

Agenda
Town Council Regular Meeting
Wednesday, October 20, 2021 at 7:00 PM
Via GoToMeeting Teleconference

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1. Pledge
2. Visitors
3. Approval of Minutes – October 6, 2021
4. Appointments/Reappointments
5. Use of Golf Carts in Country Club Estates Association
6. Homeland Security Grant Resolution
7. Act on the following Ordinances
 - Revised Blight Ordinance
 - Revised Land Use Application Fees Ordinance
 - Fire Marshal Fees Ordinance
 - Ordinance prohibiting Cannabis Establishments as Land Use
 - Ordinance prohibiting Cannabis on Town Property
8. Finance Director's Report
9. Council Discussion on Future Projects
10. Chairman's Report
11. Town Manager's Report
12. Town Council Committee Liaison Reports
13. Adjourn

Town Council Request: File an Ordinance to Approve the usage of Golf Carts in the Country Club Estates Association (Indian Drive, Mohawk Drive and Iroquois Drive) for a one-year TRIAL period

Country Club Estates Association (CCEA) consists of 48 homes on 3 streets which have a common beach:

- Indian Drive
- Mohawk Drive
- Iroquois Drive

Connecticut General Statutes: section 14-300g

- Allows local traffic authorities to decide on allowing golf carts on town streets that have speed limits of 25 mph or less
- State requirements on golf carts:
- Drivers carry a valid license
- Usage limited to daylight hours
- Must have a flag visible
- Operable horn

Several CT shoreline towns have implemented golf cart policies including:

- Old Lyme – 5 separate beach communities: Crescent Beach, Oak Grove Beach, Black Point Beach Club, Old Black Point, Saunders Point – specific streets/locations named
- Branford – the Pine Orchard section - specific streets/locations named
- Stonington – Lord's Point - specific streets/locations named
- Old Saybrook - town roads with posted speed of 25 mph or less. Allowed in beach communities too numerous to mention

Why are we asking for this?

- There are many seniors and retirees in the CCEA community – some have mobility issues.
- Some residents would like to use the golf carts instead of handicapped scooters as the scooters don't carry very much and they already have golf carts.
- Residents purchased and used their golf carts for several years without incident before the police told members of CCEA early this summer that

anyone found driving a golf cart would be fined \$300 if the police saw the golf cart on the street again.

- Golf carts are an easy, convenient, sensible way to transport stuff to the beach: beach chairs, paddles, life preservers and anything else needed at the beach.
- All water sports (there are a lot these days) require lots of gear. Golf carts make that transport quite a bit easier.
- The parking lot is not very large to fit as many cars as those trying to fit in the lot on certain occasions.

Other towns require owners pay registration fees and place license plates on golf carts. A license plate on each cart which is registered with the town allows residents and police an easy way to identify any golf carts which are not following the rules implemented by the town. If the golf cart is not registered or plated, the operator can be fined. Old Saybrook has over 650 golf carts registered. We have been told by people in those town departments involved with those programs that the fees collected more than offset the cost of the program. The programs are running very smoothly from reports that we have received from those towns.

We presented our golf cart research in person and distributed packets of information regarding state statute, other town's forms used for golf carts etc. to the Police Commission on August 10, 2021, (the last night of Peter Niles tenure). At the next meeting September 14, 2021 (a zoom call) Police Chief Vin DeMaio reported his thoughts on allowing golf carts:

The Police Chief is not in favor of golf cart usage on any town roads. He referred us to the Town Council and said that if the Council was amenable to this the Council can pass an ordinance. His reasons against and our reasons why we think golf carts can and should be allowed are as follows:

- 1) Chief DeMaio stated that you can't allow the usage of golf carts in just one area of town or one community – it has to be available to the whole town. Other towns restrict the usage to sections of town and Clinton can too:
 - Old Lyme – allowed in 5 separate beach communities: Crescent Beach, Oak Grove Beach, Black Point Beach Club, Old Black Point, Saunders Point with specific streets/locations named

- Branford – allowed in the Pine Orchard section – with specific streets/locations named
- Stonington – allowed in Lord’s Point – with specific streets/locations named
- Old Saybrook – allowed in numerous beach communities
- We are only asking for approval on 3 streets: Indian, Mohawk, Iroquois which makes up the CCEA community.

2) Chief DeMaio stated that allowing golf carts is a safety issue and since he is responsible for public safety he would therefore not be in favor of allowing golf carts on any roads.

First, we pose several questions related to this point:

- Are golf carts MORE dangerous than motorcycles, scooters, electric bikes, electric trikes, and race cars which are allowed on town roads? We think not.
- Have there been numerous and serious injuries to people on golf carts in Old Saybrook, Old Lyme, Branford and Stonington? Not according to any of the people in the town departments that we spoke with.
- There is no more liability to the town of Clinton for driving a golf cart on one of our 3 CCEA roads than driving a motor vehicle. Golf cart operators are insured by the policies that the owners maintain.
- The 3 roads are very flat and any golf carts would be driven between home and the association beach.

3) The police department received “reports “of an operator of a golf cart being drunk.

- This is an accusation and not a finding. No one in CCEA has been ever been accused by Clinton police for drunk driving a golf cart. No one in CCEA has been arrested for drunk driving a golf cart.
- People are not any more likely to drive drunk in a golf cart than they are in a motor vehicle.
- The individual who reported a drunk golf cart driver (who lives on Fisk Avenue and is next door to CCEA) has a very lengthy list of phone calls to Police regarding her perceived infractions. The files would show a long history of police visits to her home over the years and we have indications that she is a bit of a headache to the police department.

- 4) Chief DeMaio, understandably, is already extremely busy, doing a great job under tight fiscal constraints and is likely concerned that implementing any golf cart ordinance will require more work on his part and all of the members of his department with no increase in staff or funds for this program. Please note, however, that these towns reported no increase in costs as the annual license fees tend to offset the operating cost of the program once it is in place.
- 5) The wheel does not need to be reinvented. Our golf cart program can be copied from Old Saybrook or any of the other 3 shoreline towns or best practices can be lifted from each of the 3 towns.
- 6) When we spoke at the Police Commission meetings we did not request a trial period but given his concerns we would say that a trial period could alleviate any concerns about golf carts.

We know that the Town Council are volunteers and work hard for all the people of the town and represent all communities and all residents. Therefore, we are asking the Council to approach this with an open mind. We request that the Council file an ordinance to allow for a one-year trial period for the use of golf carts on Indian, Mohawk and Indian Drives in the CCEA. If during that period there turns out to be issues regarding safety or drunk driving this can be revisited. Stonington implemented a one-year trial and then approved it permanently after that.

Thank you kindly for your time and consideration.

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Beth Bechard (President CCEA) bethbech@comcast.net

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9 Iroquois Drive

Tom Foster ethomasfosterjr@yahoo.com

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37 Indian Drive

Connecticut Law Governing Golf Cart Use on Roads

By: George Miles, Associate Attorney
October 27, 2020 | 2020-R-0259

Issue

Summarize the law in Connecticut concerning the use of golf carts on roads.

Summary

The Department of Motor Vehicles (DMV) and the state's courts have generally concluded that golf carts are unsuitable for public roadway use. For this reason, the department does not register these vehicles. Consequently, it is generally illegal to use golf carts on public roads (CGS § 14-12(a), as amended by PA 19-165).

There is an exception, however, that allows local traffic authorities (LTAs) to permit their use subject to certain conditions. Specifically, the:

1. permitted use must be on a road with a posted speed limit of 25 miles per hour or less that is under an authority's jurisdiction and limited to daylight hours only,
2. golf carts must be equipped with an operable horn that satisfies state legal requirements and a flag that assists drivers of other vehicles in seeing the cart, and
3. golf cart operators must carry a valid driver's license (CGS § 14-300g(a)).

The East Lyme LTA, for example, has taken advantage of this statutory authorization (see its Code of Ordinances Chapter 74). Depending how a municipality is organized, its LTA may be the board of police commissioners, city or town manager, police chief or superintendent, board of selectmen, or

any legally elected or appointed official or board (CGS § 14-297(6)). A directory of the LTAs for each municipality is posted online [here](#).

Relatedly, the DMV commissioner may establish, by regulation, insurance requirements that apply to golf cart use authorized by LTAs (CGS § 14-300g(b)). At present, the department has not exercised this authority.

If a person is caught illegally operating a golf cart (i.e., violating CGS § 14-12(a), as amended by PA 19-165) or violating the requirements associated with golf cart use authorized by LTAs (i.e., CGS § 14-300g), then he or she will currently receive a \$117 ticket in both instances (see the Superior Court's [Schedule of Fines](#) dated October 1, 2019).

General Prohibition

By law, it is an infraction for anyone to operate an “unregistered motor vehicle” on a public road. An “unregistered motor vehicle” includes any vehicle that is not eligible for registration due to the absence of necessary equipment or other characteristics of the vehicle that make it unsuitable for public roadway use, unless its use is expressly permitted by certain state laws (CGS § 14-12(a), as amended by PA 19-165). Similarly, a separate law excludes vehicles unsuitable for public roadway use from a widely applicable statutory definition of “motor vehicle” (CGS § 14-1(59), as amended by PA 19-162).

As summarized in a 1998 Superior Court decision, DMV's Chief of Legal Services submitted an affidavit stating that “a golf cart is not registerable as a motor vehicle in the State of Connecticut, as a golf cart is not meant for on-the-road operation.” Among other things, according to the court, the affidavit listed 12 pieces of equipment that are absent from golf carts but required by law for registered motor vehicles. Based on this affidavit and other facts of the case, the judge concluded that the golf cart at issue was not a “motor vehicle” under CGS § 14-1 because it was “not suitable for operation on the highway because it [was] not designed for such use.” The state's Appellate and Supreme Courts later affirmed this conclusion (*East v. Labbe*, 46 Conn. Supp. 24 (Super. Ct. 1998), aff'd, 54 Conn. App. 479 (1999), aff'd, 252 Conn. 359 (2000)).

Relatedly, Judge Sullivan, in the Superior Court decision in *East v. Labbe*, noted that (1) golf carts operated on public roads solely for crossing from one part of a golf course to another and (2) golf-cart-type vehicles operated by state employees on roads on the grounds of state institutions are, among other vehicles, expressly excluded from the CGS § 14-1 definition of “motor vehicle.” He argued that the phrasing of the definition indicated that those specific golf carts were also unsuitable for general public roadway use.

More recently, in 2009, the DMV Commissioner submitted written testimony concerning two golf cart related bills in which he wrote:

Current statute, namely § 14-12(f), directs the Commissioner to refuse registration “for a motor vehicle or a class of motor vehicles if he determined that the characteristics of the motor vehicle or class of motor vehicles make it unsafe for highway operation.” Further, the statute prohibits the Commissioner from registering any motor vehicle if he knows that the motor vehicle’s equipment fails to comply with the provisions of Chapter 246 of the General Statutes.

As stated by the Connecticut Superior Court in its decision in East v. Labbe, 46 Conn. Supp. 24 (1998) (affirmed by both the Appellate Court and the Supreme Court), a golf cart is not eligible for registration as a motor vehicle. This is because it lacks numerous items of equipment that are required by various sections of Chapter 246. A golf cart also is unable to sustain the minimum speed required for an electric-powered, so-called “high mileage” motor vehicle, in accordance with § 14-303b-2 of the Regulations of Connecticut State Agencies. While our legislature has clearly stated, over the years, the basic purposes and standards for the issuance of registrations, it has also, from time-to-time, made certain exceptions, to permit certain vehicles that are not eligible for registration as a motor vehicle to be operated on public highways, for limited purposes and/or to a limited extent (2009 DMV Commissioner Testimony).

At present, DMV continues to not register golf carts (see this DMV webpage).

GM:kc

**RESOLUTION AUTHORIZING EXECUTION OF A MEMORANDUM OF AGREEMENT FOR THE
HOMELAND SECURITY GRANT PROGRAM**

RESOLVED, that the Town Council of the Town of Clinton may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

BE IT FURTHER RESOLVED, that Karl Kilduff, Town Manager of the Town of Clinton, is authorized and directed to execute and deliver any and all documents on behalf of the Town Council of the Town of Clinton and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

NUISANCES BLIGHT ORDINANCE

§ 390-1. Purpose.

The purpose of this chapter is to define, prohibit and abate blights and nuisances and to protect, preserve, and promote public health, safety and welfare and to preserve and protect property values. This chapter is adopted pursuant to C.G.S. §7-148(c)(7)(H)(xv) and is considered a "Blight Ordinance."

§ 390-2. Scope of provisions.

This chapter shall apply to the maintenance of all residential, nonresidential, and undeveloped premises now in existence or hereafter constructed, maintained, or modified but shall exclude agricultural lands as defined in C.G.S. §22-3(b); land dedicated as public or semipublic open space or preserved in its natural state through conservation easements; or areas designated as inland wetlands and watercourses.

§ 390-3. Definitions.

The following definitions shall apply in the interpretation and enforcement of this chapter:

ABANDONED – The occupants have vacated the premises and do not intend to return, which intention may be evidenced by the removal by the occupants or their agent of substantially all of their possessions and personal effects from the premises and either (1) nonpayment of rent for more than two months in the case of a rental property; or (2) an express statement by the occupants that they do not intend to occupy the premises after a specified date.

BLIGHTED PROPERTY – A property whereon any of the following conditions and/or structures exist, including but not limited to vacant or abandoned properties or structures:

- A. Any dilapidated structure
- B. Any structure which is in a state of decay or is open to the elements or unable to provide shelter or serve the purpose for which it was constructed due to damage or decay.
- C. Premises occupied by a structure intended for human occupancy and/or commercial activity in which grass, weeds, or similar vegetation (excluding flowers, fruits, and vegetables, and areas maintained in their original naturally wooded state, natural field state or shoreline state) is allowed to reach and remain at a height of ten (10) inches or greater for a period of ten (10) days, or longer;
- D. Dead, decayed, diseased or damaged trees, or parts thereof, constituting a hazard or danger to public property or persons lawfully therein;

- E. More than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a;
- F. Property with any combination of three or more pieces of nonoperational mechanical equipment excluding licensed motor vehicles stored on the premises and in the public view
- G. Residential or commercially zoned property that has any of the following conditions:
 - (1) Premises containing accumulated debris, not including compost piles or piles of grass and/or brush which are not visible from a public right-of-way and do not otherwise constitute a public health or safety hazard; or
 - (2) Landscaping on any premises, including, but not limited to trees, shrubs, hedges, grass, and plants which physically hinder or interfere with the lawful use of abutting premises or block or interfere with the use of any public sidewalk and/or private street or right-of-way or any road sign.

DEBRIS — Material which is incapable of immediately performing the function for which it was designed, including but not limited to abandoned, discarded, or unused objects; junk comprised of equipment such as automobiles, boats, and recreation vehicles which are unregistered and missing parts, not complete in appearance and in an obvious state of disrepair; and parts of automobiles, furniture, appliances, cans, boxes, scrap metal, tires, batteries, containers, and garbage which are in the public view.

DECAY — A wasting or wearing away; a gradual decline in strength, soundness or quality; or to become decomposed or rotten, except a contained compost pile.

DILAPIDATED — ~~Decayed or rotten beyond repair.~~ A building or structure that is not being maintained as evidenced by one or more of the following factors which have existed for a period of six (6) months and which may be considered in that determination: broken, missing or boarded windows or doors; collapsing or missing walls, roof or floors; seriously damaged or missing siding; a structurally faulty foundation; graffiti; fire damage; and/or in such condition that they would not qualify to receive a “Certificate of Use and Occupancy” if one were applied for.

ENFORCEMENT OFFICER – Means the Town Manager or his/her designee(s) and/or the building code enforcement officer(s) or his/her designee(s).

LEGAL OCCUPANT – A person with the legal right to inhabit a building or portion thereof by virtue of ownership, lease or an owner’s written consent.

MECHANICAL EQUIPMENT — Any apparatus designed to operate by an internal combustion engine, or designed to be towed by any apparatus propelled by an internal combustion engine, to also include electric and pneumatic equipment.

NATURAL FIELD STATE — Areas where grass, weeds, and brush exist in their natural, unlandscaped state.

NATURALLY WOODED STATE — Areas where trees, brush and plants exist in their natural, unlandscaped state.

PERSON — Any man, woman, corporation, or other legal entity capable of owning real property.

PREMISES — A platted lot or part thereof or unplatted lot or parcel of land or plot of land, either occupied or unoccupied by any dwelling or nondwelling structure, and includes any such building, accessory structure or other structure thereon or any part thereof. The term "premises," where the context requires, shall be deemed to include any buildings, dwellings, parcels or land or structures contained within the scope of this article.

PUBLIC VIEW — Visible from any public right-of-way or neighboring property, at grade level.

STRUCTURE — Any building, dwelling, fence, swimming pool, or similarly constructed object.

VACANT — A building or portion thereof that is not actually inhabited by a legal occupant for a period of sixty (60) days or longer.

§ 390-4. Public nuisance.

It is hereby declared a public nuisance for any person owning, leasing, occupying or having charge or possession of any premises in the Town of Clinton to maintain such premises or any public right-of-way abutting said premises ~~in such manner that any of the following conditions exist thereon, which shall be defined as blight:~~ as a blighted property.

- ~~A. — Any structure which is in a state of dilapidation or decay or is open to the elements or unable to provide shelter or serve the purpose for which it was constructed due to damage, dilapidation, or decay.~~
- ~~B. — Premises occupied by a structure intended for human occupancy and/or commercial activity in which grass, weeds, or similar vegetation (excluding flowers, fruits, and vegetables and areas maintained in their original naturally wooded, field, or shoreline state) is allowed to reach and remain at a height of 10 inches or greater for a period of 10 days or longer.~~
- ~~C. — Dead, decayed, diseased or damaged trees constituting a hazard or danger to public property or persons lawfully therein.~~
- ~~D. — More than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a.~~

~~E. Property with any combination of three or more pieces of nonoperational mechanical equipment excluding licensed motor vehicles stored on the premises and in the public view.~~

~~F. Property that has any of the following conditions:~~

- ~~(1) Premises containing accumulated debris, not including compost piles or piles of grass and/or brush which are not visible from a public right of way and do not otherwise constitute a public health or safety hazard; or~~
- ~~(2) Landscaping on any premises, including but not limited to trees, shrubs, hedges, grass, and plants, which physically hinders or interferes with the lawful use of abutting premises or blocks or interferes with the use of any public sidewalk and/or private street or right of way or any road sign.~~

§ 390-5. Effect on other ordinances and regulations.

- A. The provisions in this chapter shall not be construed to prevent the enforcement of other statutes, codes, ordinances or regulations which prescribe standards other than are provided in this chapter.
- B. In any case where a provision of this chapter is found to be in conflict with a provision of any zoning, building, fire, safety or health ordinance, regulation or other code of the Town or state, the provision which establishes the higher standard for the promotion and protection of the health and safety and property values of the people shall prevail.
- C. Nothing herein shall be construed to require any Town official to hold a sale or public auction of motor vehicles. Any licensed wrecker service or garage shall comply with C.G.S. §14-150, as revised, in such matters as, including but not limited to, owner notification, towing of motor vehicles, storage, and payment of service.
- D. This chapter shall not be intended to affect violations of any other ordinance, code or regulation existing prior to the effective date of this chapter, and any such violations may be governed and continue to be punishable under the provisions of those ordinances, codes, or regulations in effect at the time the violation was committed and/or this chapter as may be appropriate.

§ 390-6. Responsibility for compliance.

The owner, lessee, or occupant of premises subject to this chapter, including the agents thereof, shall be jointly and severally obligated to comply with the provisions of this chapter. Whenever the person, as herein defined, is a corporation or other legal entity, the officers thereof shall be jointly and severally responsible with that corporation or other legal entity.

§ 390-7. Complaints; notice of violation.

- A. Complaints may be submitted to the Town Manager or the Enforcement Officer ~~First Selectman or his/her designee~~ by members of the public, but such complaints must be in writing and signed on forms provided by the Town.
- B. Whenever the Town Manager or the Enforcement Officer ~~First Selectman or his/her designee~~ determines that there has been a violation of any provision of this chapter, except as to ~~§390-4D~~ it relates to the presence of more than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a, such officer shall give notice of such violation to the person responsible therefor as hereinafter provided.
- (1) Such notice shall:
- (a) Be in writing;
 - (b) Be sent by both regular mail and certified mail, return receipt requested;
 - (c) Set forth the violations of this chapter;
 - (d) Specify a final date for the correction of any violation; however, an extension of time may be granted by the enforcement officer;
 - (e) Be served upon the owner or the owner's agent and the occupant, provided that such notice shall be deemed to be properly served upon such owner or agent, or upon such occupant, if a copy thereof is posted in a conspicuous place in or about the dwelling affected by this notice or if such person is served with such notice by any other method authorized or required under the laws of this state;
 - (f) Contain an outline of remedial action which, if taken, will effect permanent compliance with the provisions of this chapter; and
 - (g) State that the penalties and enforcement provisions of this chapter will become effective on the final date set for the correction of any violation.
 - (h) State that the liability may be contested before the Hearing Officer by delivering written notice of protest to the Town Manager or Enforcement Officer within ten (10) days.
- (2) A copy of the notice should also be sent to the complainant.
- C. Whenever the Town Manager or the Enforcement Officer ~~First Selectman or his/her designee~~ determines that there has been a violation of ~~§390-4D~~ pertaining to the presence of more than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a ~~unregistered motor vehicles~~, such officer shall give notice of such violation to the person responsible therefor, which notice shall be in compliance with Subsection B, except that:
- (1) The notice shall specify that the owner has 30 days to correct the violation by removing the vehicle or registering it; and

- (2) The notice of the violation may be published in a newspaper having a substantial circulation in the Town of Clinton.
- D. Any person notified in accordance with this section who fails to correct any violation by the date specified in said notice shall be in violation of this chapter and subject to its penalties and enforcement procedures. Any person in violation of ~~§390-4D~~ possessing more than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a, 30 days after notice of alleged violation in accordance with Subsection C above shall be subject to the removal and disposition of the unregistered motor vehicle.
- E. Notice pursuant to Subsection C and enforcement pursuant to Subsection D shall not apply to wrecker services until 60 days from the required filing date pursuant to C.G.S. §14-150, provided that the wrecker has complied with statutorily mandated notification procedures and sent copies thereof to the Chief of Police. Such wrecker services shall be licensed pursuant to C.G.S. §14-66 and shall have a principal place of business in the Town of Clinton and shall be in compliance with all applicable Town ordinances, including but not limited to the Zoning Ordinance, and all applicable zoning and wetland permits.
- F. Notwithstanding the foregoing, the ~~First Selectman or his designee~~ Town Manager or Enforcement Officer may elect to first provide informal verbal notice to the owner or owner's agent and the occupant of the property in an attempt to resolve the matter prior to formal written notice being sent.

§ 390-8. Appeals.

- ~~A. Any person notified in accordance with §390-7 above may appeal said notice of violation(s) to the Board of Selectmen, in writing, within 15 days of the date of said notice. If an appeal is taken as aforesaid, the first day of violation shall be seven days after the decision of the Board of Selectmen or on such later date as established by the Board of Selectmen.~~
- ~~B. The Town hereby specifically adopts the provisions of C.G.S. §7-152c for the establishment of an appeal and citation hearing process for considering all appeals under this chapter.~~
- A. Any person receiving a notice in accordance with §390-7 above may appeal said notice of violation(s) by filing a written notice of appeal with the office of the Town Manager or the Enforcement Officer within ten (10) days of the date of said notice. If an appeal is taken as aforesaid, the first day of violation shall be seven (7) days after the decision of the Blight Hearing Board or on such later date as established by the Blight Hearing Board.
- B. In scheduling formal appeal hearings, the violator shall be notified by mail of the place and time of the hearing. Such notice shall be provided at least fifteen (15) days but not more than thirty (30) days prior to the scheduled hearing date.

- C. The procedure for the hearing shall be informal as to the rules of evidence, but testimony shall be taken under oath or affirmation.
- D. In considering an appeal, the Blight Hearing Board may consider all relevant facts and circumstances and may require personal appearance of the violator and the Enforcement Officer if the presence of said Enforcement Officer is requested in writing in accordance with Section 7-152(c) of the General Statutes. The Blight Hearing Board may waive fines as of the date the property owner commenced, or caused to be commenced, the abatement of the violation, through the date the violation is actually cured, for good cause shown, or in instances where the abatement of the violation was delayed due to weather conditions, or other acts of nature. If the violation is not cured at the time of the appeal hearing, the Blight Hearing Board may also suspend the issuance of additional fines if it is found that the property owner cannot maintain a reasonable level of upkeep of the owner-occupied residence because the individual is elderly or disabled and no capable person resides in the residence, to give the person adequate time to correct the problem. The Blight Hearing Board may also waive all fines for property owners who qualify for financial assistance to cure the violations.
- E. Any person aggrieved by the decision of the Blight Hearing Board may appeal to the Superior Court in accordance with Section 7-152c of the General Statutes.

§ 390-9. Penalties for offenses; enforcement.

A. Penalties:

- (1) Each violation of this chapter shall be considered a separate municipal offense.
- (2) Each day any violation continues shall constitute a separate offense.
- (3) Each separate offense under this chapter shall be punishable by a fine of \$100 per day, payable to the Town of Clinton.

B. Enforcement.

- (1) The Town Manager, Enforcement Officer, First Selectman, his/her designee, or any police officer in the Town of Clinton is authorized to issue a citation or summons for a violation of this chapter.
- (2) In addition thereto, the Town Manager or Enforcement Officer First Selectman or his/her designee is authorized to initiate legal proceedings in the Superior Court for the immediate correction of the violation(s), collection of any penalties, and the recovery of all costs, including costs of remedial action(s) authorized by §390-7 or the Court and reasonable attorney fees incurred by the Town of Clinton to enforce this chapter.
- (3) All fines, court costs, costs of remedial action, and attorney fees, as ordered by the Court, shall constitute a written lien on the subject premises, provided that the owner

of said premises has been notified of the violations as herein provided and was made a party to the enforcement proceedings. Notification of the placement of a written lien will be sent 15 days prior to the placement of a lien in the Clinton land records.

§ 390-10. Willful violations.

A person who willfully violates the provisions of this chapter may be subject to state fines of up to \$250 per day, or the amount authorized by CGS §7-148o. Nothing in this chapter shall preclude the Town of Clinton from pursuing fines and penalties authorized by CGS §7-148o for failure to abate violations.

§ 390-11. Appointment of Blight Hearing Board

The Town Council shall appoint a Blight Hearing Board, comprised of three (3) individuals to hear each appeal pursuant to §390-8. Members of the Blight Hearing Board shall not be a police officer, or employees or persons who issue citations or fines, or a person employed by any department which oversees or enforces anti-blight or condemnation proceedings.

§ 390-12. Municipal Performance

In the event any person responsible for a blighted property shall fail to abate or correct any violation specified in any notice, after the issuance of an enforcement action for such failure, which citation has become final through the failure of such person responsible for a property to appeal from the issuance of said citation, or by such appeal being denied, the Town of Clinton, acting through its Town Manager or Enforcement Officer, may cause to take such action as is necessary to correct such violation(s) as authorized by a court order. The cost to take such action shall be a civil claim by the Town against such person responsible for a property and the Town may bring an action to recover all such costs, including reasonable attorneys fees and expenses incurred.

AN ORDINANCE ESTABLISHING FEES FOR THE OFFICE OF THE FIRE MARSHAL

1. ESTABLISHMENT

- a.) The purpose of this fee schedule is to allow the Fire Marshal's Office of the Town of Clinton to collect fees in connection with the Fire Marshal's inspection and plan review responsibilities, and other activities within the boundaries of the Town of Clinton, Connecticut, that are regulated by the Clinton Town Code, the State Fire Safety Code, the State Fire Prevention Code, the Connecticut General Statutes and/or the regulations promulgated by the State Fire Marshal's Office of the Department of Public Safety.
- b.) The proceeds derived pursuant to this section will be collected at the time any applicant submits plans. Said proceeds will be accounted for a General Fund revenue.
- c.) No plan review fees set forth in this section shall apply to plans submitted or resubmitted by municipal or state governmental agencies, subdivision, or entities.
- d.) The Fire Marshal shall have the right to waive such fees for not-for-profit entities.

2. FEES

- a.) Fees for review and approval of general building plans to ensure compliance with State Fire Safety Code provisions plans shall be \$8 per \$1,000 of value as declared on the building permit application for estimated construction cost, rounded up.
- b.) Fees for review and approval of fire alarm system plans shall be \$250 per application. At the discretion of the Fire Marshal, systems exceeding 5,000 square feet may be required to have an independent review conducted by a pre-approved reviewer of the applicant's choice with any costs of such review borne by the applicant. Reports developed by the independent review must be reviewed for acceptance by the Fire Marshal.
- c.) Fees for fire sprinkler plans shall be \$150 per application.
- d.) Fees for Fire Marshal inspections (including fees for required annual inspections):

Tank Removal or Abandonment	\$50
Tank Installation (fuel/propane)	\$50
Blasting Permit (per state statute)	\$60
Liquor Permit (annual)	\$75
Liquor Permit (temporary)	\$30
CT Legal Fireworks (permit for sale in retail stores – annual fee)	\$50
CT Legal Fireworks tent sales (1,200 sq. ft. and larger)	\$50
Copy of Fire Incident Report	\$10
Electronic Copy of Fire Investigation Photos	\$35 per CD

Appendix A

Land Use Applications – Proposed Changes for Ordinance

§ 296-2. Authorization and purpose.

Pursuant to the provisions of CGS §8-1c, the Town of Clinton does hereby establish a schedule of reasonable fees for the purpose of funding the approximate actual municipal administrative cost of reviewing, evaluating and processing of applications by the Town of Clinton land use regulatory commissions.

§ 296-3. Definitions.

For the purpose of this article the following definitions apply:

LAND USE APPLICATION – Any application to a land use regulatory commission within its statutory jurisdiction, which is herein referred to as “application”.

LAND USE REGULATORY COMMISSION – The Clinton Planning and Zoning Commission, The Clinton Zoning Board of Appeals and the Clinton Inland Wetlands and Conservation Commission, which are herein referred to individually as “commission”.

REVIEW, EVALUATION AND PROCESSING – All functions performed in connection with or associated with a land use application by a land use regulatory commission, including but not limited to fees and expenses relating to the administrative handling of the application and consultant expenses in direct connection with the technical review of the application including both preapproved and post-approval costs associated with the application, such as engineering review of construction plans and inspections of improvements during construction to assure compliance.

§296-4. Fee Schedule

The base fees as set forth in this article are due and payable to the Town of Clinton upon submission of a land use application, unless another date for the payment is specified herein.

A. Planning and Zoning Commission.

(1) Zoning.

(a) Zoning Permit: ~~\$1550.~~

(b) Zoning permit (Issued after construction):

[1] First occurrence per offense (by person or entity): \$250.

[2] Second occurrence per offense (by person or entity): \$500.

[3] Third occurrence per offense (by person or entity): \$750.

[4] Fourth Occurrence per offense (by person or entity): \$1,000.

(c) Home Occupation Permit: ~~\$20~~50.

(d) Outdoor Entertainment Permit: ~~\$15~~25.

(e) Sign Permit: ~~\$20~~25.

(f) Vendor's Permit: ~~\$15~~50.

(g) Certificate of zoning compliance: \$50.

(h) Coastal Area Management (CAM) application:

[1] Residential: ~~\$30~~50.

[2] Commercial: ~~\$75~~100.

(i) Flood Review application: \$500

~~(j)~~(i) Amendment request for regulation or zone change: \$250, plus actual cost of legal notices in excess of \$50.

~~(j)~~(k) Gravel excavation or dumping: \$150.

[1] Plus, Month permit (per month if less than one year): \$25.

[2] Or, plus year permit (per year): \$150.

[3] Or, plus renewals or extensions (per year): \$150.

~~(k)~~(l) Special exception, Planning and Zoning Commission: ~~\$100~~250, plus applicable Consultant expenses per § 296-5.

~~[1] New Construction~~

~~(a) Plus, per each square foot of building: \$0.15.~~

~~(b) Plus, per parking space: \$5.~~

~~[2] Change of Use:~~

~~(a) Plus, per each square foot of building for which the change applies: \$0.15.~~

~~(b) Plus, per parking space: \$5.~~

~~(4)(m)~~ Site plan application: ~~\$75~~200.

~~[1]~~ New Construction

~~(c)~~ Plus, per each square foot of building: ~~\$0.10~~.

~~Plus, per parking space: \$5.~~

~~[2]~~ Change of Use:

~~(b)~~ Plus, per each square foot of building for which the change applies: ~~\$0.10~~.

~~(b)~~ Plus, per parking space: ~~\$5.~~

~~(m)(n)~~ Re-noticing due to applicant error, withdrawal, or postponement (at applicant's request) to be paid by applicant at cost).

~~(n)(o)~~ Additional fees per application:

~~[1]~~ Microfilming: ~~\$10.~~

~~[2]~~ Department of Energy and Environmental Protection: As determined by DEEP

(2) Subdivision.

(a) Subdivision application: \$100.

[1] Plus, per lot: \$150.

[2] Plus, per linear foot of road: \$1.

(b) Resubdivision application \$150.

[1] Plus, per lot: \$150.

[2] Plus, per liner foot of road: \$1.

(c) Additional fees per application.

~~[1]~~ Microfilming: ~~\$10.~~

~~[2]~~ Department of Energy and Environmental Protection: As determined by DEEP

B. Zoning Board of Appeals

- (1) Zoning Board of Appeals application for variance: \$200.
- (2) Coastal area management (CAM) application:
 - (a) Residential: ~~\$30~~50.
 - (b) Commercial: ~~\$100~~75.
- (3) Certificate of Approval of Location, Dealer's & Repair's Licenses: \$150.
- (4) Appeal of decision of Zoning Enforcement Officer: \$100.
- (5) Re-noticing due to applicant error withdrawal, or postponement (at applicant's request) to be paid by applicant at cost.
- (6) Additional fees per application:
 - ~~(a)~~ Microfilming: ~~\$10~~.
 - ~~(b)~~(a) Department of Energy and Environmental Protection: As determined by DEEP

C. Aquifer Protection Agency

- (1) Residential: \$100.
- (2) Commercial: \$200.
- (3) Single Family Home: ~~\$15~~25.

D. Inland Wetlands and Conservation Commission.

- (1) Regulated Activity (within zero to 50 feet of or in wetlands or watercourses):
 - (a) Residential uses: \$125 base fee plus \$40 per new lot.
 - (b) Commercial and industrial uses: \$300.
 - (c) Significant activity fee (per Section 2.20.1 of Wetlands Regulations) or Public Interest Hearing: ~~\$250~~200.
- (2) As-of-right (logging, farm ponds, agricultural): ~~\$35~~50.
- (3) Activity within 100 feet of wetlands (Commission permit)
 - (a) New residential structure: ~~\$75~~125.
 - (b) New commercial or industrial lot: ~~\$100~~250.

- (c) ~~Significant activity fee (per Section 2.20.1 of Wetlands Regulations) or Public Interest Hearing: \$200.~~
- (c) ~~Addition to existing structure on residential lot: \$50.~~
- (d) Addition to existing structure on commercial or industrial lot: ~~\$75~~100.
- (4) Activity within 100 feet of wetlands (wetland enforcement officer permit). Issued for the following activities within 51 feet to 100 feet of the wetlands: decks, porches, residential additions, sheds, pools, fences, minor driveway work, stone walls and test holes.
- (a) Residential lot: ~~\$35~~50.
- (b) Commercial or industrial lot: ~~\$50~~100.
- (c) Deep test pits, per lot: ~~\$20~~50.
- (5) ~~Boundary change/verification of Inland Wetlands Official Map: \$250, plus submission of the proposed change in an electronic format per Town data standards.~~
- (5) ~~(a) New subdivisions (residential or industrial): \$250.~~
- ~~— New commercial or industrial development: \$250~~
- (b) ~~Existing residential lot: \$25.~~
- (b) ~~Existing commercial/industrial lot: \$100.~~
- (6) Modification of previous approval: ~~\$100~~
- (-) ~~Residential lot: \$25.~~
- (-) ~~Commercial or industrial lot: \$50.~~
- (7) Additional fees per application.
- (-) ~~Microfilming: \$10.00~~
- (a) Department of Energy and Environmental Protection: As determined by DEEP
- (a)(b) ~~Applicable consultant expenses per §296-5~~
- (8) Re-noticing due to applicant error, withdrawal, or postponement (at applicant's request) to be paid by applicant.

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§296-5. Consultant expenses.

- A. Prior to or contemporaneous with the filing of an applicant, the applicant shall advise the commission in writing as to the professional evidence by way of testimony or

certification that it intends to submit as part of or in support of said application. Such written statement shall include the specific areas of expertise (e.g. traffic and hydrology) in which the commission may require the technical assistance of consultants.

- B. A commission may charge fees in addition to the base fees set forth above set forth in order to obtain additional technical assistance in reviewing and evaluating an application where the commission determines, based upon information provided or required to be provided by the applicant, that the nature, size or intensity of the land use application shall require services of consultants not provided for within the fees set forth in §296-4.
- C. The commission shall determine the amount of the fee in addition to the base fee required for the review, evaluation and processing of the subject application at the same rate that they are charged.
- D. An applicant may provide the written statement required under Subsection A and request a determination by the commission as to whether additional technical assistance will be required and the amount of the additional fee prior to submission of the application. Payment of the additional fee shall be made upon submission of the application or within 30 days of the determination of the required additional fee by the Commission, whichever shall later occur.
- E. Failure to provide the statement required under Subsection A or to pay the additional fee required hereunder may render the application incomplete under the commission regulations.

§ 296-6. Duplication of review.

In making a determination as to whether additional technical assistance will be required, each commission shall give due consideration to and shall use to the extent feasible the technical assistance that may have been engaged by another commission in reviewing the same application so as to eliminate duplication of consultant review fees.

§ 296-7. Determination that fees are not required.

A commission may by resolution determine that base fees, or portions thereof, are not required in particular cases of resubmission of a disapproval application or an application to revise an approved application or in cases where the application changes are minor. Boards, commissions and departments of the Town of Clinton are exempt from fee requirements.

AN ORDINANCE PROHIBITING CANNABIS ESTABLISHMENTS AS LAND USE

1. Authority

This ordinance is adopted pursuant to General Statutes Sections 7-148(c)(7)(A)(ii), 7-148(c)(7)(H), and 7-148(c)(10)(A), as amended by Public Act 21-1, Section 148 (June 2021 Special Session), which allows municipalities to regulate activities deemed harmful to public health. Said law permits municipalities to prohibit cannabis establishments within their jurisdictions by identifying such uses as a "Prohibited Use" in their respective local zoning regulations or land use ordinances. Section 148(b) of such law provides, in relevant part: "[a]ny municipality may, by amendment to such municipality's zoning regulations or by local ordinance, prohibit the establishment of a cannabis establishment.

2. Definitions

The following definitions shall apply to this Article:

Cannabis Establishment - A producer, dispensary facility, cultivator, micro-cultivator, retailer, hybrid retailer (i.e., licensed to sell both recreational cannabis and medical marijuana) of products containing cannabis; or a manufacturer, packager, delivery service, or transporter of products containing cannabis, including cannabis-infused food and beverage products.

Cannabis Producer - An individual or business that possesses a state or municipal license to grow, harvest, dry, trim, cure, and package cannabis.

Cannabis Cultivator - An individual or business producing cannabis flowers.

Cannabis Micro-Cultivator - An individual or business that produces cannabis flowers in a limited-sized grow space.

Cannabis Food and Beverage Manufacturer - An individual or business that produces cannabis- infused foods and beverages.

Cannabis Product Manufacturer - An individual or business that participates in any aspect of the cannabis extraction and infusion processes, including processing, preparing, holding, storing, packaging, or labeling of cannabis products. Cannabis manufacturing also includes any processing, preparing, holding, or storing of components and ingredients.

Cannabis Product Packager - An individual or business that focuses on assisting the proper and accurate packaging of cannabis products into pre-weighed containers and pre-rolled joints.

Cannabis Dispensary Facility - Regulated locations in which a person can purchase cannabis and cannabis related items for medical or recreational use.

Cannabis Retailer - An individual or business that sells, supplies, or offers recreational cannabis products for sale directly to consumers.

Cannabis Hybrid Retailer - An individual or business that sells, supplies, or offers cannabis recreational and medical products for sale directly to consumers.

Cannabis Delivery Service or Transporter - Any number of companies or individuals that are involved in the distribution of cannabis by way of delivery. This could be either mail-order delivery, or hand delivery.

3. Cannabis-Related Land Use Prohibition

- A. It shall be unlawful for any building, structure, or land anywhere within the Town of Clinton to be used as a cannabis establishment, cannabis producer, cannabis dispensary facility, cannabis cultivator, cannabis micro-cultivator, cannabis retailer, cannabis hybrid retailer, cannabis food and beverage manufacturer, cannabis product manufacturer, or cannabis product packager. Violation of this section shall be punishable by a fine of \$250.00 per offense. Each day in operation or each sale, whichever is greater, shall constitute a separate offense.
- B. The prohibition and fine in Section shall not apply to any fully lawful cultivation, processing, manufacturing, or sale of hemp and hemp products by an individual or entity, including as applicable, licensure and authorization to engage in such activity by the Connecticut Department of Agriculture or the Connecticut Department of Consumer Protection. Such cultivation, processing, or manufacturing must comply with state law. Failure to comply with any state law regulating the cultivation, processing, and manufacturing of hemp or hemp products shall void the application of this exception to such person or entity in violation.

4. Enforcement

The Town of Clinton Town Manager, Planning and Zoning Commission and/or the Zoning Enforcement Officer shall have authority to enforce this ordinance. In addition to fines, this Article II may be enforced by injunction, action for abatement, or other appropriate civil remedy.

5. Severability

Should any provision of this Article be declared invalid for any reason, such declaration shall not affect the validity of other provisions of this Chapter as a whole, it being the legislative intent that the provisions of this Ordinance shall be severable and that the remainder shall be valid.

6. Notice of Adoption

Pursuant to Section 148 of Public Act 21-1 (June 2021 Special Session), the Town Manager

shall report the land use changes made by this Ordinance, in writing, to the Secretary of the Office of Policy and Management and to the Connecticut Department of Consumer Protection not later than fourteen (14) days after the adoption of this Ordinance.

AN ORDINANCE PROHIBITING USE OF CANNABIS ON TOWN PROPERTY

1. Authority

This ordinance is adopted pursuant to General Statutes Sections 7-148(c)(7)(H), as amended by Public Act 21-1 (June 2021 Special Session), Section 84, which allows municipalities to regulate activities deemed harmful to public health, including smoking, on municipally-owned or controlled property. Said law further allows a municipality to control smoking of tobacco or cannabis, including cannabis e-cigarette use (i.e., electronic delivery systems and vapor products), as well as and other types of cannabis use or consumption.

2. Definitions

For purposes of this Chapter, the Town of Clinton adopts the definitions used in Public Act 21-1 (June 2021 Special Session), as the same may be amended from time to time.

3. Cannabis Product Use Prohibited on Town Property

It shall be unlawful for any person to use cannabis or cannabis-derived products, regardless of form or manner of ingestion, on any property owned or controlled by the Town of Clinton. This prohibition includes but is not limited to: the lighting or carrying of a lighted cannabis or marijuana cigarette or cigar or pipe, use of a vaping device producing vapor of any cannabis product, or carrying or ingestion of a cannabis edible substance. Violation of this section shall be punishable by a fine of \$50.00 per offense.

4. Sale, Gift, or Transfer of Cannabis Products on Town Property Prohibited

It shall be unlawful for any person, organization, entity, or any other party to sell, give, trade, or in any other way transfer cannabis products of any sort to another person, organization, entity, or other party on property owned or controlled by the Town of Clinton. Such products include but are not limited to: cannabis or marijuana cigarettes or cigars or pipes, vaping devices and vaping substances, and edible substances. Violation of this section shall be punishable by a fine of \$50.00 per offense.

Director of Finance Monthly Report to Town Council-Meeting October 20, 2021

September 30 , 2021 (Month 3 of FY22) Financial Overview

Revenue Overview:

- September 2021 revenues were \$685K million and included Tax revenues of \$512K. The remaining \$173K included Town Service revenues of \$95K, State Grant revenue of \$41K, and other revenues of \$37K.
- Total year to date Tax revenues were \$27.2 million, \$874K higher compared to \$26.3 million in the prior year. Current Tax Levy revenues were 55.6% of budget, compared to 55.06% the same time of the prior year.
- Town Services revenues of \$95K for September included: \$32K Building Fees, \$25K sale of fixed assets, (DPW used and scrapped equipment), \$20K Boat Moorings, \$18K Town Clerk revenues (\$14K of which was real estate conveyance taxes).
- in September, State Grant revenue of \$41K was received and included \$39K (budgeted at \$17K) for the combined PILOT/MRSA grant (Payment in Lieu of Taxes and Municipal Revenue Sharing grants), and \$2K for the Elderly Tax Exemptions grants.
- The Town also received \$39K from the State DEEP, for the Clean Water Fund grant as reimbursement to the Town for consulting services provided in FY20 and FY21 for waste water treatment planning. This amount was recorded as revenue in FY21 , and is not reflected in FY22 revenues.
- Year to date total revenues for the 3 months of FY22 are \$27.8 million, 47.6% of budget, compared to \$26.9 million and 47.8% of budget in the prior year.

Expenses Overview:

- Total expenses for the month of September were \$4.5 million and included cash expenditures of:
 - \$3.3 million transfers for education operating expenditures
 - \$230K for Fringe benefit expenses (employer payroll taxes, health insurance and state retirement contribution)
 - \$91K quarterly worker's compensation insurance premium
 - \$520K salary charges (full-time, part-time, overtime)
 - The remaining \$350K of charges in September included:
 - \$25K police vehicle and DPW equipment lease expense
 - \$66K utility expense (electricity, water, hydrants, heat)
 - \$74K DPW charges for waste disposal fees, fuel, equipment repairs, and other miscellaneous general town wide repairs
 - \$20K Professional Services (legal, audit, P&Z consulting)
 - \$64K monthly library charges
 - \$40K fire department utility, repairs and maintenance charges
 - \$16K services contracts (technology, assessor, communications)
 - \$45K of various other Town expenses (Pierson, other insurance, marine support, police vehicle maintenance, etc.)

- Compared to the prior year, expenses for the month of September were approximately \$652K higher due mainly to additional education transfers. Year to date, expenses are 32% of the FY21 budget, compared to 30% in the prior year.

Other:

Investment Balances and Interest Income: The Town's total cash and investment balance was \$32 million at September 30, 2021 and includes restricted cash of \$1.9 million for funds received in June under the FY21 American Rescue Plan Act.

Contingency: The contingency balance is the \$153K as of 10/15/21. FY21 budgeted of \$170K, less the \$5K donation to the Clinton Fireworks and the \$12K approved at the 10/8/21 Town Council meeting for the Pierson study.

Fund Balance: The Fund Balance calculation remains unchanged at 15.1%. The calculation is still based on June 30, 2020 financial audited results. The fund balance calculation will be updated to reflect FY21 activity once the fiscal year is closed and the audit is finalized.

Finance Department Project Overview:

- 1) **Audit:** The Town and BOE have provided the auditors with all requested FY21 information including final trial balances for all accounts as of June 30, 2021 . We are waiting for the auditors to complete their testing and provide a draft of the FY21 financial statements.
- 2) **Efinance upgrade:** We have started working on the eFinance upgrade of the accounting system and just recently received access to a working training database. We are in the process of running parallels with the accounts payable, payroll and purchase order processes. There are a couple of issues that we are waiting to be resolved, before we can go much further. Once these are resolved, we are hopeful the remainder of the upgrade should go relatively smoothly.
- 3) **GFOA Award:** The Town just received notice that the financial report for the fiscal year ended June 30, 2020 was awarded the Certificate of Achievement for Excellence in Financial Reporting. A copy of the news release related to this award is included with this report. This is the 3rd year the Town has received this award and is a significant accomplishment that reflects favorably on the Town and means the report the Town produces is in an easily readable format that is efficiently organized and satisfies the generally accepted accounting principles and applicable legal requirements.

Town of Clinton

Fiscal Year 22

Fund 01 - General Fund Revenues

YTD September 30, 2021 vs YTD September 30, 2020

BUDGET UNIT	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET	JUL-21	AUG-21	SEP-21	YTD SEP 21	YTD SEP 20	CURRENT YTD vs PRIOR YTD			BUDGET vs CURRENT		
									\$ Fav/(Unfav)	% Fav/(Unfav)	Variance	\$ Fav/(Unfav)	Variance	Budget %
014000	41101	CURRENT TAX LEVY	48,529,735	23,367,151	3,139,590	478,966	26,985,707	26,209,448	776,259	2.96%	(21,544,028)	55.61%		
	41102	PRIOR YEARS LEVY	155,000	104,949	48,477	15,252	168,678	107,161	61,517	57.41%	13,678	108.82%		
	41103	SUPP MOTOR VEHICLE	240,000	(978)	(1,775)	-	(2,754)	-	(2,754)	0.00%	(242,754)	-1.15%		
	41104	REVENUE EXEMPTIONS	(435,056)	-	-	-	-	-	-	0.00%	435,056	0.00%		
	41901	TAX INTEREST/LIENS/FEEES	100,000	21,434	26,362	18,374	66,170	26,199	39,971	152.57%	(33,830)	66.17%		
	43302	ECS	5,192,084	-	-	-	-	-	-	0.00%	(5,192,084)	0.00%		
	43307	TOTALLY DISABLED PERSONS	1,000	-	-	-	-	-	-	0.00%	(1,000)	0.00%		
	43308	ELDERLY TAX EXEMPTIONS	2,000	-	-	2,000	2,000	2,000	(0)	0.00%	(0)	100.00%		
	43311	STATE OF CT MISC	3,000	-	-	-	-	-	-	0.00%	(3,000)	0.00%		
	43314	SPECIAL ED REIMBURSEMENT	370,000	-	-	-	-	-	-	0.00%	(370,000)	0.00%		
	43401	TOWN ROAD AID	267,671	-	133,849	-	133,849	133,835	14	0.01%	(133,822)	50.01%		
	43402	LOCAL CAPITAL IMPROVEMENT	84,049	-	-	-	-	-	-	0.00%	(84,049)	0.00%		
	43600	PROPERTY TAX RELIEF VETS	20,000	-	-	-	-	-	-	0.00%	(20,000)	0.00%		
	43601	MUNI STABILIZATION GRANT	288,473	-	-	-	-	-	-	0.00%	(288,473)	0.00%		
	43603	PILOT STATE OWNED PROP	16,949	-	-	39,398	39,398	-	39,398	0.00%	22,449	232.45%		
	43604	GRANTS FOR MUNI PROJECTS	191,674	-	-	-	-	-	-	0.00%	(191,674)	0.00%		
	44402	TRANSFER STATION FEES	63,000	5,495	4,076	8,545	18,116	22,053	(3,937)	-17.85%	(44,884)	28.76%		
	44714	LAUNCH PASSES	22,000	4,550	6,205	1,632	12,387	13,635	(1,249)	-9.16%	(9,614)	56.30%		
	44715	BOAT MOORINGS	93,000	1,248	-	20,513	21,761	32,109	(10,347)	-32.23%	(71,239)	23.40%		
	46101	INVESTMENT INCOME	30,000	3,797	5,405	4,730	13,931	13,366	565	4.23%	(16,069)	46.44%		
	46105	WSAM TRUST FUND	39,484	-	-	9,871	9,871	9,655	217	2.24%	(29,613)	25.00%		
47201	TOWN PROPERTY RENTALS	5,000	3,000	1,500	(1,500)	3,000	2,000	1,000	50.00%	(2,000)	60.00%			
47205	WSAM RENTALS	1,000	-	-	-	-	-	-	0.00%	(1,000)	0.00%			
48810	RECEIPTS/REVENUES	16,800	1,902	2,055	1,984	5,940	6,563	(622)	-9.48%	(10,860)	35.36%			
48832	SCRAP METAL RETURNS	12,000	1,584	1,695	1,773	5,052	4,097	955	23.31%	(6,948)	42.10%			
48833	WORKER'S COMP REFUNDS	-	35,936	-	-	35,936	17,368	18,568	106.91%	35,936	0.00%			
48898	APPLIED FUND BAL-CAPITAL	2,269,800	-	-	-	-	-	-	0.00%	(2,269,800)	0.00%			
48899	APPROPRIATED SURPLUS	350,000	-	-	-	-	-	-	0.00%	(350,000)	0.00%			
49200	SALE OF FIXED ASSETS	-	-	-	25,151	25,151	-	25,151	0.00%	25,151	0.00%			
014000	- GENERAL REVENUE		57,928,663	23,550,067	3,367,436	626,689	27,544,192	26,599,487	944,705	3.55%	(30,384,471)	47.55%		
014147	44101	TOWN CLERK MISC FEES	90,000	14,148	10,846	4,717	29,711	29,637	75	0.25%	(60,289)	33.01%		
	44102	REAL ESTATE CONVEY TAX	190,000	45,793	62,773	13,606	122,173	118,925	3,247	2.73%	(67,827)	64.30%		
	44501	VITALS	13,000	1,454	1,170	(109)	2,515	2,929	(414)	-14.13%	(10,485)	19.35%		
014147	- TOWN CLERK		293,000	61,395	74,789	18,214	154,399	151,491	2,908	1.92%	(138,601)	52.70%		
014153	44104	PLANNING / ZONING FEES	14,000	1,375	2,492	(535)	3,332	872	2,460	282.19%	(10,668)	23.80%		
014153	- PLANNING & ZONING COMM		14,000	1,375	2,492	(535)	3,332	872	2,460	282.19%	(10,668)	23.80%		
014155	44107	ZONING BD OF APPEALS FEES	4,000	620	440	3,460	4,520	3,135	1,385	44.18%	520	113.00%		
014155	- ZONING BOARD OF APPEALS		4,000	620	440	3,460	4,520	3,135	1,385	44.18%	520	113.00%		
014163	44106	INLAND WETLANDS	2,000	418	375	383	1,176	993	183	18.43%	(824)	58.80%		
014163	- INLANDS/WETLANDS COMM		2,000	418	375	383	1,176	993	183	18.43%	(824)	58.80%		
014201	44201	CONTRACT POLICE SERVICES	25,000	2,791	2,761	5,582	11,133	60,452	(49,319)	-81.58%	(13,867)	44.53%		
	44203	POLICE FINES	13,000	647	448	(331)	764	4,114	(3,350)	-81.43%	(12,236)	5.88%		
014201	- POLICE		38,000	3,438	3,209	5,251	11,897	64,566	(52,669)	-81.57%	(26,103)	31.31%		
014213	42201	BUILDING FEES	200,000	19,226	39,390	31,917	90,533	63,638	26,895	42.26%	(109,467)	45.27%		
014213	- BUILDING DEPARTMENT		200,000	19,226	39,390	31,917	90,533	63,638	26,895	42.26%	(109,467)	45.27%		
014215	42261	DOG BOARDING FEES	100	-	-	-	-	-	-	0.00%	(100)	0.00%		
014215	- ANIMAL CONTROL		100	-	-	-	-	-	-	0.00%	(100)	0.00%		
014505	44713	BEACH PASSES	20,000	6,648	2,907	275	9,830	22,616	(12,786)	-56.54%	(10,170)	49.15%		
014505	- PARKS & RECREATION		20,000	6,648	2,907	275	9,830	22,616	(12,786)	-56.54%	(10,170)	49.15%		
TOTAL			58,499,763	23,643,187	3,491,038	685,654	27,819,879	26,906,799	913,081	3.39%	(30,679,884)	47.56%		

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
YTD September 30, 2021 vs YTD September 30, 2020

Department	FY22 BUDGET	SEP 2021 ACTUAL	Encumbrance	FY22 YTD SEP 2021 ACTUAL	FY21 YTD SEP 2020 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances Spent as % of Budget
						\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance		
Total for 4111 - TOWN MANAGER	267,012	20,331	-	61,384	61,347	(37)	-0.06%	205,628		22.99%
Total for 4119 - FINANCE	326,160	22,165	-	84,698	85,994	1,295	1.51%	241,462		25.97%
Total for 4131 - ASSESSOR	221,481	14,860	5,399	68,172	54,726	(13,446)	-24.57%	147,911		33.22%
Total for 4135 - TAX COLLECTOR	166,700	10,496	-	44,645	49,030	4,385	8.94%	122,055		26.78%
Total for 4143 - TECHNOLOGY	436,348	22,485	117,760	116,588	132,284	15,696	11.87%	202,000		53.71%
Total for 4147 - TOWN CLERK	152,864	11,446	16,494	34,870	31,564	(3,306)	-10.47%	101,500		33.60%
Total for 4153 - PLANNING & ZONING COMM	130,277	9,280	40,000	24,059	24,045	(15)	-0.06%	66,218		49.17%
Total for 4155 - ZONING BOARD OF APPEALS	1,800	2	-	38	96	57	60.02%	1,762		2.12%
Total for 4161 - PROBATE COURT	4,140	-	-	2,070	2,070	-	0.00%	2,071		49.99%
Total for 4163 - INLANDS/WETLANDS COMM	83,540	6,293	-	19,200	18,719	(480)	-2.57%	64,340		22.98%
Total for 4165 - HARBOR COMMISSION	50,155	3,899	-	20,917	21,222	306	1.44%	29,238		41.70%
Total for 4167 - SHELLFISH COMMISSION	12,845	-	-	50	-	(50)	0.00%	12,795		0.39%
Total for 4191 - WATER POLLUTION CONTROL	59,906	7,000	-	11,352	7,488	(3,865)	-51.61%	48,554		18.95%
Total for 4193 - WASM MAINTENANCE	184,536	11,978	-	36,249	44,503	8,255	18.55%	148,287		19.64%
Total for 4195 - ELECTIONS & MEETINGS	38,370	2,342	-	5,835	6,219	384	6.17%	32,535		15.21%
Total for 4197 - GENERAL GOVERNMENT ADMIN	312,880	830	11,935	121,629	127,638	6,009	4.71%	179,317		42.69%
Total for 4199 - OTHER GENERAL GOVERNMENT	1,106,110	58,594	382,237	555,576	492,540	(63,036)	-12.80%	168,297		84.78%
Total for 4201 - POLICE	2,988,568	224,640	2,823	697,928	688,643	(9,285)	-1.35%	2,287,817		23.45%
Total for 4203 - FIRE DEPARTMENT	337,500	43,558	-	79,913	38,255	(41,658)	-108.89%	257,587		23.68%
Total for 4213 - BUILDING DEPARTMENT	131,769	9,716	-	46,370	28,890	(17,480)	-60.50%	85,399		35.19%
Total for 4215 - ANIMAL CONTROL	59,004	4,205	-	12,614	12,658	44	0.35%	46,390		21.38%
Total for 4219 - FIRE MARSHAL	58,500	4,206	-	12,822	13,129	307	2.34%	45,678		21.92%
Total for 4221 - COMMUNICATIONS	626,120	50,735	14,413	214,481	174,924	(39,557)	-22.61%	397,226		36.56%
Total for 4223 - CIVIL PREPAREDNESS	12,500	417	-	1,250	1,250	-	0.00%	11,250		10.00%
Total for 4301 - PUBLIC WORK	1,998,214	153,579	232,481	437,868	411,630	(26,238)	-6.37%	1,327,865		33.55%
Total for 4311 - STREET LIGHTING	36,000	1,984	32,128	3,872	49,403	45,531	92.16%	-		100.00%
Total for 4329 - WATER & HYDRANTS	508,928	35,623	435,159	73,769	80,448	6,679	8.30%	-		100.00%
Total for 4403 - HEALTH	147,755	-	73,878	73,878	73,878	-	0.00%	-		100.00%
Total for 4419 - YOUTH & FAMILY	293,601	22,174	-	67,430	58,841	(8,589)	-14.60%	226,171		22.97%
Total for 4427 - SENIOR SERVICES	19,720	-	-	-	-	-	0.00%	19,720		0.00%
Total for 4501 - LIBRARY	769,246	64,104	512,831	256,415	192,312	(64,104)	-33.33%	-		100.00%
Total for 4505 - PARKS & RECREATION	234,247	13,829	800	67,303	60,908	(6,395)	-10.50%	166,144		29.07%
Total for 4603 - ECON DEVELOPMENT	12,400	-	-	-	-	-	0.00%	12,400		0.00%
Total for 4701 - EDUCATION	34,010,857	3,285,009	-	6,053,021	6,063,251	10,230	0.17%	27,957,836		17.80%
Total for 4801 - BOE DEBT - PRIN	2,181,000	-	-	831,000	472,000	(359,000)	-76.06%	1,350,000		38.10%
Total for 4802 - TOWN DEBT PRIN	1,445,647	25,746	90,155	1,120,492	1,104,309	(16,183)	-1.47%	235,000		83.74%
Total for 4803 - BOE DEBT INTEREST	955,159	-	-	478,812	601,165	122,353	20.35%	476,347		50.13%
Total for 4804 - TOWN DEBT INTEREST	579,613	-	-	278,207	320,459	42,252	13.18%	301,406		48.00%
Total for 4901 - CAPITAL PROJECTS	2,716,714	-	-	2,716,714	945,325	(1,771,389)	-187.38%	-		100.00%
Total for 5100 - FRINGE BENEFITS	4,821,577	321,039	225,803	2,139,236	2,078,912	(60,323)	-2.90%	2,456,538		49.05%
TOTAL	58,499,763	4,462,565	2,194,296	16,870,726	14,630,073	(2,240,653)	-15.32%	39,434,741		32.59%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
YTD September 30, 2021 vs YTD September 30, 2020

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET		SEP 2021	Encumbrance	FY22	FY21	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances Spent as % of Budget	
										\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance			
4119	FINANCE	51310	SALARIES-FULL TIME	279,940	21,403	-	-	64,708	67,210	2,502	3.72%	215,232	23.12%	23.12%	
	FINANCE	51311	ELECTED OFFICIALS SALARY	1,000	83	-	-	250	250	-	0.00%	750	25.00%	25.00%	
	FINANCE	52900	TRAVEL EXPENSE	200	-	-	-	-	-	-	0.00%	200	0.00%	0.00%	
	FINANCE	53300	OTHER PROF/TECH SERVICES	5,250	-	-	-	-	-	-	0.00%	5,250	0.00%	0.00%	
	FINANCE	54304	IT/TECHNOLOGY MAINTENANCE	33,140	443	-	-	19,064	17,813	(1,251)	-7.02%	14,076	57.53%	57.53%	
	FINANCE	55301	POSTAGE	2,400	165	-	-	605	550	(55)	-10.00%	1,795	25.21%	25.21%	
	FINANCE	56100	GENERAL SUPPLIES	3,730	71	-	-	71	170	99	58.32%	3,659	1.90%	1.90%	
	FINANCE	58100	DUES & FEES	500	-	-	-	-	-	-	0.00%	500	0.00%	0.00%	
	Total for 4119 - FINANCE			326,160	22,165	-	-	84,698	85,994	1,295	1.51%	241,462	25.97%	25.97%	
	4131	ASSESSOR	51310	SALARIES-FULL TIME	175,915	13,493	-	-	41,388	38,583	(2,805)	-7.27%	134,527	23.53%	23.53%
		ASSESSOR	52900	TRAVEL EXPENSE	500	87	-	-	87	-	(87)	0.00%	413	17.47%	17.47%
		ASSESSOR	53220	IN SERVICE	1,600	-	-	-	325	(300)	(625)	208.33%	1,275	20.31%	20.31%
ASSESSOR		53300	OTHER PROF/TECH SERVICES	4,500	-	-	-	-	-	-	0.00%	4,500	0.00%	0.00%	
ASSESSOR		53400	OTHER PROF SERVICES	10,000	-	-	5,000	5,000	-	0.00%	-	100.00%	100.00%		
ASSESSOR		53500	TECHNICAL SERVICES	11,105	1,012	-	-	8,462	-	(8,462)	0.00%	2,643	76.20%	76.20%	
ASSESSOR		54304	IT/TECHNOLOGY MAINTENANCE	11,175	-	-	-	11,175	10,213	(962)	-9.42%	-	100.00%	100.00%	
ASSESSOR		55301	POSTAGE	2,200	83	-	-	252	246	(6)	-2.33%	1,948	11.43%	11.43%	
ASSESSOR		56100	GENERAL SUPPLIES	1,200	79	90	90	105	124	19	15.21%	1,005	16.24%	16.24%	
ASSESSOR		56430	PERIODICALS	2,286	106	309	309	1,378	860	(518)	-60.24%	599	73.80%	73.80%	
ASSESSOR		58100	DUES & FEES	1,000	-	-	-	-	-	-	0.00%	1,000	0.00%	0.00%	
Total for 4131 - ASSESSOR				221,481	14,860	5,399	-	68,172	54,726	(13,446)	-24.57%	147,911	33.22%	33.22%	
4135	TAX COLLECTOR	51310	SALARIES-FULL TIME	119,962	9,172	-	-	27,516	27,823	307	1.10%	92,446	22.94%	22.94%	
	TAX COLLECTOR	51320	SALARIES - PART TIME	14,686	953	-	-	3,732	4,499	767	17.04%	10,954	25.41%	25.41%	
	TAX COLLECTOR	52900	TRAVEL EXPENSE	500	27	-	-	38	97	59	60.58%	462	7.62%	7.62%	
	TAX COLLECTOR	53300	OTHER PROF/TECH SERVICES	3,025	-	-	-	3,025	2,500	(525)	-21.00%	-	100.00%	100.00%	
	TAX COLLECTOR	53500	TECHNICAL SERVICES	5,375	-	-	-	5,375	5,225	(150)	-2.87%	-	100.00%	100.00%	
	TAX COLLECTOR	55301	POSTAGE	13,310	151	-	-	1,443	3,676	2,233	60.75%	11,867	10.84%	10.84%	
	TAX COLLECTOR	56100	GENERAL SUPPLIES	3,150	88	-	-	155	793	639	80.51%	2,995	4.91%	4.91%	
	TAX COLLECTOR	56290	OTHER	4,134	-	-	-	2,699	4,065	1,366	33.61%	1,435	65.28%	65.28%	
	TAX COLLECTOR	58099	DMV FEES	250	-	-	-	250	250	-	0.00%	-	100.00%	100.00%	
	TAX COLLECTOR	58100	DUES & FEES	1,000	-	-	-	200	-	(200)	0.00%	800	20.00%	20.00%	
	TAX COLLECTOR	58900	OTHER ITEMS	1,308	106	-	-	212	103	(109)	-106.00%	1,096	16.22%	16.22%	
	Total for 4135 - TAX COLLECTOR			166,700	10,496	-	-	44,645	49,030	4,385	8.94%	122,055	26.78%	26.78%	
4143	TECHNOLOGY	51310	SALARIES-FULL TIME	119,001	9,115	-	-	27,846	26,123	(1,723)	-6.60%	91,155	23.40%	23.40%	
	TECHNOLOGY	52900	TRAVEL EXPENSE	-	-	-	-	-	36	36	100.00%	-	0.00%	0.00%	
	TECHNOLOGY	53200	PROFESSIONAL SERVICES	89,604	-	-	65,637	11,934	54,949	43,015	78.28%	12,033	86.57%	86.57%	
	TECHNOLOGY	53225	TRAINING	300	-	-	-	-	-	-	0.00%	300	0.00%	0.00%	
	TECHNOLOGY	54300	REPAIRS & MAINTENANCE	3,500	701	-	1,149	1,279	-	(1,279)	0.00%	1,072	69.38%	69.38%	
	TECHNOLOGY	54304	IT/TECHNOLOGY MAINTENANCE	64,917	984	-	4,110	33,274	16,222	(17,052)	-105.12%	27,533	57.59%	57.59%	
	TECHNOLOGY	55300	COMMUNICATIONS	133,930	8,310	-	46,864	34,251	31,565	(2,686)	-8.51%	52,815	60.56%	60.56%	
	TECHNOLOGY	57400	INFRAS	25,096	3,374	-	-	8,004	3,390	(4,614)	-136.11%	17,092	31.89%	31.89%	
	Total for 4143 - TECHNOLOGY			436,348	22,485	117,760	-	116,588	132,284	15,696	11.87%	202,000	53.71%	53.71%	
	4147	TOWN CLERK	51310	SALARIES-FULL TIME	111,464	8,523	-	-	26,068	25,336	(733)	-2.89%	85,396	23.39%	23.39%
		TOWN CLERK	52900	TRAVEL EXPENSE	200	-	-	-	-	-	-	0.00%	200	0.00%	0.00%
		TOWN CLERK	53300	OTHER PROF/TECH SERVICES	23,500	1,575	-	16,494	6,506	6,447	(59)	-0.91%	500	97.87%	97.87%
TOWN CLERK		56100	GENERAL SUPPLIES	4,500	153	-	-	1,101	758	(342)	-45.16%	3,399	24.46%	24.46%	
TOWN CLERK		57350	TECHNOLOGY SOFTWARE	800	-	-	-	-	-	-	0.00%	800	0.00%	0.00%	
TOWN CLERK		58110	MISC EXPENDITURES	200	-	-	-	-	-	-	0.00%	200	0.00%	0.00%	
TOWN CLERK		58111	ELECTION COSTS	9,000	-	-	-	-	(2,172)	(2,172)	100.00%	9,000	0.00%	0.00%	
TOWN CLERK		58800	PROGRAM COST	600	-	-	-	-	-	-	0.00%	600	0.00%	0.00%	
TOWN CLERK		58900	OTHER ITEMS	2,600	1,195	-	-	1,195	1,195	-	0.00%	1,405	45.96%	45.96%	
Total for 4147 - TOWN CLERK				152,864	11,446	16,494	-	34,870	31,564	(3,306)	-10.47%	101,500	33.60%	33.60%	

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
YTD September 30, 2021 vs YTD September 30, 2020

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET	SEP 2021	Encumbrance	FY22	YTD SEP 2021	FY21	CURRENT YTD vs PRIOR YTD			BUDGET vs CURRENT YTD		Actual & Encumbrances Spent as % of Budget
										\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance		Remaining Balance		
4153	PLANNING & ZONING COMM	51310	SALARIES-FULL TIME	68,127	5,221	-	15,914	15,948	34	0.21%			52,213	23.36%	
		52900	TRAVEL EXPENSE	150	-	-	-	-	-	0.00%			150	0.00%	
		53225	TRAINING	900	-	-	-	-	-	0.00%			900	0.00%	
		53400	OTHER PROF SERVICES	58,000	4,000	40,000	8,000	8,000	-	0.00%			10,000	82.76%	
		55301	POSTAGE	800	59	-	145	97	(48)	-49.80%			655	18.16%	
		56100	GENERAL SUPPLIES	800	-	-	-	-	-	0.00%			800	0.00%	
		58900	OTHER ITEMS	1,500	-	-	-	-	-	0.00%			1,500	0.00%	
4155	ZONING BOARD OF APPEALS	53225	TRAINING	150	-	-	-	-	-	0.00%			150	0.00%	
		53300	OTHER PROF/TECH SERVICES	500	-	-	-	50	50	100.00%			500	0.00%	
		54300	REPAIRS & MAINTENANCE	100	-	-	-	-	-	0.00%			100	0.00%	
		55301	POSTAGE	750	2	-	38	46	7	16.09%			712	5.09%	
		56100	GENERAL SUPPLIES	300	-	-	-	-	-	0.00%			300	0.00%	
Total for 4155 - ZONING BOARD OF APPEALS				1,800	2	-	38	96	57	60.02%			1,762	2.12%	
4161	PROBATE COURT	53300	OTHER PROF/TECH SERVICES	4,140	-	-	2,070	2,070	-	0.00%			2,071	49.99%	
Total for 4161 - PROBATE COURT				4,140	-	-	2,070	2,070	-	0.00%			2,071	49.99%	
4163	INLANDSWETLANDS COMM	51310	SALARIES-FULL TIME	81,340	6,238	-	18,963	18,536	(427)	-2.30%			62,377	23.31%	
		52900	TRAVEL EXPENSE	100	-	-	-	-	-	0.00%			100	0.00%	
		53225	TRAINING	700	-	-	115	-	(115)	0.00%			585	16.43%	
		53300	OTHER PROF/TECH SERVICES	500	-	-	-	60	60	100.00%			500	0.00%	
		55301	POSTAGE	400	56	-	121	73	(49)	-67.22%			279	30.35%	
		56100	GENERAL SUPPLIES	300	-	-	-	-	-	0.00%			300	0.00%	
		58900	OTHER ITEMS	200	-	-	-	50	50	100.00%			200	0.00%	
Total for 4163 - INLANDSWETLANDS COMM				83,540	6,293	-	19,200	18,719	(480)	-2.57%			64,340	22.98%	
4165	HARBOR COMMISSION	51310	SALARIES-FULL TIME	20,350	2,450	-	7,350	9,230	1,880	20.37%			13,000	36.12%	
		51320	SALARIES - PART TIME	29,805	1,449	-	13,567	11,993	(1,574)	-13.13%			16,238	45.52%	
Total for 4165 - HARBOR COMMISSION				50,155	3,899	-	20,917	21,222	306	1.44%			29,238	41.70%	
4167	SHELLFISH COMMISSION	56900	OTHER SUPPLIES	12,845	-	-	50	-	(50)	0.00%			12,795	0.39%	
Total for 4167 - SHELLFISH COMMISSION				12,845	-	-	50	-	(50)	0.00%			12,795	0.39%	
4191	WATER POLLUTION CONTROL	51310	SALARIES-FULL TIME	17,745	-	-	-	-	-	0.00%			17,745	0.00%	
		53200	PROFESSIONAL SERVICES	10,000	-	-	-	-	-	0.00%			10,000	0.00%	
		54901	SURFACE WATER TESTING	5,985	-	-	-	-	-	0.00%			5,985	0.00%	
		54902	WELL MONITORING	2,800	-	-	488	488	-	0.00%			2,313	17.41%	
		54910	STATE WATER TESTING	14,756	-	-	3,865	-	(3,865)	0.00%			10,892	26.19%	
		56100	GENERAL SUPPLIES	1,100	-	-	-	-	-	0.00%			1,100	0.00%	
		58100	DUES & FEES	520	-	-	-	-	-	0.00%			520	0.00%	
		58900	OTHER ITEMS	7,000	7,000	-	7,000	7,000	-	0.00%			-	100.00%	
Total for 4191 - WATER POLLUTION CONTROL				59,906	7,000	-	11,352	7,488	(3,865)	-51.61%			48,554	18.95%	
4193	WASM MAINTENANCE	51310	SALARIES-FULL TIME	142,626	10,253	-	32,195	35,897	3,701	10.31%			110,431	22.57%	
		51320	SALARIES - PART TIME	34,910	1,725	-	4,009	8,025	4,016	50.04%			30,901	11.49%	
		51330	OVERTIME	7,000	-	-	44	582	538	92.43%			6,956	0.63%	
Total for 4193 - WASM MAINTENANCE				184,536	11,978	-	36,249	44,503	8,255	18.55%			148,287	19.64%	
4195	ELECTIONS & MEETINGS	51320	SALARIES - PART TIME	20,000	1,667	-	5,000	4,229	(771)	-18.24%			15,000	25.00%	
		51620	PART TIME WAGES	11,000	-	-	-	975	975	100.00%			11,000	0.00%	
		54300	REPAIRS & MAINTENANCE	3,120	675	-	675	669	(6)	-0.90%			2,445	21.63%	
		56100	GENERAL SUPPLIES	900	-	-	-	(638)	(638)	100.00%			900	0.00%	
		56900	OTHER SUPPLIES	1,500	-	-	-	345	345	100.00%			1,500	0.00%	
		58100	DUES & FEES	950	-	-	160	200	40	20.00%			790	16.84%	
		58110	MISC EXPENDITURES	900	-	-	-	440	440	100.00%			900	0.00%	
Total for 4195 - ELECTIONS & MEETINGS				38,370	2,342	-	5,835	6,219	384	6.17%			32,535	15.21%	

Town of Clinton
Fund 01 - General Fund Expenditures
By Department

YTD September 30, 2021 vs YTD September 30, 2020

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET	SEP 2021 ACTUAL	Encumbrance	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget	
							\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance			
4197 GENERAL GOVERNMENT ADMIN	GENERAL GOVERNMENT ADMIN	58084	MIDDLESEX PARAMEDIC	12,925	-	9,610	3,315	3,315	-	0.00%	
	GENERAL GOVERNMENT ADMIN	58086	CONTINGENCY	165,000	-	-	-	-	165,000	0.00%	
	GENERAL GOVERNMENT ADMIN	58087	CONSERVATION COMMISSION	1,000	90	-	140	-	(140)	0.00%	
	GENERAL GOVERNMENT ADMIN	58088	HAZARDOUS WASTE SITE	24,500	-	-	14,033	12,058	(1,975)	-16.38%	
	GENERAL GOVERNMENT ADMIN	58089	GRADUATION ALCOHOL FREE	-	-	-	-	-	-	0.00%	
	GENERAL GOVERNMENT ADMIN	58096	CONFERENCE OF MUNICIPAL	8,741	-	-	8,741	4,371	(4,371)	-100.00%	
	GENERAL GOVERNMENT ADMIN	58097	ESTUARY TRANSIT	45,330	-	-	45,330	44,440	(890)	-2.00%	
	GENERAL GOVERNMENT ADMIN	58098	ESTUARY COUNCIL-SENIORS	33,270	-	-	33,270	48,187	14,917	30.96%	
	GENERAL GOVERNMENT ADMIN	58101	CRERPA	14,264	-	-	14,249	14,264	15	0.11%	
	GENERAL GOVERNMENT ADMIN	58102	COST	950	-	-	1,175	-	(1,175)	0.00%	
	GENERAL GOVERNMENT ADMIN	58200	JUDGEMENTS	3,000	457	2,325	675	372	(304)	-81.61%	
	GENERAL GOVERNMENT ADMIN	58802	TREE COMMITTEE	400	-	-	-	625	-	0.00%	
	GENERAL GOVERNMENT ADMIN	58807	TREE WARDEN	2,500	208	-	625	625	-	0.00%	
	GENERAL GOVERNMENT ADMIN	58809	HISTORIC DISTR COMM	1,000	75	-	75	7	(68)	-979.14%	
	Total for 4197 - GENERAL GOVERNMENT ADMIN				312,880	830	11,935	121,629	127,638	6,009	4.71%
	4199 OTHER GENERAL GOVERNMENT	OTHER GENERAL GOVERNMENT	51320	SALARIES - PART TIME	12,000	559	-	1,158	1,822	665	36.47%
	OTHER GENERAL GOVERNMENT	51800	POLICE CONTRACTUAL	-	-	-	-	-	(125)	(125)	100.00%
	OTHER GENERAL GOVERNMENT	52600	EMPLOYMENT COMPENSATION	12,000	-	-	-	-	2,058	2,058	100.00%
	OTHER GENERAL GOVERNMENT	53010	LEGAL SERVICES	-	-	-	-	-	(433)	(433)	100.00%
	OTHER GENERAL GOVERNMENT	53020	TOWN COUNSEL	110,000	8,744	60,000	18,143	14,250	(3,893)	(3,893)	-27.32%
OTHER GENERAL GOVERNMENT	53200	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.00%	
OTHER GENERAL GOVERNMENT	53310	AUDIT/ACCOUNTING SERVICES	55,610	7,500	30,650	20,000	20,000	-	-	0.00%	
OTHER GENERAL GOVERNMENT	53401	UNION NEGOTIATOR	-	-	-	-	819	819	819	100.00%	
OTHER GENERAL GOVERNMENT	54903	LAND RECORDS INDEX AUDIT	1,500	129	1,198	302	268	(34)	(34)	-12.66%	
OTHER GENERAL GOVERNMENT	55200	INSUR OTHER THAN EE BENEF	454,000	5,644	-	438,527	391,607	(46,920)	(46,920)	-11.98%	
OTHER GENERAL GOVERNMENT	55400	ADVERTISING	25,000	931	-	2,203	2,628	425	425	16.16%	
OTHER GENERAL GOVERNMENT	55506	ANNUAL TOWN REPORT	7,000	-	-	-	-	-	-	0.00%	
OTHER GENERAL GOVERNMENT	56220	ELECTRICITY	224,000	19,753	179,807	39,641	41,904	2,263	2,263	5.40%	
OTHER GENERAL GOVERNMENT	56221	HEAT/WATER	140,000	9,143	110,583	22,123	15,909	(6,214)	(6,214)	-39.06%	
OTHER GENERAL GOVERNMENT	57400	INFRAS	2,000	-	-	-	-	-	-	0.00%	
OTHER GENERAL GOVERNMENT	58105	BANK FEES	21,000	-	-	33	-	(33)	(33)	0.00%	
OTHER GENERAL GOVERNMENT	58110	MISC EXPENDITURES	7,000	5,000	-	7,370	(3,715)	(11,085)	(11,085)	298.37%	
OTHER GENERAL GOVERNMENT	58803	BOARD OF ASSESSMENT APPEA	300	-	-	-	2	2	2	100.00%	
OTHER GENERAL GOVERNMENT	58804	SPECIAL EVENTS	7,000	38	-	115	50	(65)	(65)	-128.72%	
OTHER GENERAL GOVERNMENT	58912	HOLIDAY ACTIVITIES	500	-	-	-	-	-	-	0.00%	
OTHER GENERAL GOVERNMENT	58964	PIERSON COSTS	27,200	1,152	-	5,960	5,496	(465)	(465)	-8.45%	
Total for 4199 - OTHER GENERAL GOVERNMENT				1,106,110	58,594	382,237	555,576	492,540	(63,036)	-12.80%	

Town of Clinton
Fund 01 - General Fund Expenditures
By Department

YTD September 30, 2021 vs YTD September 30, 2020

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET	SEP 2021	Encumbrance	FY22	FY21	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrances
									\$ Fav/(Unfav)	% Fav/(Unfav)		
4201	POLICE	51310	SALARIES-FULL TIME	2,344,180	192,670	-	555,908	535,632	(20,276)	-3.79%	1,788,272	23.71%
	POLICE	51320	SALARIES - PART TIME	22,433	1,719	-	3,521	3,175	(347)	-10.92%	18,912	15.70%
	POLICE	51330	OVERTIME	258,000	16,070	-	50,552	46,376	(4,175)	-9.00%	207,449	19.59%
	POLICE	51333	LONGEVITY	39,221	-	-	37,516	38,490	974	2.53%	1,705	95.65%
	POLICE	51335	HOLIDAY PAY	124,632	2,425	-	4,264	4,152	(112)	-2.71%	120,368	3.42%
	POLICE	51340	OTHER EMPLOYEE BENEFITS	13,722	-	-	-	-	-	0.00%	13,722	0.00%
	POLICE	52910	CLOTHING ALLOWANCE	30,050	1,246	208	3,717	7,827	4,110	52.51%	26,126	13.06%
	POLICE	53225	TRAINING	25,000	1,144	198	6,163	7,140	977	13.68%	18,638	25.45%
	POLICE	53302	RECRUITMENT COSTS	8,000	1,375	-	1,375	-	(1,375)	0.00%	6,625	17.19%
	POLICE	54301	SERVICE CONTRACTS	32,930	600	1,350	17,527	22,699	5,172	22.79%	14,053	57.32%
	POLICE	54311	VEHICLE MAINTENANCE	18,000	2,367	589	5,006	(7,264)	(12,270)	168.91%	12,405	31.08%
	POLICE	54317	RADIOS/RADAR/SIREN REPAIR	2,500	710	125	1,768	1,606	(98)	-15.93%	1,790	28.42%
	POLICE	56100	GENERAL SUPPLIES	13,250	625	138	2,839	1,269	(1,570)	-10.12%	11,357	14.28%
	POLICE	56210	DIESEL - GASOLINE FUEL	3,000	604	-	2,792	930	(1,862)	-200.24%	23	99.22%
	POLICE	56900	OTHER SUPPLIES	8,450	292	-	-	-	-	0.00%	5,658	33.04%
	POLICE	56903	UNIFORMS	7,000	-	-	-	-	-	0.00%	7,000	0.00%
	POLICE	57390	OTHER EQUIPMENT	4,000	-	-	-	2,620	2,620	100.00%	4,000	0.00%
	POLICE	58115	COMMISSION EXPENSES	500	-	-	160	75	(85)	-113.71%	340	32.06%
	POLICE	58120	CANINE PROGRAM	3,500	-	-	-	-	-	0.00%	3,500	0.00%
	POLICE	58900	OTHER ITEMS	25,000	-	180	74	9,017	8,944	99.18%	24,747	1.01%
	POLICE	58913	PRISONER COSTS	1,200	36	36	4,000	76	40	52.37%	1,127	6.05%
	POLICE	58914	MARINE SUPPORT	4,000	2,754	-	-	2,211	2,211	(1,789)	-80.90%	-
POLICE	59900	FUND TRANSFERS OUT	-	-	-	-	12,000	12,000	100.00%	-	0.00%	
Total for 4201 - POLICE				2,988,568	224,640	2,823	697,928	688,643	(9,285)	-1.35%	2,287,817	23.45%
4203	FIRE DEPARTMENT	51310	SALARIES-FULL TIME	34,500	2,708	-	5,417	5,267	(150)	-2.85%	29,083	15.70%
	FIRE DEPARTMENT	54100	UTILITY SERVICES	31,000	1,659	-	4,862	6,492	1,630	25.10%	26,138	15.68%
	FIRE DEPARTMENT	54300	REPAIRS & MAINTENANCE	163,000	26,151	-	38,303	5,265	(33,039)	-627.56%	124,697	23.50%
	FIRE DEPARTMENT	56100	GENERAL SUPPLIES	4,000	352	-	352	415	63	15.08%	3,648	8.81%
	FIRE DEPARTMENT	56290	OTHER	105,000	12,688	-	30,979	20,817	(10,161)	-48.81%	74,021	29.50%
	Total for 4203 - FIRE DEPARTMENT				337,500	43,558	-	79,913	38,255	(41,658)	-108.89%	257,587
4213	BUILDING DEPARTMENT	51310	SALARIES-FULL TIME	126,919	9,707	-	45,951	28,887	(17,063)	-59.07%	80,968	36.20%
	BUILDING DEPARTMENT	53300	OTHER PROF/TECH SERVICES	500	-	-	102	-	(102)	0.00%	398	20.47%
	BUILDING DEPARTMENT	53303	INSPECTION COVERAGE	1,000	-	-	-	-	-	0.00%	1,000	0.00%
	BUILDING DEPARTMENT	54450	SOFTWARE MAINT/TECH SUPPRT	2,500	-	-	-	-	-	0.00%	2,500	0.00%
	BUILDING DEPARTMENT	56100	GENERAL SUPPLIES	400	9	-	171	3	(169)	-6,369.43%	229	42.86%
	BUILDING DEPARTMENT	56290	OTHER	-	-	-	-	-	-	0.00%	-	0.00%
BUILDING DEPARTMENT	57390	OTHER EQUIPMENT	150	-	-	-	-	-	0.00%	150	0.00%	
BUILDING DEPARTMENT	58100	DUES & FEES	300	-	-	145	-	(145)	0.00%	155	48.33%	
Total for 4213 - BUILDING DEPARTMENT				131,769	9,716	-	46,370	28,890	(17,480)	-60.50%	85,399	35.19%
4215	ANIMAL CONTROL	51310	SALARIES-FULL TIME	54,662	4,205	-	12,614	12,042	(572)	-4.75%	42,048	23.08%
	ANIMAL CONTROL	51320	SALARIES - PART TIME	-	-	-	-	390	390	100.00%	-	0.00%
	ANIMAL CONTROL	51330	OVERTIME	1,092	-	-	-	218	218	100.00%	1,092	0.00%
	ANIMAL CONTROL	53200	PROFESSIONAL SERVICES	900	-	-	-	-	-	0.00%	900	0.00%
	ANIMAL CONTROL	53225	TRAINING	1,000	-	-	-	-	-	0.00%	1,000	0.00%
	ANIMAL CONTROL	55301	POSTAGE	-	-	-	-	-	-	0.00%	-	0.00%
ANIMAL CONTROL	56100	GENERAL SUPPLIES	600	-	-	-	8	8	100.00%	600	0.00%	
ANIMAL CONTROL	56903	UNIFORMS	750	-	-	-	-	-	-	750	0.00%	
Total for 4215 - ANIMAL CONTROL				59,004	4,205	-	12,614	12,658	44	0.35%	46,390	21.38%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
YTD September 30, 2021 vs YTD September 30, 2020

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET	SEP 2021	Encumbrance	FY22	FY21	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrances	
									\$ Fav/(Unfav)	% Fav/(Unfav)			Remaining Balance
					ACTUAL		YTD SEP 2021	YTD SEP 2020	Variance	Variance			
4219	FIRE MARSHAL	51310	SALARIES-FULL TIME	55,000	4,160	-	12,775	12,839	64	0.50%	42,225	23.23%	
	FIRE MARSHAL	53225	TRAINING	1,500	-	-	-	-	-	0.00%	1,500	0.00%	
	FIRE MARSHAL	56100	GENERAL SUPPLIES	500	47	-	47	-	(47)	0.00%	453	9.31%	
	FIRE MARSHAL	57390	OTHER EQUIPMENT	1,000	-	-	-	-	-	0.00%	1,000	0.00%	
	FIRE MARSHAL	58100	DUES & FEES	500	-	-	-	290	290	100.00%	500	0.00%	
	Total for 4219 - FIRE MARSHAL			58,500	4,206	-	12,822	13,129	307	2.34%	45,678	21.92%	
	4221	COMMUNICATIONS	51310	SALARIES-FULL TIME	393,116	37,386	-	97,091	78,841	(18,250)	-23.15%	296,025	24.70%
	COMMUNICATIONS	51320	SALARIES - PART TIME	7,850	654	-	3,459	11,898	8,439	70.93%	4,391	44.06%	
	COMMUNICATIONS	51330	OVERTIME	63,447	9,473	-	28,459	14,302	(14,157)	-98.99%	34,988	44.85%	
	COMMUNICATIONS	51335	HOLIDAY PAY	29,047	542	-	1,201	1,389	189	13.60%	27,846	4.13%	
4223	COMMUNICATIONS	52910	CLOTHING ALLOWANCE	5,400	-	-	-	545	545	100.00%	5,400	0.00%	
	COMMUNICATIONS	53200	PROFESSIONAL SERVICES	-	-	-	-	-	-	0.00%	-	0.00%	
	COMMUNICATIONS	53225	TRAINING	3,800	100	-	571	-	(571)	0.00%	3,229	15.04%	
	COMMUNICATIONS	54301	SERVICE CONTRACTS	117,360	2,581	14,413	83,700	67,950	(15,751)	-23.18%	19,246	83.60%	
	COMMUNICATIONS	54317	RADIOS/RADAR/SIREN REPAIR	4,500	-	-	-	-	-	0.00%	4,500	0.00%	
	COMMUNICATIONS	56100	GENERAL SUPPLIES	600	-	-	-	-	-	0.00%	600	0.00%	
	COMMUNICATIONS	57390	OTHER EQUIPMENT	1,000	-	-	-	-	-	0.00%	1,000	0.00%	
	Total for 4221 - COMMUNICATIONS			626,120	50,735	14,413	214,481	174,924	(39,557)	-22.61%	397,226	36.56%	
	4223	CIVIL PREPAREDNESS	51310	SALARIES-FULL TIME	7,500	417	-	1,250	1,250	-	0.00%	6,250	16.67%
	CIVIL PREPAREDNESS	51315	SALARIES-EMERGENCY MGT	-	-	-	-	-	-	0.00%	-	0.00%	
4301	CIVIL PREPAREDNESS	53225	TRAINING	1,000	-	-	-	-	-	0.00%	1,000	0.00%	
	CIVIL PREPAREDNESS	56100	GENERAL SUPPLIES	4,000	-	-	-	-	-	0.00%	4,000	0.00%	
	Total for 4223 - CIVIL PREPAREDNESS			12,500	417	-	1,250	1,250	-	0.00%	11,250	10.00%	
	4301	PUBLIC WORK	51310	SALARIES-FULL TIME	1,039,119	74,598	-	232,742	229,656	(3,086)	-1.34%	806,377	22.40%
	PUBLIC WORK	51320	SALARIES - PART TIME	7,200	-	-	627	1,379	752	54.55%	6,573	8.71%	
	PUBLIC WORK	51330	OVERTIME	22,000	3,477	-	10,044	15,131	5,087	33.62%	11,957	45.65%	
	PUBLIC WORK	51332	OVERTIME FIELDS	9,000	1,095	-	1,292	(298)	(1,590)	534.22%	7,708	14.36%	
	PUBLIC WORK	51334	OVERTIME SNOW/ICE	40,000	-	-	-	-	-	0.00%	40,000	0.00%	
	PUBLIC WORK	52900	TRAVEL EXPENSE	500	28	-	28	-	(28)	0.00%	472	5.60%	
	PUBLIC WORK	52910	CLOTHING ALLOWANCE	8,775	-	-	7,700	6,385	(1,315)	-20.59%	1,075	87.75%	
4309	PUBLIC WORK	54103	SNOW PLOWING/SANDING	40,000	-	-	-	-	-	0.00%	40,000	0.00%	
	PUBLIC WORK	54300	REPAIRS & MAINTENANCE	261,225	15,909	80,406	88,991	78,390	(10,600)	-13.52%	91,829	64.85%	
	PUBLIC WORK	54305	TOWN HALL BLDG MAINT	15,500	-	25	-	175	175	100.00%	15,475	0.16%	
	PUBLIC WORK	54306	TOWN BLDG & FACILITIES	171,300	4,809	46,477	13,680	28,190	14,510	51.47%	111,143	35.12%	
	PUBLIC WORK	54318	EQUIPMENT MAINTENANCE ALL	120,000	8,502	15,291	22,729	14,208	(8,521)	-59.97%	81,980	31.68%	
	PUBLIC WORK	54900	LANDFILL COST	122,400	16,945	78,733	24,427	23,366	(1,060)	-4.54%	19,240	84.28%	
	PUBLIC WORK	56100	GENERAL SUPPLIES	9,195	32	1,433	305	645	341	52.80%	7,457	18.90%	
	PUBLIC WORK	56210	DIESEL - GASOLINE FUEL	115,000	27,218	7,468	34,338	13,440	(20,898)	-155.48%	73,194	36.35%	
	PUBLIC WORK	56906	SAFETY MANAGEMENT	11,000	646	-	646	962	316	32.83%	10,354	5.87%	
	PUBLIC WORK	57390	OTHER EQUIPMENT	6,000	320	2,649	320	-	(320)	0.00%	3,031	49.48%	
4311	Total for 4301 - PUBLIC WORK			1,998,214	153,579	232,481	437,868	411,630	(26,238)	-6.37%	1,327,865	33.55%	
	STREET LIGHTING	56275	STREET LIGHTING	36,000	1,984	32,128	3,872	49,403	45,531	92.16%	-	100.00%	
4329	Total for 4311 - STREET LIGHTING			36,000	1,984	32,128	3,872	49,403	45,531	92.16%	-	100.00%	
	WATER & HYDRANTS	56270	WATER & HYDRANTS	508,928	35,623	435,159	73,769	80,448	6,679	8.30%	-	100.00%	
	Total for 4329 - WATER & HYDRANTS			508,928	35,623	435,159	73,769	80,448	6,679	8.30%	-	100.00%	

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
YTD September 30, 2021 vs YTD September 30, 2020

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET	SEP 2021 ACTUAL	Encumbrance	FY22	FY21	CURRENT YTD vs PRIOR YTD			BUDGET vs CURRENT YTD		Actual & Encumbrances Spent as % of Budget
									\$ Fav/(Unfav)	% Fav/(Unfav)	Variance	Remaining Balance	YTD	
4403	HEALTH	58800	PROGRAM COST	147,755	-	73,878	73,878	73,878	-	0.00%	-	-	-	100.00%
Total for 4403 - HEALTH				147,755	-	73,878	73,878	73,878	-	0.00%	-	-	-	100.00%
4419	YOUTH & FAMILY	51310	SALARIES-FULL TIME	254,755	19,601	-	59,304	56,831	(2,474)	-4.35%	195,451	195,451	195,451	23.28%
	YOUTH & FAMILY	51320	SALARIES - PART TIME	20,056	2,322	-	6,577	575	(6,002)	-1,043.94%	13,479	13,479	13,479	32.79%
	YOUTH & FAMILY	52900	TRAVEL EXPENSE	850	-	-	-	23	23	100.00%	850	850	850	0.00%
	YOUTH & FAMILY	53200	PROFESSIONAL SERVICES	2,260	-	-	-	-	-	0.00%	2,260	2,260	2,260	0.00%
	YOUTH & FAMILY	53220	IN SERVICE	1,000	50	-	50	80	30	37.50%	950	950	950	5.00%
	YOUTH & FAMILY	56100	GENERAL SUPPLIES	3,200	130	-	469	294	(175)	-59.60%	2,731	2,731	2,731	14.65%
	YOUTH & FAMILY	56900	OTHER SUPPLIES	3,050	70	-	-	85	15	17.16%	2,980	2,980	2,980	2.30%
	YOUTH & FAMILY	58100	DUES & FEES	1,430	-	-	960	655	(305)	-46.58%	470	470	470	67.12%
	YOUTH & FAMILY	58800	PROGRAM COST	2,000	-	-	-	70	70	100.00%	2,000	2,000	2,000	0.00%
	YOUTH & FAMILY	58900	OTHER ITEMS	5,000	-	-	-	230	230	100.00%	5,000	5,000	5,000	0.00%
Total for 4419 - YOUTH & FAMILY				293,601	22,174	-	67,430	58,841	(6,589)	-14.60%	226,174	226,174	226,174	22.97%
4427	SENIOR SERVICES	51320	SALARIES - PART TIME	18,720	-	-	-	-	-	0.00%	18,720	18,720	18,720	0.00%
	SENIOR SERVICES	58800	PROGRAM COST	1,000	-	-	-	-	-	0.00%	1,000	1,000	1,000	0.00%
Total for 4427 - SENIOR SERVICES				19,720	-	-	-	-	-	0.00%	19,720	19,720	19,720	0.00%
4501	LIBRARY	58900	OTHER ITEMS	769,246	64,104	512,831	256,415	192,312	(64,104)	-33.33%	-	-	-	100.00%
Total for 4501 - LIBRARY				769,246	64,104	512,831	256,415	192,312	(64,104)	-33.33%	-	-	-	100.00%
4505	PARKS & RECREATION	51310	SALARIES-FULL TIME	120,662	9,243	-	28,447	27,773	(674)	-2.43%	92,215	92,215	92,215	23.58%
	PARKS & RECREATION	51320	SALARIES - PART TIME	61,385	3,631	-	30,071	28,444	(1,627)	-5.72%	31,314	31,314	31,314	48.99%
	PARKS & RECREATION	51330	OVERTIME	1,500	267	-	563	399	(164)	-41.22%	937	937	937	37.56%
	PARKS & RECREATION	52900	TRAVEL EXPENSE	2,500	-	-	-	395	395	100.00%	2,500	2,500	2,500	0.00%
	PARKS & RECREATION	54300	REPAIRS & MAINTENANCE	30,000	590	800	2,268	2,148	(120)	-5.57%	26,932	26,932	26,932	10.23%
	PARKS & RECREATION	54315	GENERAL MAINTENANCE	3,000	-	-	-	135	135	100.00%	3,000	3,000	3,000	0.00%
	PARKS & RECREATION	56100	GENERAL SUPPLIES	3,000	97	-	257	1,210	953	78.75%	2,743	2,743	2,743	8.57%
	PARKS & RECREATION	56900	OTHER SUPPLIES	2,200	-	-	396	-	(396)	0.00%	1,804	1,804	1,804	17.98%
	PARKS & RECREATION	58100	DUES & FEES	1,000	-	-	-	403	403	100.00%	1,000	1,000	1,000	0.00%
	PARKS & RECREATION	58800	PROGRAM COST	6,000	-	-	5,300	-	(5,300)	0.00%	700	700	700	88.33%
	PARKS & RECREATION	58806	CLINTON FAMILY DAY	3,000	-	-	-	-	-	0.00%	3,000	3,000	3,000	0.00%
Total for 4505 - PARKS & RECREATION				234,247	13,829	800	67,303	60,908	(6,395)	-10.50%	166,144	166,144	166,144	29.07%
4603	ECON DEVELOPMENT	51320	SALARIES - PART TIME	10,400	-	-	-	-	-	0.00%	10,400	10,400	10,400	0.00%
	ECON DEVELOPMENT	53400	OTHER PROF SERVICES	-	-	-	-	-	-	0.00%	-	-	-	0.00%
	ECON DEVELOPMENT	56100	GENERAL SUPPLIES	2,000	-	-	-	-	-	0.00%	2,000	2,000	2,000	0.00%
Total for 4603 - ECON DEVELOPMENT				12,400	-	-	-	-	-	0.00%	12,400	12,400	12,400	0.00%
4701	EDUCATION	59020	CAPITAL IMPROVEMENTS	99,800	-	-	99,800	414,126	314,326	75.90%	-	-	-	100.00%
	EDUCATION	59900	FUND TRANSFERS OUT	33,911,057	3,285,009	-	5,953,221	5,649,125	(304,096)	-5.38%	27,957,836	27,957,836	27,957,836	17.56%
Total for 4701 - EDUCATION				34,010,857	3,285,009	-	6,053,021	6,063,251	10,230	0.17%	27,957,836	27,957,836	27,957,836	17.80%
4801	BOE DEBT - PRIN	58340	2013 REFUNDING PRIN - BOE	81,000	-	-	81,000	82,000	1,000	1.22%	-	-	-	100.00%
	BOE DEBT - PRIN	58347	2015 NEW MONEY BOE - PRIN	-	-	-	-	-	-	0.00%	-	-	-	0.00%
	BOE DEBT - PRIN	58351	2016 NEW MONEY PRIN-BOE	700,000	-	-	-	-	-	0.00%	700,000	700,000	700,000	0.00%
	BOE DEBT - PRIN	58352	2016 REFUNDING PRIN-BOE	45,000	-	-	45,000	45,000	-	0.00%	-	-	-	100.00%
	BOE DEBT - PRIN	58359	2017 NEW MONEY PRIN-BOE	650,000	-	-	-	-	-	0.00%	650,000	650,000	650,000	0.00%
	BOE DEBT - PRIN	58360	2019 REFUNDING PRIN-BOE	335,000	-	-	335,000	345,000	10,000	2.90%	-	-	-	100.00%
	BOE DEBT - PRIN	58370	2020 B REFUNDING PRIN-BOE	370,000	-	-	370,000	-	(370,000)	0.00%	-	-	-	100.00%
	BOE DEBT - PRIN	58372	2020 C REFUNDING PRIN-BOE	-	-	-	-	-	-	0.00%	-	-	-	0.00%
Total for 4801 - BOE DEBT - PRIN				2,181,000	-	-	831,000	472,000	(359,000)	-76.06%	1,350,000	1,350,000	1,350,000	38.10%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
YTD September 30, 2021 vs YTD September 30, 2020

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET	SEP 2021 ACTUAL	Encumbrance	FY22 YTD SEP 2021	FY21 YTD SEP 2020	CURRENT YTD vs PRIOR YTD			BUDGET vs CURRENT YTD		Actual & Encumbrances Spent as % of Budget
									\$ Fav/(Unfav)	% Fav/(Unfav)	Variance	Remaining Balance		
4802	TOWN DEBT PRIN	58328	2013 REFUNDING PRIN	299,000	-	-	299,000	303,000	4,000	1.32%		-	-	100.00%
	TOWN DEBT PRIN	58345	HEAVY EQUIPMENT LEASE	62,552	10,425	41,701	20,851	15,638	(5,213)	-33.33%		-	-	100.00%
	TOWN DEBT PRIN	58350	PD VEHICLE LEASES	79,095	15,321	48,454	30,641	30,671	30	0.10%		-	-	100.00%
	TOWN DEBT PRIN	58355	2016 NEW MONEY PRIN-TOWN	115,000	-	-	-	-	-	0.00%		115,000	-	0.00%
	TOWN DEBT PRIN	58356	2016 REFUNDING PRIN-TOWN	230,000	-	-	230,000	235,000	5,000	2.13%		-	-	100.00%
	TOWN DEBT PRIN	58362	2019 REFI PRIN GOB-TOWN	540,000	-	-	540,000	520,000	(20,000)	-3.85%		-	-	100.00%
	TOWN DEBT PRIN	58367	2018 NEW MONEY PRIN-TOWN	120,000	-	-	-	-	-	0.00%		120,000	-	0.00%
	TOWN DEBT PRIN	58371	2020 C REFUNDING PRIN-TOWN	-	-	-	-	-	-	0.00%		-	-	0.00%
	Total for 4802 - TOWN DEBT PRIN			1,445,647	25,746	90,155	1,120,492	1,104,309	(16,183)	-1.47%		235,000	-	83.74%
4803	BOE DEBT INTEREST	58341	2013 REFUND INT - BOE	4,414	-	-	2,815	5,645	2,830	50.13%		1,599	-	63.77%
	BOE DEBT INTEREST	58342	2015 NEW MONEY INT - BOE	-	-	-	-	57,641	57,641	100.00%		-	-	0.00%
	BOE DEBT INTEREST	58343	2016 NEW MONEY INT - BOE	105,000	-	-	52,500	152,875	100,375	65.66%		52,500	-	50.00%
	BOE DEBT INTEREST	58344	2016 REFUNDING - BOE	13,620	-	-	7,148	7,598	450	5.92%		6,473	-	52.48%
	BOE DEBT INTEREST	58348	2017 NEW MONEY BOE - INT	120,500	-	-	60,250	229,500	169,250	73.75%		60,250	-	50.00%
	BOE DEBT INTEREST	58353	2018NEW MONEY BOE BAN INT	15,200	-	-	-	-	-	0.00%		15,200	-	0.00%
	BOE DEBT INTEREST	58357	2019 REFI BOE INTEREST	203,475	-	-	105,925	114,550	8,625	7.53%		97,550	-	52.06%
	BOE DEBT INTEREST	58364	2020 BOND INT-BOE	68,230	-	-	34,115	33,357	(758)	-2.27%		34,115	-	50.00%
	BOE DEBT INTEREST	58373	2020 B REFUNDING INT-BOE	108,850	-	-	58,125	-	(58,125)	0.00%		50,725	-	53.40%
	BOE DEBT INTEREST	58375	2020 C REFUNDING INT-BOE	315,870	-	-	157,935	-	(157,935)	0.00%		157,935	-	50.00%
	Total for 4803 - BOE DEBT INTEREST			955,159	-	-	478,812	601,165	122,353	20.35%		476,347	-	50.13%
4804	TOWN DEBT INTEREST	58326	2013 REFUNDING INTEREST	16,485	-	-	10,485	21,030	10,545	50.14%		6,000	-	63.60%
	TOWN DEBT INTEREST	58329	2016 NEW MONEY INT	17,250	-	-	8,625	29,172	20,547	70.43%		8,625	-	50.00%
	TOWN DEBT INTEREST	58330	2016 REFUNDING INT	70,292	-	-	36,871	39,221	2,350	5.99%		33,421	-	52.45%
	TOWN DEBT INTEREST	58354	2018 NEW MONEY TOWN INT	46,331	-	-	23,166	43,897	20,731	47.23%		23,165	-	50.00%
	TOWN DEBT INTEREST	58363	2019 REFI GOB-TOWN	248,750	-	-	131,125	144,125	13,000	9.02%		117,625	-	52.71%
	TOWN DEBT INTEREST	58365	2020 \$3.15M BAN INT-TOWN	44,634	-	-	-	-	-	0.00%		44,634	-	0.00%
	TOWN DEBT INTEREST	58366	2020 BOND INT-TOWN	87,983	-	-	43,991	43,014	(978)	-2.27%		43,992	-	50.00%
	TOWN DEBT INTEREST	58374	2020 C REFUNDING INT-TOWN	47,888	-	-	23,944	-	(23,944)	0.00%		23,944	-	50.00%
	Total for 4804 - TOWN DEBT INTEREST			579,613	-	-	276,207	320,459	42,252	13.18%		301,406	-	48.00%
4901	CAPITAL PROJECTS	59020	CAPITAL IMPROVEMENTS	2,716,714	-	-	2,716,714	945,325	(1,771,389)	-187.38%		-	-	100.00%
	Total for 4901 - CAPITAL PROJECTS			2,716,714	-	-	2,716,714	945,325	(1,771,389)	-187.38%		-	-	100.00%
5100	FRINGE BENEFITS	51340	OTHER EMPLOYEE BENEFITS	600	-	-	86	43	(43)	-100.00%		514	-	14.26%
	FRINGE BENEFITS	52200	EMPLOYER SOC SEC CONTRIB	564,653	40,242	-	123,381	124,188	807	0.65%		441,272	-	21.85%
	FRINGE BENEFITS	52210	EMPLOYER OPFB CONTRIB	10,000	-	-	-	-	-	0.00%		10,000	-	0.00%
	FRINGE BENEFITS	52300	STATE RETIRE CONTRIBUTION	632,724	54,160	-	157,069	139,346	(17,723)	-12.72%		475,655	-	24.82%
	FRINGE BENEFITS	52325	PENSION POLICE	1,191,000	4,960	-	1,171,440	1,032,780	(138,660)	-13.43%		19,560	-	98.36%
	FRINGE BENEFITS	52700	WORKERS' COMPENSATION	377,013	91,003	182,006	182,006	189,204	7,197	3.80%		13,001	-	96.55%
	FRINGE BENEFITS	52810	HEALTH INSURANCE	1,905,587	126,924	43,797	392,116	486,600	94,484	19.42%		1,469,673	-	22.88%
	FRINGE BENEFITS	52830	PENSION PLAN - FIRE DEPT	140,000	3,750	-	113,138	106,752	(6,386)	-5.98%		26,862	-	80.81%
	Total for 5100 - FRINGE BENEFITS			4,821,577	321,039	225,803	2,139,236	2,078,912	(60,323)	-2.90%		2,456,538	-	49.05%
	TOTAL			58,499,763	4,462,565	2,194,296	16,870,726	14,630,073	(2,240,653)	-15.32%		39,434,741	-	32.59%

**Town of Clinton
Monthly Investment Balances
and Interest Income
FY21/22**

FY22 Investment Balances						
Date	BOA Investment	STIF	Liberty MM	Unilever SEP	Total General Fund Investments	
07/31/21	29,976,802	3,226,120	1,654,946	75,807	34,933,676	
08/31/21	31,481,749	3,226,386	1,655,137	75,808	36,439,080	
09/30/21	27,086,097	3,226,623	1,655,282	75,809	32,043,811	

FY22 Interest Income						
Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Interest Income	
07/31/21	3,273.92	290.99	231.22	0.64	3,796.77	
08/31/21	4,947.19	266.24	190.44	0.64	5,404.51	
09/30/21	4,347.87	236.71	145.11	0.62	4,730.31	
Total	12,568.98	793.94	566.77	1.90	13,931.59	

Annual Yield Rate:

Jul-Aug	0.18%	0.10%	0.15%	0.01%
Sept	0.18%	0.09%	0.10%	0.01%

* Yield based on
int. rates

Town of Clinton
Pro Forma Fund Balance Reserves And Contingency Analysis

As of 8/31/21 Based on Final 6/30/20 Financials
 For discussion purposes ONLY Update on Reserves & Contingency

Fund Balance :

Nonspendable (Prepaid Medical/Dental as of 6/30/20)		\$	120,789
Committed : BOE non-lapsing account	667,209		
Landfill Closure	<u>350,000</u>		1,017,209
Assigned with passing of FY21 Budget:			
Applied Fund Balance to Capital Projects for FY21	825,000		
Appropriated Surplus-for FY21	<u>250,000</u>		1,075,000
Proposed FY22 Budget to Referendum May 12, 2021:			
Applied Fund Balance to Capital Projects for FY22	2,269,800		
Appropriated Surplus-for FY22	<u>350,000</u>		2,619,800
Unassigned Fund Balance:			8,522,423 (A)
Total Fund Balance 6/30/2020 (prior to FY21 results)		<u>\$</u>	<u>13,355,221</u>

Calculation of Fund Balance Actual versus Target:

FY22 Expenditures	\$ 56,280,976	(B)
Town Policy Target %	15% <u>\$ 8,442,146</u>	(C)
<i>Actual % (A)/(B) and \$ Excess /(Shortfall) (A)-(C)</i>	<u>15.1%</u>	<u>80,277</u>

FY22 Contingency:

FY22 Budgeted Contingency Balance: July 1, 2021	\$	170,000
Transfer for FY22 Fireworks		(5,000)
Balance 8/31/21	<u>\$</u>	<u>165,000</u>
Transfer approved 10/6/21 meeting-Pierson Study		(12,000)
Balance as of 10/15/21	<u>\$</u>	<u>153,000</u>



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

10/13/2021

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
Email: mlevine@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **Town of Clinton** for its comprehensive annual financial report for the fiscal year ended June 30, 2020. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: October 20, 2021

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- MIRA – The Materials Innovation and Recycling Authority (MIRA) held a virtual meeting on October 14, 2021 to update participating towns on the steps they have taken to address short-term needs in handling municipal solid waste. Short-term in this case refers to the next 5 years which would mark the end of the agreement each town has to place its waste with MIRA.

MIRA issued a series of RFPs to handle waste within the State, operating existing transfer facilities and shipping waste out of Connecticut. These reflect the current business model for MIRA as it will go out of the trash-to-energy business. Shipping waste out of state creates logistic issues as well as different cost impacts as fuel and transportation costs will increase. All of those issues will combine to create new pressures on tip fees paid for waste disposal.

To help manage costs, MIRA is looking for town input on the flexibility allowed within our current agreement. Towns can withdraw from MIRA during a “window period” if they want to use another disposal option. Private haulers interested in shipping MIRA waste want greater certainty in the waste flow so they can be efficient in pricing and securing necessary equipment. As a result, towns could get better tip fee pricing. The downside is a loss in flexibility over the next 5 years if another viable option were to become available.

At this point, town feedback is not a commitment. It is more of a gauge of interest. I would like some Council feedback on this before answering.

2. CCM:

The Legislative Committee met on October 7, 2021. With the General Assembly out of session, CCM's legislative focus is on approving a slate of legislative initiatives for the next session. Policy recommendations for advocacy were heard and considered regarding public safety, environmental management, municipal liability and transportation. Additional policy committees will be reporting to the full CCM Legislative Committee in the future months.

3. River COG:

The Council of Governments will meet again on October 27, 2021.

4. **9 Town Transit:**

The full Board of 9 Town Transit met on October 15, 2021. The board meeting follows a series of subcommittee meetings that I now also participate in – Finance Committee, Personnel Committee and Expansion Transition Committee. Business of the transit district continues to focus on moving forward with the merger with Middletown Transit. All towns are working on different timetables to adopt the resolution of support already approved by the Town Council. Operationally, the District is discussing a fare to support the XtraMile program which was run as a pilot and enjoyed subsidy from CARES Act funds.

5. **Miscellaneous:**

- Harbor Management Plan RFP – I have finalized the Harbor Management Plan RFP after getting feedback from the Harbor Management Commission. The RFP will be on the street shortly and an award later in the fall would be anticipated. As a reminder, the project is being funded by a grant from the Connecticut Port Authority.
- Historic Preservation Grant – Work remains on-going coordinating with Peggy Adler to submit a grant to the State Historic Preservation Office to fund a consultant to aid in documenting the historic assets in the Commerce Avenue/Leffingwell Road area for designation as a historic district. We are working on the grant proposal making sure that all of the requirements are met for submission.
- Preparation of Issuing Bonds – The Finance Director and I met with our Municipal Advisor to plan our next entry into the market for debt. We are also trying to determine if a refunding opportunity makes economic sense. So called “advance refunding” for debt used to be issued as tax exempt. The Tax Reform Act approved during the Trump administration removed the tax exemption for advance refundings which increased the cost of such transactions. As it relates to Clinton, it limits the age of notes that can be refunded which leaves us a smaller pool of debt that can be handled as tax exempt. Efforts to restore the tax exemption of advance refundings is being debated in Washington and may not be resolved in time for our next issuance.

Preparing for bonding will continue until we actually go to the marketplace in February 2022.

- Regional Housing Plan – A public meeting was held regarding the Regional Housing Plan being put together by the COG was held on October 12, 2021. A recording of the meeting can be watched at <https://youtu.be/lqHJCNQ5ZqY>. The next step in the process will be to hold local meetings with each participating town (which includes Clinton) as it relates to each community’s mandates housing affordability plan. It is my intention to reach out to a cross section of boards seeking a representative to be involved in the Clinton process as housing touches to P&Z as well as Economic Development. If there is Council interest in this effort, it would be helpful to get feedback and the extent to which members may want to be involved in the Clinton-specific part of the regional plan.