRANSFERS OUT	12,000	(15,000)	-	12,000	-	(12,000)	0.00%	-	100.00%	100.00%	
	Total for 4201 - POLICE				2,870,061	180,764	1,801	2,399,902	2,429,370	29,468	1.21%	468,359	83.68%	83.68%

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									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget	
4203	FIRE DEPARTMENT	51310	SALARIES-FULL TIME	33,600	5,267	-	28,177	28,417	240	0.84%	5,423	83.86%	
	FIRE DEPARTMENT	54100	UTILITY SERVICES	31,000	2,201	-	28,889	26,531	(2,359)	-8.89%	2,111	93.19%	
	FIRE DEPARTMENT	54300	REPAIRS & MAINTENANCE	163,000	11,037	-	83,516	107,211	23,695	22.10%	79,484	51.24%	
	FIRE DEPARTMENT	56100	GENERAL SUPPLIES	4,000	305	-	3,249	2,592	(656)	-25.32%	751	81.22%	
	FIRE DEPARTMENT	56290	OTHER	105,900	360	-	72,272	90,922	18,649	20.51%	33,628	68.25%	
Total for 4203 - FIRE DEPARTMENT				337,500	19,169	-	216,103	255,672	39,569	15.48%	121,397	64.03%	
4213	BUILDING DEPARTMENT	51310	SALARIES-FULL TIME	121,853	9,519	-	109,964	107,952	(2,012)	-1.86%	11,889	90.24%	
	BUILDING DEPARTMENT	52900	TRAVEL EXPENSE	-	-	-	-	28	28	100.00%	-	0.00%	
	BUILDING DEPARTMENT	53300	OTHER PROF/TECH SERVICES	1,200	-	-	1,200	120	(1,080)	-900.00%	-	100.00%	
	BUILDING DEPARTMENT	53303	INSPECTION COVERAGE	1,000	-	-	-	-	-	0.00%	1,000	0.00%	
	BUILDING DEPARTMENT	54450	SOFTWARE MAINT/TECH SUPPRT	2,500	-	-	2,410	2,310	(100)	-4.33%	90	96.40%	
	BUILDING DEPARTMENT	56100	GENERAL SUPPLIES	400	1	-	32	434	402	92.67%	368	7.95%	
	BUILDING DEPARTMENT	56290	OTHER	200	-	-	-	993	993	100.00%	200	0.00%	
	BUILDING DEPARTMENT	57390	OTHER EQUIPMENT	150	-	-	-	-	-	0.00%	150	0.00%	
	BUILDING DEPARTMENT	58100	DUES & FEES	350	-	-	45	45	-	0.00%	305	12.86%	
	Total for 4213 - BUILDING DEPARTMENT				127,653	9,519	-	113,651	111,882	(1,768)	-1.58%	14,002	89.03%
4215	ANIMAL CONTROL	51310	SALARIES-FULL TIME	51,685	4,122	-	47,076	44,139	(2,937)	-6.65%	4,609	91.08%	
	ANIMAL CONTROL	51320	SALARIES - PART TIME	4,470	-	-	390	3,148	2,758	87.60%	4,080	8.74%	
	ANIMAL CONTROL	51330	OVERTIME	1,000	155	-	411	89	(322)	-362.06%	589	41.08%	
	ANIMAL CONTROL	53200	PROFESSIONAL SERVICES	900	-	-	-	(1,046)	(1,046)	100.00%	900	0.00%	
	ANIMAL CONTROL	53225	TRAINING	1,750	-	-	-	300	300	100.00%	1,750	0.00%	
	ANIMAL CONTROL	55301	POSTAGE	100	-	-	99	110	11	10.00%	1	99.00%	
	ANIMAL CONTROL	56100	GENERAL SUPPLIES	600	-	-	73	157	83	53.29%	527	12.19%	
	ANIMAL CONTROL	56903	UNIFORMS	950	-	-	282	431	149	34.48%	668	29.71%	
	ANIMAL CONTROL	58900	OTHER ITEMS	-	-	-	-	63	63	100.00%	-	0.00%	
	Total for 4215 - ANIMAL CONTROL				61,455	4,276	-	48,332	47,390	(941)	-1.99%	13,123	78.65%
4219	FIRE MARSHAL	51310	SALARIES-FULL TIME	55,000	4,117	-	48,173	49,351	1,178	2.39%	6,827	87.59%	
	FIRE MARSHAL	53225	TRAINING	1,500	-	-	-	-	-	0.00%	1,500	0.00%	
	FIRE MARSHAL	56100	GENERAL SUPPLIES	500	-	-	-	101	101	100.00%	500	0.00%	
	FIRE MARSHAL	57390	OTHER EQUIPMENT	1,000	-	-	-	-	-	0.00%	1,000	0.00%	
	FIRE MARSHAL	58100	DUES & FEES	500	-	-	415	275	(140)	-50.91%	85	83.00%	
Total for 4219 - FIRE MARSHAL				58,500	4,117	-	48,588	49,727	1,139	2.29%	9,912	83.06%	
4221	COMMUNICATIONS	51310	SALARIES-FULL TIME	332,325	26,166	-	290,078	309,413	19,335	6.25%	42,247	87.29%	
	COMMUNICATIONS	51320	SALARIES - PART TIME	40,884	4,014	-	40,884	40,032	(3,485)	-8.70%	(2,633)	106.44%	
	COMMUNICATIONS	51330	OVERTIME	98,000	6,394	-	59,619	107,024	47,405	44.29%	38,381	60.84%	
	COMMUNICATIONS	51335	HOLIDAY PAY	25,824	103	-	15,515	7,651	(7,864)	-102.79%	10,309	60.08%	
	COMMUNICATIONS	52910	CLOTHING ALLOWANCE	4,950	146	-	799	876	77	8.75%	4,151	16.14%	
	COMMUNICATIONS	53200	PROFESSIONAL SERVICES	22,500	-	22,500	-	-	-	0.00%	-	100.00%	
	COMMUNICATIONS	53225	TRAINING	3,800	200	-	2,877	2,414	(463)	-19.16%	923	75.71%	
	COMMUNICATIONS	54301	SERVICE CONTRACTS	114,012	-	7,517	97,547	127,381	29,834	23.42%	8,949	92.15%	
	COMMUNICATIONS	54317	RADIOS/RADAR/SIREN REPAIR	2,500	2,000	-	2,000	1,069	(931)	-87.09%	500	80.00%	
	COMMUNICATIONS	56100	GENERAL SUPPLIES	600	-	-	207	553	346	62.50%	393	34.56%	
Total for 4221 - COMMUNICATIONS				646,395	39,024	-	512,159	597,249	85,091	14.25%	104,220	83.88%	

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									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget	
4223	CIVIL PREPAREDNESS	51310	SALARIES-FULL TIME	7,500	417	-	4,433	4,583	150	3.27%	-	3,067	59.11%
	CIVIL PREPAREDNESS	51315	SALARIES-EMERGENCY MGT	-	1,054	-	9,486	-	(9,486)	0.00%	-	(9,486)	0.00%
	CIVIL PREPAREDNESS	53225	TRAINING	2,000	-	-	-	-	-	0.00%	-	2,000	0.00%
	CIVIL PREPAREDNESS	56100	GENERAL SUPPLIES	4,000	-	-	1,945	-	(1,945)	0.00%	-	2,055	48.62%
Total for 4223 - CIVIL PREPAREDNESS				13,500	1,471	-	15,864	4,583	(11,281)	-246.13%	(2,364)	117.57%	
4301	PUBLIC WORK	51310	SALARIES-FULL TIME	1,002,542	73,268	-	871,676	852,655	(19,021)	-2.23%	-	130,866	86.95%
	PUBLIC WORK	51320	SALARIES - PART TIME	7,200	502	-	5,528	5,797	269	4.64%	-	1,672	76.77%
	PUBLIC WORK	51330	OVERTIME	22,500	435	-	20,143	7,605	(12,538)	-164.86%	-	2,357	89.52%
	PUBLIC WORK	51332	OVERTIME FIELDS	10,000	1,545	-	2,280	5,212	2,932	56.25%	-	7,720	22.80%
	PUBLIC WORK	51334	OVERTIME SNOWICE	43,000	-	-	43,881	15,332	(28,549)	-186.21%	-	(881)	102.05%
	PUBLIC WORK	52900	TRAVEL EXPENSE	500	31	-	181	212	31	14.78%	-	319	36.22%
	PUBLIC WORK	52910	CLOTHING ALLOWANCE	8,250	-	-	7,523	7,957	434	5.45%	-	727	91.18%
	PUBLIC WORK	54103	SNOW PLOWING/SANDING	40,000	-	-	55,239	36,007	(19,232)	-53.41%	-	(15,239)	138.10%
	PUBLIC WORK	54300	REPAIRS & MAINTENANCE	256,725	19,318	32,450	179,047	196,611	17,564	8.93%	-	45,228	82.38%
	PUBLIC WORK	54305	TOWN HALL BLDG MAINT	15,500	5,288	2,584	11,537	15,058	3,521	23.39%	-	1,379	91.10%
	PUBLIC WORK	54306	TOWN BLDG & FACILITIES	178,200	10,037	28,959	115,864	125,892	10,028	7.97%	-	33,377	81.27%
	PUBLIC WORK	54318	EQUIPMENT MAINTENANCE ALL	120,000	2,178	3,222	104,188	100,143	(4,045)	-4.04%	-	12,590	89.51%
	PUBLIC WORK	54900	LANDFILL COST	108,200	7,741	12,784	96,232	84,526	(11,706)	-13.85%	-	(816)	100.75%
	PUBLIC WORK	56100	GENERAL SUPPLIES	9,800	-	1,029	3,541	4,951	1,410	28.47%	-	5,230	46.63%
	PUBLIC WORK	56210	DIESEL - GASOLINE FUEL	115,000	8,252	22,624	87,162	88,015	853	0.97%	-	5,214	95.47%
	PUBLIC WORK	56906	SAFETY MANAGEMENT	12,500	138	2,272	5,358	9,877	4,519	45.75%	-	4,870	61.04%
	PUBLIC WORK	57390	OTHER EQUIPMENT	7,000	449	231	6,766	2,172	(4,594)	-211.50%	-	3	99.96%
Total for 4301 - PUBLIC WORK				1,956,917	129,182	106,154	1,616,145	1,558,022	(58,123)	-3.73%	234,618	88.01%	
4311	STREET LIGHTING	56275	STREET LIGHTING	126,000	1,959	6,863	114,052	115,398	1,346	1.17%	-	5,085	95.96%
Total for 4311 - STREET LIGHTING				126,000	1,959	6,863	114,052	115,398	1,346	1.17%	5,085	95.96%	
4329	WATER & HYDRANTS	56270	WATER & HYDRANTS	511,161	38,146	110,914	400,247	371,133	(29,114)	-7.84%	-	-	100.00%
Total for 4329 - WATER & HYDRANTS				511,161	38,146	110,914	400,247	371,133	(29,114)	-7.84%	-	-	100.00%
4403	HEALTH	58800	PROGRAM COST	147,755	-	-	147,755	147,755	-	0.00%	-	-	100.00%
Total for 4403 - HEALTH				147,755	-	-	147,755	147,755	-	0.00%	-	-	100.00%
4419	YOUTH & FAMILY	51310	SALARIES-FULL TIME	236,857	19,235	-	217,814	213,725	(4,089)	-1.91%	-	19,043	91.96%
	YOUTH & FAMILY	51320	SALARIES - PART TIME	20,056	2,370	-	15,151	15,607	456	2.92%	-	4,905	75.54%
	YOUTH & FAMILY	52900	TRAVEL EXPENSE	1,400	-	-	57	1,269	1,212	95.49%	-	1,343	4.09%
	YOUTH & FAMILY	53200	PROFESSIONAL SERVICES	2,260	-	-	-	1,528	1,528	100.00%	-	2,260	0.00%
	YOUTH & FAMILY	53220	IN SERVICE	1,000	-	-	105	825	720	87.27%	-	895	10.50%
	YOUTH & FAMILY	56100	GENERAL SUPPLIES	3,200	127	-	1,855	2,962	1,107	37.38%	-	1,345	57.96%
	YOUTH & FAMILY	56900	OTHER SUPPLIES	3,050	-	-	2,137	1,235	(903)	-73.12%	-	913	70.08%
	YOUTH & FAMILY	58100	DUES & FEES	1,430	-	-	1,320	1,395	75	5.38%	-	110	92.29%
	YOUTH & FAMILY	58800	PROGRAM COST	5,000	536	-	536	1,156	620	53.64%	-	1,464	26.80%
	YOUTH & FAMILY	58900	OTHER ITEMS	5,000	427	-	5,000	3,662	(1,338)	-36.55%	-	-	100.00%
Total for 4419 - YOUTH & FAMILY				278,253	22,695	-	243,975	243,362	(612)	-0.25%	32,278	88.32%	
4501	LIBRARY	58900	OTHER ITEMS	769,246	128,208	-	769,246	759,820	(9,426)	-1.24%	-	-	100.00%
Total for 4501 - LIBRARY				769,246	128,208	-	769,246	759,820	(9,426)	-1.24%	-	-	100.00%

Department	Dept Title	ACCOUNT	ACCOUNT TITLE	FY21 BUDGET	MAY 2021 ACTUAL	Encumbrance	FY21 YTD MAY 2021 ACTUAL	FY20 YTD MAY 2020 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget	
4505	PARKS & RECREATION	51310	SALARIES-FULL TIME	115,992	9,100	-	105,095	101,780	(3,315)	-3.26%	10,897	90.61%	
	PARKS & RECREATION	51320	SALARIES - PART TIME	58,625	921	-	33,154	34,680	1,525	4.40%	25,471	56.55%	
	PARKS & RECREATION	51330	OVERTIME	2,500	73	-	643	855	212	24.83%	1,857	25.71%	
	PARKS & RECREATION	52900	TRAVEL EXPENSE	-	369	-	1,571	1,703	132	7.73%	(1,571)	0.00%	
	PARKS & RECREATION	54300	REPAIRS & MAINTENANCE	28,000	1,147	1,937	11,845	19,258	7,413	38.49%	14,218	49.22%	
	PARKS & RECREATION	54315	GENERAL MAINTENANCE	3,000	-	-	300	81	(219)	-269.74%	2,700	9.99%	
	PARKS & RECREATION	56100	GENERAL SUPPLIES	3,000	-	-	1,903	819	(1,084)	-132.45%	1,097	63.43%	
	PARKS & RECREATION	56900	OTHER SUPPLIES	2,200	-	250	535	320	(215)	-67.12%	1,415	35.67%	
	PARKS & RECREATION	58100	DUES & FEES	1,000	-	-	1,058	310	(748)	-241.29%	(58)	105.80%	
	PARKS & RECREATION	58800	PROGRAM COST	7,000	-	-	-	4,050	4,050	100.00%	7,000	0.00%	
	PARKS & RECREATION	58806	CLINTON FAMILY DAY	3,000	-	-	-	(98)	(98)	100.00%	3,000	0.00%	
	Total for 4505 - PARKS & RECREATION				224,317	11,610	2,187	156,104	163,757	7,653	4.67%	66,026	70.57%
4603	ECON DEVELOPMENT	53400	OTHER PROF SERVICES	10,400	-	-	-	28,750	28,750	100.00%	10,400	0.00%	
	ECON DEVELOPMENT	55400	ADVERTISING	-	-	-	-	1,750	1,750	100.00%	-	0.00%	
	ECON DEVELOPMENT	58100	DUES & FEES	-	-	-	-	-	-	0.00%	-	0.00%	
	ECON DEVELOPMENT	58110	MISC EXPENDITURES	-	-	-	-	230	230	100.00%	-	0.00%	
Total for 4603 - ECON DEVELOPMENT				10,400	-	-	-	30,730	30,730	100.00%	10,400	0.00%	
4701	EDUCATION	59020	CAPITAL IMPROVEMENTS	414,126	-	-	414,126	398,971	(15,155)	-3.80%	-	100.00%	
	EDUCATION	59900	FUND TRANSFERS OUT	33,200,391	2,382,532	-	27,086,979	26,853,296	(233,683)	-0.87%	6,113,412	81.59%	
Total for 4701 - EDUCATION				33,614,517	2,382,532	-	27,501,105	27,252,267	(248,838)	-0.91%	6,113,412	81.81%	
4801	BOE DEBT - PRIN	58340	2013 REFUNDING PRIN - BOE	82,000	-	-	82,000	80,000	(2,000)	-2.50%	-	100.00%	
	BOE DEBT - PRIN	58347	2015 NEW MONEY BOE - PRIN	275,000	-	-	275,000	275,000	-	0.00%	-	100.00%	
	BOE DEBT - PRIN	58351	2016 NEW MONEY PRIN-BOE	550,000	-	-	550,000	475,000	(75,000)	-15.79%	-	100.00%	
	BOE DEBT - PRIN	58352	2016 REFUNDING PRIN-BOE	45,000	-	-	45,000	46,000	1,000	2.17%	-	100.00%	
	BOE DEBT - PRIN	58358	2012 REFUNDING PRIN-BOE	-	-	-	-	221,000	221,000	100.00%	-	0.00%	
	BOE DEBT - PRIN	58359	2017 NEW MONEY PRIN-BOE	575,000	-	-	575,000	575,000	-	0.00%	-	100.00%	
	BOE DEBT - PRIN	58360	2019 REFUNDING PRIN-BOE	345,000	-	-	345,000	180,000	(165,000)	-91.67%	-	100.00%	
	BOE DEBT - PRIN	58372	2020 C REFUNDING PRIN-BOE	46,000	-	-	46,000	-	(46,000)	0.00%	-	100.00%	
	Total for 4801 - BOE DEBT - PRIN				1,918,000	-	-	1,918,000	1,852,000	(66,000)	-3.56%	-	100.00%
	4802	TOWN DEBT PRIN	58328	2013 REFUNDING PRIN	303,000	-	-	303,000	295,000	(8,000)	-2.71%	-	100.00%
		TOWN DEBT PRIN	58345	HEAVY EQUIPMENT LEASE	62,552	5,213	-	62,552	62,552	-	0.00%	0	100.00%
		TOWN DEBT PRIN	58350	PD VEHICLE LEASES	135,039	3,207	41,976	80,707	122,683	41,976	34.21%	12,356	90.85%
TOWN DEBT PRIN		58355	2016 NEW MONEY PRIN-TOWN	115,000	-	-	115,000	115,000	-	0.00%	-	100.00%	
TOWN DEBT PRIN		58356	2016 REFUNDING PRIN-TOWN	235,000	-	-	235,000	239,000	4,000	1.67%	-	100.00%	
TOWN DEBT PRIN		58361	2012 REFUNDING GOB TOWN	-	-	-	-	404,000	404,000	100.00%	-	0.00%	
TOWN DEBT PRIN		58362	2019 REFI PRIN GOB-TOWN	520,000	-	-	520,000	210,000	(310,000)	-147.62%	-	100.00%	
TOWN DEBT PRIN		58367	2018 NEW MONEY PRIN-TOWN	120,000	-	-	120,000	-	(120,000)	0.00%	-	100.00%	
TOWN DEBT PRIN		58371	2020 C REFUNDING PRIN-TOWN	169,000	-	-	169,000	-	(169,000)	0.00%	-	100.00%	
Total for 4802 - TOWN DEBT PRIN				1,659,591	8,420	41,976	1,605,259	1,448,235	(157,024)	-10.84%	12,356	99.26%	
4803	BOE DEBT INTEREST	58337	2012 REFUNDING INT - BOE	-	-	-	-	3,315	3,315	100.00%	-	0.00%	
	BOE DEBT INTEREST	58341	2013 REFUND INT - BOE	8,460	-	-	8,460	12,890	4,430	34.37%	-	100.00%	
	BOE DEBT INTEREST	58342	2015 NEW MONEY INT - BOE	64,516	-	-	64,516	126,281	61,766	48.91%	-	100.00%	
	BOE DEBT INTEREST	58343	2016 NEW MONEY INT - BOE	219,125	-	-	219,125	329,500	110,375	33.50%	-	100.00%	
	BOE DEBT INTEREST	58344	2016 REFUNDING - BOE	14,745	-	-	14,745	15,655	910	5.81%	-	100.00%	
	BOE DEBT INTEREST	58348	2017 NEW MONEY BOE - INT	304,125	-	-	304,125	487,750	183,625	37.65%	-	100.00%	
	BOE DEBT INTEREST	58353	2018NEW MONEY BOE BAN INT	32,975	-	-	32,975	149,583	116,608	77.96%	-	100.00%	
	BOE DEBT INTEREST	58357	2019 REFI BOE INTEREST	220,475	-	-	220,475	172,524	(47,951)	-27.79%	-	100.00%	
	BOE DEBT INTEREST	58364	2020 BOND INT-BOE	67,471	-	-	67,471	-	(67,471)	0.00%	(0)	100.00%	
	BOE DEBT INTEREST	58373	2020 B REFUNDING INT-BOE	28,740	-	-	28,740	-	(28,740)	0.00%	-	100.00%	
Total for 4803 - BOE DEBT INTEREST				1,038,767	-	-	1,038,767	1,297,498	258,731	19.94%	(0)	100.00%	

Department	Dept Title	ACCOUNT	ACCOUNT TITLE	FY21 BUDGET	MAY 2021 ACTUAL	Encumbrance	FY21 YTD MAY 2021 ACTUAL	FY20 YTD MAY 2020 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget	
4804	TOWN DEBT INTEREST	58324	2012 REFUNDING INTEREST	-	-	-	-	6,060	6,060	100.00%	-	-	0.00%
	TOWN DEBT INTEREST	58326	2013 REFUNDING INTEREST	31,515	-	-	31,515	47,960	16,445	34.29%	-	-	100.00%
	TOWN DEBT INTEREST	58329	2016 NEW MONEY INT	40,672	-	-	40,672	64,094	23,422	36.54%	-	-	100.00%
	TOWN DEBT INTEREST	58330	2016 REFUNDING INT	76,093	-	-	76,093	80,833	4,740	5.86%	1	1	100.00%
	TOWN DEBT INTEREST	58354	2018 NEW MONEY TOWN INT	70,063	-	-	70,063	87,794	17,731	20.20%	-	-	100.00%
	TOWN DEBT INTEREST	58363	2019 REFI GOB-TOWN	275,250	-	-	275,250	216,944	(58,306)	-26.88%	-	-	100.00%
	TOWN DEBT INTEREST	58365	2020 \$3.15M BAN INT-TOWN	29,850	-	-	29,850	-	(29,850)	0.00%	-	-	100.00%
	TOWN DEBT INTEREST	58366	2020 BOND INT-TOWN	87,005	-	-	87,005	-	(87,005)	0.00%	(0)	(0)	100.00%
	TOWN DEBT INTEREST	58374	2020 C REFUNDING INT-TOWN	12,006	-	-	12,006	-	(12,006)	0.00%	-	-	100.00%
	Total for 4804 - TOWN DEBT INTEREST			622,453	-	-	622,453	503,684	(118,769)	-23.58%	0	0	100.00%
4901	CAPITAL PROJECTS	59020	CAPITAL IMPROVEMENTS	960,325	15,000	-	960,325	755,280	(205,045)	-27.15%	-	-	100.00%
5100	FRINGE BENEFITS	51340	OTHER EMPLOYEE BENEFITS	600	86	-	960,325	470	(205,045)	-27.15%	-	-	100.00%
	FRINGE BENEFITS	52200	EMPLOYER SOC SEC CONTRIB	531,000	36,793	-	457,279	422,539	(34,740)	-8.22%	217	217	63.90%
	FRINGE BENEFITS	52300	STATE RETIRE CONTRIBUTION	525,820	37,147	-	465,294	416,356	(48,939)	-11.75%	73,721	73,721	86.12%
	FRINGE BENEFITS	52325	PENSION POLICE	1,100,000	-	-	1,044,905	987,886	(57,019)	-5.77%	60,526	60,526	88.49%
	FRINGE BENEFITS	52700	WORKERS' COMPENSATION	421,298	-	-	378,407	367,294	(11,113)	-3.03%	55,095	55,095	94.99%
	FRINGE BENEFITS	52810	HEALTH INSURANCE	2,022,923	130,766	-	1,441,678	1,777,266	335,588	18.88%	42,892	42,892	89.82%
	FRINGE BENEFITS	52830	PENSION PLAN - FIRE DEPT	125,000	368	-	127,306	117,449	(9,857)	-8.39%	581,245	581,245	71.27%
	Total for 5100 - FRINGE BENEFITS			4,726,641	205,160	-	3,915,252	4,089,260	174,008	4.26%	(2,306)	(2,306)	101.85%
				56,279,588	3,381,310	364,208	47,104,212	47,046,700	(57,511)	-0.12%	8,811,389	8,811,389	82.83%
													84.84%

Town of Clinton
Monthly Investment Balances
and Interest Income
FY20/21

FY21 Investment Balances					
Date	BOA Investment	STIF	Liberty MM	Unilever SEP	Total General Fund Investments
07/31/20	25,934,497	3,223,141	1,652,466	88,800	30,898,903
08/31/20	27,739,081	3,223,449	1,652,670	88,800	32,704,000
09/30/20	24,542,933	3,223,663	1,652,880	88,801	29,508,278
10/31/20	22,796,561	3,223,841	1,653,091	88,802	27,762,295
11/30/20	19,999,755	3,224,015	1,653,288	88,803	24,965,860
12/31/20	18,502,521	3,224,216	1,653,505	88,803	23,469,046
01/31/21	24,905,403	3,224,629	1,653,716	88,804	29,872,552
02/28/21	28,209,370	3,224,963	1,653,906	88,805	33,177,044
03/31/21	25,813,554	3,225,316	1,654,117	88,806	30,781,792
04/30/21	22,417,150	3,225,637	1,654,321	88,806	27,385,914
05/31/21	21,620,664	3,225,752	1,654,532	88,807	26,589,755
06/30/21					-

FY21 Interest Income					
Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Interest Income
07/31/20	3,209.62	557.09	224.09	0.75	3,991.55
08/31/20	4,583.86	308.04	203.74	0.75	5,096.39
09/30/20	3,852.38	214.54	210.56	0.73	4,278.21
10/31/20	3,627.91	177.53	210.59	0.75	4,016.78
11/30/20	3,193.73	173.98	197.02	0.73	3,565.46
12/31/20	2,765.85	201.73	217.43	0.75	3,185.76
01/31/21	2,882.35	412.04	210.67	0.75	3,505.81
02/28/21	3,966.66	334.36	190.30	0.68	4,492.00
03/31/21	4,184.08	352.78	210.72	0.75	4,748.33
04/30/21	3,596.08	321.29	203.94	0.73	4,122.04
05/31/21	3,514.34	114.86	211.00	0.75	3,840.95
06/30/21					-
Total	39,376.86	3,168.24	2,290.06	8.12	44,843.28

Annual Yield Rate:

Jul	0.20%	0.15%	0.15%	0.01%
Aug	0.18%	0.10%	0.15%	0.01%
Sept-Dec	0.18%	0.06%	0.15%	0.01%
Jan	0.18%	0.15%	0.15%	0.01%
Feb-Apr	0.18%	0.13%	0.15%	0.01%
May	0.18%	0.003%	0.15%	0.01%

* Yield based on
int. rates

Town of Clinton
Pro Forma Fund Balance Reserves And Contingency Analysis

As of 5/31/21 Based on Final 6/30/20 Financials

For discussion purposes ONLY Update on Reserves & Contingency

Fund Balance :

Nonspendable (Prepaid Medical/Dental as of 6/30/20)		\$ 120,789
Committed : BOE non-lapsing account	667,209	
Landfill Closure	<u>350,000</u>	1,017,209
Assigned with passing of FY21 Budget:		
Applied Fund Balance to Capital Projects for FY21	825,000	
Appropriated Surplus-for FY21	<u>250,000</u>	1,075,000
<i>Proposed FY22 Budget to Referendum May 12, 2021:</i>		
<i>Applied Fund Balance to Capital Projects for FY22</i>	2,269,800	
<i>Appropriated Surplus-for FY22</i>	<u>350,000</u>	2,619,800
Unassigned Fund Balance		8,522,423
Total Pro Forma Fund Balance 6/30/2020 (prior to FY21 results)		<u><u>\$ 13,355,221</u></u>

Calculation of Fund Balance as a % of FY21 Budgeted Expenditures:

	Target	Actual	Excess/ (Shortfall)
Unassigned Fund Balance	\$ 8,442,146	\$ 8,522,423	\$ 80,277
Actual/Target Fund Balance as a % of FY21 Budgeted Expenses *	<u>\$ 56,280,976</u>	15% *	15.1%
			0.1%

Contingency:

FY 20 Budgeted Contingency Balance: July 1, 2020	\$ 250,000
Transfer Approved 5/5/21 for NRCS Morgan Bridge expenses	(15,000)
Current Available Contingency Balance 5/31/2021**	<u><u>\$ 235,000</u></u>

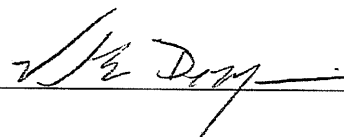
**Note a portion of this contingency balance will be used to cover the additional salary and other payroll related expenses resulting from union contract settlements and other payroll and stipend increases approved in FY21. these budget line item transfers will be done at the end of the fiscal year.

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	June 4, 2021
DEPARTMENT OF REQUEST:	Police
FISCAL YEAR OF REQUEST:	2020 - 2021
REASON FOR REQUEST:	Payment to old Saybrook Per CGS 7-247dd for new H.R.L. (\$25,074.50)

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014201-53302	Recruitment	\$19,000.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014201-51330	Overtime	\$19,000.00

1) Department Head Signature*:  Date: 06/03/21
 Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes  No _____
 Date Approved: 6/3/21 Denied: _____

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____


5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	June 4, 2021
DEPARTMENT OF REQUEST:	Police
FISCAL YEAR OF REQUEST:	2020 - 2021
REASON FOR REQUEST:	To Cover Contracted increases to new CBA & Education benefit to new employees


INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014201-51333	Longevity	\$13901.04
014201-51340	Other Employee Benefits	\$ 1,116.63

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014201-51330	Overtime	\$ 15017.67

1) Department Head Signature*:  Date: 06/03/2021

Comments: _____

**when completed forward to Director of Finance for review*

- 2) Director of Finance: Funds are available: Yes  No _____
 Date Approved: 6/2/21 Denied: _____
- 3) Town Manager: Date Approved: _____ Denied: _____
- 4) Town Council: Date Approved: _____ Denied: _____
- 5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	June 4, 2021
DEPARTMENT OF REQUEST:	Police
FISCAL YEAR OF REQUEST:	2020-2021
REASON FOR REQUEST:	To cover the expenses for repairs to the Police boat. These repairs were necessary and above and beyond the budget.

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014201-58914	Marine Support	\$4,500.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
See Attached	Total amount	\$45,000.00

1) Department Head Signature*: *[Signature]* Date: 06/04/2021

Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes *[initials]* No _____
 Date Approved: *[initials]* Denied: _____
6/4/21

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____

5) Finance Dept: Date Transfer made: _____

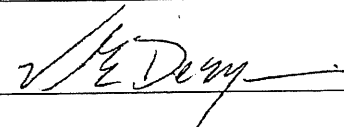
<u>DECREASE ACCOUNTS</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
014201-51330	Overtime	\$1,800.00
014201-54301	Service Contracts	\$ 500.00
014201-54317	Radios/Radar/Siren Repair	\$ 200.00
014201-56210	Diesel – Gasoline Fuel	\$1,500.00
014201-58913	Prisoner Costs	<u>\$ 500.00</u>
	TOTAL TRANSFER	\$4,500.00

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	June 4, 2021
DEPARTMENT OF REQUEST:	Communications
FISCAL YEAR OF REQUEST:	2020 - 2021
REASON FOR REQUEST:	

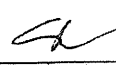
INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014221-51320	Part time salaries	\$ 8,825

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014221-51330	Overtime	\$ 8,825

1) Department Head Signature*:  Date: 06/09/2021

Comments: _____

**when completed forward to Director of Finance for review*

- 2) Director of Finance: Funds are available: Yes ☒ No ☐
 Date Approved:  Denied: _____
6/4/21
- 3) Town Manager: Date Approved: _____ Denied: _____
- 4) Town Council: Date Approved: _____ Denied: _____
- 5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	June 4, 2021
DEPARTMENT OF REQUEST:	Elections + Meetings
FISCAL YEAR OF REQUEST:	2020 - 2021
REASON FOR REQUEST:	cover overage in part time salaries

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014195-51320	Part time salaries	\$ 2428.97

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014195-56100	General Supplies	\$ 15.70
014195-51620	Part time wages	\$538.00
014195-54300	Repairs + mtce	\$ 578.00
014195-56900	other supplies	\$ 547.27
014195-58100	Dues + fees	\$ 750.00

1) Department Head Signature*: Wendy McDermott Date: 6-4-21

Comments: The remainder needs to come out of a different fund.

*when completed forward to Director of Finance for review

2) Director of Finance:

Funds are available: Yes CP No _____

Date Approved: 6/4/21 Denied: _____

3) Town Manager:

Date Approved: _____ Denied: _____

4) Town Council:

Date Approved: _____ Denied: _____

5) Finance Dept:

Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	6/4/21
DEPARTMENT OF REQUEST:	General Gov't Admin
FISCAL YEAR OF REQUEST:	FY20/21
REASON FOR REQUEST:	To fund hazardous waste site shortage

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014197-58088	Hazardous Waste Site	3,500.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014197-58096	Conf. of Municipal	3,500.00

1) **Department Head Signature*:** _____ **Date:** _____

Comments: _____

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes X No _____

Date Approved: 6/9/21 SC Denied: _____

3) **Town Manager:** Date Approved: _____ Denied: _____

4) **Town Council:** Date Approved: _____ Denied: _____

5) **Finance Dept:** Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	6/4/21
DEPARTMENT OF REQUEST:	Other General Gov't
FISCAL YEAR OF REQUEST:	FY20/21
REASON FOR REQUEST:	To fund misc expenditures shortage due to tennant housing displacement

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014199-58110	Misc Exps.	6,200.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014199-57400	Infras.	2,000.00
014199-58804	Special Events	3,000.00
014199-55200	Insurance	1,200.00

1) **Department Head Signature*:** _____ **Date:** _____
Comments: _____

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes ☒ No ☐
Date Approved: 6/9/21 SC Denied:

3) **Town Manager:** Date Approved: Denied:

4) **Town Council:** Date Approved: Denied:

5) **Finance Dept:** Date Transfer made:

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	6/4/21
DEPARTMENT OF REQUEST:	Civil Preparedness
FISCAL YEAR OF REQUEST:	FY20/21
REASON FOR REQUEST:	To Cover Emergency Mgt Salaries

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014223-51315	Salaries – Emergency Mgt	9,486.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
015100-52810	Health Insurance	9,486.00

1) **Department Head Signature*:** _____ on behalf of Mike Neff, SC _____ Date: _____

Comments: _____

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes ☒ No _____

Date Approved: 6/9/21 SC Denied: _____

3) **Town Manager:** Date Approved: _____ Denied: _____

4) **Town Council:** Date Approved: _____ Denied: _____

5) **Finance Dept:** Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	6/4/21
DEPARTMENT OF REQUEST:	Fringe Benefits
FISCAL YEAR OF REQUEST:	FY20/21
REASON FOR REQUEST:	To Cover Investment Mgt fees for OPEB/Fire Plans

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
015100-52830	Pension Plan - Fire	4,000.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
015100-52810	Health Insurance	4,000.00

1) **Department Head Signature*:** _____ Date: _____
 Comments: _____

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes ☒ No _____
 Date Approved: 6/9/21 SC _____ Denied: _____

3) **Town Manager:** Date Approved: _____ Denied: _____

4) **Town Council:** Date Approved: _____ Denied: _____

5) **Finance Dept:** Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	6/9/2021
DEPARTMENT OF REQUEST:	DPW
FISCAL YEAR OF REQUEST:	2020-2021
REASON FOR REQUEST:	LINE ITEM OVER RUN

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014301-51334	OVERTIME SNOW/ICE	881.09

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014301-51332	OVERTIME - FIELDS	881.09

1) Department Head Signature*: Todd Hap Date: 6/9/2021

Comments: _____

**when completed forward to Director of Finance for review*

- 2) Director of Finance: Funds are available: Yes ☒ No ☐
 Date Approved: 6/10 Denied: _____
- 3) Town Manager: Date Approved: _____ Denied: _____
- 4) Town Council: Date Approved: _____ Denied: _____
- 5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	6/9/2021
DEPARTMENT OF REQUEST:	DPW
FISCAL YEAR OF REQUEST:	2020-2021
REASON FOR REQUEST:	LINE ITEM OVERRAGES

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014301-54103	SAND / SALT	\$15238.50

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014301-51332	OVERTIME - FIELDS	\$4000
014301-56100	GENERAL SUPPLIES	\$4000
014301-54300	REPAIRS & MAINTENANCE	\$7238.50

1) Department Head Signature*: Paul Amel Date: 6/9/21

Comments: _____

**when completed forward to Director of Finance for review*

- 2) Director of Finance: Funds are available: Yes ☒ No ☐
 Date Approved: 6/10 Denied: _____
- 3) Town Manager: Date Approved: _____ Denied: _____
- 4) Town Council: Date Approved: _____ Denied: _____
- 5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	6/9/2021
DEPARTMENT OF REQUEST:	DPW
FISCAL YEAR OF REQUEST:	2020-2021
REASON FOR REQUEST:	LINE ITEM OVRAGE

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014301 - 54900	LANDFILL COST	\$6,000

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014301 - 52910	CLOTHING ALLOWANCE	\$ 727.27
014301 - 54306	TOWNWIDE Bldg / FACILITY	\$5272.73

1) Department Head Signature*: Todd Haydt Date: _____

Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes ☒ No ☐
 Date Approved: 6/10 Denied: _____

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____


5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	06/04/21
DEPARTMENT OF REQUEST:	Parks & Recreation
FISCAL YEAR OF REQUEST:	FY21
REASON FOR REQUEST:	Travel Expense was an estimate & Director attended an additional playground safety course

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014505-52900	Travel Expense	\$2100.00
014505-58100	Dues & Fees	\$100.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014505-54300	Repairs & Maintenance	\$2200.00

1) Department Head Signature*:  Date: 06/04/21

Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes ☒ No ☐

Date Approved: 6/4/21 Denied: _____

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____

5) Finance Dept: Date Transfer made: _____

Town of Clinton
Capital Appropriation Extension Requests

Account Number	Name of capital project	Original app FY	Original App Amount	Description of project	Reason for appropriation extension request	Projected project completion date	\$ requested to be carried forward	totals by Depart
Town Manager								
4111-59014	Document Mgmt System	FY17	6,808	Implement system to digitize paper records	To implement doc mgmt in TM Office	FY23	6,808.00	
4111-59019	GIS Implementation	FY17	13,933	Implement Geogrpahic Information System	To be used to support online permitting system	FY22	13,993.00	
4111-59101	Document Mgmt System	FY18	27,082	Implement system to digitize paper records	To implement doc mgmt in TM Office	FY23	25,082.00	
4111-59311	Document Mgmt Land Use	FY19	24,500	Implement system to digitize paper records	To implement doc mgmt in TM Office	FY23	24,500.00	
4111-59324	WSAM Electric Upgrade	FY20	20,000	Electricity improvements to WSAM Town Hall	To be used as part of Land Use reconfiguration	FY22	20,000.00	
4111-59325	Document Mgmt Land Use	FY20	36,729	Implement system to digitize paper records	To implement doc mgmt in TM Office	FY23	36,729.00	127,112.00
Public Works								
604301-59009	FY17 Bridge Engineering Fees	FY17	232,594	Engineering of Bridge Repairs identified by State DOT	Project still active (Country Village)	2023	9,063.82	
604301-59049	2018 Flash Flood Recovery	FY19	750,000	Support for Flood Damage from Sept 2018 storm	Project still active (FEMA)	2022	19,681.65	
604301-59234	FY20 \$1.2 mill sidewalks	FY19	40,475	Ongoing sidewalk repairs	Ongoing replacements and repairs	2022	28,552.00	
604301-59343	NRCS Indian River Work Recovery	FY20	248,750	Repairs to River Bank behind new Morgan school	Final repairs are underway	2022	121,660.40	
604301-59341	FY20 Town Infrastructure	FY20	250,000	various throughout Town, East Main Street Sidewalks	Still in progress	2022	3,719.66	182,677.53
Fire								
604203-59109	Water Supply Upgrade FY18	FY18	70,000	Engineering cost for bonded water tank projects currently underway	Project in process	12/31/2022	61,006.00	
604203-59110	Zodiac Boat 922 FY18	FY18	17,000	Replacement of small rubber rescue boat, used for shallow water and inland water ways	Preparing to go out to bid	8/30/2021	17,000.00	
604203-59318	Water Supply Upgrade FY19	FY19	80,000	Part of same project as Water Supply FY18 project above	Project in process	12/31/2022	80,000.00	158,006.00
Assessor								
604131-59238	FY20 \$1.2 Revaluation	FY20	240,000	Town revaluation performed in FY21	On going revaluation followup/court time	FY22	16,344.00	16,344.00
WPCC								
604191-59048	FY19 Amendent 7C	FY19	80,000	Downtown site investigations and analysis	Testing of two potential locations will be completed before the end of FY21	6/30/2021	1,610.80	
604191-59342	FY20 Prelim Sewer Design	FY20	75,000	Town prelim sewer design	Next step is developing preliminary design		75,000.00	76,610.80
BOE								
604301-59223	FY20 BOE Furniture Replac	FY20	15,000	Classroom and department furniture	Will be ordered in next few weeks	9/30/2021	3,635.75	
604301-59223	FY20 HVAC Replacement	FY20	50,000	HVAC upgrades	Will be worked on when school not in session	9/30/2021	632.57	
604301-59223	FY20 BOE Classroom Door	FY20	17,000	Classroom door upgrades	Will be worked on when school not in session	9/30/2021	17,000.00	
604301-59227	FY20 BOE Electric Upgrade	FY20	20,000	Electical Upgrades	Will be worked on when school not in session	9/30/2021	3,282.77	
604301-59229	FY20 BOE LAV/Sink Upgrade	FY20	15,000	Upgrade lavatory sinks to be touch fress	Will be worked on when school not in session	9/30/2021	15,000.00	
604301-59230	FY20 \$1.2 Eliot Water Pipe	FY20	556,200	Water piping upgrade at Eliot	Primarily done a few outstanding issues remain	9/21/2021	65,911.75	105,462.84
Technology								
604143-59316	FY19 Park Rec Software	FY19	20,000	Upgrade scheduling software and IRRC cameras	\$16K contract for cameras signed April 2021	FY22	20,000.00	
604143-59330	FY20 GETEC Replacement	FY20	11,400	Tablets for Police cars	In progress should spend by year end	FY22	3,682.00	23,682.00
Park and Rec								
604505-59304	FY19 Track Reseal Stripe	FY19	70,000	repair of curtain drains around track	May need additional drainage repair to track	FY22	10,348.00	10,348.00
						TOTAL REQUEST	700,243.17	700,243.17

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: June 16, 2021

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- State Budget Impact on Town Budget – The budget that was passed by the General Assembly provided for stability in the grant-in-aid amounts provided to Clinton. When our budget was crafted locally, we assumed grants-in-aid at the amounts included in the Governor's budget. Most significantly, the Governor's budget level funded ECS for Clinton instead of implementing the approved ECS formula change which reduces funding to Clinton. The Appropriations Committee passed a spending package that would have reduced the ECS funding amounts to Clinton – creating a potential hole in the budget of \$250,000.

The State budget which finally passed restores the ECS funding to Clinton that was lowered by the Appropriations Committee. This provides for stability in ECS funding over the next 2 years which removes a point of uncertainty from our local budget process.

- Stanton House Lease – I received another 6-month renewal for the lease of land from the Stanton House which abuts the Pierson School. The Council will recall that the Stanton House would like to see the land returned to them and restored to grass. The Town has an interest in keeping the playground and relocating it to another park. The budget for FY21-22 included capital funding to move the playground. I will bring a request to approve the lease at the next meeting once we start planning and scheduling removal of the playground.

2. CCM:

CCM held a Legislative Wrap-Up meeting on June 10 to review bills that passed during the regular session of the General Assembly. Some of the bills that impact towns like Clinton include:

- Remote Meetings – A bill which would have permitted the ability to conduct remote or electronic meetings was passed by the House, but was not taken up by the Senate. As the Governor's Executive Order which allows for electronic meeting to take place will expire at the end of June, there is strong interest in seeing a continuation of remote meetings. The CCM analysis is that it is likely some aspects of the bill could resurface in the Budget Implementer Bill. Since the original bill died, it is not clear what will be picked up to move forward and what restrictions will be put in place.

- Bottle Bill – The Bottle Bill was amended for the first time in 40 years which expands the types of containers which are subject to a deposit fee, an increase in the deposit fee and a requirement for DEEP to develop an incentive program to support communities interested in implementing unit based pricing (or pay-as-you-throw) program. Of added note, the bill includes a surcharge being placed in so-called “nir” bottles. Wholesalers are supposed to return that surcharge back to municipalities based on local sales. Those dollars are supposed to be directed toward “environmental measures” which was defined as litter elimination and, depending on the amount of funding, hire a recycling coordinator to educate the public to increase recycling volumes.
- Zoning – Zoning reform was a topic of consideration during the session spread across several bills. The piece of legislation that was passed. A number of changes to local zoning were created, but municipal “opt-outs” were also included. Another important change was a mandate for 4 hours of training (every other year) for Planning & Zoning Commission members.

CCM will also hold a regular Legislative Committee meeting on June 15, which I will report on verbally. For the Council’s awareness, in terms of State legislative process, even though the regular session ended the budget implementer bill needs to be seen for other items impacting municipalities. Additionally, since there will be a special session other bills could surface (beyond the press coverage on the Marijuana Bill) in that session too.

3. River COG:

The Council of Governments will meet again on June 23, 2021.

4. Miscellaneous:

- UConn Stormwater Corps – As a follow-up to my last report, UConn is interested in working with Clinton as one of their study communities this summer and I confirmed our continued interest. Again, a team of students will look at stormwater retrofit opportunities with a focus on town-owned property. The field work will be 2 weeks at the end of June or early July. The students would deliver some suggestions/recommendations to assist with stormwater management and respond to changes in state mandates on stormwater. It is also important to add that being involved in this program during the summer also opens the door to unique grant funding that can pay to implement one of the recommendations.
- Town Hall Masking – The Governor loosened masking requirements on May 19 for those that were vaccinated. Initially, I did not change our masking requirement in Town Hall looking for stabilization in test results, vaccination and community spread of COVID. Since we did not see an increase in positive test results after Memorial Day, vaccination rates have stabilized and community spread has reduced (the last positive test was on May 30), I feel comfortable relaxing masking in Town Hall for the vaccinated. Of course the plexi-glass partitions and social distancing efforts will remain in place.
- Town Council Meeting Room Change – Town Hall has been re-opening for special events which creates some conflict with meeting schedules now that we are in a position to conducting in-

person meetings. Most immediately, we will have a scheduling conflict in July with the Clinton Arts Society. Council meetings will need to move back to the Rose Room. This would involve closer seating. The extent to which council members are vaccinated and comfortable being unmasked allows for a return to normal. The BOE meets with closer seating, but members are masked.

- Fiscal Controls – Earlier in the fiscal year, I implemented fiscal controls over all departments to get the Town Manager’s pre-approval on all expenditures over \$1,000. You will recall that I took this step in response to a potential economic downturn with COVID and the subsequent low interest tax penalty program which impacted our cash flow. I do not have those concerns going into the new fiscal year as the economy re-opens and recovers and tax collections return to a “normal” process. As a result, with the start of the new fiscal year on July 1, I will lift the control put in place. Normal budget monitoring will be put in place and department heads will have responsibility to manage their budgets without needing pre-approval from me to start the process of expending their budget.