

Agenda
Town Council
Wednesday, Apr 15, 2020 7:00 PM
Via GoToMeeting

You can join the meeting from your computer, tablet or smartphone.
<https://www.gotomeet.me/MarySchettino/town-council>

You can also dial in using your phone.
United States: +1 (646) 749-3122 - **Access Code:** 799-689-117

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/799689117>

1. Pledge
2. Visitors
3. Approval of Minutes – April 4, 2020
4. Appointments and Resignations
Appointments - Gary Bousquet as Tree Warden for a term until 04/2022
5. Tax Suspense List
6. Indian River Landing Tax Abatement
7. Indian River Landing - Land Use Fees
8. Fire Department Grant Application Authorizing Resolution for Marine Rescue Vessel
9. Liberty Green Historic District Revised Ordinance
10. Chamber of Commerce – Authorizing Resolution amending Lease Agreement
11. Governor Lamont’s Executive Order 7S #6 - Suspension and Modification of Tax Deadlines and Collection Efforts – Authorizing Resolution regarding Collection of Property Taxes
12. Proposed Budget Adoption Calendar
13. Finance Director’s Report and Line Item Transfers
Line Item Transfers
 - Civil Preparedness
 - Police Department / Communications
 - Public Works
 - COVID-19 Cleaning
14. Chairman’s Report
15. Town Manager’s Report
16. Adjourn

1. COLLECTORS' CERTIFICATION TO THE BOARD OF FINANCE, SELECTMEN, COMMON COUNCIL OR OTHER BODY RECOMMENDING TRANSFER OF UNCOLLECTIBLE UNCOLLECTED PROPERTY TAXES TO THE SUSPENSE TAX BOOK.

To the Board of Finance, Selectmen, Common Council, Board of Aldermen, Warden and Burgesses, Committee of.....

Gentlemen:—The following list of uncollectible uncollected taxes for transfer to the suspense tax book is respectfully submitted for your examination and approval.

Name and Address of Each Person against whom an Uncollectible Uncollected Property Tax has been levied.				Uncollectible Uncollected Tax		
No.	NAME	ADDRESS	Date of Enrollment	Due Date	Amount	Reason for Transfer
1	2014 Grand List				23,045.73	
2	Personal Property					
3						
4						
5	2014 Grand List				20,033.84	
6	Motor Vehicle (reg)					
7						
8						
9	2014 Grand List				2351.91	
10	Motor Vehicle (supp)					
11						
12						
13		total			45,431.48	
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						

I hereby certify that to the best of my knowledge and belief each tax in the above statement has not been paid, is uncollectible and should be transferred to the suspense tax book.

Dated at Clinton, Conn., the 15 day of April, 192020

Respectfully submitted, Lisa Bibbiani
Tax Collector of

Clinton
Name of Tax District

2. ACTION TAKEN BY BOARD OF FINANCE, SELECTMEN, COMMON COUNCIL OR OTHER BODY.

To Lisa Bibbiani Tax Collector of Clinton
Name of Collector Name of Tax District

A detailed examination has been made of the above statement, dated the 15 day of April, 192020, recommending the transfer of certain uncollected taxes to the suspense tax book. The taxes listed in such statement and numbered

are believed to be uncollectible and pursuant to section 12-165 of the General Statutes authority is hereby given you to transfer such taxes, in accord with law, to the suspense tax book.

Dated at Clinton, Conn., the 15 day of April, 192020

Board of Finance, Board of Selectmen, Common Council, Board of Aldermen, Warden and Burgesses, Committee of

Clinton

Name of Tax District

By

Clerk

TOT PERSONALPROP	# Of Accts: 76	23,885.69	0.00	839.96	23,045.73	18,920.63	0.00	0.00	0.00	41,966.36
YEAR 2014	# Of Accts: 76	23,885.69	0.00	839.96	23,045.73	18,920.63	0.00	0.00	0.00	41,966.36
GRAND TOTAL	# Of Accts: 76	23,885.69	0.00	839.96	23,045.73	18,920.63	0.00	0.00	0.00	41,966.36

Process Suspense Report

TOWN OF CLINTON Date: 04/06/2020 Time: 10:35:05

Condition (s): Year: 2018, Type: 02 - PERSONALPROPERTY, Order: Name, Total Only: No, Recap by Dist: No

Page: 1

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2014-02-0040008	A B R REMODELING	UN	UNABLE TO LOCATE	04/06/2020	140.54			
2014-02-0040013	A L STAR CONSTRUCTION	UN	UNABLE TO LOCATE	04/06/2020	336.98			
2014-02-0040041	AJ PROSHOOT PHOTOGRAPHY	UN	UNABLE TO LOCATE	04/06/2020	167.32			
2014-02-0040049	ALL PRO WINDOW & GUTTER CLEANING	UN	UNABLE TO LOCATE	04/06/2020	66.93			
2014-02-0040054	AMATOS LANDSCAPING	UN	UNABLE TO LOCATE	04/06/2020	1,251.98			
2014-02-0040055	AMAZINGS CLEANING	UN	UNABLE TO LOCATE	04/06/2020	66.93			
2014-02-0040056	AMERICAN AUTO LLC	UN	UNABLE TO LOCATE	04/06/2020	67.19			
2014-02-0040071	APPLE HAIR SPA & TAN LLC	UN	UNABLE TO LOCATE	04/06/2020	2,414.66			
2014-02-0040073	AQUA PRO/CUTTING EDGE BUILDING SOLUTIONS	UN	UNABLE TO LOCATE	04/06/2020	234.24			
2014-02-0040113	BELL ASSOC OF CT INC	UN	UNABLE TO LOCATE	04/06/2020	45.12			
2014-02-0040122	BETWEEN THE LINES	UN	UNABLE TO LOCATE	04/06/2020	726.82			
2014-02-0040127	BLASCHKE PAULINE M	UN	UNABLE TO LOCATE	04/06/2020	102.93			
2014-02-0040136	BOOKLOFT BOOKS OF CLINTON	UN	UNABLE TO LOCATE	04/06/2020	169.68			
2014-02-0040141	BRIDGEPOINT MORTGAGE LLC	UN	UNABLE TO LOCATE	04/06/2020	50.20			
2014-02-0040150	CACIQUE CONSTRUCTION LLC	UN	UNABLE TO LOCATE	04/06/2020	133.86			
2014-02-0040152	CAHILL DAVE AND CYNTHIA	UN	UNABLE TO LOCATE	04/06/2020	167.32			
2014-02-0040190	CHANNEL FISHERIES	UN	UNABLE TO LOCATE	04/06/2020	83.66			
2014-02-0040215	CLINTON BAIL BONDS	UN	UNABLE TO LOCATE	04/06/2020	66.93			
2014-02-0040249	COASTAL DUN RITE	UN	UNABLE TO LOCATE	04/06/2020	100.40			
2014-02-0040255	COCONUTZ SHAVE ICE LLC	UN	UNABLE TO LOCATE	04/06/2020	107.08			
2014-02-0040258	COLD NOSE CREAMERY	UN	UNABLE TO LOCATE	04/06/2020	133.86			
2014-02-0040275	CONTINENT M.L.A. EXPRESS	UN	UNABLE TO LOCATE	04/06/2020	66.93			
2014-02-0040294	CUATZO LUIS	UN	UNABLE TO LOCATE	04/06/2020	167.32			
2014-02-0040313	DEE'Z HAIR DESIGNZ & NAILZ	UN	UNABLE TO LOCATE	04/06/2020	100.40			
2014-02-0040326	DINNEEN SEAN	UN	UNABLE TO LOCATE	04/06/2020	184.04			
2014-02-0040344	DSA MASON CONTRACTOR	UN	UNABLE TO LOCATE	04/06/2020	186.40			
2014-02-0040349	EAST COAST SECURITY SERVICE	UN	UNABLE TO LOCATE	04/06/2020	776.68			
2014-02-0040373	EVANS CHRISTIAN & LYNNMARIE	UN	UNABLE TO LOCATE	04/06/2020	127.16			
2014-02-0040378	EXTREME TREE	UN	UNABLE TO LOCATE	04/06/2020	167.32			
2014-02-0040379	FAMILY FRIEND	UN	UNABLE TO LOCATE	04/06/2020	52.55			
2014-02-0040401	FRANKLY DELICIOUS	UN	UNABLE TO LOCATE	04/06/2020	163.30			
2014-02-0040423	GIBSON EXTERIOR REMODELING	UN	UNABLE TO LOCATE	04/06/2020	133.86			
2014-02-0040436	GRAMMA CLARKES SOAP CO LLC	UN	UNABLE TO LOCATE	04/06/2020	100.40			
2014-02-0040442	GREENER SIDE LAWN CARE LLC	UN	UNABLE TO LOCATE	04/06/2020	836.56			
2014-02-0040446	GROVE GARDENS FLORIST	UN	UNABLE TO LOCATE	04/06/2020	99.27			
2014-02-0040450	GUERRA HOME IMPROVEMENT	UN	UNABLE TO LOCATE	04/06/2020	167.32			
2014-02-0040465	HAPPY LUNG THE	UN	UNABLE TO LOCATE	04/06/2020	66.93			
2014-02-0040474	HENMAN JESSE B JR	UN	UNABLE TO LOCATE	04/06/2020	238.92			
2014-02-0040510	J & R LANDSCAPING	UN	UNABLE TO LOCATE	04/06/2020	1,023.42			
2014-02-0040515	J L R CERAMICS PLUS	UN	UNABLE TO LOCATE	04/06/2020	66.93			
2014-02-0040519	JACKSON PLUMBING	UN	UNABLE TO LOCATE	04/06/2020	167.32			
2014-02-0040525	JENNIFER BENBEN	UN	UNABLE TO LOCATE	04/06/2020	83.66			
2014-02-0040526	JFS ENTERPRISES	UN	UNABLE TO LOCATE	04/06/2020	40.16			
2014-02-0040537	JUST FOR KIDS	UN	UNABLE TO LOCATE	04/06/2020	119.14			
2014-02-0040585	LIGHTHOUSE CONSTRUCTION	UN	UNABLE TO LOCATE	04/06/2020	669.26			
2014-02-0040600	LUXURY LANDSCAPES LLC	UN	UNABLE TO LOCATE	04/06/2020	286.80			
2014-02-0040617	MAIDS BY THE SEA	UN	UNABLE TO LOCATE	04/06/2020	79.32			
2014-02-0040628	MARCOS HOME IMPROVEMENT	UN	UNABLE TO LOCATE	04/06/2020	133.86			
2014-02-0040632	MARNELL MICHAEL	UN	UNABLE TO LOCATE	04/06/2020	183.32			
2014-02-0040640	MAUZY LIZ	UN	UNABLE TO LOCATE	04/06/2020	6.69			
2014-02-0040657	MGFO WEALTH MANAGEMENT	UN	UNABLE TO LOCATE	04/06/2020	133.86			
2014-02-0040667	MILLER KELLY A	UN	UNABLE TO LOCATE	04/06/2020	57.18			
2014-02-0040673	MOBILITY WORKS	UN	UNABLE TO LOCATE	04/06/2020	278.29			
2014-02-0040679	MOVIE TIMES SUGAR CUBES	UN	UNABLE TO LOCATE	04/06/2020	20.08			
2014-02-0040690	NELSON FREDERICK SR & LORETTA	UN	UNABLE TO LOCATE	04/06/2020	313.22			
2014-02-0040697	NETWORKS+	UN	UNABLE TO LOCATE	04/06/2020	86.01			

Process Suspense Report

TOWN OF CLINTON Date: 04/06/2020 Time: 10:35:05

Page: 2

Condition (s): Year: 2018, Type: 02 ~ PERSONALPROPERTY, Order: Name, Total Only: No, Recap by Dist: No

Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2014-02-0040698		NEW ENGLAND MECHANICAL	UN	UNABLE TO LOCATE	04/06/2020	71.85			
2014-02-0040699		NEW ENGLAND OUTBUILDINGS	UN	UNABLE TO LOCATE	04/06/2020	334.64			
2014-02-0040704		NEW TREND DAY SPA	UN	UNABLE TO LOCATE	04/06/2020	83.66			
2014-02-0040746		PAINTING PROS LLC	UN	UNABLE TO LOCATE	04/06/2020	100.40			
2014-02-0040750		PARZYCH PAUL	UN	UNABLE TO LOCATE	04/06/2020	151.52			
2014-02-0040767		PHOTOGRAPHIX	UN	UNABLE TO LOCATE	04/06/2020	190.34			
2014-02-0040768		PHYLLIS TRAYNOR DESIGNS LTD	UN	UNABLE TO LOCATE	04/06/2020	100.40			
2014-02-0040788		PREMIER MULTIMEDIA	UN	UNABLE TO LOCATE	04/06/2020	150.58			
2014-02-0040812		RESORT & SPA	UN	UNABLE TO LOCATE	04/06/2020	469.82			
2014-02-0040840		S NETTLETON & SON PAVING & EXCAVATING	LLUN	UNABLE TO LOCATE	04/06/2020	1,171.20			
2014-02-0040847		SANCHEZ DRYWALL LLC	UN	UNABLE TO LOCATE	04/06/2020	100.40			
2014-02-0040919		SPOILED ROTTEN CLOSET	UN	UNABLE TO LOCATE	04/06/2020	83.66			
2014-02-0040922		SPRUCEY HILL NURSERY FARM	UN	UNABLE TO LOCATE	04/06/2020	202.12			
2014-02-0040929		STERLING LAWN & LANDSCAPE LLC	UN	UNABLE TO LOCATE	04/06/2020	277.42			
2014-02-0040988		TRAYNOR ENTERPRISES LLC	UN	UNABLE TO LOCATE	04/06/2020	66.93			
2014-02-0041001		UNLIMITED TRADES PLUS	UN	UNABLE TO LOCATE	04/06/2020	100.40			
2014-02-0041006		V C PHOTOGRAPHY	UN	UNABLE TO LOCATE	04/06/2020	137.20			
2014-02-0041036		WET SEAL #1703	UN	UNABLE TO LOCATE	04/06/2020	4,609.26			
2014-02-0041041		WILLETTE DAVID	UN	UNABLE TO LOCATE	04/06/2020	441.38			
2014-02-0041048		WILSON WILLIAM	UN	UNABLE TO LOCATE	04/06/2020	184.04			
# Of Acct: 76						184.04			

23,045.73**

Grand Total: 76

23,045.73

Delinquent Report

TOWN OF CLINTON As Of Date 04/03/2020 Cash Type : TOWN

Date: 04/03/2020 Page: 1

Delinquent Report
 Conditions : Year 2014 To 2014 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All
 TOWN OF CLINTON As Of Date 04/03/2020 Cash Type : TOWN
 Date: 04/03/2020 Page: 1

Bill #	S-D Name	#	Accts	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due
			TOT MOTOR VEHICL	20,038.05	342.55	346.76	20,033.84	17,164.13	0.00	5,278.07	0.00	42,476.04
			YEAR 2014	20,038.05	342.55	346.76	20,033.84	17,164.13	0.00	5,278.07	0.00	42,476.04
			GRAND TOTAL	20,038.05	342.55	346.76	20,033.84	17,164.13	0.00	5,278.07	0.00	42,476.04

Process Suspense Report

TOWN OF CLINTON Date: 04/06/2020 Time: 10:43:16
Condition (s): Year: 2018, Type: 03 - MOTOR VEHICLE, Order: Name, Total Only: No, Recap by Dist: No

Page: 1

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2014-03-0050059	ACE CUSTOM PROPERTY	UN	UNABLE TO LOCATE	04/06/2020			76.83	
2014-03-0050083	ADAM SERVICES CO LLC	UN	UNABLE TO LOCATE	04/06/2020			51.67	
2014-03-0050095	ADAMS JR SCOTT E	UN	UNABLE TO LOCATE	04/06/2020			389.77	
2014-03-0050099	ADAMS ROBIN H	UN	UNABLE TO LOCATE	04/06/2020			202.38	
2014-03-0050154	ALFANO MARIE L	UN	UNABLE TO LOCATE	04/06/2020			68.00	
2014-03-0050237	AMERICAN AUTO LLC	UN	UNABLE TO LOCATE	04/06/2020			30.97	
2014-03-0050238	AMERICAN AUTO LLC	UN	UNABLE TO LOCATE	04/06/2020			20.75	
2014-03-0050284	ANDERSON DEBRA L	UN	UNABLE TO LOCATE	04/06/2020			293.40	
2014-03-0050285	ANDERSON DEBRA L	UN	UNABLE TO LOCATE	04/06/2020			113.50	
2014-03-0063594	ANDREWS TYRESE D	UN	UNABLE TO LOCATE	04/06/2020			194.08	
2014-03-0063595	ANDREWS TYRESE D OR TALMADGE SAMANTHA L	UN	UNABLE TO LOCATE	04/06/2020			591.35	
2014-03-0050452	ASHLINE JUSTIN A	UN	UNABLE TO LOCATE	04/06/2020			101.19	
2014-03-0050748	BATISTA MARIA L	UN	UNABLE TO LOCATE	04/06/2020			135.46	
2014-03-0050965	BERKOS JOHN P	UN	UNABLE TO LOCATE	04/06/2020			724.40	
2014-03-0051036	BIEDRYCKI EUGENE M	UN	UNABLE TO LOCATE	04/06/2020			37.48	
2014-03-0051049	BILLINGSLEY LAWRENCE H	UN	UNABLE TO LOCATE	04/06/2020			98.51	
2014-03-0051181	BOUCHARD GARY	UN	UNABLE TO LOCATE	04/06/2020			113.50	
2014-03-0051182	BOUCHARD GARY J	UN	UNABLE TO LOCATE	04/06/2020			36.67	
2014-03-0051194	BOUGHTON DANIEL R	UN	UNABLE TO LOCATE	04/06/2020			65.05	
2014-03-0051242	BRADLEY JEFFREY L	UN	UNABLE TO LOCATE	04/06/2020			13.39	
2014-03-0051574	BURR DAMEN M	UN	UNABLE TO LOCATE	04/06/2020			5.62	
2014-03-0051658	CACOPARDO SAMANTHA L	UN	UNABLE TO LOCATE	04/06/2020			60.50	
2014-03-0051712	CALLAHAN TIMOTHY J	UN	UNABLE TO LOCATE	04/06/2020			106.28	
2014-03-0051775	CANNON JACQUELINE T	UN	UNABLE TO LOCATE	04/06/2020			139.74	
2014-03-0051776	CANNON JACQUELINE T	UN	UNABLE TO LOCATE	04/06/2020			44.17	
2014-03-0051953	CASANOVA CHRISTOPHER J	UN	UNABLE TO LOCATE	04/06/2020			84.11	
2014-03-0052049	CAZASSA PAULO J	UN	UNABLE TO LOCATE	04/06/2020			44.44	
2014-03-0052394	COFFEY REBEKAH P	UN	UNABLE TO LOCATE	04/06/2020			59.96	
2014-03-0052756	CORTHELL MICHAEL L	UN	UNABLE TO LOCATE	04/06/2020			207.20	
2014-03-0053166	DAVIS LARRY JR	UN	UNABLE TO LOCATE	04/06/2020			61.04	
2014-03-0053179	DAWSON CURTIS A	UN	UNABLE TO LOCATE	04/06/2020			587.87	
2014-03-0053522	DOUCETTE MATTHEW A	UN	UNABLE TO LOCATE	04/06/2020			3.04	
2014-03-0054028	FARRELL GERALDINE M	UN	UNABLE TO LOCATE	04/06/2020			361.66	
2014-03-0054037	FATHOM SOLUTIONS LLC	UN	UNABLE TO LOCATE	04/06/2020			810.06	
2014-03-0054038	FATHOM SOLUTIONS LLC	UN	UNABLE TO LOCATE	04/06/2020			38.55	
2014-03-0054039	FATHOM SOLUTIONS LLC	UN	UNABLE TO LOCATE	04/06/2020			98.51	
2014-03-0054075	FERNANDEZ CARLOS A	UN	UNABLE TO LOCATE	04/06/2020			71.21	
2014-03-0054093	FERRIS NICHOLAS S	UN	UNABLE TO LOCATE	04/06/2020			93.16	
2014-03-0054251	FLORIO MICHAEL A JR	UN	UNABLE TO LOCATE	04/06/2020			34.80	
2014-03-0054252	FLORIO MICHAEL A JR	UN	UNABLE TO LOCATE	04/06/2020			11.30	
2014-03-0054345	FRANZ ALEXANDRA D	UN	UNABLE TO LOCATE	04/06/2020			2.14	
2014-03-0054471	GAGNON REYNOLD J JR	UN	UNABLE TO LOCATE	04/06/2020			45.51	
2014-03-0054472	GAGNON WENDY	UN	UNABLE TO LOCATE	04/06/2020			213.09	
2014-03-0054705	GIBBS CORINDA A	UN	UNABLE TO LOCATE	04/06/2020			179.36	
2014-03-0054712	GIBBS TIMOTHY J	UN	UNABLE TO LOCATE	04/06/2020			86.73	
2014-03-0054713	GIBSON MARC A	UN	UNABLE TO LOCATE	04/06/2020			257.53	
2014-03-0054714	GIBSON MARC ANDREW	UN	UNABLE TO LOCATE	04/06/2020			171.06	
2014-03-0054792	GLASSMAN JOHN B	UN	UNABLE TO LOCATE	04/06/2020			365.41	
2014-03-0054798	GOBROGGE NEAL J	UN	UNABLE TO LOCATE	04/06/2020			155.00	
2014-03-0055002	GREEN KRISTI A	UN	UNABLE TO LOCATE	04/06/2020			419.22	
2014-03-0055132	GUERRA KYLE	UN	UNABLE TO LOCATE	04/06/2020			123.41	
2014-03-0055696	HINCKLEY ROBERT	UN	UNABLE TO LOCATE	04/06/2020			29.45	
2014-03-0055759	HOLLAND LYNN	UN	UNABLE TO LOCATE	04/06/2020			46.58	
2014-03-0055999	HULL JONATHAN W	UN	UNABLE TO LOCATE	04/06/2020			192.48	
2014-03-0056036	HUTCHINSON ANGELA D	UN	UNABLE TO LOCATE	04/06/2020			98.51	
2014-03-0056109	TANDOLI NICHOLAS J	UN	UNABLE TO LOCATE	04/06/2020			612.77	

Process Suspense Report

TOWN OF CLINTON Date: 04/06/2020 Time: 10:43:16
 Condition (s): Year: 2018, Type: 03 - MOTOR VEHICLE, Order: Name, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Total
2014-03-0056190	J HENRIQUES PAINTING LLC	UN	UNABLE TO LOCATE	04/06/2020	67.46		67.46
2014-03-0056232	JAPPE WILLIAM E	UN	UNABLE TO LOCATE	04/06/2020	13.39		13.39
2014-03-0056294	JOHNSON CAROL A	UN	UNABLE TO LOCATE	04/06/2020	103.60		103.60
2014-03-0056394	JULIET JOHN ROSS	UN	UNABLE TO LOCATE	04/06/2020	59.16		59.16
2014-03-0056512	KELLEY PETER F	UN	UNABLE TO LOCATE	04/06/2020	34.27		34.27
2014-03-0056527	KELLY MARK D	UN	UNABLE TO LOCATE	04/06/2020	42.56		42.56
2014-03-0056792	KOONS JEFFREY I	UN	UNABLE TO LOCATE	04/06/2020	48.99		48.99
2014-03-0056974	LAMBERT SANDRA K	UN	UNABLE TO LOCATE	04/06/2020	57.29		57.29
2014-03-0057296	LIBERTY LANDSCAPING AND	UN	UNABLE TO LOCATE	04/06/2020	305.98		305.98
2014-03-0057297	LIBERTY LANDSCAPING AND	UN	UNABLE TO LOCATE	04/06/2020	46.04		46.04
2014-03-0057306	LICIAGA ASHLEY J	UN	UNABLE TO LOCATE	04/06/2020	61.04		61.04
2014-03-0057340	LISLE SEAN M	UN	UNABLE TO LOCATE	04/06/2020	201.58		201.58
2014-03-0057400	LONG EDOLYNE D	UN	UNABLE TO LOCATE	04/06/2020	244.14		244.14
2014-03-0057401	LONG EDOLYNE DAVID	UN	UNABLE TO LOCATE	04/06/2020	25.70		25.70
2014-03-0057509	LUXURY LANDSCAPES LLC	UN	UNABLE TO LOCATE	04/06/2020	70.41		70.41
2014-03-0057555	MABRY HALINA OR	UN	UNABLE TO LOCATE	04/06/2020	73.08		73.08
2014-03-0057709	MALOY EDWARD A	UN	UNABLE TO LOCATE	04/06/2020	65.05		65.05
2014-03-0057753	MANN MARCIA M	UN	UNABLE TO LOCATE	04/06/2020	65.05		65.05
2014-03-0057962	MAY BARBARA ELLEN	UN	UNABLE TO LOCATE	04/06/2020	42.30		42.30
2014-03-0058222	MEHRABAN AHMAD YAMA	UN	UNABLE TO LOCATE	04/06/2020	151.25		151.25
2014-03-0058223	MEHRABAN AHMAD YAMA	UN	UNABLE TO LOCATE	04/06/2020	88.07		88.07
2014-03-0058224	MEHRABAN VIDA	UN	UNABLE TO LOCATE	04/06/2020	89.41		89.41
2014-03-0058275	MEROLA JASON A	UN	UNABLE TO LOCATE	04/06/2020	56.75		56.75
2014-03-0058299	METZIG JOSHUA GENE	UN	UNABLE TO LOCATE	04/06/2020	565.11		565.11
2014-03-0058489	MONACO ALBERT J	UN	UNABLE TO LOCATE	04/06/2020	84.33		84.33
2014-03-0058513	MONTOYA GUSTAVO	UN	UNABLE TO LOCATE	04/06/2020	20.08		20.08
2014-03-0058576	MORRILL JOSEPH B 3RD	UN	UNABLE TO LOCATE	04/06/2020	505.42		505.42
2014-03-0058625	MOYER CHANTEL J OR	UN	UNABLE TO LOCATE	04/06/2020	59.96		59.96
2014-03-0058741	NARDI LANCE E	UN	UNABLE TO LOCATE	04/06/2020	59.96		59.96
2014-03-0058763	NATALE STEPHEN J	UN	UNABLE TO LOCATE	04/06/2020	31.86		31.86
2014-03-0058929	NICE KRISTAL R	UN	UNABLE TO LOCATE	04/06/2020	235.31		235.31
2014-03-0059320	OSHIELDS HUGH	UN	UNABLE TO LOCATE	04/06/2020	160.00		160.00
2014-03-0059369	PAGE RUSSELL ALIEN	UN	UNABLE TO LOCATE	04/06/2020	81.11		81.11
2014-03-0059525	PASCARELLA SUZANNE O	UN	UNABLE TO LOCATE	04/06/2020	110.56		110.56
2014-03-0059531	PASSANTE MARIA	UN	UNABLE TO LOCATE	04/06/2020	121.80		121.80
2014-03-0059679	PETERS CLAY DENNIS	UN	UNABLE TO LOCATE	04/06/2020	135.46		135.46
2014-03-0059680	PETERS CLAY DENNIS	UN	UNABLE TO LOCATE	04/06/2020	9.37		9.37
2014-03-0059742	PERSON DALE R	UN	UNABLE TO LOCATE	04/06/2020	75.49		75.49
2014-03-0059743	PERSON DALE R	UN	UNABLE TO LOCATE	04/06/2020	56.75		56.75
2014-03-0059745	PHILLIPS EMMA	UN	UNABLE TO LOCATE	04/06/2020	97.98		97.98
2014-03-0059873	PODOLOFF JOURDAN L	UN	UNABLE TO LOCATE	04/06/2020	39.35		39.35
2014-03-0060247	REILLY JOHN P 2ND	UN	UNABLE TO LOCATE	04/06/2020	85.66		85.66
2014-03-0060248	REIN RONALD TRAVIS	UN	UNABLE TO LOCATE	04/06/2020	116.72		116.72
2014-03-0060249	REIN RONALD TRAVIS	UN	UNABLE TO LOCATE	04/06/2020	79.37		79.37
2014-03-0060250	REINWALD EMIL L 3RD	UN	UNABLE TO LOCATE	04/06/2020	377.19		377.19
2014-03-0060251	REINWALD III EMIL L	UN	UNABLE TO LOCATE	04/06/2020	213.09		213.09
2014-03-0060253	REISS LYNN W	UN	UNABLE TO LOCATE	04/06/2020	187.39		187.39
2014-03-0060313	REYNOLDS TYLER CAMPANARO	UN	UNABLE TO LOCATE	04/06/2020	52.47		52.47
2014-03-0060315	RHINEBECK PAGE	UN	UNABLE TO LOCATE	04/06/2020	134.92		134.92
2014-03-0060638	ROSENBLATT BERNARD	UN	UNABLE TO LOCATE	04/06/2020	68.00		68.00
2014-03-0060639	ROSENBLATT LOUISE	UN	UNABLE TO LOCATE	04/06/2020	152.86		152.86
2014-03-0060821	SANCHEZ DRYWALL LLC	UN	UNABLE TO LOCATE	04/06/2020	60.50		60.50
2014-03-0060822	SANCHEZ DRYWALL LLC	UN	UNABLE TO LOCATE	04/06/2020	155.00		155.00
2014-03-0060881	SANTIAGO ANDRES	UN	UNABLE TO LOCATE	04/06/2020	13.39		13.39
2014-03-0060919	SARMIENTO MARLENE M	UN	UNABLE TO LOCATE	04/06/2020			
2014-03-0060982	SCALZO ANGELA	UN	UNABLE TO LOCATE	04/06/2020			
	JNT						

Process Suspense Report

TOWN OF CLINTON Date: 04/06/2020 Time: 10:43:16
 Condition (s): Year: 2018, Type: 03 - MOTOR VEHICLE, Order: Name, Total Only: No, Recap by Dist: No

Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2014-03-0061169		SCULLY WILLIAM P	UN	UNABLE TO LOCATE	04/06/2020	124.21			
2014-03-0061225		SEXTON ANNE T	UN	UNABLE TO LOCATE	04/06/2020	512.65			
2014-03-0061248		SHARP JENNIFER	UN	UNABLE TO LOCATE	04/06/2020	327.40			
2014-03-0061249		SHARP JENNIFER L	UN	UNABLE TO LOCATE	04/06/2020	61.04			
2014-03-0061250		SHARP JENNIFER L OR	UN	UNABLE TO LOCATE	04/06/2020	530.31			
2014-03-0061432		SIMONE JAMES D	UN	UNABLE TO LOCATE	04/06/2020	59.96			
2014-03-0061678		SPENCER TANYA T	UN	UNABLE TO LOCATE	04/06/2020	59.16			
2014-03-0061738		STANTON SUSIE ANN	UN	UNABLE TO LOCATE	04/06/2020	326.06			
2014-03-0061739		STANTON SUSIE ANN	UN	UNABLE TO LOCATE	04/06/2020	421.09			
2014-03-0061800		STEVENS KYLE R	UN	UNABLE TO LOCATE	04/06/2020	56.22			
2014-03-0061826		STOLZENBERG ROBIN A	UN	UNABLE TO LOCATE	04/06/2020	53.81			
2014-03-0061907		SULLIVAN RONALD E	UN	UNABLE TO LOCATE	04/06/2020	255.39			
2014-03-0061908		SULLIVAN RONALD E	UN	UNABLE TO LOCATE	04/06/2020	57.29			
2014-03-0061909		SULLIVAN RONALD E	UN	UNABLE TO LOCATE	04/06/2020	104.14			
2014-03-0061918		SUMMER DAVID	UN	UNABLE TO LOCATE	04/06/2020	161.69			
2014-03-0061988		SWAUN JAIME L	UN	UNABLE TO LOCATE	04/06/2020	243.07			
2014-03-0062002		SYPPER-PIPER AARON	UN	UNABLE TO LOCATE	04/06/2020	210.41			
2014-03-0062171		THERIAULT MICHAEL G	UN	UNABLE TO LOCATE	04/06/2020	165.44			
2014-03-0062595		VALQUIRIA CLEANING SERVICES LLC	UN	UNABLE TO LOCATE	04/06/2020	52.47			
2014-03-0062734		VENSEL LEAH RENAE	UN	UNABLE TO LOCATE	04/06/2020	65.05			
2014-03-0063016		WASHINGTON SKYE O	UN	UNABLE TO LOCATE	04/06/2020	56.22			
2014-03-0063227		WHITNEY SHARON T	UN	UNABLE TO LOCATE	04/06/2020	235.31			
2014-03-0063309		WILLIAMS NATHAN C	UN	UNABLE TO LOCATE	04/06/2020	204.26			
2014-03-0063494		ZARRO RONALD ALPHONSE	UN	UNABLE TO LOCATE	04/06/2020	63.61			
# Of Acct: 136									
						20,033.84**			

Grand Total: 136

20,033.84

Conditions : Year 2014 To 2014 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All

Bill #	S-D Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due
TOT MV SUPPLEMEN	# Of Accts: 28	2,652.52	0.00	300.61	2,351.91	1,832.86	0.00	587.12	0.00	4,771.89
YEAR 2014	# Of Accts: 28	2,652.52	0.00	300.61	2,351.91	1,832.86	0.00	587.12	0.00	4,771.89
GRAND TOTAL	# Of Accts: 28	2,652.52	0.00	300.61	2,351.91	1,832.86	0.00	587.12	0.00	4,771.89

Process Suspense Report

TOWN OF CLINTON Date: 04/06/2020 Time: 10:45:03
Condition (s): Year: 2018, Type: 04 - MV SUPPLEMENT, Order: Name, Total Only: No, Recap by Dist: No

Page: 1

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2014-04-0080236	BRADFORD MYKOL JASON	UN	UNABLE TO LOCATE	04/06/2020	20.35			20.35
2014-04-0080291	BURR DAVID A	UN	UNABLE TO LOCATE	04/06/2020	48.08			48.08
2014-04-0080454	COFFEY REBEKAH P	UN	UNABLE TO LOCATE	04/06/2020	94.36			94.36
2014-04-0080470	COMFORT FRANCIS J 3RD	UN	UNABLE TO LOCATE	04/06/2020	60.87			60.87
2014-04-0080492	COOPER ANDREW R 3RD	UN	UNABLE TO LOCATE	04/06/2020	17.96			17.96
2014-04-0080604	DELORETO LYNN N	UN	UNABLE TO LOCATE	04/06/2020	275.73			275.73
2014-04-0080663	DUNN HEATHER C	UN	UNABLE TO LOCATE	04/06/2020	111.90			111.90
2014-04-0080771	FRANKS CAROL JEAN	UN	UNABLE TO LOCATE	04/06/2020	34.48			34.48
2014-04-0080792	GARA BREA A	UN	UNABLE TO LOCATE	04/06/2020	114.31			114.31
2014-04-0080891	GUERRA KYLE	UN	UNABLE TO LOCATE	04/06/2020	19.01			19.01
2014-04-0080964	HENRY LINDA A	UN	UNABLE TO LOCATE	04/06/2020	217.37			217.37
2014-04-0081094	IANDOLI NICHOLAS J	UN	UNABLE TO LOCATE	04/06/2020	97.98			97.98
2014-04-0081155	KAROL JOHN C	UN	UNABLE TO LOCATE	04/06/2020	57.85			57.85
2014-04-0081214	KORIK SHIRLEY K	UN	UNABLE TO LOCATE	04/06/2020	3.00			3.00
2014-04-0081294	LICIAGA ASHLEY J	UN	UNABLE TO LOCATE	04/06/2020	34.29			34.29
2014-04-0081317	LUCHT ROBERT E	UN	UNABLE TO LOCATE	04/06/2020	8.79			8.79
2014-04-0081379	MARCUM JOHN H	UN	UNABLE TO LOCATE	04/06/2020	79.83			79.83
2014-04-0081403	MATHER MICHAEL LAYTON	UN	UNABLE TO LOCATE	04/06/2020	26.96			26.96
2014-04-0081460	MELILLO AUSTIN NOAH	UN	UNABLE TO LOCATE	04/06/2020	173.26			173.26
2014-04-0081558	NARRACCI JAMES F	UN	UNABLE TO LOCATE	04/06/2020	234.24			234.24
2014-04-0081728	PETERS CLAY DENNIS	UN	UNABLE TO LOCATE	04/06/2020	75.22			75.22
2014-04-0081739	PHINNEY MARY J	UN	UNABLE TO LOCATE	04/06/2020	45.64			45.64
2014-04-0081763	PORTER OAKLEY	UN	UNABLE TO LOCATE	04/06/2020	63.04			63.04
2014-04-0081865	RODRIGUEZ COLFE GIANCARLO	UN	UNABLE TO LOCATE	04/06/2020	127.85			127.85
2014-04-0082084	STEVENS KYLE R	UN	UNABLE TO LOCATE	04/06/2020	50.33			50.33
2014-04-0082094	STUDDARD GRADY J 3RD	UN	UNABLE TO LOCATE	04/06/2020	178.02			178.02
2014-04-0082257	VEDOCK EUGENE JOSEPH JR	UN	UNABLE TO LOCATE	04/06/2020	72.28			72.28
2014-04-0082320	WELLS COURTNEY J	UN	UNABLE TO LOCATE	04/06/2020	8.91			8.91
# Of Acct: 28					2,351.91**			2,351.91**

Grand Total: 28

2,351.91

Suggested Motion:

That the Town Council concurs with the findings and recommendations of the Economic Development Commission to approve a property tax abatement for Indian River Landing as described in the Commission's report. The Town Council also hereby authorizes and directs the Town Manager to prepare a tax abatement agreement to memorialize the terms and conditions of the abatement.

Suggested Motion:

That the Town Council, acting as the legislative authority that adopted zoning regulations by ordinance, hereby grants relief to the developer for Indian River Landing to reduce the land use fees for the development application to the amount equal to the actual costs incurred by the Town to review and process said application.

GOULD, LARSON, BENNET, McDONNELL & QUILLIAM, P.C.

ATTORNEYS AT LAW
30 PLAINS ROAD
ESSEX, CONNECTICUT 06426
www.gould-larson.com

JOHN S. BENNET
KENNETH J. McDONNELL*
*Board Certified Trial Lawyer
PAIGE S. QUILLIAM

TELEPHONE
(860) 767-9055
(860) 388-4655

FACSIMILE
(860) 767-2742

March 16, 2020

JAMES H. GOULD (1911-1985)
JOHN E. LARSON (1924-2016)

Mr. Karl Kilduff, Town Manager
Clinton Town Hall
54 East Main Street
Clinton CT 06413

Re: Administrative review fees applicable to
Morgan School site redevelopment

Dear Karl,

You have asked me to consider the matter of the application and review fees applicable to the application before the Planning & Zoning Commission to review the redevelopment of the Morgan School site. You have indicated that according to the Fee Schedule set forth in our Ordinances at Article 2 of Chapter 296, it could amount to approximately \$30,000. You have also indicated the expectation is the actual costs of review and administrative oversight would be substantially below that sum. I would offer the following comments.

By way of background, the authority for such fees is contained in CGS §8-1c, which provides that "Any municipality may, by Ordinance, establish a schedule of reasonable fees for the processing of applications by... municipal land use agencies". I would particularly note the expression "reasonable fees". Our Supreme Court has recognized, for example in Pollio v. Planning Commission of Sommers, 232 Conn.44 (1995) that a municipality has the statutory authority to establish fees not only for basic administrative processing of applications, but also such things as engineering review of constructions plans and inspection during construction. While acknowledging that a town has broad authority under the Act to define processing fees by Ordinance, it is subject to a "reasonableness standard".

By the same token, the Superior Court in the matter of Avalon Properties, Inc., v. IWWC of Trumbull, CV-95-0326999-S, November 15, 1996, Stevens, J., sustained the appeal of a developer who requested a reduction of a \$5,000 application fee. The court found nothing in the record justified the amount of such a fee. The court held that "[W]hen the amount of the fee is contested or appealed, the Commission must be prepared to support the reasonableness of the fee with some evidence. Otherwise the fee would become an arbitrary charge imposed by administrative fiat with no bearing on the reasonableness requirement of [the statute]." In that case, the evidence showed the Commission's expenses were \$427.90 and the court concluded a fee above \$500 was unreasonable, arbitrary and capricious.

In light of decisions of this kind, it is important that whatever fee is charged be based in reality and on the expenses reasonably attributed to the processing of the application. That can include engineering and oversight during construction if reasonably related to the authorities of the Zoning Commission (for example, building code compliance is likely not within the Zoning Commission's authority). I would also note that our own Ordinance at Section 296-2 states that the purpose of the Fee Schedule is to "...establish a schedule of **reasonable fees** for the purpose of funding the **approximate actual** municipal administrative cost of reviewing, evaluating and processing applications....". Particularly note the phrase "actual municipal administrative cost".

Note, also, that Section 7 of the Zoning Regulations of the Town of Clinton repeats this limitation when it provides that any reviewing commission "... shall collect application fees for the purpose of funding the approximate actual administrative costs....".

Therefore, to the extent that the calculation of fees, for example, based on square footage, leads to an unreasonable result, any land use board or commission should consider some relief. In this regard, I would note that Section 296-7 of our Ordinances allows a commission to determine that base fees or a portion, are not required in a particular case, though limited to re-application. The ordinance should, perhaps, be amended to provide for adjustments by the Commission to stay within the reasonableness and actual expense standards.

Should there be a desire to amend the ordinance, it is a legislative act of the town as provided for in that statute and would, therefore, be up to the Town Council to enact an ordinance in the usual fashion as any other ordinance of the town is enacted.

Frequently Zoning Regulations have waiver provisions allowing the Commission to determine that certain requirements of the application process can be waived (See, for example, Section 4.6.6 of our Zoning Regulations, however fees are not mentioned in that section as waivable).

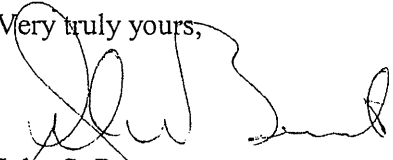
As to your question of who has the authority to amend the specific fee in this instance, there is no clear authority in either the Fee Ordinance or Zoning Regulations. The Ordinance was established by the selectmen who had the legislative authority to adopt regulations. That authority is now in the Town Council. Certainly, the Town Council, being the body to enact ordinances, has the authority to "amend it". It would be my opinion that the Town Council could, in this instance, grant the relief being sought. ←

I don't believe going to the Zoning Board of Appeals with an Application to Amend the Fee is particularly useful. This raises all sorts of questions about needing to establish a hardship, and hardships not being generally financial. There is one case, of which I am aware, in which the attempt was made to go to the Zoning Board of Appeals to get relief from Special Permit Regulations. The court denied that Application as there was no showing of hardship for the Variance. (See Gregorio v. Zoning Board of Appeals of Windsor, 155 Conn. App. 422 (1967))

I think there needs to be consultation with the Planning & Zoning Commission, perhaps, but if one is looking for the ultimate authority, it is the body that enacted the ordinance which can change it or amend it, even in a single instance to grant relief, if necessary. The possibility of litigation as a result of the charging of an excessive fee makes consideration of such relief reasonable.

I would add one other observation with respect to fees. There is nothing inappropriate about requiring a deposit of an amount to cover likely expenses. Some Regulations handle the matter in that fashion and, indeed, our Regulation speaks to that as well. However, there needs to be a process whereby the ultimate fee charge is based on actual expenses and an appropriate refund made if the deposited, or escrowed, sum exceeds actual expenses.

Very truly yours,



John S. Bennet
Ext. 210
Bennet@gould-larson.com

JSB/lm

RESOLUTION AUTHORIZING THE APPLICATION OF A PORT SECURITY GRANT TO REPLACE THE CLINTON
VOLUNTEER FIRE DEPARTMENT MARINE RESCUE VESSEL

WHEREAS, the federal Department of Homeland Security provides funding through the Port Security Grant program; and

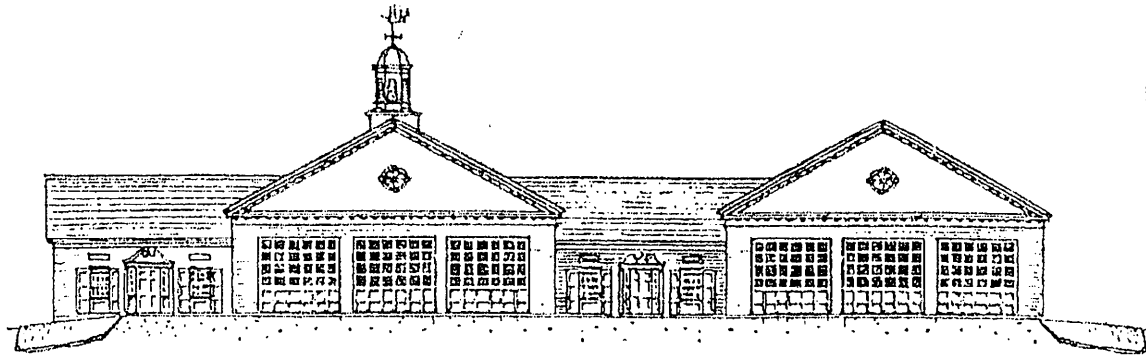
WHEREAS, the Town of Clinton and the Clinton Volunteer Fire Department wish to secure funding through the Port Security Grant Program; and

WHEREAS, grant funding would be used to replace the marine fire rescue vessel which has been in service since 2003; and

WHEREAS, the Port Security Grant Program requires a local funding match of 25% of the replacement costs; and

WHEREAS, the local match will be available from a combination of resale value of the existing boat as well as anticipated budget funding.

NOW THEREFORE, BE IT RESOLVED THAT, the Town Council of the Town of Clinton, hereby authorize and direct the submission of a Department of Homeland Security, Port Security Grant application in the amount of \$500,000 to replace the Clinton Volunteer Fire Department Marine Rescue Vehicle.



CLINTON VOLUNTEER FIRE DEPARTMENT

35 EAST MAIN STREET

CLINTON, CONNECTICUT 06413

PHONE (860) 669-8131 FAX (860) 669-7650

Port Security Grant Application Info

Replacement for CVFD Marine Fire Rescue Vessel

The CVFD seeks approval from the town council and town manager to submit a grant for the replacement of the CVFD fire rescue boat. Approval of this grant application would require a commitment of 25 % of the grant amount if our grant application is selected for award. The grant funding requested in the application is \$ 500,000, the towns contribution would be \$150,000

This program is 1 of 4 grant programs offered by DHS funded through FEMA post 9/11

Funding Level \$ 100 Million

Application Deadline 4/30/2020

Anticipated Award Announcements 7/2020

Funding Available 10/2020

Our current vessel was constructed in 2002 and it replaced a 1986 vessel which served us for (16 years) and the current vessel was placed into service in early 2003. It has been repainted and we have replaced the motors once during it's in service time. The current vessel is nearly 18 years old and is in the capital replacement plan for budget year 2023 for a little over \$ 600,000.

Applying for this grant now would alleviate a large burden on the plan in the coming years. (See attached plan updates)

The marine community in Clinton has changed drastically in the last 20 years. The scope and need to protect our shorelines critical infrastructure is the main goal of this project. We have been very fortunate that we have not had a significant fire event on our shoreline or on our main target hazard, Cedar Island, which has 53 seasonal homes with little to no robust fire protection. This doesn't take into account the millions of dollars in vessels that are docked at our marinas annually.

"Smoke Detectors Save Lives"

FIRE PREVENTION — RESCUE — MARINE RESCUE — EMERGENCY MEDICAL SERVICE

Our current vessel has very limited firefighting capabilities. In the event of a major fire incident on or near the shore, we would rely heavily on marine assets from other communities, resulting in a significant delay in operations.

We have sought the grant writing assistance of a local taxpayer of Clinton who wrote successful applications for marine assets for the Town of Essex and Town of Guilford Fire Departments.

We are in the process of obtaining letters of support from the local marina owner/operators and beach community associations. We would also look for a letter of support from our own town council and our elected state officials.

There is potential to utilize the funds from the sale of the existing vessel to offset some of the town's portion of funding, the longer we wait to explore these options, the greater the depreciation value of the current vessel will be.

Liberty Green Historic District

§ 320-1 Purpose and Description

B. Description. The following geographical description of the Liberty Green Historic District is based on current land records and maps of the Assessor, Town of Clinton:

(1) Southern boundary. Beginning at a point being the southwest corner of property now or formerly of the Town of Clinton (Lot No. 23), the boundary of the Liberty Green Historic District extends on a direct line southeasterly across the west branch of Liberty Street to a point being the southwestern corner of property now of the Town of Clinton (Lot No. 26) and known as the "Green" or "Common," thence southeast along the southern boundary of said Green to a point being the southeast corner of said Green, thence on a direct line southeasterly across the east or main Liberty Street right-of-way to a point being the southwest corner of the property now or formerly of Lillian and George Dufresne (Lot No. 6), thence along the southern boundary of said Dufresne to a point being the southeast corner of said Dufresne.

(1) Southern boundary. Beginning at a point being the southwest corner of property now or formerly of Joseph and Virginia Kabe (Lot No. 22), the boundary of the Liberty Green Historic District extends on a direct line southeasterly along property now or formerly of the Town of Clinton (Lot No. 23) thence across the west branch of Liberty Street to a point being the southwestern corner of property now of the Town of Clinton (Lot No. 26) and known as the "Green" or "Common," thence southeast along the southern boundary of said Green to a point being the southeast corner of said Green, thence on a direct line southeasterly across the east or main Liberty Street right-of-way to a point being the southwest corner of the property now or formerly of 3 Liberty Green, LLC (Glenn Coutu) thence along the southern boundary of said 3 Liberty Green LLC to a point being the southeast corner of said 3 Liberty Green LLC.

(2) Eastern boundary. Beginning at a point being the southeast corner of aforesaid Dufresne property, the Liberty Green Historic District boundary extends generally northeast along the rear or east boundary of said Dufresne to a point being the northeast corner of said Dufresne, thence northeast along the rear or east boundary of property now or formerly of Ernest R. Knopf and Natalie V. Miller (Lot No. 5) to a point being a junction of said Knopf Miller boundary with that of property now or formerly of Mary R. and Louis Pontillo (Lot No. 4), thence running southeasterly along the southern boundary of said Pontillo to a point being the southeast corner of said Pontillo and thence turning northeasterly along the rear or east boundary of said Pontillo to a point being the junction of said Pontillo boundary with property now or formerly of Gilbert and Ann Stannard (Lot No. 3), thence extending southeasterly along the southern boundary of said Stannard to a point being the southeast corner of said Stannard, thence turning northeasterly along the rear or east boundary of said Stannard to a point being the northeast corner of said

Formatted: Font: Bold

Formatted: Justified

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: 12 pt, Not Bold

Formatted: Font: Not Bold

Formatted: Font: Not Bold, Underline

Formatted: Font: 12 pt, Not Bold

Stannard, thence along the rear or east boundary of property now or formerly of Kathleen and Bruce Breiling (Lot No. 2) to a point being the northeast corner of said Breiling.

Formatted: Font: Not Bold

(2) Eastern boundary. Beginning at a point being the southeast corner of aforesaid 3 Liberty Green, LLC property, the Liberty Green Historic District boundary extends generally northeast along the rear or east boundary of said 3 Liberty Green, LLC to a point being the northeast corner of said 3 Liberty Green, LLC, thence northeast along the rear or east boundary of property now or formerly of Peggy Adler (Lot No. 5) to a point being a junction of said Adler boundary with that of property now or formerly of Tora Marici (Lot No. 4), thence running southeasterly along the southern boundary of said Marici to a point being the southeast corner of said Marici and thence turning northeasterly along the rear or east boundary of said Marici to a point being the junction of said Marici boundary with southerly boundary of property now or formerly of Marilyn & Michael Sexton and Tyler Peska (Lot No.3-2) thence turning and running in an easterly direction along the southerly boundaries of the property of Marilyn & Michael Sexton and Tyler Peska (Lot No.3-2) and of James & Magda McCarthy (Lot No. 3-1) in part by each, to a point being the southeast corner of said McCarthy, thence turning and running in a northerly direction along the rear or east boundary of property now or formerly of the said McCarthy and of Richard Manley & Eric Ambler (Lot No. 2), in part by each to a point being the northeast corner of said Manley/Ambler.

Formatted: Font: Not Bold, Underline

(3) Northern boundary. Beginning at a point being the northeast corner of aforesaid Breiling property, the Liberty Green Historic District boundary extends northwesterly along the northern boundary of said Breiling to a point being the northernmost corner of said Breiling, thence continuing northwesterly along the northern boundary of property now or formerly of Sophia Evonciu to a point being the northwest corner of said Evonciu, thence following the same compass bearing of the northern boundary of said Evonciu, the Liberty Green Historic District boundary extends across Liberty Street to a point being the intersection of said Liberty Green Historic District boundary with the western boundary of the Liberty Street right-of-way.

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Not Bold

(3) Northern boundary. Beginning at a point being the northeast corner of aforesaid Manley/Ambler property, the Liberty Green Historic District boundary extends northwesterly along the northern boundary of said Manley/Ambler to a point being the northernmost corner of said Manley/Ambler, thence continuing northwesterly along the northern boundary of property now or formerly of Alice and Dennis Parker to a point being the northwest corner of said Parker, thence following the course, the Liberty Green Historic District boundary extends across Liberty Street and the Liberty Street right-of-way at a point being the northeasterly corner of property now or formerly of Paul J. And

Formatted: Font: Not Bold

Formatted: Font: Not Bold, Underline

Shirley T. Birkmeyer (Lot No. 25-2).

(4) Western boundary. Beginning with the point heretofore described on the west side of the Liberty Street right-of-way, the Liberty Green Historic District boundary continues generally southwest along the west boundary of the Liberty Street right-of-way to a point being the northeast corner of property now or formerly of the Town of Clinton (Lot No. 23); thence northwesterly along the northern boundary of said Town of Clinton property to a point being the northwest corner of said Town of Clinton property; thence turning southwest along the west boundary of said Town of Clinton property to a point being the southwest corner of said Town of Clinton property.

Formatted: Font: 12 pt, Not Bold

(4) Western boundary. Beginning with the point heretofore described on the west side of the Liberty Street right-of-way, being the northeasterly corner of property now or formerly of Paul J. And Shirley T. Birkmeyer (Lot No. 25-2) the Liberty Green Historic District boundary continues generally southwest along the west boundary of the Liberty Street right-of-way to a point being the northeast corner of property now or formerly of Andrew and Karen Marzano (Lot No.24); thence running northwesterly along the southerly boundary line of property now or formerly of Paul J. And Shirley T. Birkmeyer (Lot No. 25-2) a distance of 432 feet more or less to the Easterly boundary line of property now or formerly of Shiu Cho-kwong & Shiu Chien (Lot No. 19A) ; thence turning and running in a southerly direction along land of the said Shiu Cho-kwong & Shiu Chien (Lot No. 19A) to the northerly corner point of land now or formerly of the Clinton Historical Society (Lot No. 21) thence turning and running in a generally southeasterly and southerly direction along the property of the said Clinton Historical Society (Lot No. 21) to the northwest corner of property now or formerly of the Town of Clinton (Lot No. 23); thence continuing in a generally southerly direction to the northeast corner of the property now or formerly of Joseph and Virginia Kabe (Lot No.22); thence running westerly and southerly along the northerly and westerly boundaries of the property now or formerly of Joseph and Virginia Kabe (Lot No.22).

Formatted: Font: Not Bold, Underline

§ 320-2 Historic District Commission

A. Establishment of Commission. An Historic District Commission is hereby established and shall consist of five members and three alternate members, with overlapping terms, who shall be bonafide resident electors of the Town holding no salaried Town office. They shall be appointed within 15 days of the effective date of this article by the Board of Selectmen in such a manner that one member is appointed for a term expiring on the first day of January of each of the following years: 1981, 1982, 1983, 1984 and 1985; alternate members for terms expiring on the first day of January of 1981, 1982 and 1983. All subsequent appointments shall be made by the Board of Selectmen, Town Council and

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Underline

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Underline

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Strikethrough

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Strikethrough

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Strikethrough

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Underline

Formatted: Font: (Default) Arial, 12 pt

shall be for a term of ~~five~~ four years, except that an appointment to fill an unexpired term shall be only for the duration of said unexpired term.

B.

Organization.

(1)

~~(1) Within a period of 30 days after the appointment of members of the first Commission, said members shall meet, organize and elect a Chairman, Vice Chairman and a Clerk from its own members; w~~ Within a period not exceeding 30 days after the first of January of each succeeding year, commencing in 1981, the members shall elect a Chairman, ~~and~~ Vice Chairman ~~and Clerk~~ from its members. Alternate members shall not participate in election of officers of the Commission. When a member of the Commission is unable to act at a particular time because of absence, sickness, disqualification by reason of personal interest, or other good reason, he shall notify the Chairman who shall designate an alternate member to serve in the place of such member. All members and alternates shall serve without compensation.

(2)

The Commission shall fix the time and place of its regular meetings, which shall be held at least quarterly, and provide a method for calling special meetings. The presence of four members or alternate members shall constitute a quorum, and no resolution or vote, except a vote to adjourn or to fix the time and place of its next meeting, shall be adopted by fewer than three affirmative votes.

Formatted: Font: (Default) Arial, 12 pt, Strikethrough

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Underline

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Strikethrough

Formatted: List Paragraph, Justified, Numbered +
Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 +
Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Strikethrough

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Underline

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Strikethrough

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Strikethrough

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Underline

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial, 12 pt, Strikethrough

Formatted: Font: (Default) Arial, 12 pt

RESOLUTION AMENDING A LEASE WITH THE CLINTON CHAMBER OF COMMERCE

WHEREAS, the Town of Clinton and the Clinton Chamber of Commerce entered into a lease for office space in 50 East Main Street effective April 1, 2019; and

WHEREAS, said lease created financial obligations for the Clinton Chamber of Commerce in order to utilize the space, including but not limited to a base rent of Two Hundred Fifty Dollars (\$250) per month as well as the cost of utilities; and

WHEREAS, available funds and the Chamber of Commerce's cash flow have created difficulties in making timely payments; and

WHEREAS, the COVID-19 pandemic has further impacted the ability of the Chamber of Commerce to make timely payments as its members are closed, fund raising events have been cancelled, and members cannot pay their dues; and

WHEREAS, the Chamber of Commerce is seeking relief from some of its financial obligations to the Town for the balance of the current lease term.

NOW THEREFORE, BE IT RESOLVED THAT, the Town Council of the Town of Clinton, hereby amends the lease for office space in 50 East Main Street to the Clinton Chamber of Commerce as follows:

1. Monthly rent for the use of the premises shall be zero (\$0.00) until the end of the current lease term of May 30, 2020, retroactive back to March 1, 2020.
2. In accordance with section 3 of the lease, the Chamber of Commerce shall still be responsible for paying utilities and the cost of all insurance on the premises.
3. All arrearages due to the Town of Clinton or a public utility shall be paid in full.

RESOLUTION REGARDING COLLECTION OF PROPERTY TAXES

WHEREAS, on March 10, 2020 Governor Lamont issued a declaration of public health and civil preparedness emergencies as a result of the coronavirus disease 2019 (COVID-19) pandemic; and

WHEREAS, the Governor has issued Executive Orders which suspend or modify state statutes and to take other actions necessary to protect public health and safety and to mitigate the effects of the COVID-19 pandemic;

WHEREAS, Executive Order 7S was issued on April 1, 2020 which modified tax deadlines and collection efforts; and

WHEREAS, property taxation is a state function granted within certain parameters to local governments; and

WHEREAS, Executive Order 7S establishes two programs to offer support to eligible taxpayers, businesses, nonprofits, and residents who have been economically affected by the COVID-19 pandemic where are to be known as the "Deferment Program" and the "Low Interest Rate Program"; and

WHEREAS, as the legislative body of the Town of Clinton, the Town Council is ordered to have the Town participate in one or both programs; and

WHEREAS, in providing a program, the Town Council is aware of both the potential need in the community for those impacted by the pandemic as well as the fact that the Town has a need for cash flow over the upcoming months especially July through September 2020 which would be significantly disrupted with the "Deferment Program"; and

NOW THEREFORE, BE IT RESOLVED THAT, the Town Council of the Town of Clinton, in accordance with Executive Order 7S, issued by Governor Lamont on April 1, 2020, the Town of Clinton shall offer the "Low Interest Rate Program" which provides that, notwithstanding Section 12-146 of the General Statutes, (i) the delinquent portion of the principal of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric charges or assessments or part thereof shall be subject to interest at the rate of three (3) per cent per annum for ninety days from the time when it became due and payable until the same is paid, for any such tax, rate, charge, or assessment due and payable from March 10 through and including July 1, 2020, unless such delinquent portion is subject to interest and penalties at less than three (3) per cent per annum. Following the ninety days, the portion that remains delinquent shall be subject to interest and penalties as previously established; and (ii) any portion of the principal of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric rates, charges or assessments or part thereof that had been delinquent on or prior to March 10, shall be subject to interest at the rate of three (3) per cent per annum for ninety days from this Order, unless such delinquent portion is subject to interest and penalties at less than three (3) per cent per annum. Following the ninety (90) days, the portion that remains delinquent shall be subject to interest and penalties as previously established.

BE IT FURTHER RESOLVED THAT, the Town Manager and Tax Collector are hereby authorized to carry out all such requirements to implement the above program.

MEMORADUM

TO: Honorable Town Council Members
FROM: Karl F. Kilduff, Town Manager
RE: Resolution Regarding Collection of Property Taxes
DATE: April 13, 2020

The purpose of this memo is to provide the Town Council with additional background on Governor Lamont's Executive Order (E.O.) 7S, which in part, requires the creation of a local program regarding the collection of property taxes.

Under the E.O., municipalities must establish a program to 1) allow eligible taxpayers to defer property tax payments by 90 days; 2) provide taxpayers with a reduced interest rate on delinquent taxes of 0.25% per month (or 3% per year instead of the statutory rate of 18%); or 3) both. A decision must be made and reported to the Office of Policy and Development no later than April 25, 2020.

The intent of the program was to assist those in need where the timely payment of taxes would create a hardship on a taxpayer negatively impacted by COVID-19 and its harm to the economy. Choice was created for municipalities to pick the program(s) that best fit with their individual economic circumstance.

- 1.) Deferment Program: The first option is to defer taxes for eligible taxpayers by 90 days. The due date for those payers would move out to October 1, 2020 without a penalty. The State provided an application form and it is assumed that municipalities could ask for additional documentation to substantiate the application. The application process does create an administrative burden on staff. Applications also need to be taken in via mail or electronically (which is not in place yet). It is assumed that municipalities could perform selected audits of applications to insure eligibility.

Municipalities can expand the class of eligible taxpayer to be more than those immediately harmed by COVID-19's impact on the economy. It is cautioned however, that Towns not create other classes of eligible taxpayers unless there is a clear and documentable health, safety or welfare concern otherwise there is a risk of litigation. If a municipality wishes to expand the program, it is recommended that it should be for all taxpayers.

A delay in revenue to the Town for 90 days clearly creates cash flow concerns and requires adjustments to certain assumed revenues in the FY20-21 budget. As it relates to cash flow, it is not clear how all taxpayers would respond to an extended grace period – certainly some would pay early based on their own family budget and others would wait until October. Strict financial controls would have to be put in place on the budget until tax revenue is received.

- 2.) Low Interest Rate Program: The second option is to reduce the penalty for late payment. It does not create a longer grace period. It does allow municipalities to still collect revenue on time and provide some relief to those in need by reducing the “cost” of delaying payment. There is no application process for this program. It would provide a benefit to those who cannot pay their taxes immediately on July 1 by offering a 0.25% rate per month (3% per annum) until October 2. The extraordinarily low interest rate reduces the financial burden of not paying on time. Other previously delinquent taxpayers would also receive the benefit. Balances due after October 2 would return to the statutory rate of 1.5% per month (18% per annum).

Administratively, this program creates less of a burden on staff as it applies to all taxpayers and does not require an application or certification process. Separate tracking would have to be done for previously delinquent accounts to track the 90 days of reduced interest.

- 3.) Both Programs: Municipalities are allowed to adopt both programs. In this scenario, the current tax levy would have a due date of October 1, 2020. Previously delinquent taxpayers would receive the reduced interest rate for the same 90 days. The programs are not meant to run sequentially – they run in parallel.

Any one of the above choices has an impact on the Town. All create some level of administrative burden on the Tax Collector’s Office at a minimum. All impact the budget assumptions that went into the revenue calculations for the FY20-21 budget, which will need to be addressed before the budget is adopted. Only the Deferral Program places a significant cash flow burden on the Town and results in active intervention in spending and delaying funding commitments.

The matrix below describes the program options and the consequences to the Town:

Option	Beneficiaries	Administrative Impact	Town Financial Impact
Deferment to Eligible	Those applying and certifying that they have had an income loss due to broader impacts of COVID-19.	Management of applications (distribute, receive before July 1, and monitor). Still have to manage social distancing. HIGH IMPACT	Timing of revenues are reduced to the Town. Majority of taxpayers pay taxes directly. Cash flow will be an issue based on numbers impacted. HIGH IMPACT
Deferment for All	All taxpayers have longer grace period – except for those paying by escrow or through an auto leasing company.	No application process for deferment. Tax bills have to change. MINIMAL	Timing of revenue is severely compromised. Cash flow becomes a major concern. HIGH IMPACT

Option	Beneficiaries	Administrative Impact	Town Financial Impact
Low Interest Program	Due date does not change. Easier for those in need to delay payments by 90 days.	No application process. Need to monitor prior delinquent accounts. LOW IMPACT	Prior year taxes and penalty income reduced. Risk of more delinquency. No cash flow concerns. MEDIUM IMPACT
Low Interest and Deferment to Eligible	Those applying and certifying that they have had an income loss due to broader impacts of COVID-19. Prior delinquent taxpayers have a reduction in penalty interest.	Management of applications (distribute, receive before July 1, and monitor). Need to apply and keep distance. Need to monitor prior delinquent accounts. HIGH IMPACT	Timing of revenue compromised. Prior year taxes and penalty income reduced. Risk of more delinquency. Cash flow a concern. HIGH IMPACT
Low Interest and Deferment to All	Everyone gets some level of benefit. All taxpayers get a longer grace period to pay. Prior delinquent taxpayers have a reduction in penalty interest.	No application process. Need to monitor prior delinquent accounts. LOW IMPACT	Timing of revenue compromised. Cash flow a concern. Prior year taxes and penalty income reduced. HIGH IMPACT

Every community in the State is wrestling with this choice and there is no right answer. Some communities with significant financial resources can afford the deferral program as they have the resources to operate comfortably without taxes coming in during July. Other communities that still need tax revenue are opting for the low interest rate program.

Clearly, we are navigating uncharted waters with this pandemic and, as a community, we are facing unique challenges. It is easy to empathize with those impacted by COVID-19 who have been forced out of work or have otherwise lost income due to social distancing. The consequences of these programs need to be acknowledged too.

It is difficult to provide a staff recommendation in advance of the Council's discussion. The goal would be to reach a conclusion that has the greatest benefit to those in need while limiting the amount of disruption to the Town as possible. In impact, the 0.25% per month interest rate is very close a deferment. At this point, the low interest rate program seems to provide relief to those in need while creating minimal administrative consequence and allowing the Town to operate while taxes are still paid.

Proposed Budget Adoption Calendar

The on-going COVID-19 pandemic and the Governor's Executive Orders have changed the budget adoption process for FY2020-2021. Executive Order 7I provides for the Town Council to adopt the budget and set the mill rate as the Governor's Order cancels the budget referendum.

The process below allows for the public to provide their input in keeping with the issued Executive Orders. It also adds increased transparency and public awareness into the budget process.

Step	Date
Deadline for Emailed Public Comments <i>(per Exec. Order 7B)</i>	May 5, 2020
Virtual Public Hearing on the Town Council Proposed Budget <i>(per Exec. Order 7I and date extended per Exec. Order 7C)</i>	May 6, 2020
Special Town Council Budget Meeting to Amend the Budget <i>(Local choice)</i>	May 11, 2020
Amended Budget Published <i>(Local choice)</i>	May 21, 2020
Special Town Council Meeting to Adopt the Budget and Set the Mill Rate <i>(per Exec. Order 7I)</i>	May 27, 2020

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	4/4/2020
DEPARTMENT OF REQUEST:	Civil Preparedness
FISCAL YEAR OF REQUEST:	19-20
REASON FOR REQUEST:	Conferences and classes have been canceled and would like to use training funds to offset COVID19 Supplies purchased by PD and FD well also resupply our stockpile of equipment .

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
01-4223-56100	General Supplies	3,000

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
01-4223-53225	Training	3,000

1) **Department Head Signature*:** Michael Neff Date: 4/4/20

Comments: _____

**when completed forward to Director of Finance for review*

2) **Director of Finance:**



Funds are available: Yes X No _____

Date Approved: 4/7/20 Denied: _____

3) **Town Manager:**

Date Approved: _____ Denied: _____

4) **Town Council:**

Date Approved: _____ Denied: _____

5) **Finance Dept:**

Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	March 19, 2020
DEPARTMENT OF REQUEST:	Police / Communications
FISCAL YEAR OF REQUEST:	2019-2020
REASON FOR REQUEST:	A Fitness for duty exam was required to be performed on a F/T Dispatcher. Since there is no legal fund for this expense, the money is moved to 53302.

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014201 / 53302 (Police)	Recruitment	3750.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014221 / 54317 (Communications)	Radio/Equip Repr	3750.00

1) Department Head Signature*: [Signature] Date: 3/19/20

Comments: Money to pay for Fitness for Duty Exam of Dispatchers

*when completed forward to Director of Finance for review

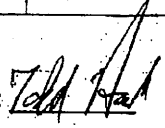
- 2) Director of Finance: Funds are available: Yes [Signature] No _____
Date Approved: 3/19/20 Denied: _____
- 3) Town Manager: Date Approved: _____ Denied: _____
- 4) Town Council: Date Approved: _____ Denied: _____
- 5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	3/19/2020
DEPARTMENT OF REQUEST:	DPW
FISCAL YEAR OF REQUEST:	2020
REASON FOR REQUEST:	Purchase Grounds mower with existing funds instead of Capital request in 20/21 Budget

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
604301-59302	MOWER GROUNDS FY19	\$11000

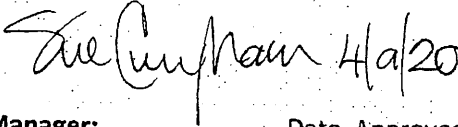
DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
604301-59237	HEAVYDUTY DUMP TK	\$11000

1) Department Head Signature*:  Date: 3/20/2020

Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes X No _____

 4/1/20

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____

5) Finance Dept: Date Transfer made: _____

**Invoice Estimate****231804**

120 Linwood Avenue - Colchester, CT 06415
860-537-3431 or 1-800-545-GANO
www.ganos.com M-F: 8-6 - SAT: 8-5

Bill To				Ship To			
Clinton Public Works 117 Nod Road Clinton, CT 06413							
Customer	Contact	Customer Tax Number	Phone	Cell Phone	Transaction	PO Number	
42672		0548578-001	(860) 664-1100	(860) 575-5454	Estimate	Clinton	
Counter Person	Sales Person	Date Printed	Reference	Email Address		Department	
Jim	Jim	03/19/20	231804			Sales Retail	

Note

Exmark Lazer Z XSeries Zero Turn Mower with 72" deck with a 31 hp Kawasaki engine. List price of \$16,427.99 and a bid price of \$11,910.00

Exmark Ultra Vac Triple Bagger installed List price of \$3,640.00 and a bid price of \$3108.00

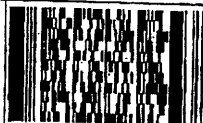
Pricing is per Sourcewell bid program if you have any further questions feel free to call me at 860-537-3431 Thank You Jim

Tom 860-875-5454

Invoice Total	\$0.00
Sales Tax	\$0.00
Grand Total	\$0.00

Thank you for your business! Gano's is your one stop power equipment headquarters. Any parts returns must be within 30 days, 15% restocking fee applies. No returns on electrical parts, and some special order items.

Notes:



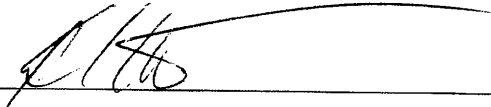
Customer acknowledges receipt thereof.

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	4/8/2020
DEPARTMENT OF REQUEST:	Town Manager
FISCAL YEAR OF REQUEST:	FY 20
REASON FOR REQUEST:	COVID-19 Cleaning


INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014199-58966	COVID-19 Costs	38614.05
(new account-General Govt)		

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014197-58086	Contingency	38614.05

1) Department Head Signature*:  Date: 4/9/2020

Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance:  Funds are available: Yes X No _____
Date Approved: 4/9/2020 Denied: _____

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____

5) Finance Dept: Date Transfer made: _____

ServiceMASTER
Restore

**ServiceMaster Restoration
by Wills**

26 Montauk Ave
New London, CT 06320
860 447-3265 office
203 359-1863 fax

Date	Invoice #
3/25/2020	24414

Bill To:
Clinton Town Hall Todd Hajek 54 East Main Street Clinton, CT 06413 USA

Service Address:
Clinton Town Hall Todd Hajek 54 East Main Street Clinton, CT 06413 USA

PO No.	Service Date
	3/24/2020

Description	Amount
COVID-19 Cleaning	38,614.05
<p>I authorize ServiceMaster to perform services. Monthly service charge of 1.5% will be charged for any account over 30 days. Buyer will be responsible for all costs related to collection of this debt including attorney and collection fees.</p> <p>X _____ Date: _____</p> <p>ServiceMaster has completed the services to my satisfaction.</p> <p>X _____ Date: _____</p>	

Subtotal	\$38,614.05
Sales Tax (6.35%)	\$0.00
Balance Due	\$38,614.05

SUNGARD K12
DATE: 04/09/2020
TIME: 13:03:32

SELECTION CRITERIA: exp1edgr.account='58086'
ACCOUNTING PERIODS: 1/20 THRU 10/20

SORTED BY: FUND,DEPARTMENT,ACCOUNT

TOTALED ON: FUND,DEPARTMENT

PAGE BREAKS ON:

FUND - 01 - TOWN GENERAL FUND
BUDGET UNIT - 014197 - OTHER GENERAL GOVERN

ACCOUNT DATE	T/C	PURCHASE 0	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
01-41-4197-014197 - OTHER GENERAL GOVERN									
58086	CONTINGENCY				.00	.00		.00 BEGINNING BALANCE	
06/28/19	11-1				178,000.00			POSTED FROM BUDGET SYSTEM	
11/26/19	19-5		92			21,827.60		CONTINGENCY TRF MONTV SETT	
11/26/19	13-5				-21,827.60	-21,827.60		REVER JE92- BDGT TRF ONLY	
11/26/19	19-5		93		156,172.40	.00		156,172.40	
TOTAL	CONTINGENCY								
TOTAL DEPARTMENT - GENERAL GOVERNMENT ADMIN									
					156,172.40	.00		156,172.40	
TOTAL FUND - TOWN GENERAL FUND									
					156,172.40	.00		156,172.40	
TOTAL REPORT									
					156,172.40	.00		156,172.40	

PAGE NUMBER: 1
AUDIT21

TOWN OF CLINTON
EXPENDITURE AUDIT TRAIL

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: April 1, 2020

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- a) FY2020-21 Budget: As I noted previously, COVID-19 and its economic impacts necessitate that the proposed budget be amended in a number of ways. It is safe to assume that certain fee based revenues will be lower than original anticipated. Additionally, the decisions around Executive Order 7S which impacts the payment of taxes normally effective July 1 will impact the assumptions built around prior year collections, tax interest and decisions about buying a car (supplemental motor vehicle). Further repercussions to the local and broader economy are hard to determine at this point. However, I was modeling my budget impacts based on the most recent economic downturn (2008-2009).

With downward adjustments to revenues, cuts will have to be made to the budget, as last left following the Council's prior actions, to keep it in balance. While the budget as last discussed did have a low tax increase, further reductions in addition to those needed to restore balance should be discussed. I will deliver recommendations to the Town for both revenue changes and expenditure cuts.

- b) Town Attorney RFP: Proposals from interested firms were received on April 6, 2020. The Town received 10 responses from firms. The proposals are under review now to develop a short list for the Town Council to consider and schedule "virtual" interviews with selected firms.
- c) Town Hall Status: At this time, Town Hall is open for employees again with social distancing requirements in place that have reorganized some of the work assignments. Where staff can be kept 6 feet apart, the office is running as normal. Where such distances cannot be kept staff work working rotating schedules in the building complemented with work-at-home assignments. The building is still not available to the public.

2. Connecticut Conference of Municipalities:

- a) While CCM is not holding group meetings, they have hosted a number of video conferences to discuss the Governor's Executive Orders and the impact on town operations. New Federal requirements were also discussed.

3. River COG:

- a) The River COG is not scheduled to meeting again until April 22, 2020. As was the case last month, the meeting will be held “virtually.”

4. Miscellaneous:

- a) I am working with our insurance broker on the renewal of property, liability and auto coverages. We are assessing the ability of other carriers to quote the Town’s business.
- b) Contract negotiations with the employee unions are moving into the “new normal” of social distancing. We are trying to make forward progress even though in-person meetings are a challenge right now.

Director of Finance Monthly Report Town Council Meeting 4/15/20

Review of 9 months ending March 31, 2020 Financials:

Revenues:

State Revenues: No additional State revenues were received in March. The Town is still expecting to receive the following grants from the State in the 4th Q: remaining **ECS-** \$2.7 million-(May of which \$521K is in addition to the budgeted amount), **Town Aid Road-** \$267K (100% budgeted), **Grants for Muni Projects-** \$191K (June-100% budgeted), additional **Special Ed Reim** \$100K (June this is \$100K in addition to the budgeted amount).

Other Town Revenues:

- Tax Collections: an additional \$292K of total Tax revenues were collected in total during March. Current Tax Revenues are on par with the prior year, with 99.5% of budgeted Current Tax Revenue dollars collected, and a remaining \$233K of budget remaining to be collected.
- Other tax revenues in total are \$97K over budget for the 9 months ending March 31.
- Other General Revenue: Telephone Access lines revenue for personal property tax from SNET of \$22K was received, other amounts <\$10K were received from the WSAM Trust fund-\$9K, Worker's Comp-\$7K, Investment Income-\$8K and Boat Moorings-\$3K.
- Town Clerk: 94% of budget as of March 31, with an additional \$13K collected for the month, a significant drop-off from the previous 8-month average of \$29K per month. The collectability of the remaining Town Clerk budgeted revenues of \$15K is uncertain.
- Building Fees: are 104% of budget as of March 31, March's revenues of \$10K were half of the previous 8-month average of \$21K per month. Expecting a significant drop for the 4th Q as well.
- Other receipts/revenues: This line item was budgeted at \$40K, and is still forecast to have a shortfall of \$20-25K at year-end.
- Workers Comp revenues is \$53K over budget, which includes \$33K of member's equity return and insurance reimbursements for worker's comp claims.
- Investment income for the 9 months ending March investment income was \$104K, which is \$59K over budget and \$47K ahead of the prior year. The monthly investment income is on the decline due to decreasing investment earnings rates, increasing bank fees, and declining average cash balances.

Expenditures:

In general, Town wide expenditures are tracking at 75% of full year total for the 9 months ending March 31. Department heads have provided preliminary full year forecasts, identifying potential savings and shortfalls for the full year, which are noted below.

I've indicated where external department transfers are anticipated (i.e, line item transfers within a department are not available to cover the shortfall). Note anticipated shortfalls are indicated with brackets (). Please keep in mind, this is the first pass at the full year forecast, and I anticipate to update this monthly for the remainder of the fiscal year.

- Town Manager: \$21k actual for month reflects salary charges. No change in previously reported forecast, of (\$20K) in additional salaries. This will require an external department transfer.
- Finance: \$22K for month reflects salary charges, and \$6K encumbrance for eFinance training. Forecast to be on budget for the full year.
- Assessor and Tax Collector: Department charges of \$12K and \$10K respectively for salaries, were incurred for March. The Tax Collector forecasts \$12K in full year budget savings from unused postage-\$6K and salaries and professional fees-\$6K. The Assessor salaries is forecast to be (\$7K) over budget due to contract settlements, and will require an external department transfer.
- Technology: \$23K of monthly charges reflect salaries and recurring monthly charges for communications and IT technology maintenance. Forecast for the full year is a savings in IT Technology maintenance of \$6K, which will offset the (\$4.5K) of additional salary expense due to contract settlements, leaving a total net budget forecast savings of \$1800.
- Town Clerk: \$11K for March expenses, reflect mainly salaries and recurring microfilming charges. Full year forecast is a net savings of \$1800, due mainly to unused Other Professional/Tech Services.
- Planning and Zoning: \$12K of monthly charges reflect salaries \$4K and \$8K for other professional services. Tracking under budget at 60% due mainly to the timing of receiving the professional services invoices. The full year forecast is a savings of \$6K due to unused training, postage and other expense of \$2K each. The Town Planner position vacancy is currently forecast to offset the professional service charges.
- ZBA/Inland Wetlands: March charges are \$5K for salaries, forecast a savings of \$10K between the two departments, from salaries of \$8K and other items \$2K.
- Elections & Meetings: only part-time salaries of \$1400 for March. Forecasting a savings of \$2800 from Other Supplies and Dues and Fees.
- Probate/Harbor/Shellfish/WPCC no substantial activity for March. Shellfish expects to be on budget. WPCC will have savings from the unfilled position of approximately \$24K and could have savings in other areas.
- General Gov't Admin (4197): Pending transfer approval, \$38.6K will be transferred from Contingency to COVID -19 cleaning costs. The Contingency balance after the transfer will be \$117K. All other line items remain basically unchanged and are forecast to be on budget.
- Other General Government (4199)- Total Other General Government forecast to be on budget at year-end , current larger variances as of March are noted below:
 - Legal at 49% of budget, or \$46K of budget remaining, however legal bills typically lag.
 - Unemployment: (\$11K) over budget.
 - Union negotiator \$35K budget remaining.
 - Advertising: unused \$14K budget, yearend budget notice charges still to be incurred.
 - Bank fees: anticipate fees will some savings \$10K? for full year.
 - Pierson Costs: additional \$3K for utility (gas) charged in March. Total of (\$13K) expenses year to date not budgeted.
 - Miscellaneous: \$25K credit in account for distribution from MIRA from prior settlement fund received.

○ Police/Communications/Animal Control:

Police: 72% of total budget incurred as of March– The Police department is currently forecast to have a net saving in the range of \$15K-\$24K. With \$13K savings in Armory/Other expenses, \$12K in Holiday Pay, \$3K in Marine Support, in addition to miscellaneous savings -\$2K or less in other lines. The department line item savings are forecast to be able to offset a (\$20K) net shortfall in Salary related lines.

Communications: Communications is tracking higher than budget, 85% for the 9 months ending March, due to higher than budgeted overtime expenses. Overtime and Salaries are forecast for the full year to be over budget by (\$72K) offset by savings in Service Contracts \$8K, for a total communications department forecast shortfall of (\$62K).

Animal Control: currently tracking under budget. Is forecast to have a net savings of \$4K from various line items.

The Police/Communication/Animal Control budgets in total are forecast to be over budget by (\$35K) to (\$50K), and will require an external department transfer.

- Building: on track with budget, only March expense was \$9K for salaries. Forecast to be (\$7K) over budget at year end due to union contract settlements which will require an external department transfer at year-end to cover.
- Fire/Fire Marshall: Both departments tracking on budget and full year forecast at budget.
- Park and Rec: is tracking lower than budget -61% The full year forecast is currently estimated to be a savings of \$40K, due to salary savings from attrition in the Asst. Director position -\$10K and unused part-time salaries of \$30K (\$15K for Maintenance included that is now under DPW.)
- Economic Development: On budget with forecasting due to the current economic situation to not spend the remaining of its FY20 budget, leaving a total savings of \$13K, (\$10K of unspent Other Professional Fees and \$3 of unspent Advertising and Other).
- Civil Preparedness: on budget and forecast to be on budget for the full year. Line item transfer request presented at 4/15 meeting to transfer \$3K from training to general supplies for expenses incurred during the COVID-19 pandemic, from training line not needed due to cancelled classes.
- Public Works/WSAM Maintenance: Both departments are tracking on or lower than budget, with the only budget overages forecast to be in Salaries due to contract settlements (\$23K) in Public Works, and (\$14K) in WSAM Maintenance. Overall Public Works is forecasting a net savings between both departments up to \$60K, due to savings from Overtime for Snow/Ice-\$32K, Regular Overtime-\$25K, Diesel/Gasoline-\$10K and Snow Plow/Sanding supplies \$9K. These savings will be sufficient to offset the forecast salary shortfall for both departments.
- Human Services: Current salary forecast to be (\$16K) over budget, due to contract settlements and Veterans and Elderly affairs stipend paid through salaries, was not budgeted. This will require an external department transfer to cover.
- Fringe Benefits: Overall this department is tracking on budget, higher than budgeted fees have been incurred and are forecast for the Police and Fire Pension accounts, for valuation, consultation and meeting fees. The full department is forecast to be on budget for the full year at this time.

Town of Clinton
FY20 Last 9 Months
Fund 01 - General Fund Revenues
YTD March 31, 2020 vs YTD March 31, 2019

ACCT	DESCRIPTION	FY20 BUDGET	Jan-20	Feb-20	Mar-20	YTD MAR 2020 ACTUAL	YTD MAR 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	BUDGET vs CURRENT \$ Fav/(Unfav) Variance	Budget %
41101	CURRENT TAX LEVY	47,668,729	13,490,984	1,876,655	242,633	47,435,534	46,025,893	1,409,641	3.06%	(233,195)	100%
41102	PRIOR YEARS LEVY	175,000	41,079	10,950	17,965	184,678	197,649	(12,971)	-6.56%	9,678	106%
41103	SUPP MOTOR VEHICLE	300,000	164,650	88,515	16,398	384,766	383,523	1,243	0.32%	84,766	128%
41901	TAX INTEREST/LIENS/FEEES	140,000	14,533	34,051	20,476	143,232	128,893	14,339	11.12%	3,232	102%
43302	ECS	4,933,814	1,363,925	-	-	2,727,850	2,842,126	(114,276)	-4.02%	(2,205,964)	55%
43307	TOTALLY DISABLED PERSONS	1,000	-	-	-	1,021	947	75	7.87%	21	102%
43308	ELDERLY TAX EXEMPTIONS	2,000	-	-	-	2,000	2,000	-	0.00%	-	100%
43311	STATE OF CT MISC	15,000	-	-	-	-	-	-	-	(15,000)	0%
43314	SPECIAL ED REIMBURSEMENT	280,000	-	-	-	277,130	210,239	66,891	31.82%	(2,870)	99%
43401	TOWN ROAD AID	267,626	-	277,130	-	-	133,813	(133,813)	-100.00%	(267,626)	0%
43402	LOCAL CAPITAL IMPROVEMEN	84,033	-	-	-	-	-	-	-	(84,033)	0%
43403	STATE PROPERTY GRANT	16,949	-	-	-	16,949	-	16,949	100%	-	100%
43600	PROPERTY TAX RELIEF VETS	15,299	-	-	-	22,750	19,790	2,960	14.96%	7,451	149%
43601	MUNI STABILIZATION GRANT	288,473	-	-	-	288,473	288,473	-	0.00%	-	100%
43602	TELEPHONE ACCESS LINES	-	-	-	22,677	22,677	16,949	22,677	(1)	-	-
43603	PILOT STATE OWNED PROP	-	-	-	-	-	-	-	-	(191,674)	0%
43604	GRANTS FOR MUNI PROJECTS	191,674	-	-	-	-	-	-	-	18,385	-
43605	FEMA FLASH FLOOD 919	-	-	-	-	18,385	-	18,385	-	916,539	-
43606	FEMA SANDY GRANT	-	-	(15,981)	-	916,539	-	(1,296)	(1)	-	-
43904	CIVIL PREPAREDNESS	-	(1,360)	-	-	-	1,296	-	-	-	-
44402	TRANSFER STATION FEES	53,000	5,390	-	2,802	44,704	41,372	3,332	0	(8,296)	84%
44714	LAUNCH PASSES	21,000	-	-	-	14,715	15,269	(554)	(0)	(6,285)	70%
44715	BOAT MOORINGS	84,000	7,200	5,676	3,871	59,770	64,148	(4,378)	(0)	(24,230)	71%
46101	INVESTMENT INCOME	45,000	9,141	12,842	8,029	104,383	57,525	46,858	1	59,383	232%
46105	WSAM TRUST FUND	36,000	-	-	9,655	34,900	37,938	(3,038)	(0)	(1,100)	97%
47201	TOWN PROPERTY RENTALS	30,000	5,219	-	750	21,948	15,788	6,160	0	(8,052)	73%
47205	WSAM RENTALS	4,000	50	425	1,623	5,313	945	4,368	5	1,313	133%
48810	RECEIPTS/REVENUES	40,000	1,106	2,088	1,278	13,633	12,629	1,003	0	(26,367)	34%
48832	SCRAP METAL RETURNS	10,000	719	-	668	7,081	9,285	(2,204)	(0)	(2,919)	71%
48833	WORKER'S COMP REFUNDS	10,000	2,099	1,949	7,354	63,622	41,926	21,696	1	53,622	636%
48899	APPROPRIATED SURPLUS	250,000	-	-	-	-	-	-	-	(250,000)	0%
49200	SALE OF FIXED ASSETS	-	-	-	5,266	5,266	7,970	(2,704)	(0)	5,266	-
General Revenue		54,962,597	15,104,736	2,294,302	361,344	52,817,319	50,556,386	2,260,933	0	(2,145,278)	96%
44101	TOWN CLERK MISC FEES	80,000	7,077	10,514	4,039	63,106	53,523	9,583	0	(16,895)	79%
44102	REAL ESTATE CONVEY TAX	170,000	17,608	33,435	8,546	172,421	215,737	(43,316)	(0)	2,421	101%
44501	VITALS	12,000	988	2,132	616	11,095	9,247	1,848	0	(905)	92%
Town Clerk		262,000	25,673	46,080	13,201	246,621	278,507	(31,885)	(0)	(15,378)	94%
44104	PLANNING / ZONING FEES	15,000	(167)	65	500	6,006	8,979	(2,974)	(0)	(8,994)	40%
Planning & Zoning Comm		15,000	(167)	65	500	6,006	8,979	(2,974)	(0)	(8,994)	40%
44107	ZONING BD OF APPEALS FEE	4,000	799	195	1,245	4,988	4,623	365	0	988	125%
Zoning Board of Appeals		4,000	799	195	1,245	4,988	4,623	365	0	988	125%
44106	INLAND WETLANDS	3,000	666	270	220	2,276	3,408	(1,132)	(0)	(724)	76%
Inlands/Wetlands Comm		3,000	666	270	220	2,276	3,408	(1,132)	(0)	(724)	76%
44201	CONTRACT POLICE SERVICES	-	1,059	2,903	15,646	43,850	52,688	(8,838)	(0)	43,850	-
44203	POLICE FINES	14,000	828	-	247	6,257	9,170	(2,913)	(0)	(7,743)	45%
Police Dept		14,000	1,887	2,903	15,893	50,107	61,858	(11,751)	-	36,107	358%
42201	BUILDING FEES	175,000	16,585	25,891	10,366	182,285	169,193	13,092	0	7,285	104%
Building Dept		175,000	16,585	25,891	10,366	182,285	169,193	13,092	0	7,285	104%
42261	DOG BOARDING FEES	200	30	-	-	45	185	(140)	(1)	(155)	23%
Animal Control		200	-	-	-	45	185	(140)	-	(155)	23%
44713	BEACH PASSES	25,000	-	-	-	13,957	13,135	822	0	(1,043)	56%
Parks & Recreation		25,000	-	-	-	13,957	13,135	822	0	(1,043)	56%
Town General Fund Revenues		55,460,797	15,150,209	2,369,706	402,769	53,323,604	51,096,274	2,227,330	0	(2,137,193)	96%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
March 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET (C)	MAR 2020 ACTUAL	ENCUMBRANCES (D)	FY20 YTD MAR 2020 ACTUAL (A)	FY19 YTD MAR 2019 ACTUAL (B)	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance (B)-(A)	% (Over)/Under Variance (B)-(A)	BUDGET vs CURRENT YTD Remaining Balance (C)-(D)-(A)	Actual & Encumbrances Spent as % of Budget %(A+D)/(C)
4111	51310	SALARIES-FULL TIME	126,697	17,308	-	75,770	38,582	(37,187)	-96.38%	50,927	60%
4111	51311	ELECTED OFFICIALS SALARY	49,746	2,930	-	58,954	64,034	5,080	7.93%	(9,208)	119%
4111	51320	SALARIES - PART TIME	15,496	1,228	-	11,470	8,746	(2,725)	-31.15%	4,026	74%
4111	52900	TRAVEL EXPENSE	-	-	-	901	-	(901)		(901)	
4111	52901	AUTOMOBILE ALLOWANCE	-	400	-	1,200	-	(1,200)		(1,200)	
4111	54300	REPAIRS & MAINTENANCE	1,600	126	-	972	504	(468)	-92.79%	628	61%
4111	56100	GENERAL SUPPLIES	1,930	5	-	1,194	629	(565)	-89.94%	636	65%
4111	56110	MISC EXPENDITURES	1,000	-	-	695	242	(452)	-186.62%	305	69%
4111	Total	Town Manager	196,369	21,996	-	161,155	112,737	(38,418)	-34%	45,214	77%
4119	51310	SALARIES-FULL TIME	287,082	21,929	-	207,964	226,473	18,509	8%	79,118	72%
4119	51311	ELECTED OFFICIALS SALARY	1,000	250	-	750	500	(250)	-50%	250	75%
4119	52900	TRAVEL EXPENSE	-	-	-	95	-	(95)		(95)	
4119	53300	OTHER PROF/TECH SERVICES	15,000	-	-	12,596	1,045	(11,551)	-1105%	2,404	84%
4119	54304	IT/TECHNOLOGY MAINTENANC	34,400	148	6,300	19,726	16,444	(3,283)	-20%	8,374	76%
4119	55301	POSTAGE	2,420	385	-	1,655	1,670	15	1%	765	68%
4119	56100	GENERAL SUPPLIES	2,000	-	-	1,389	1,442	53	4%	611	69%
4119	56100	DUES & FEES	1,000	-	-	505	590	85	14%	495	51%
4119	Total	Finance	342,902	22,713	6,300	244,681	248,164	3,483	1%	91,921	73%
4131	51310	SALARIES-FULL TIME	151,214	12,092	-	115,597	111,090	(4,507)	-4%	35,617	76%
4131	52900	TRAVEL EXPENSE	-	-	-	83	-	(83)		(83)	
4131	53220	IN SERVICE	1,600	-	-	-	605	605	100%	1,600	0%
4131	53400	OTHER PROF SERVICES	10,000	-	-	10,000	10,000	-	0%	-	100%
4131	53500	TECHNICAL SERVICES	9,400	-	-	8,596	9,352	756	8%	804	91%
4131	54304	IT/TECHNOLOGY MAINTENANC	10,917	-	-	10,363	9,130	(1,233)	-14%	554	95%
4131	55301	POSTAGE	1,771	117	-	1,419	1,887	468	25%	352	80%
4131	56100	GENERAL SUPPLIES	1,429	-	288	978	191	(787)	-412%	163	89%
4131	56430	PERIODICALS	1,505	-	100	867	590	(277)	-47%	538	64%
4131	56100	DUES & FEES	820	20	200	380	378	(2)	-1%	240	71%
4131	Total	Assessor	188,656	12,229	588	148,284	143,223	(5,061)	-4%	39,785	79%
4135	51310	SALARIES-FULL TIME	118,035	8,842	-	82,785	79,567	(3,219)	-4%	35,250	70%
4135	51320	SALARIES - PART TIME	13,091	844	-	9,939	9,552	(386)	-4%	3,152	76%
4135	52900	TRAVEL EXPENSE	-	229	-	335	-	(335)		(335)	
4135	53300	OTHER PROF/TECH SERVICES	2,475	-	-	2,475	2,400	(75)	-3%	-	100%
4135	53400	OTHER PROF SERVICES	2,500	-	-	-	-	-		2,500	0%
4135	53500	TECHNICAL SERVICES	5,050	-	-	5,050	4,900	(150)	-3%	-	100%
4135	55301	POSTAGE	13,310	497	-	5,916	4,998	(917)	-18%	7,394	44%
4135	56100	GENERAL SUPPLIES	3,200	68	-	1,646	1,350	(297)	-22%	1,554	51%
4135	56290	OTHER	4,205	-	-	3,892	4,050	159	4%	313	93%
4135	58099	DMV FEES	250	-	-	250	250	-	0%	-	100%
4135	58100	DUES & FEES	1,000	-	-	1,000	693	(307)	-44%	-	100%
4135	58900	OTHER ITEMS	350	-	-	317	61	(257)	-424%	33	91%
4135	Total	Tax Collector	163,466	10,479	-	113,605	107,821	(5,784)	-5%	49,861	69%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
March 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAR 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAR 2020 ACTUAL	FY19 YTD MAR 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	%(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4143	51310	SALARIES-FULL TIME	104,653	8,376	-	79,914	58,819	(21,095)	-36%	24,739	76%
4143	52900	TRAVEL EXPENSE	-	-	-	56	-	(56)	-	(56)	100%
4143	53200	PROFESSIONAL SERVICES	74,956	-	-	74,940	73,390	(1,560)	-2%	16	0%
4143	53225	TRAINING	500	-	-	-	-	-	-	500	0%
4143	54100	UTILITY SERVICES	-	-	-	-	11,888	11,888	100%	-	89%
4143	54300	REPAIRS & MAINTENANCE	3,000	369	50	2,619	2,891	272	9%	331	56%
4143	54304	IT/TECHNOLOGY MAINTENANC	56,656	3,800	11	31,653	20,005	(11,648)	-58%	24,992	74%
4143	55300	COMMUNICATIONS	127,845	9,453	15,054	79,873	78,226	(1,647)	-2%	32,918	62%
4143	57400	INFRA	21,826	1,602	-	13,625	2,314	(11,310)	-489%	8,201	76%
4143 Total		Technology	389,436	23,599	15,115	282,679	247,533	(35,146)	-14%	91,842	73%
4147	51310	SALARIES-FULL TIME	108,148	8,127	-	79,332	79,631	299	0%	28,816	73%
4147	51320	SALARIES - PART TIME	-	-	-	-	4,755	4,755	100%	-	95%
4147	52900	TRAVEL EXPENSE	-	-	-	141	-	(141)	-	(141)	74%
4147	53300	OTHER PROF/TECH SERVICES	24,000	2,290	5,484	17,311	18,431	1,119	5%	1,205	59%
4147	56100	GENERAL SUPPLIES	3,500	415	160	2,415	2,207	(208)	-6%	926	34%
4147	57350	TECHNOLOGY SOFTWARE	800	499	-	489	388	(71)	-18%	331	71%
4147	58110	MISC EXPENDITURES	300	-	-	102	96	(6)	-6%	198	50%
4147	58111	ELECTION COSTS	8,000	-	2,500	3,180	5,135	1,955	38%	2,320	42%
4147	58800	PROGRAM COST	600	63	-	(261)	63	313	501%	851	58%
4147	58900	OTHER ITEMS	2,700	-	-	1,565	1,195	(370)	-31%	1,135	70%
4147 Total		Town Clerk	148,048	11,364	8,143	104,266	111,910	7,646	7%	35,640	46%
4153	51310	SALARIES-FULL TIME	133,438	4,232	-	61,779	52,331	(9,449)	-18%	71,659	100%
4153	52900	TRAVEL EXPENSE	-	-	-	239	-	(239)	-	(239)	21%
4153	53010	LEGAL SERVICES	-	-	-	-	32,238	32,238	100%	-	121%
4153	53225	TRAINING	2,400	50	-	500	220	(280)	-127%	1,900	9%
4153	53400	OTHER PROF SERVICES	35,000	7,972	-	42,442	36,560	(5,882)	-16%	(7,442)	48%
4153	55301	POSTAGE	2,200	7	-	203	402	199	49%	1,997	5%
4153	56100	GENERAL SUPPLIES	800	329	-	386	285	(101)	-36%	414	60%
4153	58900	OTHER ITEMS	2,000	-	50	50	-	(50)	-	1,900	0%
4153 Total		Planning & Zoning Comm	175,638	12,590	50	105,599	122,036	16,437	13%	70,189	0%
4155	53225	TRAINING	-	-	-	-	110	110	100%	-	0%
4155	53300	OTHER PROF/TECH SERVICES	500	-	-	-	-	-	-	500	0%
4155	54300	REPAIRS & MAINTENANCE	350	-	-	-	-	-	-	350	12%
4155	55301	POSTAGE	1,650	10	-	204	622	418	67%	1,446	0%
4155	56100	GENERAL SUPPLIES	300	-	-	-	291	291	100%	300	7%
4155 Total		Zoning Board Of Appeals	2,800	10	-	204	1,023	819	80%	2,596	100%
4161	53300	OTHER PROF/TECH SERVICES	4,524	-	-	4,524	4,524	-	0%	-	100%
4161 Total		Probate Court	4,524	-	-	4,524	4,524	-	0%	-	62%
4163	51310	SALARIES-FULL TIME	69,099	5,212	-	42,624	39,693	(2,931)	-7%	26,475	90%
4163	52900	TRAVEL EXPENSE	-	-	-	32	-	(32)	-	(32)	0%
4163	53225	TRAINING	900	-	-	810	365	(445)	-122%	90	63%
4163	53300	OTHER PROF/TECH SERVICES	500	-	-	-	375	375	100%	500	0%
4163	55301	POSTAGE	440	19	-	277	266	(12)	-4%	163	0%
4163	56100	GENERAL SUPPLIES	300	-	-	-	297	297	100%	300	0%
4163	58900	OTHER ITEMS	400	-	-	-	-	-	-	400	0%
4163 Total		Inlands/Wetlands Comm	71,639	5,230	-	43,743	40,995	(2,748)	-7%	27,896	61%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
March 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAR 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAR 2020 ACTUAL	FY19 YTD MAR 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4165	51310	SALARIES-FULL TIME	18,367	-	-	8,990	2,739	(6,251)	-228%	9,377	49%
4165	51320	SALARIES - PART TIME	24,640	-	-	13,088	15,544	2,476	16%	11,572	53%
4165	56100	GENERAL SUPPLIES	-	-	-	-	(39)	(39)	100%	-	-
4165	Harbor Comm		43,007	-	-	22,058	18,244	(3,814)	-21%	20,949	51%
4167	56900	OTHER SUPPLIES	16,732	-	3,728	4,121	458	(3,662)	-799%	8,883	47%
4167	Shellfish Comm		16,732	-	3,728	4,121	458	(3,662)	-799%	8,883	47%
4191	51310	SALARIES-FULL TIME	31,559	-	-	7,601	20,193	12,593	62%	23,958	24%
4191	52900	TRAVEL EXPENSE	-	-	-	29	-	(29)	-	(29)	-
4191	53200	PROFESSIONAL SERVICES	10,000	-	-	2,644	3,254	610	19%	7,356	26%
4191	54901	SURFACE WATER TESTING	5,000	-	-	-	-	-	-	5,000	0%
4191	54902	WELL MONITORING	2,000	974	-	2,159	4,984	2,825	57%	(159)	108%
4191	54910	STATE WATER TESTING	15,600	-	-	9,728	11,572	1,844	16%	5,872	62%
4191	56100	GENERAL SUPPLIES	1,200	-	-	450	688	239	35%	750	37%
4191	58100	DUES & FEES	1,000	-	-	-	575	575	100%	1,000	0%
4191	58110	MISC EXPENDITURES	-	-	-	-	600	600	100%	-	-
4191	58800	PROGRAM COST	-	-	-	-	48	48	100%	-	-
4191	58900	OTHER ITEMS	7,000	-	-	7,000	-	(7,000)	-	-	100%
4191	Water Pollution Control		73,359	974	-	29,610	41,915	12,304	29%	43,749	40%
4193	51310	SALARIES-FULL TIME	135,506	11,713	-	106,209	92,476	(13,732)	-15%	29,297	78%
4193	51320	SALARIES - PART TIME	22,856	1,798	-	17,172	16,854	(318)	-2%	5,884	75%
4193	51330	OVERTIME	7,300	(4,827)	-	(3,368)	1,514	4,882	322%	10,668	-46%
4193	54300	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-	-
4193	WASM Maintenance		165,662	8,684	-	120,013	110,845	(9,168)	-8%	45,649	72%
4195	51310	SALARIES-FULL TIME	16,914	-	-	12,686	12,686	-	0%	-	75%
4195	51320	SALARIES - PART TIME	10,000	1,410	-	5,570	9,430	3,860	41%	4,430	56%
4195	51620	PART TIME WAGES	3,950	-	-	2,232	3,175	943	30%	1,718	57%
4195	54300	REPAIRS & MAINTENANCE	800	-	-	193	444	251	56%	607	24%
4195	56100	GENERAL SUPPLIES	1,500	-	-	-	703	703	100%	1,500	0%
4195	56900	OTHER SUPPLIES	2,000	-	-	815	130	(885)	-527%	1,185	41%
4195	58100	DUES & FEES	990	-	-	821	939	118	13%	169	83%
4195	58110	MISC EXPENDITURES	-	-	-	-	-	-	-	-	-
4195	Elections & Meetings		36,154	1,410	-	22,317	27,507	5,190	13%	13,837	62%
4197	58084	MIDDLESEX PARAMEDIC	13,260	-	3,315	9,945	6,630	(3,315)	-50%	-	100%
4197	58086	CONTINGENCY	156,172	-	-	-	-	-	-	156,172	0%
4197	58087	CONSERVATION COMMISSION	1,800	-	-	400	1,000	600	60%	1,400	22%
4197	58088	HAZARDOUS WASTE SITE	25,000	-	8,982	16,018	18,549	2,531	14%	-	100%
4197	58092	REGIONAL MENTAL HEALTH	-	-	-	-	776	776	100%	-	-
4197	58095	SENIOR ACTIVITIES	-	(65)	-	(397)	3,287	3,684	112%	397	-
4197	58096	CONFERENCE OF MUNICIPAL	8,741	-	-	8,741	8,741	-	0%	-	100%
4197	58097	ESTUARY TRANSIT	43,570	-	-	43,570	42,715	(855)	-2%	-	100%
4197	58098	ESTUARY COUNCIL-SENIORS	51,000	-	-	51,000	51,000	-	0%	-	100%
4197	58101	CRERPA	13,591	-	-	14,269	13,591	(678)	-5%	(678)	105%
4197	58102	COST	925	-	-	925	925	-	0%	-	100%
4197	58200	JUDGEMENTS	2,500	36	756	1,744	1,892	147	8%	-	100%
4197	58801	SAFETY COMMITTEE	150	-	-	-	-	-	-	150	0%
4197	58802	TREE COMMITTEE	400	-	-	-	77	77	100%	400	0%
4197	58807	TREE WARDEN	2,500	625	-	2,500	1,928	(573)	-30%	-	100%
4197	58808	HAZARDOUS WASTE SITE	-	-	-	-	7,000	7,000	100%	-	-
4197	58902	REGIONAL MENTAL HEALTH	-	-	-	-	500	500	100%	-	-
4197	General Government Admin		319,609	596	13,053	148,715	158,610	9,895	6%	157,841	51%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
March 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAR 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAR 2020 ACTUAL	FY19 YTD MAR 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	%(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4199	51320	SALARIES - PART TIME	14,000	729	-	5,380	9,787	4,407	45%	8,920	38%
4199	51800	POLICE CONTRACTUAL	-	328	-	(439)	(3,778)	(3,339)	88%	439	
4199	52600	UNEMPLOYMENT COMPENSATIO	5,000	1,807	-	16,240	114	(16,126)	-14148%	(11,240)	325%
4199	52900	TRAVEL EXPENSE	1,000	-	-	-	6,065	6,065	100%	1,000	0%
4199	53010	LEGAL SERVICES	90,000	3,515	-	43,780	39,770	(4,010)	-10%	48,220	49%
4199	53020	TOWN COUNSEL	57,000	9,500	9,500	47,500	-	-	0%	-	100%
4199	53070	SALE OF 27 KILLINGWORTH	-	-	-	-	1,920	1,920	100%	-	
4199	53200	PROFESSIONAL SERVICES	-	-	-	(110)	-	110		110	
4199	53310	AUDIT/ACCOUNTING SERVICES	50,000	-	-	52,835	59,262	6,427	11%	(2,835)	106%
4199	53401	UNION NEGOTIATOR	50,000	410	-	14,608	32,033	17,426	54%	35,393	29%
4199	54903	LAND RECORDS INDEX AUDIT	1,500	88	-	831	795	(35)	-4%	669	55%
4199	55200	INSUR OTHER THAN EE BENE	380,310	-	-	384,044	345,736	(38,308)	-11%	(3,734)	101%
4199	55400	ADVERTISING	25,000	1,148	-	10,427	8,012	(2,415)	-30%	14,573	42%
4199	55506	ANNUAL TOWN REPORT	8,000	-	-	5,610	5,575	(35)	-1%	2,390	70%
4199	56220	ELECTRICITY	231,000	30,525	-	135,256	150,873	15,617	10%	11,306	95%
4199	56221	HEAT/WATER	140,000	6,707	-	76,638	83,659	7,021	8%	7,917	94%
4199	57400	INFRA	15,750	-	-	8,160	4,723	(3,437)	-73%	7,590	52%
4199	58105	BANK FEES	18,000	-	-	-	9,954	9,954	100%	18,000	0%
4199	58110	MISC EXPENDITURES	9,000	(25,407)	-	(19,086)	3,148	22,234	706%	28,086	-212%
4199	58803	BOARD OF ASSESSMENT APPE	300	-	-	16	46	30	66%	284	5%
4199	58804	SPECIAL EVENTS	7,000	1,800	-	2,430	907	(1,523)	-168%	4,570	35%
4199	58912	HOLIDAY ACTIVITIES	500	-	-	493	-	(493)		7	99%
4199	58964	PIERSON COSTS	-	3,080	-	12,932	-	(12,932)		(12,932)	
4199	59900	FUND TRANSFERS OUT	-	-	-	248,750	-	(248,750)		(248,750)	
4199 Total		Other General Gov't	1,103,360	34,230	149,382	1,046,294	806,102	(240,192)	-30%	(92,316)	108%
4201	51310	SALARIES-FULL TIME	2,211,167	169,789	-	1,645,767	1,526,815	(118,952)	-8%	565,400	74%
4201	51320	SALARIES - PART TIME	20,624	1,935	-	17,205	17,029	(176)	-1%	3,419	83%
4201	51330	OVERTIME	240,000	10,675	-	158,919	169,726	10,807	6%	81,081	66%
4201	51333	LONGEVITY	24,084	-	-	23,046	20,149	(2,897)	-14%	1,038	96%
4201	51335	HOLIDAY PAY	119,080	-	-	59,532	57,142	(2,390)	-4%	59,548	50%
4201	51340	OTHER EMPLOYEE BENEFITS	14,280	-	-	12,047	12,340	293	2%	2,233	84%
4201	52910	CLOTHING ALLOWANCE	30,050	2,363	-	14,189	17,893	3,704	21%	15,861	47%
4201	53225	TRAINING	20,750	897	805	17,493	17,370	(122)	-1%	2,453	88%
4201	53302	RECRUITMENT COSTS	29,828	30	-	23,448	7,192	(16,256)	-226%	6,380	79%
4201	54301	SERVICE CONTRACTS	33,580	300	-	25,410	27,641	2,231	8%	8,170	76%
4201	54311	VEHICLE MAINTENANCE	25,000	3,068	2,471	16,014	16,093	79	0%	6,515	74%
4201	54317	RADIOS/RADAR/SIREN REPAI	3,500	398	-	1,431	678	(752)	-111%	2,069	41%
4201	56100	GENERAL SUPPLIES	13,250	2,036	902	9,989	9,389	(600)	-6%	2,359	82%
4201	56210	DIESEL - GASOLINE FUEL	4,000	292	-	1,323	977	(346)	-35%	2,677	33%
4201	56900	OTHER SUPPLIES	10,850	893	404	3,630	4,317	687	16%	6,816	37%
4201	56903	UNIFORMS	6,000	348	-	572	5,829	5,257	90%	5,428	10%
4201	57390	OTHER EQUIPMENT	4,000	1,640	-	3,996	2,977	(1,019)	-34%	5	100%
4201	58115	COMMISSION EXPENSES	500	-	-	232	356	124	35%	268	46%
4201	58120	CANINE PROGRAM	2,500	-	-	1,013	2,296	1,283	56%	1,487	41%
4201	58900	OTHER ITEMS	21,500	438	-	9,029	14,017	4,988	36%	12,471	42%
4201	58913	PRISONER COSTS	1,200	212	-	787	903	117	13%	413	66%
4201	58914	MARINE SUPPORT	5,000	15	-	2,025	6,852	4,828	70%	2,975	40%
4201 Total		Police Dept	2,840,743	195,329	4,581	2,047,095	1,937,982	(109,113)	-6%	789,066	72%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
March 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAR 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAR 2020 ACTUAL	FY19 YTD MAR 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$ (Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4203	51310	SALARIES-FULL TIME	33,000	2,583	-	20,667	20,060	(607)	-3%	12,333	63%
4203	54100	UTILITY SERVICES	30,500	2,600	-	21,948	22,061	113	1%	8,552	72%
4203	54300	REPAIRS & MAINTENANCE	162,500	16,985	-	120,016	98,310	(21,706)	-22%	42,484	74%
4203	56100	GENERAL SUPPLIES	4,000	510	-	2,717	2,341	(375)	-16%	1,283	68%
4203	56290	OTHER	105,000	6,921	-	86,010	70,233	(15,778)	-22%	18,990	82%
4203 Total	Fire Dept		335,000	29,499	-	251,357	213,005	(38,352)	-18%	83,643	75%
4213	51310	SALARIES-FULL TIME	114,868	9,335	-	89,283	84,202	(5,081)	-6%	25,585	78%
4213	52900	TRAVEL EXPENSE	-	-	-	28	-	(28)	-	(28)	-
4213	53300	OTHER PROF/TECH SERVICES	500	120	-	133	133	13	10%	380	24%
4213	53303	INSPECTION COVERAGE	2,000	-	-	380	380	380	100%	2,000	0%
4213	54450	SOFTWARE MAINT/TECH SUPPR	2,100	-	-	2,310	2,000	(310)	-16%	(210)	110%
4213	56100	GENERAL SUPPLIES	500	285	-	433	11	(422)	-3863%	67	87%
4213	56290	OTHER	600	-	-	-	100	100	100%	600	0%
4213	57390	OTHER EQUIPMENT	150	-	-	-	13	13	100%	150	0%
4213	58100	DUES & FEES	350	-	-	45	20	(25)	-125%	305	13%
4213 Total	Building Dept		121,068	9,740	-	92,219	86,859	(5,360)	-6%	28,849	76%
4215	51310	SALARIES-FULL TIME	47,403	3,794	-	36,551	21,510	(15,041)	-70%	10,852	77%
4215	51320	SALARIES - PART TIME	4,469	195	-	2,628	4,629	2,001	43%	1,841	59%
4215	51330	OVERTIME	1,250	-	-	89	128	39	31%	1,161	7%
4215	53200	PROFESSIONAL SERVICES	1,000	-	-	(1,046)	94	1,140	1219%	2,046	-105%
4215	53225	TRAINING	2,000	-	-	250	150	(100)	-67%	1,750	13%
4215	55301	POSTAGE	110	110	-	110	-	(110)	-	-	100%
4215	56100	GENERAL SUPPLIES	700	-	-	157	249	93	37%	543	22%
4215	56903	UNIFORMS	950	268	-	431	982	551	56%	519	45%
4215	58900	OTHER ITEMS	2,000	-	-	63	417	353	85%	1,937	3%
4215 Total	Animal Control		59,882	4,367	-	39,233	28,158	(11,074)	-39%	20,649	66%
4219	51310	SALARIES-FULL TIME	55,000	4,453	2,373	41,610	39,101	(2,510)	-6%	11,017	80%
4219	53225	TRAINING	1,500	-	-	-	-	-	-	1,500	0%
4219	56100	GENERAL SUPPLIES	500	-	-	101	-	(101)	-	399	20%
4219	57390	OTHER EQUIPMENT	1,200	-	-	-	-	-	-	1,200	0%
4219	58100	DUES & FEES	500	-	-	275	875	600	69%	225	55%
4219 Total	Fire Marshal		58,700	4,453	2,373	41,987	39,976	(2,011)	-5%	14,341	76%
4221	51310	SALARIES-FULL TIME	315,107	25,406	-	258,600	234,407	(24,193)	-10%	56,507	82%
4221	51320	SALARIES - PART TIME	40,610	4,922	-	30,359	22,238	(8,121)	-37%	10,251	75%
4221	51330	OVERTIME	70,000	8,671	-	87,337	83,596	(3,742)	-4%	(17,337)	125%
4221	51335	HOLIDAY PAY	24,606	-	-	7,089	7,245	156	2%	17,517	29%
4221	52910	CLOTHING ALLOWANCE	4,950	725	-	876	2,228	1,353	61%	4,074	18%
4221	53225	TRAINING	4,000	-	-	2,174	1,855	(319)	-17%	1,826	54%
4221	54300	REPAIRS & MAINTENANCE	-	-	-	-	101,516	101,516	100%	-	-
4221	54301	SERVICE CONTRACTS	140,031	2,544	2,559	122,754	-	(122,754)	-	14,718	89%
4221	54317	RADIOS/RADARS/SIREN REPAI	5,000	-	-	914	-	(914)	-	4,086	18%
4221	56100	GENERAL SUPPLIES	600	-	-	180	121	(59)	-49%	420	30%
4221	57390	OTHER EQUIPMENT	1,000	-	-	-	628	628	100%	1,000	0%
4221 Total	Communications		605,904	42,268	2,559	510,283	453,833	(56,450)	-12%	93,062	85%
4223	51310	SALARIES-FULL TIME	7,500	417	-	3,750	-	(3,750)	-	3,750	50%
4223	53225	TRAINING	3,000	-	-	-	-	-	-	3,000	0%
4223	56100	GENERAL SUPPLIES	5,000	-	-	-	-	-	-	5,000	0%
4223 Total	Civil Preparedness		15,500	417	-	3,750	-	(3,750)	-	11,750	24%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
March 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAR 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAR 2020 ACTUAL	FY19 YTD MAR 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4301	51310	SALARIES-FULL TIME	952,544	57,199	-	708,269	714,631	6,362	1%	244,275	74%
4301	51320	SALARIES - PART TIME	7,200	502	-	4,764	4,720	(44)	-1%	2,436	66%
4301	51330	OVERTIME	22,500	430	-	5,121	7,979	2,858	36%	17,379	23%
4301	51332	OVERTIME FIELDS	10,000	-	-	5,064	5,527	463	8%	4,936	51%
4301	51334	OVERTIME SNOW/ICE	48,000	-	-	15,332	37,691	22,359	59%	32,668	32%
4301	52900	TRAVEL EXPENSE	-	23	-	212	-	(212)	-	(212)	-
4301	52910	CLOTHING ALLOWANCE	7,500	-	-	7,957	7,350	(607)	-8%	(457)	106%
4301	53300	OTHER PROF/TECH SERVICES	-	-	-	-	18,170	18,170	100%	-	-
4301	54103	SNOW PLOWING/SANDING	45,000	-	-	36,007	35,567	(440)	-1%	8,993	80%
4301	54300	REPAIRS & MAINTENANCE	245,025	12,873	-	169,547	120,983	(48,564)	-40%	35,879	85%
4301	54305	TOWN HALL BLDG MAINT	15,500	1,880	1,975	12,733	15,473	2,740	18%	792	95%
4301	54306	TOWN BLDG & FACILITIES	172,868	19,307	34,868	104,258	101,401	(2,857)	-3%	33,743	80%
4301	54318	EQUIPMENT MAINTENANCE AL	120,000	7,749	8,119	93,516	86,756	(6,760)	-8%	18,365	85%
4301	54900	LANDFILL COST	104,735	6,411	25,785	68,131	60,219	(7,912)	-13%	10,819	90%
4301	56100	GENERAL SUPPLIES	8,500	227	1,643	3,413	9,285	5,872	63%	3,443	59%
4301	56210	DIESEL - GASOLINE FUEL	112,000	6,166	12,603	79,575	83,036	3,461	4%	19,822	82%
4301	56906	SAFETY MANAGEMENT	14,156	1,262	2,223	6,440	3,489	(2,952)	-85%	5,492	61%
4301	57390	OTHER EQUIPMENT	7,500	-	1,200	1,817	220	(1,597)	-76%	4,483	40%
4301 Total		Public Work	1,893,028	114,029	128,015	1,322,155	1,312,495	(9,660)	-1%	442,858	77%
4311	56275	STREET LIGHTING	126,000	5,982	15,765	110,150	111,946	1,796	2%	85	100%
4311 Total		Street Lighting	126,000	5,982	15,765	110,150	111,946	1,796	2%	85	100%
4329	56270	WATER & HYDRANTS	466,500	39,399	174,717	291,510	306,825	15,315	5%	273	100%
4329 Total		Water & Hydrants	466,500	39,399	174,717	291,510	306,825	15,315	5%	273	100%
4403	58800	PROGRAM COST	147,753	-	-	147,755	147,755	-	0%	(2)	100%
4403 Total		Health	147,753	-	-	147,755	147,755	-	0%	(2)	100%
4419	51310	SALARIES-FULL TIME	223,780	19,586	-	178,099	169,319	(8,780)	-5%	45,681	80%
4419	51320	SALARIES - PART TIME	19,056	1,097	-	13,337	6,744	(6,594)	-98%	5,719	70%
4419	52900	TRAVEL EXPENSE	-	-	-	535	-	(535)	-	(535)	-
4419	53200	PROFESSIONAL SERVICES	2,260	1,528	-	1,528	1,343	(185)	-14%	733	68%
4419	53220	IN SERVICE	1,000	-	-	825	565	(260)	-46%	175	83%
4419	56100	GENERAL SUPPLIES	3,200	74	-	2,528	2,168	(360)	-17%	672	79%
4419	56900	OTHER SUPPLIES	3,050	-	-	1,125	985	(139)	-14%	1,925	37%
4419	58100	DUES & FEES	1,395	-	-	1,395	1,680	285	17%	0	100%
4419	58800	PROGRAM COST	2,440	1,026	-	1,156	252	(904)	-356%	1,284	47%
4419	58900	OTHER ITEMS	5,000	-	-	3,662	3,130	(532)	-17%	1,338	73%
4419 Total		Human Services	281,181	23,310	-	204,188	186,186	(18,002)	-10%	56,993	78%
4501	58900	OTHER ITEMS	759,820	253,273	-	759,820	600,833	(158,987)	-26%	-	100%
4501 Total		Library	759,820	253,273	-	759,820	600,833	(158,987)	-26%	-	100%
4505	51310	SALARIES-FULL TIME	125,363	8,884	-	84,012	95,423	11,411	12%	41,351	67%
4505	51320	SALARIES - PART TIME	69,741	1,233	-	31,935	26,259	(5,676)	-22%	37,806	46%
4505	51330	OVERTIME	3,000	-	-	855	549	(306)	-56%	2,145	29%
4505	52900	TRAVEL EXPENSE	-	85	-	1,475	-	(1,475)	-	(1,475)	-
4505	54300	REPAIRS & MAINTENANCE	18,500	3,459	-	15,292	11,850	(3,641)	-31%	3,208	83%
4505	54315	GENERAL MAINTENANCE	800	-	-	81	1,577	1,495	95%	719	10%
4505	56100	GENERAL SUPPLIES	1,000	-	-	715	828	113	14%	285	71%
4505	56900	OTHER SUPPLIES	2,350	-	-	320	213	(107)	-50%	2,030	14%
4505	57300	EQUIPMENT	1,150	-	-	-	-	-	-	1,150	0%
4505	58100	DUES & FEES	1,000	-	-	170	308	138	45%	830	17%
4505	58800	PROGRAM COST	6,850	375	2,325	3,750	418	(3,332)	-797%	775	89%
4505	58806	CLINTON FAMILY DAY	3,000	-	-	(98)	607	705	116%	3,098	-3%
4505 Total		Parks & Recreation	232,754	14,037	2,325	138,607	137,832	(675)	0%	91,922	61%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
March 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAR 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAR 2020 ACTUAL	FY19 YTD MAR 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4603	53400	OTHER PROF SERVICES	32,000	7,500	-	28,750	9,353	(19,397)	-207%	3,250	90%
4603	55400	ADVERTISING	8,000	-	-	1,750	392	(1,358)	-347%	6,250	22%
4603	58100	DUES & FEES	1,000	-	-	-	500	500	100%	1,000	0%
4603	58110	MISC EXPENDITURES	1,000	-	-	230	-	(230)	-	770	23%
4603	Total	Econ Development	42,000	7,500	-	30,730	10,245	(20,485)	-200%	11,270	73%
4701	59020	CAPITAL IMPROVEMENTS	398,971	-	-	398,971	250,000	(148,971)	-60%	-	100%
4701	59900	FUND TRANSFERS OUT	32,961,486	2,360,738	-	22,207,815	22,289,700	81,885	0%	10,753,671	67%
4701	Total	Education	33,360,457	2,360,738	-	22,606,786	22,539,700	(67,086)	0%	10,753,671	68%
4801	58331	2014 NEW MONEY PRIN - BO	-	-	-	-	216,000	216,000	100%	-	-
4801	58336	2011 REFUNDING PRIN - BO	-	-	-	-	206,000	206,000	100%	-	-
4801	58338	2013 NEW MONEY PRIN - BO	-	-	-	-	50,000	50,000	100%	-	-
4801	58340	2013 REFUNDING PRIN - BO	80,000	-	-	80,000	88,000	8,000	9%	-	100%
4801	58347	2015 NEW MONEY BOE - PRI	275,000	-	-	275,000	275,000	-	0%	-	100%
4801	58351	2016 NEW MONEY PRIN-BOE	475,000	-	-	475,000	475,000	-	0%	-	100%
4801	58352	2016 REFUNDING PRIN-BOE	46,000	-	-	46,000	48,000	2,000	4%	-	100%
4801	58358	2012 REFUNDING PRIN-BOE	221,000	-	-	221,000	-	(221,000)	-	-	100%
4801	58359	2017 NEW MONEY PRIN-BOE	575,000	-	-	575,000	-	(575,000)	-	-	100%
4801	58360	2019 REFUNDING PRIN-BOE	180,000	-	-	180,000	-	(180,000)	-	-	100%
4801	Total	Town Debt - Prin	1,852,000	-	-	1,852,000	1,358,000	(494,000)	-36%	-	100%
4802	58311	2014 PRINCIPAL	-	-	-	-	84,000	84,000	100%	-	-
4802	58313	2011 REFUNDING PRINCIPAL	-	-	-	-	424,000	424,000	100%	-	-
4802	58327	2013 NEW MONEY PRIN	-	-	-	-	225,000	225,000	100%	-	-
4802	58328	2013 REFUNDING PRIN	295,000	-	-	295,000	327,000	32,000	10%	-	100%
4802	58345	HEAVY EQUIPMENT LEASE	62,546	5,213	-	52,127	32,549	(19,577)	-60%	10,419	83%
4802	58350	PD VEHICLE LEASES	122,883	10,224	20,447	102,236	57,679	(44,557)	-77%	(0)	100%
4802	58355	2016 NEW MONEY PRIN-TOWN	115,000	-	-	115,000	115,000	-	0%	-	100%
4802	58356	2016 REFUNDING PRIN-TOWN	239,000	-	-	239,000	242,000	3,000	1%	-	100%
4802	58361	2012 REFUNDING GOB TOWN	404,000	-	-	404,000	-	(404,000)	-	-	100%
4802	58362	2019 REFI PRIN GOB-TOWN	210,000	-	-	210,000	-	(210,000)	-	-	100%
4802	Total	Town Debt Prin	1,448,229	15,436	20,447	1,417,363	1,507,229	89,866	6%	10,419	99%
4803	58332	2014 NEW MONEY INT - BOE	-	-	-	-	148,520	148,520	100%	-	-
4803	58335	2011 ISSUE REFUND INT BO	-	-	-	-	8,240	8,240	100%	-	-
4803	58337	2012 REFUNDING INT - BOE	3,315	-	-	3,315	31,560	28,245	89%	-	100%
4803	58339	2013 NEW MONEY INT - BOE	-	-	-	-	21,000	21,000	100%	-	-
4803	58341	2013 REFUND INT - BOE	12,890	-	-	12,890	15,810	2,920	18%	-	100%
4803	58342	2015 NEW MONEY INT - BOE	126,281	-	-	126,281	131,781	5,500	4%	(0)	100%
4803	58343	2016 NEW MONEY INT - BOE	329,500	-	-	329,500	353,250	23,750	7%	-	100%
4803	58344	2016 REFUNDING - BOE	15,655	-	-	15,655	16,595	940	6%	-	100%
4803	58348	2017 NEW MONEY BOE - INT	487,750	-	-	487,750	487,750	-	0%	-	100%
4803	58353	2018 NEW MONEY BOE BAN IN	149,584	-	-	149,583	44,875	(104,708)	-233%	1	100%
4803	58357	2019 REFI BOE INTEREST	172,524	-	-	172,524	-	(172,524)	-	0	100%
4803	Total	BOE Debt Interest	1,297,499	-	-	1,297,498	1,259,381	(38,117)	-3%	1	100%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
March 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAR 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAR 2020 ACTUAL	FY19 YTD MAR 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4804	58321	2014 INTEREST	-	-	-	-	59,093	59,093	100%	-	100%
4804	58323	2011 REFUNDING INTEREST	-	-	-	-	16,960	16,960	100%	-	100%
4804	58324	2012 REFUNDING INTEREST	6,060	-	-	6,060	57,690	51,630	89%	-	100%
4804	58325	2013 INTEREST	-	-	-	-	107,313	107,313	100%	-	100%
4804	58326	2013 REFUNDING INTEREST	47,960	-	-	47,960	58,765	10,805	18%	-	100%
4804	58329	2016 NEW MONEY INT	64,094	-	-	64,094	69,844	5,750	8%	0	100%
4804	58330	2016 REFUNDING INT	80,832	-	-	80,833	85,643	4,810	6%	(1)	100%
4804	58354	2018 NEW MONEY TOWN INT	87,794	-	-	87,794	86,331	(1,463)	-2%	0	100%
4804	58363	2019 REF GOB-TOWN	216,944	-	-	216,944	-	(216,944)	(0)	(0)	100%
4804 Total		Town Debt Interest	503,684	-	-	503,684	541,637	37,952	7%	(0)	100%
4901	59020	CAPITAL IMPROVEMENTS	755,280	-	-	755,280	912,500	157,220	17%	-	100%
4901 Total		Capital Projects	755,280	-	-	755,280	912,500	157,220	17%	-	100%
5100	51340	OTHER EMPLOYEE BENEFITS	1,300	43	-	385	342	(43)	-13%	915	30%
5100	52200	EMPLOYER SOC SEC CONTRIB	525,000	37,919	-	355,657	340,281	(15,377)	-5%	169,343	68%
5100	52300	STATE RETIRE CONTRIBUTIO	493,584	33,743	-	349,057	285,764	(63,293)	-22%	144,527	71%
5100	52325	PENSION POLICE	983,500	-	-	981,236	1,009,037	27,801	3%	2,264	100%
5100	52700	WORKERS' COMPENSATION	421,298	83,490	-	367,294	378,418	11,124	3%	54,004	87%
5100	52810	HEALTH INSURANCE	1,954,997	167,412	-	1,503,816	1,376,364	(127,452)	-9%	451,181	77%
5100	52830	PENSION PLAN - FIRE DEPT	112,046	-	-	117,105	115,183	(1,923)	-2%	(5,059)	105%
5100 Total		Fringe Benefits	4,491,725	322,606	-	3,674,550	3,505,388	(169,162)	-5%	817,175	82%
Grand Total		Town General Fund Expenditures	55,116,268	3,608,485	547,142	40,689,766	39,501,411	(1,188,356)	-3%	13,879,360	75%

Town of Clinton
Pro Forma Fund Balance Reserves And Contingency Analysis

As of 4/15/2020

For discussion purposes ONLY Update on Reserves & Contingency

Unassigned Fund Balance :

GF Unassigned Fund Balance June 30, 2019		9,156,965		
Less FY20 Appropriations:				
FY 20 Budget		250,000		
NRCS Morgan School Bridge Town Meeting 7/24/19		248,750		
	FY 20 Budgeted Expenses			
Unassigned Fund Balance as a % of FY 20 Expenditures	55,116,268	8,658,215	15.71%	Current

Fund Balance Reserve at 12% of Current Year Expenditures:			
<i>Fund Balance at 12% of Current Year Expenditures:</i>	6,613,952	12%	
<i>Available funds beyond 12% limit:</i>	2,044,263		

Fund Balance Suggested S&P Reserve at 15% of Current Year Expenditures:			
<i>Fund Balance Suggested Reserve at 15% of Current Year Expenditures:</i>	8,267,440	15%	
<i>Available funds beyond 15% limit:</i>	390,775		

<u>Contingency:</u>			
FY 20 Budgeted Contingency Balance: July 1, 2019	178,000		
Settlement with Town of Montville BOF 11/5/19	(21,827)		
Available Contingency Balance 3/31/2020	<u>156,173</u>		
<i>Pending Transfer request 4/15/20 for COVID-19 cleaning</i>	(38,614)		
<i>Contingency Balance proforma, pending transfer approval</i>	<u>117,559</u>		

Town of Clinton
Monthly Investment Balances
and Interest Income
FY19/20

Investment Balances					
Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Investments
07/31/19	21,818,639	407,598	1,649,982	159,514	24,035,733
08/31/19	23,735,500	408,354	1,650,192	159,515	25,953,562
09/30/19	19,925,105	409,060	1,650,389	159,515	22,144,069
10/31/19	15,737,501	409,741	1,650,606	159,517	17,957,365
11/30/19	14,345,228	410,330	1,650,810	159,519	16,565,887
12/31/19	13,252,084	410,929	1,651,006	159,521	15,473,540
01/31/20	21,760,194	411,518	1,651,230	159,522	23,982,464
02/29/20	27,222,300	412,056	1,651,427	159,523	29,445,306
03/31/20	24,229,724	412,463	1,651,624	159,525	26,453,335
04/30/20					-
05/31/20					-
06/30/20					-

Interest Income					
Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Interest Income
07/31/19	10,543.58	822.74	210.19	1.35	11,577.86
08/31/19	16,860.88	756.24	210.22	1.35	17,828.69
09/30/19	14,605.25	705.45	196.68	1.31	15,508.69
10/31/19	12,396.23	681.32	217.05	1.35	13,295.95
11/30/19	7,726.41	589.13	203.51	1.31	8,520.36
12/31/19	6,856.45	598.87	196.75	1.35	7,653.42
01/31/20	8,313.44	588.78	223.92	1.35	9,127.49
02/29/20	12,105.93	538.32	196.80	1.26	12,842.31
03/31/20	7,423.74	406.64	196.83	1.35	8,028.56
04/30/20					-
05/31/20					-
06/30/20					-
Total	96,831.91	5,687.49	1,851.95	11.98	104,383.33

Annual Yield Rate:

July-Nov	0.80%	*	0.15%	0.01%
Nov-Dec	0.60%	*	0.15%	0.01%
Jan-Feb	0.56%-0.55%		0.15%	0.01%
Mar-20	0.34%			

* Yield based on
int. rates 2.38% - 1.65%