Agenda
Town Council Regular Meeting
Wednesday, June 17, 2020 at 7:00 PM
Via GoToMeeting

You can join the meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/152874461

You can also dial in using your phone: +1 (646) 749-3122 **Access Code:** 152-874-461

1. Pledge

2. Visitors

3. Approval of Minutes – June 03, 2020

4. Appointments
   Reappointment
   Paula Tunney (U) Design Review Board for a term until 6/30/23
   Catherine Zamecnik (U) Conservation Commission for a term until 6/30/22

   Appointments
   Terry Clark (D) Tree Committee for a term until 6/30/21
   Daniel Hua (D) WPCC – this term will begin on 7/1/20 for a term until 6/30/23
   Mackenzie Blanusa (U) Inland Wetlands Comm Alternate Seat for a term until 6/30/23

5. Act on the Liberty Green Historic District Revised Ordinance and Town Historian Ordinance

6. Finance Director Financial Reports and all Line Item Transfers
   - Finance Department Line Item Transfer and Capital Carryforward Requests

7. Chairman's Report

8. Town Manager's Report

9. Town Council Committee Liaison Reports

10. Executive Session Executive Session – Personnel, pursuant to CGS 1-200(6)(A)

11. Adjourn

Mary Schettino

From: Paula D. Tunney <PTunney@tlbarchitecture.com>
Sent: Thursday, June 4, 2020 2:23 PM
To: Mary Schettino
Cc: 'Gloria McQueeney'
Subject: Design Review Board appointment

Hi Mary,
I've been serving on the Clinton Design Review Board since December of 2017. My current term is up on June 30, 2020. I would like to request to be reappointed by the Town Council to serve for another term.

Thank you,
Paula

Paula D. Tunney, AIA
Associate

TLBARCHITECTURE, LLC
92 West Main Street | Chester, Connecticut 06412
T 860.526.9448 x204 | F 860.526.9020
ptunney@tlbarchitecture.com | www.tlbarchitecture.com

Mary Schettino

From: Catherine Zamecnik <czam@comcast.net>
Sent: Saturday, June 6, 2020 11:28 PM
To: Mary Schettino
Subject: Conservation commission term Renewal.

Hi Mary. I would like to renew my term on the conservation commission   Thank you. Catherine Zamecnik

Sent from my iPhone

Mary Schettino

From: Andrea Reu <andreareu8@gmail.com>
Sent: Saturday, June 13, 2020 7:15 PM
To: Mary Schettino
Cc: Julie Clark
Subject: For Town Council Agenda

Hello Mary - The Clinton DTC would like to request that the Town Council consider for appointment to the Tree Committee, Terry Clark, husband of current member Julie Clark, as our endorsed candidate to fill the seat recently vacated by Lynn Davis. We believe we are within the two week window. Terry is an avid outdoorsman. He respects and admires nature. He is a hiker and often enjoys hiking the Buell and Peters Woods trails. Terry plants a vegetable garden each year and is known to harvest fiddlehead ferns each spring and wild mushrooms. He can identify most trees.
He has joined in many of the Tree Committee events and would offer a lot of expertise.

Thank you. Andrea Reu, Chair

Terry Clark
23 Liberty Street
clarktandj@gmail.com
203 417 2944

Mary Schettino

From:	Andrea Reu <andreareu8@gmail.com>
Sent:	Saturday, June 13, 2020 6:18 PM
To:	Mary Schettino
Cc:	Dan Hua
Subject:	For Town Council Agenda

Hello Mary- The Clinton DTC would like to request the Town Council consider our endorsed candidate Daniel Hua for a full seat on Water Pollution Control Commission. Dan is a graduate of Morgan HS and a student enrolled at Porter and Chester for their plumbing program, he lives full time in Clinton. He is interested in getting involved in our community and making a contribution. He is 22 years old, so as he says, not much for a resume yet, but he has the passion and interest to learn.

Please let us know if he will be on the agenda for the 17th and if this is a zoom call or in person meeting. Many thanks Andrea

Daniel Hua
12 Beach Park Road
860-575-7193
dh30299@gmail.com

Mary Schettino

From: noreply@civicplus.com
Sent: Monday, June 15, 2020 10:14 AM
To: Mary Schettino
Subject: Online Form Submittal: Application Form for Boards & Commissions

Application Form for Boards & Commissions

Select the Board, Commission, or Committee applying for	Inland Wetlands Commission

Personal Information

First Name	Mackenzie
Last Name	Blanusa
Address1	12 Valley Rd
Address2	*Field not completed.*
City	Clinton
State	CT
Zip	06413
Home Phone Number	8605329407
Business Address	N/A
Business Phone Number	N/A
Occupation	Student
Email Address	mackenzie.blanusa@uconn.edu

Residency Information

Length of Residency in Clinton CT	15 years
Are you a registered voter	Yes
Party Affiliation	Independent
Education	University of Connecticut, expected graduation date Dec. 2020

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, which	*Field not completed.*
Have you served on a Board, Commission, or Committee before?	No
If yes, which	*Field not completed.*
Please list organization memberships and positions held	N/A
Please List Areas of Special Interest	*Field not completed.*
Please list any experience you might have that would be of relevant interest in the decision making progress.	I am currently pursuing a double degree in marine sciences and atmospheric science at UConn, therefore I have a good understanding of the science that governs the environment. Additionally, I have extensive field work and lab skills.

Email not displaying correctly? View it in your browser.

TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM

DATE OF REQUEST:	6/17/20
DEPARTMENT OF REQUEST:	Town Manager
FISCAL YEAR OF REQUEST:	FY20
REASON FOR REQUEST:	**Reappropriate unused capital project funds to new project for Town Hall Stage roof replacement (3 areas)**

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
See attached for detail		$41090.22

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
See attached for detail		$41090.22

1) **Department Head Signature***: ______________________ Date: 6-12-2020

Comments: ______________________

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes ___xx___ No________

Date Approved: ______________ Denied: ________

3) **Town Manager:** Date Approved: ______________ Denied: ________

4) **Town Council:** Date Approved: ______________ Denied: ________

5) **Finance Dept:** Date Transfer made: ______________

Town of Clinton
Capital Project Appropriations Status at Year-end

DEPARTMENT	ACCT #	----- TITLE -----	Increase Account To	Decrease Account (From)
4301 (DPW)	**NEW Account**	Town Hall Stage Roof replacement	41,090.22	
4111	59102	GIS IMPLEMENTATION FY18		5,250.00
4111	59004	WSAM PAINT/FURNITURE FY1		389.58
4111	59310	WSAM ELECTRIC FY19		16,716.00
4143	59312	COMPUTER REPLACE FY19		116.60
4143	59314	TOWNWIDE SECURITY FY19		275.46
4143	59329	FY20 PD NEXGEN CAD/RMS		24.83
4143	59333	FY20 WIFI NETWORK REMED		244.31
4191	59047	13 AMENDMENT 7A		1,312.00
4203	59320	CHIEF VEHICLE UPFIT FY 1		291.51
4301	59301	HEAVY EQUIP TRAILER FY19		3,682.75
4301	59302	MOWER GROUNDS FY19		100.82
4301	59303	TOWN INFRASTRUCTURE FY19		54.02
4505	59054	FIELD REFURBISH PLAN FY17		603.00
4701	59095	SEAL/PAINT EXT WALLS FY1		675.00
4701	59096	REPAIR/SEAL/STRIPE FY17		2,000.00
4701	59115	BOE MUSICAL INSTR FY18		223.96
4701	59214	19 MAINT EQUIP REPLACEME		46.38
4701	59216	19STEAM HEAT TRAP REPLAC		8,000.00
4701	59218	19 LAV/SINK UPGRADES		1,084.00
			41,090.22	41,090.22

TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM

DATE OF REQUEST:	**6/17/20**
DEPARTMENT OF REQUEST:	**Town Manager/DPW**
FISCAL YEAR OF REQUEST:	**FY20**
REASON FOR REQUEST:	**Transfer funds from FY20 Town Infrastructure to Town Hall Stage Roof repair**

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
New Capital Account	Town Hall Stage Roof Replacement	$18,910

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
604301-59341	FY20 Town Infrastructure	$18,910

1) **Department Head Signature*:** ______ Date: 6/12/2020

Comments: ______

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes __xx__ No____

Date Approved: 6/12/20 Denied: ____

3) **Town Manager:** Date Approved: ____ Denied: ____

4) **Town Council:** Date Approved: ____ Denied: ____

5) **Finance Dept:** Date Transfer made: ____

TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM

DATE OF REQUEST:	**June 8, 2020**
DEPARTMENT OF REQUEST:	**Parks & Recreation**
FISCAL YEAR OF REQUEST:	**FY20**
REASON FOR REQUEST:	**Balance budget**

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014505-54300	Repairs & Maintenance	$3,098.00
014505-54300	Repairs & Maintenance	$800.00
014505-52900	Travel Expense	$1,150.00
01450~~2~~5-52900	Travel Expense	$1,000.00
014505-54315	General Maintenance	$550.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014505-58806	Clinton Family Day	$3,098.00
014505-56900	Other Supplies	$800.00
014505-57300	Equipment	$1,150.00
014505-56900	Other Supplies	$1,000.00
014505-58800	Program Costs	$550.00

1) **Department Head Signature*:** ______________________ Date: 6/15/2020

Comments: ______________________

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes ______ No ______

Date Approved: 6/15/2020 Denied: ______

3) **Town Manager:** Date Approved: ______________ Denied: ______

4) **Town Council:** Date Approved: ______________ Denied: ______

5) **Finance Dept:** Date Transfer made: ______________

TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM

DATE OF REQUEST: 6/3/2020	
DEPARTMENT OF REQUEST: Youth & Family	
FISCAL YEAR OF REQUEST: FY20	
REASON FOR REQUEST: Mileage is a new departmental budget item. Program supplies have been reduced due to COVID-19.	

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014419-52900	Mileage	$1,400.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014419-56900	Other Supplies	$1,400.00

1) **Department Head Signature***: ____________ Date: 6/3/20

Comments: Covering expenditures in a new line.

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes ____ No ____

Date Approved: 6/11/20 Denied: ____

3) **Town Manager:** Date Approved: ____ Denied: ____

4) **Town Council:** Date Approved: ____ Denied: ____

5) **Finance Dept:** Date Transfer made: ____

TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM

DATE OF REQUEST:	06-11-2020
DEPARTMENT OF REQUEST:	WPCC
FISCAL YEAR OF REQUEST:	FY20
REASON FOR REQUEST:	Account overages due to Travel not budgeted and additional well testing required by State DPH for IRC water supply well.

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014191-52900	Travel Expense	29.00
014191-54902	Well Monitoring	800.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014191-58100	Dues and Fees	829.00

1) **Department Head Signature*:** ______________________ Date: 06-11-2020

Comments: __Please see above. Thanks. ______________________

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes_____ No_______

Date Approved: 6/11/20 Denied: _______

3) **Town Manager:** Date Approved: ______________ Denied: _______

4) **Town Council:** Date Approved: ______________ Denied: _______

5) **Finance Dept:** Date Transfer made: ____________

TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM

DATE OF REQUEST:	**6/17/2020**
DEPARTMENT OF REQUEST:	**DPW**
FISCAL YEAR OF REQUEST:	**2020**
REASON FOR REQUEST:	**Overruns in Travel expense- New line item** Overrun in Clothing – Not funded

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014301-52900	Travel Expense	212.49
014301-52910	Clothing Allowance	456.66

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014301-54103	Sand/Salt	669.15

1) **Department Head Signature***: Todd Hord Date: 6/12/2020

Comments: ______

when completed forward to Director of Finance for review

2) **Director of Finance:** Funds are available: Yes ✓ No______

Date Approved: 6/12/20 Denied: ______

3) **Town Manager:** Date Approved: ______ Denied: ______

4) **Town Council:** Date Approved: ______ Denied: ______

5) **Finance Dept:** Date Transfer made: ______

TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM

DATE OF REQUEST:	**June 2, 2020**
DEPARTMENT OF REQUEST:	**Finance**
FISCAL YEAR OF REQUEST:	**FY19/20**
REASON FOR REQUEST:	Travel expense not budgeted ($95) and to Purchase general supplies needed for year-end ($340) (3 ring binders, banker boxes, manila folders, glue sticks, post it notes)

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014119-52900	Travel Expense	$ 95.00
014119-56100	General Supplies	$340.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014119-58100	Dues & Fees	$435.00

1) **Department Head Signature***: Sue Cupman Date: 6/2/2020

Comments: ______________________

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes X No________

Date Approved: __________________ Denied: _______

3) **Town Manager:** Date Approved: 6-2-2020 Denied: _______

4) **Town Council:** Date Approved: __________________ Denied: _______

5) **Finance Dept:** Date Transfer made: ______________

TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM

DATE OF REQUEST:	**June 15, 2020**
DEPARTMENT OF REQUEST:	**Police Department**
FISCAL YEAR OF REQUEST:	**2019-2020**
REASON FOR REQUEST:	**Cover the Police and MACO salary line, Communications overtime line and Police general supplies**

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
Comm - 014221-51330	Overtime – Communications	$46,550
Police – 014201 – 56100	General Supplies - Police	$1,160
Police – 014201 – 51310	Payroll – Police	$26,118
MACO – 014215 – 51310	Payroll – MACO	$2,427

Total 76,255

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014201 – 51330	Police - Overtime	$7,880
014201 – 51320	Police – Part Time	$1,947
014201 – 51335	Police - Holiday	$10,155
014201 – 51333	Police – Longevity	$1,037
014201 – 51340	Police – Education	$2,232
014201 – 53225	Police – Training	$2,762
014201 – 54301	Police – Service Contracts	$7,720
014201 – 54311	Police – Vehicle Maintenance	$1,000
014201 – 54317	Police – Radio Maintenance	$1,329
014201 – 56210	Police – Fuel	$2,175
014201 – 56900	Police – Investigation	$3,412
014201 – 56903	Police - Uniforms	$426
014201 – 58115	Police – Commission Expense	$268
014201 – 58913	Police – Prisoner costs	$139
014201 – 58914	Police – Marine	$2,504
014215 – 51320	MACO – Part Time	$930
014215 - 51330	MACO – Overtime	$1,054
014215 – 53220	MACO – Veterinary Services	$2,046
014215 – 53225	MACO – Training	$1,700
014215 – 56903	MACO – Uniforms	$200
014215 – 58900	MACO – Dog Pound	$1,915
014221 – 51335	Comms – Holiday	$10,133
014221 – 52910	Comms – Uniforms	$218
014221 – 53225	Comms – Training	$1,312
014221 – 54301	Comms – Service Contracts	$11,378
014221 – 54317	Comms – Radio Equipment	$181
014221 – 56100	Comms – Stationary Supplies	$39
014221 – 57390	Comms – Equipment	$163

Total 76,255

Department Head Signature ____________ Date: 06/15/20

Comments: ____________

*when completed forward to Director of Finance for review

Director of Finance	Funds are available: Yes ____	No: ____
	Date Approved: 6/16/2020	Denied: ____
Town Manager:	Date Approved: ____	Denied: ____
Town Council:	Date Approved: ____	Denied: ____
Finance Dept:	Date Transfer Made: ____	

Town of Clinton
Capital Project Appropriations Status at Year-end

DEPART MENT	ACCT #	----- TITLE -----	BUDGET	ENCUMB OUTSTANDING	AVAILABLE BALANCE	Needs Approval to Carryforward	Recommend to Close
4111	59004	WSAM PAINT/FURNITURE FY1	4,349		390		390
4111	59014	DOCUMENT MGMT SYS FY17	7,283	-	6,808	6,808	
4111	59019	GIS IMPLEMENTATION FY17	31,645	413	23,581	23,993	
4111	59101	DOCUMENT MANAGEMENT FY18	27,082	-	27,082	27,082	
4111	59102	GIS IMPLEMENTATION FY18	5,500	750	4,500		5,250
4111	59310	WSAM ELECTRIC FY19	17,160	-	16,716		16,716
4111	59311	DOC MGT LAND USE FY19	24,500	-	24,500	24,500	
		TOTAL TOWN MANAGER	187,519	1,163	103,576	82,384	22,356
4143	59312	COMPUTER REPLACE FY19	1,028	-	117		117
4143	59314	TOWNWIDE SECURITY FY19	1,292	-	275		275
4143	59316	PARK REC SOFTWARE FY19	20,000	-	20,000	20,000	
4143	59329	FY20 PD NEXGEN CAD/RMS	54,000	-	25		25
4143	59333	FY20 WIFI NETWORK REMED	2,380	-	244		244
		TOTAL TECHNOLOGY	216,100	-	20,661	20,000	661
4191	59047	13 AMENDMENT 7A	1,312	-	1,312		1,312
4191	59048	FY19 AMENDMENT 7C	80,000	43,453	-	43,453	
		TOTAL WPCC	156,312	43,453	1,312	43,453	1,312
4201	59323	RADAR REPLACEMENT (FY19)	4,325	-	4,325	4,325	
		TOTAL POLICE	54,325	-	4,325	4,325	-
4203	59109	WATER SUPPLY UPGRADE FY18	70,000	-	67,706	67,706	
4203	59110	ZODIAC BOAT 922 FY18	17,000	-	17,000	17,000	
4203	59318	WATER SUP UPGRADE FY19	80,000	-	80,000	80,000	
4203	59320	CHIEF VEHICLE UPFIT FY 1	292	-	292		292
		TOTAL FIRE DEPARTMENT	240,090	-	164,998	164,706	292
4301	59009	BRIDGE ENGINEERING FEES(FY17)	20,103	-	20,103	20,103	
4301	59049	2018 FLASH FLOOD RECOVER	156,385	10,800	24,985	35,785	
4301	59301	HEAVY EQUIP TRAILER FY19	4,098	-	3,683		3,683
4301	59302	MOWER GROUNDS FY19	15,119	-	101		101
4301	59303	TOWN INFRASTRUCTURE FY19	28,244	-	54		54
		TOTAL PUBLIC WORK	1,260,199	10,800	48,926	55,888	3,838
4505	59054	FIELD REFURBISH PLAN FY17	603	-	603		603
4505	59057	REPLACE FENCING FY17	1,599	-	1,599	1,599	
4505	59304	TRACK RESEAL STRIPE FY19	70,000	1,310	9,039	10,348	
		TOTAL PARKS & RECREATION	72,202	1,310	11,241	11,947	603
4701	59095	SEAL/PAINT EXT WALLS FY1	8,150	-	675		675
4701	59096	REPAIR/SEAL/STRIPE FY17	2,000	-	2,000		2,000
4701	59115	BOE MUSICAL INSTR FY18	224	-	224		224
4701	59214	19 MAINT EQUIP REPLACEME	4,080	4,034	46	4,034	46
4701	59216	19STEAM HEAT TRAP REPLAC	8,000	-	8,000		8,000
4701	59217	19 ELEC POWER UPGRADE	7,389	7,389	-	7,389	
4701	59218	19 LAV/SINK UPGRADES	2,735	-	2,735	1,651	1,084
		TOTAL EDUCATION	1,016,264	11,423	13,681	13,074	12,029
		TOTALS	3,203,010	68,148	368,719	395,777	41,090

Town of Clinton
Capital Appropriation Extension Requests

Account Number	Name of capital project	Original app FY	Original App Amount	Description of project	Reason for appropriation extension request	Projected project completion date	$ requested to be carried forward	totals by Depart
TOWN MANAGER/LAND USE								
604111-59014	Document Mgmt System-FY17	FY17	60,000	Project to digitize records and reduce the reliance on paper.	Project is nearing completion in Land Use which needs to be completed. The next department to be completed is the records of the First Selectman/Town Manager	2021-2022	6,808	
604111--59019	GIS Implementation -FY17	FY17	50,000	Enhance customer service by moving land use data to electronic platform. Increase awareness of land use regulations a the parcel level.	On-going effort to increase functionality with more data layers.	TBD-evaluate in 1 yr	23,993	
604111-59101	Document Mgmt System-FY18	FY18	72,000	same as Document Mgt-FY17 above	same as Document Mgt-FY17 above	2021-2022	27,082	
604111-59311	Doc Mgt Land Use FY19	FY19	25,000	same as Document Mgt-FY17 above	same as Document Mgt-FY17 above	2021-2022	24,500	82,384
TECHNOLOGY								
604143-59316	Park Rec Software FY19 (project really belongs under Park & Rec)	FY19	20,000	Upgrade and additional software for field and team scheduling. Add additional surveillance cameras at IRRC which requires software	No cameras on Field 1	20-Nov	20,000	20,000
WPCC								
604191-59048	FY19 Amendment 7C	FY19	80,000	Downtown site investigations and analysis	To continue data gathering & hydrogelogic analysis to be completed following the extended 2020 seasonal high groundwater season.	12/31/2020	43,453	43,453
POLICE								
604201-59323	Radar Replacement -FY19	FY19	10,500	Replacement of vehicleborne speed measuring devices (RADAR	Current units are over 15 years old and past useful service life.	Sepember 2020	4,325	4,325
FIRE								
604203-59109	Water Supply Upgrade FY18	FY18	70,000	Ongoing water supply project upgrades, funding being used to engineer sites, development and installation to be covered by bonded funds, this is also covering the cost for fire protection upgrades on Cedar Island	ongoing project	2021-2022	67,706	
604203-59110	Zodiac Boat-FY18	FY18	17,000	Replacement of small rubber rescue boat, used for shallow watr and inland water ways	meetings and demos delayed due to COVID-19	ASAP	17,000	
604203-59318	Water Supply Upgrade FY19	FY19	80,000	Ongoing water supply project upgrades, funding being used to engineer sites, development and installation to be covered by bonded funds, this is also covering the cost for fire protection upgrades on Cedar Island	ongoing project	2021-2022	80,000	164,706
DPW								
604301-59009	Bridge Engineering Fees FY17	FY17	232,594	Engineering of Bridge repairs identified by State DOT	On-going project	2023	20,103	
604301-59049	2018 Flash Flood Recovery	FY19	750,000	Support for Flood damage Sept 2018	Still in Progress	2021	35,785	55,888
PARK & RECREATION								
604505-59057	Replace Fencing FY17	FY17	15,000	Replace and repair dug out fencing at Peter's baseball fields	Other work being done at the time	Sep-20	1,599	
604505-59304	Track Reseal Stripe FY19	FY19	70,000	Repair of curtain drains around track	Wasn't needed at the time when track was resealed and striped	Aug-20	10,348	11,947
BOARD OF EDUCATION								
604701-59214	Maintenance Equip Replace FY19	FY19	8,000	Lift on work truck-$ are encumbered	work will most likely be completed by 6/30/20	6/30/2020	4,034	
604701-59217	Electric Power Upgrade FY 19	FY19	15,000	Installation of outlets and update of breakers as needed at Joe	work will begin in June 2020 but may not be completed by June 30,2020	8/30/2020	7,389	
604701-59218	Lav/Sink Upgrades	FY19	15,000	Replace 2 lavatory faucets at Joel with sensor faucets	work will begin in June 2020 but may not be completed by June 30,2020	8/30/2020	1,651	13,074
						TOTAL REQUEST	395,777	395,777

Director of Finance Monthly Report to Town Council-Meeting 6/17/20

Review of 11 months ending May 31, 2020

Revenues:

In total for the 11 months ending May, revenues are $56.8 million, or $1.5 mill over the full year budget, reflecting the unbudgeted $950K of FEMA and $534K ECS grant revenues.

State Revenues: In May the Town received the $84K budgeted for the **LOCIP** grant, an additional $91K for **Special Ed Reim** grant, ($88K is an additional amount over budget) and $16K from **FEMA** for the 2018 Flash Flood .

The remaining State grant revenue of $191K for **Grants for Muni Projects** was received in June. All FY20 State grant monies budgeted have now been received.

Other Town Revenues:

- Tax Collections: The economic impact of the pandemic continues to be reflected in the slowdown of Current Tax Levy collections, with only $73K collected during the month of May which was higher than April's collection, but is down compared to $150K collected in the prior year. Uncollected FY20 Current Tax Levy revenue remaining uncollected at the end of May is $144K, compared to $10K uncollected at the end of May 2019. The slowdown in collection is reflected in the lower Current Tax Levy collection rate of 99.7% compared to 99.98% for the same period last year.

  Supplemental Motor Vehicle, Prior Years Levy and Tax/Interest/Liens and Fees in total are $137K over budgeted revenues through May, due to strong collections earlier in the year, compared to $196K for the same period in the prior year.

- Other General Town Revenues:
  - Boat Moorings and Launch Passes increased in May compared to April, with $20K collected, the highest month's revenue in FY20, as the Harbor and Town Marina become more active, and boat slip revenues were received. This line item is $7K over budget and tracking with collections last year.
  - Town Clerk: total fees were $18K for the month, (down from the previous 10-month average of $27K) mainly reflecting the slowdown in real estate sales, as conveyance revenues were only $11K, the third slowest month in FY20.
  - Building Fees: increased from $8K in the prior month to $12K for May, reflecting the slowdown in the economy compared to prior to the pandemic, when building fees were averaging $20K per month. Building Fees in total are $202K for the 11 months, and $27K over budget, and are lower compared to the same period of the prior year by $23K.
  - Contracted Police Services have brought in $52K of unbudgeted revenues for the 11 months ending May, compared to $67K in the prior year.
  - Town Property Rentals: with the closure of the Public Town buildings, there are no further Town Property Rentals and deposits of $1500 were refunded for cancelled events. There will be a budget shortfall in this line item of $10K for FY20.
  - Investment income: was the same as the prior month, $4K, reflecting the lower investment rates, compared to the first 9 months of the year. In total for the 11 months Investment Income was $113K, $68K over budget and $32K ahead of the prior year.

Expenditures:

Town wide expenditures were $47 million, 85% of the full year budget for the 11 months ending May, running slightly less that an 11 month flat run rate of 91% (11/12). However, June's expenditures will increase with additional Board of Education summer salary payouts and three Town payrolls remaining in FY20.

Total May expenditures of $3 million were $300K less than April's, due to lower BOE expenses, Town Department expenditures for the month of May were basically unchanged from April, and reflect mainly payroll charges, as activity has been limited due to the pandemic and spending control measures have been put in place. Full year forecast amounts as well remain unchanged.

- Town Manager: No Change from prior month, $20k actual for month reflects salary charges. No change in previously reported forecast, of ($20K) in additional salaries which will require an inter-department transfer.

- Finance: $22K for month reflects salary charges. Forecast to be on budget for the full year.

- Assessor and Tax Collector: Department charges of $12K and $10K respectively for salaries, were incurred for May. The Tax Collector had additional $6K of postage in May, and forecasts to be on budget, for the full year. The Assessor salaries is forecast to be ($7K) over budget due to contract settlements, and will require an inter- department transfer.

- Technology: $18K of monthly charges reflect salaries and recurring monthly charges for communications and IT technology maintenance. IT is forecast to be on budget for the full year.

- Town Clerk: $10K for May is same as the prior month's expenses, reflecting salaries and recurring microfilming charges. Town Clerk is forecast to be on budget for the full year.

- Planning and Zoning: $13K of monthly charges reflect salaries and other professional services through April ($8000 of May billing not received or posted). In May a reclass was made for consistency to reflect all professional consulting fees incurred as Other Professional Services as some charges were previously included in Salaries. The full year forecast is still a savings of $6K due to unused training, postage and other expense The Town Planner position vacancy is currently forecast to offset the professional service charges.

- ZBA/Inland Wetlands: May charges were $5K for salaries, no change from prior month. Forecast is still a savings, approximately $9K between the two departments.

- Elections & Meetings: part-time salaries of $1400 for May, unchanged from April. Forecast remains unchanged with a savings of up to $5K in this department due to unused Part Time Salaries, from the cancelled referendums, and Other Supplies, Postage not used.

- Harbor/Shellfish/WPCC: Harbor Salaries increased to $5K for May, up from $2K in April, as seasonal activity and preparations at the Harbor and Town Marina have commenced. No expenses for Shellfish or WPCC for the May. Forecasts remain unchanged, with Shellfish expecting to be on budget. WPCC will have savings from the unfilled position of $24K and possibly other areas.

- General Gov't Admin (4197). There were no charges to this department in May. The Contingency account included in this department remains at $117K unchanged. The remaining accounts are unchanged from last month and are forecast to be on budget.

- Other General Government (4199)- May expenses, mainly for utilities of $22K, were incurred. General Government is forecast to be on budget at year-end.

- Police/Communications/Animal Control: In total these three budgets are forecast to require a net external department transfer of ($20K) to ($40K), due to the Communication overages in Salary and Overtime as previously reported.

  Police: 85% of total budget incurred as of May, overtime is trending back on average at $16K for May (April was lower due to less activity during the height of the pandemic). The Police department is currently forecast to have a net savings up to $50K, from savings in Police Overtime $30K-$40K, and Holiday Pay-(due to attrition, to be paid in June) of $10K. All other items are trending on budget. The Police department forecasted savings will be used to partially offset a ($65K) forecast budget shortfall in Communications.

  Communications: As reported in prior months, Communications is tracking higher than budget, due to higher than budgeted salary and overtime expenses. Overtime decreased to $6K for May, from $13K in the prior month, and was lower than the monthly average. Fluctuations are a function of scheduling constraints and activity. This department is forecast to have a $(65K) shortfall.

  Animal Control: Only salaries incurred in May, department is tracking under budget, with a forecast net savings of $4K from various line items.

- Building: May's charges were for salary and the purchase of code manuals. Still forecast to be ($7K) over budget at year end due to union contract settlements.

- Fire/Fire Marshall: In May a $24K insurance reimbursement check was received for fire truck that was recorded against the repairs and maintenance. Repairs when made, will offset this revenue. Both departments are tracking on budget for the year.

- Park and Rec: is tracking lower than budget with only 71% spent as of May. The full year forecast is currently estimated to be a savings of $40K, due to salary savings from attrition in the Asst. Director position $10K and unused part-time salaries of $30K ($15K for Maintenance included that is now under DPW.)

- Economic Development: No expenses in May. Unspent budget dollars of $11K remain at May 31.

- Civil Preparedness: No expenses were incurred in May, and department is forecast to be on budget.

- Public Works/WSAM Maintenance: Forecasted savings of $85K to $90K, in total for both budgets, due to savings from Overtime for Snow/Ice-$32K, Regular Overtime-$15K, Diesel/Gasoline-$14K and Snow Plow/Sanding supplies $9K, and WSAM Overtime $10K, the only budget overages forecast are in Salaries due to contract settlements ($8K), DPW, and ($12K) in WSAM Maintenance. Savings have been realized due to the slowdown in activity during the pandemic. Landfill tonnage expenses are starting to increase due to people being home more which is slightly offset as the department is using less fuel.

- Human Services: Only salary charges to this department were incurred in May. Current salary forecast remains to be ($16K) over budget, due to contract settlements and Veterans and Elderly affairs stipend paid through salaries, was not budgeted. This will require an external department transfer to cover.

- Fringe Benefits: Overall this department is tracking on budget, no change in full year forecast from last month. Higher than budgeted fees have been incurred and are forecast for the Police and Fire Pension accounts, for valuation, consultation and meeting fees. The full department is forecast to be on budget for the full year at this time.

Town of Clinton
FY20
Fund 01 - General Fund Revenues
YTD May 31, 2020 vs YTD May 31, 2019

ACCT	DESCRIPTION	FY20 BUDGET	Jan-20	Feb-20	Mar-20	Apr-20	May-20	YTD MAY 2020 ACTUAL	YTD MAY 2019 ACTUAL	CURRENT YTD vs PRIOR YTD $ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	BUDGET vs CURRENT $ Fav/(Unfav) Variance	Budget %
41101	CURRENT TAX LEVY	47,668,729	13,490,984	1,876,655	242,633	38,518	50,289	47,524,341	46,247,060	1,277,281	2.76%	(144,388)	100%
41102	PRIOR YEARS LEVY	175,000	41,079	10,950	17,865	4,285	6,576	195,540	238,082	(42,543)	-17.87%	20,540	112%
41103	SUPP MOTOR VEHICLE	300,000	164,650	88,515	16,398	7,352	7,575	399,692	397,074	2,618	0.66%	99,692	133%
41901	TAX INTEREST/LIENS/FEES	140,000	14,533	34,051	20,476	5,291	8,939	157,462	163,541	(6,079)	-3.72%	17,462	112%
43302	ECS	4,933,814	1,363,925	-	-	2,740,109	-	5,467,959	5,698,299	(230,340)	-4.04%	534,145	111%
43307	TOTALLY DISABLED PERSONS	1,000	-	-	-	-	-	1,021	947	75	7.87%	21	102%
43308	ELDERLY TAX EXEMPTIONS	2,000	-	-	-	-	-	2,000	2,000	-	0.00%	-	100%
43311	STATE OF CT MISC	15,000	-	-	-	-	-	-	-	-		(15,000)	0%
43314	SPECIAL ED REIMBURSEMENT	280,000	-	277,130	-	-	90,941	368,071	272,547	95,524	35.05%	88,071	131%
43401	TOWN ROAD AID	267,626	-	-	-	267,253	-	267,253	267,626	(373)	-0.14%	(373)	100%
43402	LOCAL CAPITAL IMPROVEMEN	84,033	-	-	-	-	84,049	84,049	98,651	(14,602)	-14.80%	16	100%
43403	STATE PROPERTY GRANT	16,949	-	-	-	-	-	16,949	-	16,949		-	100%
43600	PROPERTY TAX RELIEF VETS	15,299	-	-	-	-	-	22,750	19,790	2,960	14.96%	7,451	149%
43601	MUNI STABILIZATION GRANT	288,473	-	-	-	-	-	288,473	288,473	-	0.00%	-	100%
43602	TELEPHONE ACCESS LINES	-	-	-	22,677	113	-	22,790	22,770	20	0	22,790	
43603	PILOT STATE OWNED PROP	-	-	-	-	-	-	-	16,949	(16,949)	(1)	-	
43604	GRANTS FOR MUNI PROJECTS	191,674	-	-	-	-	-	-	-	-		(191,674)	0%
43605	FEMA FLASH FLOOD 919	-	-	-	-	-	15,876	34,260	-	34,260		34,260	
43606	FEMA SANDY GRANT	-	-	(15,981)	-	-	-	916,539	-	916,539		916,539	
43904	CIVIL PREPAREDNESS	-	(1,360)	-	-	-	-	-	1,296	(1,296)	(1)	-	
44402	TRANSFER STATION FEES	53,000	5,390	-	2,802	-	8,040	52,744	57,523	(4,779)	(0)	(256)	100%
44714	LAUNCH PASSES	21,000	-	-	-	200	4,860	19,775	20,571	(796)	(0)	(1,225)	94%
44715	BOAT MOORINGS	84,000	7,200	5,676	3,871	10,655	20,636	91,061	92,421	(1,360)	(0)	7,061	108%
46101	INVESTMENT INCOME	45,000	9,141	12,842	8,029	4,084	4,512	112,979	81,199	31,780	0	67,979	251%
46105	WSAM TRUST FUND	36,000	-	-	9,655	-	-	34,900	37,938	(3,038)	(0)	(1,100)	97%
47201	TOWN PROPERTY RENTALS	30,000	5,219	-	750	500	(1,500)	20,948	16,038	4,910	0	(9,052)	70%
47205	WSAM RENTALS	4,000	50	425	1,623	73	-	5,385	2,263	3,123	1	1,385	135%
48810	RECEIPTS/REVENUES	40,000	1,106	2,088	1,278	842	1,056	15,531	15,294	236	0	(24,469)	39%
48832	SCRAP METAL RETURNS	10,000	719	-	668	768	1,095	8,944	12,134	(3,190)	(0)	(1,056)	89%
48833	WORKER'S COMP REFUNDS	10,000	2,099	1,949	7,354	2,099	7,322	73,043	44,113	28,930	1	63,043	730%
48899	APPROPRIATED SURPLUS	250,000	-	-	-	-	-	-	-	-		(250,000)	0%
49200	SALE OF FIXED ASSETS	-	-	-	5,266	-	-	5,266	7,970	(2,704)	(0)	5,266	
General Revenue		**54,962,597**	**15,104,736**	**2,294,302**	**361,344**	**3,082,141**	**310,265**	**56,209,724**	**54,122,568**	**2,087,156**	**0**	**1,247,127**	**102%**
44101	TOWN CLERK MISC FEES	80,000	7,077	10,514	4,039	7,155	5,526	75,787	64,662	11,125	0	(4,214)	95%
44102	REAL ESTATE CONVEY TAX	170,000	17,608	33,435	8,546	21,225	11,974	205,621	241,488	(35,868)	(0)	35,621	121%
44501	VITALS	12,000	988	2,132	616	962	556	12,613	11,818	795	0	613	105%
Town Clerk		**262,000**	**25,673**	**46,080**	**13,201**	**29,342**	**18,056**	**294,020**	**317,968**	**(23,948)**	**(0)**	**32,020**	**112%**
44104	PLANNING / ZONING FEES	15,000	(167)	65	500	(144)	764	6,626	12,658	(6,032)	(0)	(8,374)	44%
Planning & Zoning Comm		**15,000**	**(167)**	**65**	**500**	**(144)**	**764**	**6,626**	**12,658**	**(6,032)**	**(0)**	**(8,374)**	**44%**
44107	ZONING BD OF APPEALS FEE	4,000	799	195	1,245	(84)	150	5,054	5,935	(881)	(0)	1,054	126%
Zoning Board Of Appeals		**4,000**	**799**	**195**	**1,245**	**(84)**	**150**	**5,054**	**5,935**	**(881)**	**(0)**	**1,054**	**126%**
44106	INLAND WETLANDS	3,000	666	270	220	(185)	105	2,196	3,599	(1,403)	(0)	(804)	73%
Inlands/Wetlands Comm		**3,000**	**666**	**270**	**220**	**(185)**	**105**	**2,196**	**3,599**	**(1,403)**	**(0)**	**(804)**	**73%**
44201	CONTRACT POLICE SERVICES	-	1,059	2,903	15,646	5,321	3,389	52,560	67,276	(14,716)	(0)	52,560	
44203	POLICE FINES	14,000	828	-	247	884	-	7,141	12,607	(5,466)	(0)	(6,859)	51%
Police Dept		**14,000**	**1,887**	**2,903**	**15,893**	**6,205**	**3,389**	**59,701**	**79,882**	**(20,182)**		**45,701**	**426%**
42201	BUILDING FEES	175,000	16,585	25,891	10,366	8,194	12,020	202,500	225,206	(22,706)	(0)	27,500	116%
Building Dept		**175,000**	**16,585**	**25,891**	**10,366**	**8,194**	**12,020**	**202,500**	**225,206**	**(22,706)**		**27,500**	**116%**
42261	DOG BOARDING FEES	200	30	-	-	-	-	45	185	(140)	(1)	(155)	23%
Animal Control		**200**	**30**	**-**	**-**	**-**	**-**	**45**	**185**	**(140)**		**(155)**	**23%**
44713	BEACH PASSES	25,000	-	-	-	-	-	13,957	13,135	822	0	(11,043)	56%
Parks & Recreation		**25,000**	**-**	**-**	**-**	**-**	**-**	**13,957**	**13,135**	**822**	**0**	**(11,043)**	**56%**
Town General Fund Revenues		**55,460,797**	**15,150,209**	**2,369,706**	**402,769**	**3,125,470**	**344,749**	**56,793,822**	**54,781,136**	**2,012,686**	**0**	**1,333,025**	**102%**

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
May 31, 2020

DEPT	ACCT DESCRIPTION	FY20 BUDGET (C)	MAY 2020 ACTUAL	ENCUMBRANCES (D)	FY20 YTD MAY 2020 ACTUAL (A)	FY19 YTD MAY 2019 ACTUAL (B)	CURRENT YTD vs PRIOR YTD $ (Over)/Under Variance (B)-(A)	CURRENT YTD vs PRIOR YTD %(Over)/Under Variance (B)-(A)	BUDGET vs CURRENT YTD Remaining Balance (C)-(D)-(A)	Actual & Encumbrances Spent as % of Budget %(A+D)/(C)
4111 Total	Town Manager	196,369	20,243	-	191,738	137,121	(54,617)	-40%	4,631	98%
4119 Total	Finance	342,902	22,193	-	295,892	300,092	4,200	1%	47,010	86%
4131 Total	Assessor	188,656	12,280	588	173,054	167,617	(5,438)	-3%	15,014	92%
4135 Total	Tax Collector	163,466	15,218	40	139,251	130,725	(8,526)	-7%	24,175	85%
4143 Total	Technology	389,436	18,487	8,114	320,798	293,010	(27,788)	-9%	60,523	84%
4147 Total	Town Clerk	148,048	10,427	2,094	125,158	135,303	10,146	7%	20,796	85%
4153 Total	Planning & Zoning Comm	175,838	12,853	-	131,821	154,935	23,115	15%	44,017	75%
4155 Total	Zoning Board Of Appeals	2,800	81	-	288	1,148	860	75%	2,512	10%
4161 Total	Probate Court	4,524	-	-	4,524	4,524	-	0%	-	100%
4163 Total	Inlands/Wetlands Comm	71,639	5,275	-	54,006	47,946	(6,060)	-13%	17,633	75%
4165 Total	Harbor Comm	43,007	5,166	-	29,207	24,178	(5,029)	-21%	13,800	68%
4167 Total	Shellfish Comm	16,732	-	3,728	4,121	1,448	(2,672)	-185%	8,883	47%
4191 Total	Water Pollution Control	73,359	-	-	29,610	48,722	19,111	39%	43,749	40%
4193 Total	WASM Maintenance	165,662	13,405	-	147,553	134,269	(13,283)	-10%	18,109	89%
4195 Total	Elections & Meetings	36,154	1,598	-	25,717	32,380	6,663	21%	10,437	71%
4197 Total	General Government Admin	280,995	18	12,671	149,032	171,601	22,569	13%	119,292	58%
4199 Total	Other General Gov't	1,141,974	22,827	120,166	1,140,854	904,373	(236,480)	-26%	(119,046)	110%
4201 Total	Police Dept	2,844,493	199,894	602	2,429,370	2,321,177	(108,194)	-5%	414,520	85%
4203 Total	Fire Dept	335,000	(2,671)	-	255,672	293,413	37,741	13%	79,328	76%
4213 Total	Building Dept	121,068	10,329	-	111,882	110,167	(1,716)	-2%	9,186	92%
4215 Total	Animal Control	59,882	4,086	-	47,390	35,707	(11,683)	-33%	12,492	79%
4219 Total	Fire Marshal	58,700	3,891	-	49,727	53,726	3,999	7%	8,973	85%
4221 Total	Communications	602,154	39,482	1,272	597,249	530,951	(66,299)	-12%	3,632	99%
4223 Total	Civil Preparedness	15,500	417	-	4,583	4,583	(0)	0%	10,917	30%
4301 Total	Public Work	1,893,028	108,367	92,868	1,558,022	1,616,299	58,277	4%	242,139	87%
4311 Total	Street Lighting	126,000	2,499	10,517	115,398	117,267	1,869	2%	85	100%
4329 Total	Water & Hydrants	466,500	40,224	95,094	371,133	384,301	13,168	3%	273	100%
4403 Total	Health	147,753	-	-	147,755	147,755	-	0%	(2)	100%
4419 Total	Human Services	261,181	20,131	-	243,362	227,058	(16,304)	-7%	17,819	93%
4501 Total	Library	759,820	-	-	759,820	721,000	(38,820)	-5%	-	100%
4505 Total	Parks & Recreation	232,754	10,442	2,025	163,757	174,118	10,361	6%	66,972	71%
4603 Total	Econ Development	42,000	-	-	30,730	19,318	(11,412)	-59%	11,270	73%
4701 Total	Education	33,360,457	2,200,300	-	27,252,267	27,376,662	124,395	0%	6,108,190	82%
4801 Total	Town Debt - Prin	1,852,000	-	-	1,852,000	1,358,000	(494,000)	-36%	-	100%
4802 Total	Town Debt Prin	1,448,229	15,436	-	1,448,235	1,520,694	72,459	5%	(6)	100%
4803 Total	BOE Debt Interest	1,297,499	-	-	1,297,498	1,259,381	(38,117)	-3%	1	100%
4804 Total	Town Debt Interest	503,684	-	-	503,684	541,637	37,952	7%	(0)	100%
4901 Total	Capital Projects	755,280	-	-	755,280	912,500	157,220	17%	-	100%
5100 Total	Fringe Benfits	4,491,725	210,617	-	4,089,260	3,879,200	(210,060)	-5%	402,465	91%
Grand Total	Town General Fund Expenditures	55,116,268	3,023,514	349,779	47,046,700	46,294,306	(752,394)	-2%	7,719,789	86%

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
May 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET (C)	MAY 2020 ACTUAL	ENCUMBRANCES (D)	FY20 YTD MAY 2020 ACTUAL (A)	FY19 YTD MAY 2019 ACTUAL (B)	CURRENT YTD vs PRIOR YTD: $ (Over)/Under Variance (B)-(A)	CURRENT YTD vs PRIOR YTD: %(Over)/Under Variance (B)-(A)	BUDGET vs CURRENT YTD: Remaining Balance (C)-(D)-(A)	Actual & Encumbrances Spent as % of Budget %(A+D)/(C)
4111	51310	SALARIES-FULL TIME	126,697	17,308	-	110,385	46,536	(63,849)	-137.20%	16,312	87%
4111	51311	ELECTED OFFICIALS SALARY	49,746	875	-	61,374	77,514	16,141	20.82%	(11,628)	123%
4111	51320	SALARIES - PART TIME	15,496	1,431	-	13,880	10,902	(2,978)	-27.32%	1,616	90%
4111	52900	TRAVEL EXPENSE	-	-	-	901	-	(901)		(901)	
4111	52901	AUTOMOBILE ALLOWANCE	-	400	-	2,000	-	(2,000)		(2,000)	
4111	54300	REPAIRS & MAINTENANCE	1,600	-	-	972	972	-	0.00%	628	61%
4111	56100	GENERAL SUPPLIES	1,830	230	-	1,533	695	(838)	-120.65%	297	84%
4111	58110	MISC EXPENDITURES	1,000	-	-	695	503	(192)	-38.09%	305	69%
4111 Total	**Town Manager**		**196,369**	**20,243**	**-**	**191,738**	**137,121**	**(54,617)**	**-40%**	**4,631**	**98%**
4119	51310	SALARIES-FULL TIME	287,082	21,929	-	251,822	263,854	12,031	5%	35,260	88%
4119	51311	ELECTED OFFICIALS SALARY	1,000	-	-	750	500	(250)	-50%	250	75%
4119	52900	TRAVEL EXPENSE	-	-	-	95	-	(95)		(95)	
4119	53300	OTHER PROF/TECH SERVICES	15,000	-	-	12,596	11,305	(1,291)	-11%	2,404	84%
4119	54304	IT/TECHNOLOGY MAINTENANC	34,400	148	-	26,323	19,409	(6,914)	-36%	8,077	77%
4119	55301	POSTAGE	2,420	55	-	1,875	2,055	180	9%	545	77%
4119	56100	GENERAL SUPPLIES	2,000	-	-	1,865	2,130	264	12%	135	93%
4119	58100	DUES & FEES	1,000	60	-	565	840	275	33%	435	57%
4119 Total	**Finance**		**342,902**	**22,193**	**-**	**295,892**	**300,092**	**4,200**	**1%**	**47,010**	**86%**
4131	51310	SALARIES-FULL TIME	151,214	12,092	-	139,781	134,407	(5,374)	-4%	11,433	92%
4131	52900	TRAVEL EXPENSE	-	-	-	83	-	(83)		(83)	
4131	53220	IN SERVICE	1,600	-	-	-	110	110	100%	1,600	0%
4131	53400	OTHER PROF SERVICES	10,000	-	-	10,000	10,000	-	0%	-	100%
4131	53500	TECHNICAL SERVICES	9,400	-	-	8,596	9,352	756	8%	804	91%
4131	54304	IT/TECHNOLOGY MAINTENANC	10,917	-	-	10,363	9,130	(1,233)	-14%	554	95%
4131	55301	POSTAGE	1,771	88	-	1,565	1,935	369	19%	206	88%
4131	56100	GENERAL SUPPLIES	1,429	-	288	978	690	(288)	-42%	163	89%
4131	56430	PERIODICALS	1,505	100	300	967	1,425	458	32%	238	84%
4131	58100	DUES & FEES	820	-	-	720	568	(152)	-27%	100	88%
4131 Total	**Assessor**		**188,656**	**12,280**	**588**	**173,054**	**167,617**	**(5,438)**	**-3%**	**15,014**	**92%**
4135	51310	SALARIES-FULL TIME	118,035	8,821	-	100,428	96,233	(4,195)	-4%	17,607	85%
4135	51320	SALARIES - PART TIME	13,091	624	-	11,196	10,705	(491)	-5%	1,895	86%
4135	52900	TRAVEL EXPENSE	33	-	-	349	-	(349)		(316)	1058%
4135	53300	OTHER PROF/TECH SERVICES	2,475	-	-	2,475	2,400	(75)	-3%	-	100%
4135	53400	OTHER PROF SERVICES	2,500	-	-	403	-	(403)		2,097	16%
4135	53500	TECHNICAL SERVICES	5,050	-	-	5,050	4,900	(150)	-3%	-	100%
4135	55301	POSTAGE	13,310	5,672	-	12,144	9,614	(2,529)	-26%	1,166	91%
4135	56100	GENERAL SUPPLIES	3,200	-	40	1,646	1,718	72	4%	1,514	53%
4135	56290	OTHER	4,205	100	-	3,992	4,050	59	1%	213	95%
4135	58099	DMV FEES	250	-	-	250	250	-	0%	-	100%
4135	58100	DUES & FEES	1,000	-	-	1,000	693	(307)	-44%	-	100%
4135	58900	OTHER ITEMS	317	-	-	317	161	(157)	-98%	-	100%
4135 Total	**Tax Collector**		**163,466**	**15,218**	**40**	**139,251**	**130,725**	**(8,526)**	**-7%**	**24,175**	**85%**

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
May 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAY 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAY 2020 ACTUAL	FY19 YTD MAY 2019 ACTUAL	CURRENT YTD vs PRIOR YTD $ (Over)/Under Variance	CURRENT YTD vs PRIOR YTD %(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4143	51310	SALARIES-FULL TIME	104,653	8,376	-	96,665	74,947	(21,718)	-29%	7,988	92%
4143	52900	TRAVEL EXPENSE	56	-	-	56	-	(56)		-	100%
4143	53200	PROFESSIONAL SERVICES	74,956	-	-	74,940	73,390	(1,550)	-2%	16	100%
4143	53225	TRAINING	444	-	-	-	-	-		444	0%
4143	53500	TECHNICAL SERVICES	-	-	-	-	7,599	7,599	100%	-	
4143	54100	UTILITY SERVICES	-	-	-	-	-	-		-	
4143	54300	REPAIRS & MAINTENANCE	3,000	833	195	3,452	2,891	(561)	-19%	(647)	122%
4143	54304	IT/TECHNOLOGY MAINTENANC	56,656	-	-	31,664	24,338	(7,326)	-30%	24,992	56%
4143	55300	COMMUNICATIONS	127,845	8,366	7,919	98,005	106,672	8,667	8%	21,921	83%
4143	57400	INFRAS	21,826	913	-	16,016	3,173	(12,843)	-405%	5,810	73%
4143 Total	**Technology**		**389,436**	**18,487**	**8,114**	**320,798**	**293,010**	**(27,788)**	**-9%**	**60,523**	**84%**
4147	51310	SALARIES-FULL TIME	108,148	8,127	-	95,586	97,345	1,759	2%	12,562	88%
4147	51320	SALARIES - PART TIME	-	-	-	-	4,755	4,755	100%	-	
4147	52900	TRAVEL EXPENSE	-	10	-	151	-	(151)		(151)	
4147	53300	OTHER PROF/TECH SERVICES	24,000	1,575	2,094	20,701	21,902	1,201	5%	1,205	95%
4147	56100	GENERAL SUPPLIES	3,500	382	-	3,021	2,697	(324)	-12%	479	86%
4147	57350	TECHNOLOGY SOFTWARE	800	-	-	769	398	(372)	-94%	31	96%
4147	58110	MISC EXPENDITURES	300	-	-	102	96	(6)	-6%	198	34%
4147	58111	ELECTION COSTS	8,000	111	-	3,291	6,540	3,250	50%	4,710	41%
4147	58800	PROGRAM COST	600	222	-	(28)	376	404	107%	628	-5%
4147	58900	OTHER ITEMS	2,700	-	-	1,565	1,195	(370)	-31%	1,135	58%
4147 Total	**Town Clerk**		**148,048**	**10,427**	**2,094**	**125,158**	**135,303**	**10,146**	**7%**	**20,796**	**85%**
4153	51310	SALARIES-FULL TIME	133,438	(31,800)	-	34,179	58,328	24,149	41%	99,259	26%
4153	52900	TRAVEL EXPENSE	-	-	-	239	-	(239)		(239)	
4153	53010	LEGAL SERVICES	-	-	-	-	44,930	44,930	100%	-	
4153	53225	TRAINING	2,400	-	-	500	820	320	39%	1,900	21%
4153	53400	OTHER PROF SERVICES	35,000	44,645	-	96,253	50,087	(46,166)	-92%	(61,253)	275%
4153	55301	POSTAGE	2,200	8	-	213	485	272	56%	1,987	10%
4153	56100	GENERAL SUPPLIES	800	-	-	386	285	(101)	-36%	414	48%
4153	58900	OTHER ITEMS	2,000	-	-	50	-	(50)		1,950	3%
4153 Total	**Planning & Zoning Comm**		**175,838**	**12,853**	**-**	**131,821**	**154,935**	**23,115**	**15%**	**44,017**	**75%**
4155	53225	TRAINING	-	-	-	-	110	110	100%	-	
4155	53300	OTHER PROF/TECH SERVICES	500	-	-	-	-	-		500	0%
4155	54300	REPAIRS & MAINTENANCE	350	-	-	-	-	-		350	0%
4155	55301	POSTAGE	1,650	20	-	227	747	520	70%	1,423	14%
4155	56100	GENERAL SUPPLIES	300	60	-	60	291	231	79%	240	20%
4155 Total	**Zoning Board Of Appeals**		**2,800**	**81**	**-**	**288**	**1,148**	**860**	**75%**	**2,512**	**10%**
4161	53300	OTHER PROF/TECH SERVICES	4,524	-	-	4,524	4,524	-	0%	-	100%
4161 Total	**Probate Court**		**4,524**	**-**	**-**	**4,524**	**4,524**	**-**	**0%**	**-**	**100%**
4163	51310	SALARIES-FULL TIME	69,099	5,180	-	52,984	46,530	(6,454)	-14%	16,115	77%
4163	52900	TRAVEL EXPENSE	-	-	-	32	-	(32)		(32)	
4163	53225	TRAINING	900	-	-	615	365	(250)	-68%	285	68%
4163	53300	OTHER PROF/TECH SERVICES	500	-	-	-	375	375	100%	500	0%
4163	55301	POSTAGE	440	16	-	297	343	46	13%	143	67%
4163	56100	GENERAL SUPPLIES	300	78	-	78	297	219	74%	222	26%
4163	58900	OTHER ITEMS	400	-	-	-	36	36	100%	400	0%
4163 Total	**Inlands/Wetlands Comm**		**71,639**	**5,275**	**-**	**54,006**	**47,946**	**(6,060)**	**-13%**	**17,633**	**75%**

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
May 31, 2020

								CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrances Spent as
DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAY 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAY 2020 ACTUAL	FY19 YTD MAY 2019 ACTUAL	$ (Over)/Under Variance	%(Over)/Under Variance	Remaining Balance	% of Budget
4165	51310	SALARIES-FULL TIME	18,367	2,433	-	12,998	6,534	(6,464)	-99%	5,369	71%
4165	51320	SALARIES - PART TIME	24,640	2,733	-	16,210	17,394	1,185	7%	8,430	66%
4165	56100	GENERAL SUPPLIES	-	-	-	-	250	250	100%	-	
4165 Total	**Harbor Comm**		**43,007**	**5,166**	**-**	**29,207**	**24,178**	**(5,029)**	**-21%**	**13,800**	**68%**
4167	56900	OTHER SUPPLIES	16,732	-	3,728	4,121	1,448	(2,672)	-185%	8,883	47%
4167 Total	**Shellfish Comm**		**16,732**	**-**	**3,728**	**4,121**	**1,448**	**(2,672)**	**-185%**	**8,883**	**47%**
4191	51310	SALARIES-FULL TIME	31,559	-	-	7,601	23,360	15,759	67%	23,958	24%
4191	52900	TRAVEL EXPENSE	-	-	-	29	-	(29)		(29)	
4191	53200	PROFESSIONAL SERVICES	10,000	-	-	2,644	3,910	1,266	32%	7,356	26%
4191	54901	SURFACE WATER TESTING	5,000	-	-	-	-	-		5,000	0%
4191	54902	WELL MONITORING	2,000	-	-	2,159	1,930	(229)	-12%	(159)	108%
4191	54910	STATE WATER TESTING	15,600	-	-	9,728	17,554	7,826	45%	5,872	62%
4191	56100	GENERAL SUPPLIES	1,200	-	-	450	745	295	40%	750	37%
4191	58100	DUES & FEES	1,000	-	-	-	575	575	100%	1,000	0%
4191	58110	MISC EXPENDITURES	-	-	-	-	600	600	100%	-	
4191	58800	PROGRAM COST	-	-	-	-	48	48	100%	-	
4191	58900	OTHER ITEMS	7,000	-	-	7,000	-	(7,000)		-	100%
4191 Total	**Water Pollution Control**		**73,359**	**-**	**-**	**29,610**	**48,722**	**19,111**	**39%**	**43,749**	**40%**
4193	51310	SALARIES-FULL TIME	135,506	11,496	-	129,201	111,966	(17,235)	-15%	6,305	95%
4193	51320	SALARIES - PART TIME	22,856	1,870	-	21,601	20,780	(821)	-4%	1,255	95%
4193	51330	OVERTIME	7,300	40	-	(3,249)	1,524	4,773	313%	10,549	-45%
4193	54300	REPAIRS & MAINTENANCE	-	-	-	-	-	-		-	
4193 Total	**WASM Maintenance**		**165,662**	**13,405**	**-**	**147,553**	**134,269**	**(13,283)**	**-10%**	**18,109**	**89%**
4195	51310	SALARIES-FULL TIME	-	-	-	-	-	-		-	
4195	51320	SALARIES - PART TIME	16,914	1,410	-	15,505	15,505	-	0%	1,410	92%
4195	51620	PART TIME WAGES	10,000	-	-	5,570	11,235	5,665	50%	4,430	56%
4195	54300	REPAIRS & MAINTENANCE	3,950	-	-	2,232	3,175	943	30%	1,718	57%
4195	56100	GENERAL SUPPLIES	800	189	-	499	444	(55)	-12%	301	62%
4195	56900	OTHER SUPPLIES	1,500	-	-	-	703	703	100%	1,500	0%
4195	58100	DUES & FEES	2,000	-	-	815	130	(685)	-527%	1,185	41%
4195	58110	MISC EXPENDITURES	990	-	-	1,096	1,188	92	8%	(106)	111%
4195 Total	**Elections & Meetings**		**36,154**	**1,598**	**-**	**25,717**	**32,380**	**6,663**	**21%**	**10,437**	**71%**
4197	58084	MIDDLESEX PARAMEDIC	13,260	-	3,315	9,945	9,945	-	0%	-	100%
4197	58086	CONTINGENCY	117,558	-	-	-	-	-		117,558	0%
4197	58087	CONSERVATION COMMISSION	1,800	-	-	335	1,000	665	67%	1,465	19%
4197	58088	HAZARDOUS WASTE SITE	25,000	-	8,982	16,018	26,257	10,239	39%	-	100%
4197	58092	REGIONAL MENTAL HEALTH	-	-	-	-	776	776	100%	-	
4197	58095	SENIOR ACTIVITIES	-	-	-	(397)	4,236	4,633	109%	397	
4197	58096	CONFERENCE OF MUNICIPAL	8,741	-	-	8,741	8,741	-	0%	-	100%
4197	58097	ESTUARY TRANSIT	43,570	-	-	43,570	42,715	(855)	-2%	-	100%
4197	58098	ESTUARY COUNCIL-SENIORS	51,000	-	-	51,000	51,000	-	0%	-	100%
4197	58101	CRERPA	13,591	-	-	14,269	13,591	(678)	-5%	(678)	105%
4197	58102	COST	925	-	-	925	925	-	0%	-	100%
4197	58200	JUDGEMENTS	2,500	18	374	2,126	2,285	159	7%	-	100%
4197	58801	SAFETY COMMITTEE	150	-	-	-	-	-		150	0%
4197	58802	TREE COMMITTEE	400	-	-	-	77	77	100%	400	0%
4197	58807	TREE WARDEN	2,500	-	-	2,500	2,553	53	2%	-	100%
4197	58808	HAZARDOUS WASTE SITE	-	-	-	-	7,000	7,000	100%	-	
4197	58902	REGIONAL MENTAL HEALTH	-	-	-	-	500	500	100%	-	
4197 Total	**General Government Admin**		**280,995**	**18**	**12,671**	**149,032**	**171,601**	**22,569**	**13%**	**119,292**	**58%**

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
May 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAY 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAY 2020 ACTUAL	FY19 YTD MAY 2019 ACTUAL	CURRENT YTD vs PRIOR YTD $ (Over)/Under Variance	CURRENT YTD vs PRIOR YTD %(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4199	51320	SALARIES - PART TIME	14,000	194	-	6,822	11,463	4,641	40%	7,178	49%
4199	51800	POLICE CONTRACTUAL	-	123	-	(439)	(3,778)	(3,339)	88%	439	
4199	52600	UNEMPLOYMENT COMPENSATIO	5,000	-	-	17,005	114	(16,891)	-14817%	(12,005)	340%
4199	52900	TRAVEL EXPENSE	1,000	-	-	-	7,291	7,291	100%	1,000	0%
4199	53010	LEGAL SERVICES	90,000	(263)	-	43,517	48,403	4,886	10%	46,483	48%
4199	53020	TOWN COUNSEL	57,000	-	4,750	52,250	57,000	4,750	8%	-	100%
4199	53070	SALE OF 27 KILLINGWORTH	-	-	-	-	-	-		-	
4199	53200	PROFESSIONAL SERVICES	-	-	-	(110)	-	110		110	
4199	53310	AUDIT/ACCOUTING SERVICES	50,000	-	-	52,835	59,262	6,427	11%	(2,835)	106%
4199	53401	UNION NEGOTIATOR	50,000	1,804	-	16,986	44,570	27,584	62%	33,015	34%
4199	54903	LAND RECORDS INDEX AUDIT	1,500	98	-	1,021	1,117	96	9%	479	68%
4199	55200	INSUR OTHER THAN EE BENE	380,310	340	-	384,384	346,076	(38,308)	-11%	(4,074)	101%
4199	55400	ADVERTISING	25,000	2,114	-	13,594	14,393	799	6%	11,406	54%
4199	55506	ANNUAL TOWN REPORT	8,000	-	-	5,610	5,575	(35)	-1%	2,390	70%
4199	56220	ELECTRICITY	231,000	13,515	69,950	163,030	183,155	20,124	11%	(1,980)	101%
4199	56221	HEAT/WATER	140,000	3,268	45,466	87,489	100,530	13,041	13%	7,045	95%
4199	57400	INFRAS	15,750	-	-	8,160	5,491	(2,669)	-49%	7,590	52%
4199	58105	BANK FEES	18,000	-	-	854	17,733	16,879	95%	17,146	5%
4199	58110	MISC EXPENDITURES	9,000	-	-	(19,086)	4,974	24,059	484%	28,086	-212%
4199	58803	BOARD OF ASSESSMENT APPE	300	-	-	23	46	23	51%	277	8%
4199	58804	SPECIAL EVENTS	7,000	519	-	2,965	959	(2,006)	-209%	4,035	42%
4199	58912	HOLIDAY ACTIVITIES	500	-	-	493	-	(493)		7	99%
4199	58964	PIERSON COSTS	-	1,114	-	16,089	-	(16,089)		(16,089)	
4199	58966	COVID-19 COSTS	38,614	-	-	38,614	-	(38,614)		-	100%
4199	59900	FUND TRANSFERS OUT	-	-	-	248,750	-	(248,750)		(248,750)	
4199 Total	**Other General Gov't**		**1,141,974**	**22,827**	**120,166**	**1,140,854**	**904,373**	**(236,480)**	**-26%**	**(119,046)**	**110%**
4201	51310	SALARIES-FULL TIME	2,211,167	168,416	-	1,981,128	1,855,189	(125,939)	-7%	230,039	90%
4201	51320	SALARIES - PART TIME	20,624	459	-	18,146	21,536	3,390	16%	2,478	88%
4201	51330	OVERTIME	240,000	16,601	-	178,336	199,859	21,523	11%	61,664	74%
4201	51333	LONGEVITY	24,084	-	-	23,046	20,149	(2,897)	-14%	1,038	96%
4201	51335	HOLIDAY PAY	119,080	-	-	61,083	58,785	(2,298)	-4%	57,997	51%
4201	51340	OTHER EMPLOYEE BENEFITS	14,280	-	-	12,047	12,340	293	2%	2,233	84%
4201	52910	CLOTHING ALLOWANCE	30,050	733	-	14,933	23,361	8,428	36%	15,117	50%
4201	53225	TRAINING	20,750	-	-	15,142	18,496	3,353	18%	5,608	73%
4201	53302	RECRUITMENT COSTS	33,578	6,045	-	33,577	7,499	(26,078)	-348%	0	100%
4201	54301	SERVICE CONTRACTS	33,580	150	-	25,560	27,641	2,081	8%	8,020	76%
4201	54311	VEHICLE MAINTENANCE	25,000	703	136	16,731	21,697	4,967	23%	8,133	67%
4201	54317	RADIOS/RADAR/SIREN REPAI	3,500	531	-	1,962	1,094	(868)	-79%	1,538	56%
4201	56100	GENERAL SUPPLIES	13,250	2,000	232	12,644	11,091	(1,553)	-14%	374	97%
4201	56210	DIESEL - GASOLINE FUEL	4,000	-	-	1,348	1,228	(119)	-10%	2,652	34%
4201	56900	OTHER SUPPLIES	10,850	1,040	234	6,620	5,614	(1,006)	-18%	3,996	63%
4201	56903	UNIFORMS	6,000	1,614	-	2,186	6,000	3,814	64%	3,814	36%
4201	57390	OTHER EQUIPMENT	4,000	-	-	3,996	4,000	5	0%	5	100%
4201	58115	COMMISSION EXPENSES	500	-	-	232	499	268	54%	268	46%
4201	58120	CANINE PROGRAM	2,500	900	-	1,913	2,296	383	17%	587	77%
4201	58900	OTHER ITEMS	21,500	254	-	15,480	14,531	(948)	-7%	6,020	72%
4201	58913	PRISONER COSTS	1,200	8	-	795	1,144	349	30%	405	66%
4201	58914	MARINE SUPPORT	5,000	442	-	2,466	7,126	4,659	65%	2,534	49%
4201 Total	**Police Dept**		**2,844,493**	**199,894**	**602**	**2,429,370**	**2,321,177**	**(108,194)**	**-5%**	**414,520**	**85%**

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
May 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAY 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAY 2020 ACTUAL	FY19 YTD MAY 2019 ACTUAL	CURRENT YTD vs PRIOR YTD $ (Over)/Under Variance	CURRENT YTD vs PRIOR YTD %(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4203	51310	SALARIES-FULL TIME	33,000	5,167	-	28,417	25,075	(3,342)	-13%	4,583	86%
4203	54100	UTILITY SERVICES	30,500	3,205	-	26,531	29,297	2,767	9%	3,969	87%
4203	54300	REPAIRS & MAINTENANCE	162,500	(15,335)	-	107,211	126,200	18,989	15%	55,289	66%
4203	56100	GENERAL SUPPLIES	4,000	(124)	-	2,592	2,627	35	1%	1,408	65%
4203	56290	OTHER	105,000	4,416	-	90,922	110,214	19,292	18%	14,078	87%
4203 Total	**Fire Dept**		**335,000**	**(2,671)**	**-**	**255,672**	**293,413**	**37,741**	**13%**	**79,328**	**76%**
4213	51310	SALARIES-FULL TIME	114,868	9,335	-	107,952	107,458	(495)	0%	6,916	94%
4213	52900	TRAVEL EXPENSE	-	-	-	28	-	(28)		(28)	
4213	53300	OTHER PROF/TECH SERVICES	500	-	-	120	133	13	10%	380	24%
4213	53303	INSPECTION COVERAGE	2,000	-	-	-	380	380	100%	2,000	0%
4213	54450	SOFTWRE MAINT/TECH SUPPR	2,100	-	-	2,310	2,000	(310)	-16%	(210)	110%
4213	56100	GENERAL SUPPLIES	500	1	-	434	63	(370)	-585%	66	87%
4213	56290	OTHER	994	993	-	993	100	(893)	-893%	1	100%
4213	57390	OTHER EQUIPMENT	61	-	-	-	13	13	100%	61	0%
4213	58100	DUES & FEES	45	-	-	45	20	(25)	-125%	-	100%
4213 Total	**Building Dept**		**121,068**	**10,329**	**-**	**111,882**	**110,167**	**(1,716)**	**-2%**	**9,186**	**92%**
4215	51310	SALARIES-FULL TIME	47,403	3,794	-	44,139	28,339	(15,800)	-56%	3,264	93%
4215	51320	SALARIES - PART TIME	4,469	293	-	3,148	5,166	2,018	39%	1,321	70%
4215	51330	OVERTIME	1,250	-	-	89	128	39	31%	1,161	7%
4215	53200	PROFESSIONAL SERVICES	1,000	-	-	(1,046)	94	1,140	1219%	2,046	-105%
4215	53225	TRAINING	2,000	-	-	300	175	(125)	-71%	1,700	15%
4215	55301	POSTAGE	110	-	-	110	100	(10)	-10%	-	100%
4215	56100	GENERAL SUPPLIES	700	-	-	157	269	113	42%	543	22%
4215	56903	UNIFORMS	950	-	-	431	982	551	56%	519	45%
4215	58900	OTHER ITEMS	2,000	-	-	63	455	391	86%	1,937	3%
4215 Total	**Animal Control**		**59,882**	**4,086**	**-**	**47,390**	**35,707**	**(11,683)**	**-33%**	**12,492**	**79%**
4219	51310	SALARIES-FULL TIME	55,000	3,891	-	49,351	52,851	3,500	7%	5,649	90%
4219	53225	TRAINING	1,500	-	-	-	-	-		1,500	0%
4219	56100	GENERAL SUPPLIES	500	-	-	101	-	(101)		399	20%
4219	57390	OTHER EQUIPMENT	1,200	-	-	-	-	-		1,200	0%
4219	58100	DUES & FEES	500	-	-	275	875	600	69%	225	55%
4219 Total	**Fire Marshal**		**58,700**	**3,891**	**-**	**49,727**	**53,726**	**3,999**	**7%**	**8,973**	**85%**
4221	51310	SALARIES-FULL TIME	315,107	25,406	-	309,413	282,784	(26,629)	-9%	5,694	98%
4221	51320	SALARIES - PART TIME	40,610	4,068	-	40,032	27,775	(12,258)	-44%	578	99%
4221	51330	OVERTIME	70,000	6,432	-	107,024	98,532	(8,492)	-9%	(37,024)	153%
4221	51335	HOLIDAY PAY	24,606	142	-	7,651	7,641	(10)	0%	16,955	31%
4221	52910	CLOTHING ALLOWANCE	4,950	-	-	876	3,795	2,919	77%	4,074	18%
4221	53225	TRAINING	4,000	-	-	2,414	1,970	(444)	-23%	1,586	60%
4221	54300	REPAIRS & MAINTENANCE	-	-	-	-	107,670	107,670	100%	-	
4221	54301	SERVICE CONTRACTS	140,031	2,068	1,272	127,381	-	(127,381)		11,378	92%
4221	54317	RADIOS/RADAR/SIREN REPAI	1,250	155	-	1,069	-	(1,069)		181	86%
4221	56100	GENERAL SUPPLIES	600	373	-	553	156	(397)	-255%	47	92%
4221	57390	OTHER EQUIPMENT	1,000	837	-	837	628	(209)	-33%	163	84%
4221 Total	**Communications**		**602,154**	**39,482**	**1,272**	**597,249**	**530,951**	**(66,299)**	**-12%**	**3,632**	**99%**
4223	51310	SALARIES-FULL TIME	7,500	417	-	4,583	4,583	(0)	0%	2,917	61%
4223	53225	TRAINING	-	-	-	-	-	-		-	
4223	56100	GENERAL SUPPLIES	8,000	-	-	-	-	-		8,000	0%
4223 Total	**Civil Preparedness**		**15,500**	**417**	**-**	**4,583**	**4,583**	**(0)**	**0%**	**10,917**	**30%**

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
May 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAY 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAY 2020 ACTUAL	FY19 YTD MAY 2019 ACTUAL	CURRENT YTD vs PRIOR YTD $ (Over)/Under Variance	CURRENT YTD vs PRIOR YTD %(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4301	51310	SALARIES-FULL TIME	952,544	72,186	-	852,655	855,769	3,113	0%	99,889	90%
4301	51320	SALARIES - PART TIME	7,200	502	-	5,797	5,723	(74)	-1%	1,403	81%
4301	51330	OVERTIME	22,500	1,134	-	7,605	10,810	3,205	30%	14,895	34%
4301	51332	OVERTIME FIELDS	10,000	148	-	5,212	8,397	3,184	38%	4,788	52%
4301	51334	OVERTIME SNOW/ICE	48,000	-	-	15,332	37,691	22,359	59%	32,668	32%
4301	52900	TRAVEL EXPENSE	-	-	-	212	-	(212)		(212)	
4301	52910	CLOTHING ALLOWANCE	7,500	-	-	7,957	7,500	(457)	-6%	(457)	106%
4301	53300	OTHER PROF/TECH SERVICES	-	-	-	-	43,930	43,930	100%	-	
4301	54103	SNOW PLOWING/SANDING	45,000	-	-	36,007	41,833	5,826	14%	8,993	80%
4301	54300	REPAIRS & MAINTENANCE	245,025	9,056	32,136	196,611	159,626	(36,984)	-23%	16,279	93%
4301	54305	TOWN HALL BLDG MAINT	15,500	274	-	15,058	15,473	415	3%	442	97%
4301	54306	TOWN BLDG & FACILITIES	172,868	9,922	27,835	125,892	121,220	(4,672)	-4%	19,141	89%
4301	54318	EQUIPMENT MAINTENANCE AL	120,000	2,434	9,579	100,143	106,646	6,503	6%	10,278	91%
4301	54900	LANDFILL COST	104,735	8,557	9,403	84,526	77,101	(7,426)	-10%	10,806	90%
4301	56100	GENERAL SUPPLIES	8,500	869	579	4,951	10,493	5,542	53%	2,971	65%
4301	56210	DIESEL - GASOLINE FUEL	112,000	1,025	8,746	88,015	100,880	12,865	13%	15,239	86%
4301	56906	SAFETY MANAGEMENT	14,156	1,905	716	9,877	6,534	(3,343)	-51%	3,563	75%
4301	57390	OTHER EQUIPMENT	7,500	355	3,875	2,172	6,674	4,502	67%	1,453	81%
4301 Total	**Public Work**		**1,893,028**	**108,367**	**92,868**	**1,558,022**	**1,616,299**	**58,277**	**4%**	**242,139**	**87%**
4311	56275	STREET LIGHTING	126,000	2,499	10,517	115,398	117,267	1,869	2%	85	100%
4311 Total	**Street Lighting**		**126,000**	**2,499**	**10,517**	**115,398**	**117,267**	**1,869**	**2%**	**85**	**100%**
4329	56270	WATER & HYDRANTS	466,500	40,224	95,094	371,133	384,301	13,168	3%	273	100%
4329 Total	**Water & Hydrants**		**466,500**	**40,224**	**95,094**	**371,133**	**384,301**	**13,168**	**3%**	**273**	**100%**
4403	58800	PROGRAM COST	147,753	-	-	147,755	147,755	-	0%	(2)	100%
4403 Total	**Health**		**147,753**	**-**	**-**	**147,755**	**147,755**	**-**	**0%**	**(2)**	**100%**
4419	51310	SALARIES-FULL TIME	223,780	17,732	-	213,725	205,545	(8,180)	-4%	10,055	96%
4419	51320	SALARIES - PART TIME	19,056	1,120	-	15,607	8,807	(6,800)	-77%	3,449	82%
4419	52900	TRAVEL EXPENSE	-	735	-	1,269	-	(1,269)		(1,269)	
4419	53200	PROFESSIONAL SERVICES	2,260	-	-	1,528	1,658	130	8%	733	68%
4419	53220	IN SERVICE	1,000	-	-	825	675	(150)	-22%	175	83%
4419	56100	GENERAL SUPPLIES	3,200	434	-	2,962	2,569	(393)	-15%	238	93%
4419	56900	OTHER SUPPLIES	3,050	110	-	1,235	1,016	(219)	-22%	1,815	40%
4419	58100	DUES & FEES	1,395	-	-	1,395	1,680	285	17%	0	100%
4419	58800	PROGRAM COST	2,440	-	-	1,156	1,408	253	18%	1,284	47%
4419	58900	OTHER ITEMS	5,000	-	-	3,662	3,700	38	1%	1,338	73%
4419 Total	**Human Services**		**261,181**	**20,131**	**-**	**243,362**	**227,058**	**(16,304)**	**-7%**	**17,819**	**93%**
4501	58900	OTHER ITEMS	759,820	-	-	759,820	721,000	(38,820)	-5%	-	100%
4501 Total	**Library**		**759,820**	**-**	**-**	**759,820**	**721,000**	**(38,820)**	**-5%**	**-**	**100%**
4505	51310	SALARIES-FULL TIME	125,363	8,884	-	101,780	126,793	25,012	20%	23,583	81%
4505	51320	SALARIES - PART TIME	69,741	1,189	-	34,680	27,938	(6,742)	-24%	35,061	50%
4505	51330	OVERTIME	3,000	-	-	855	549	(306)	-56%	2,145	29%
4505	52900	TRAVEL EXPENSE	-	148	-	1,703	-	(1,703)		(1,703)	
4505	54300	REPAIRS & MAINTENANCE	18,500	12	-	19,258	13,381	(5,877)	-44%	(758)	104%
4505	54315	GENERAL MAINTENANCE	800	-	-	81	1,858	1,777	96%	719	10%
4505	56100	GENERAL SUPPLIES	1,000	104	-	819	1,135	316	28%	181	82%
4505	56900	OTHER SUPPLIES	2,350	-	-	320	993	673	68%	2,030	14%
4505	57300	EQUIPMENT	1,150	-	-	-	-	-		1,150	0%
4505	58100	DUES & FEES	1,000	105	-	310	448	138	31%	690	31%
4505	58800	PROGRAM COST	6,850	-	2,025	4,050	418	(3,632)	-869%	775	89%
4505	58806	CLINTON FAMILY DAY	3,000	-	-	(98)	607	705	116%	3,098	-3%
4505 Total	**Parks & Recreation**		**232,754**	**10,442**	**2,025**	**163,757**	**174,118**	**10,361**	**6%**	**66,972**	**71%**

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
May 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAY 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAY 2020 ACTUAL	FY19 YTD MAY 2019 ACTUAL	CURRENT YTD vs PRIOR YTD $ (Over)/Under Variance	CURRENT YTD vs PRIOR YTD %(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4603	53400	OTHER PROF SERVICES	32,000	-	-	28,750	17,426	(11,324)	-65%	3,250	90%
4603	55400	ADVERTISING	8,000	-	-	1,750	392	(1,358)	-347%	6,250	22%
4603	58100	DUES & FEES	1,000	-	-	-	1,500	1,500	100%	1,000	0%
4603	58110	MISC EXPENDITURES	1,000	-	-	230	-	(230)		770	23%
4603 Total	**Econ Development**		**42,000**	**-**	**-**	**30,730**	**19,318**	**(11,412)**	**-59%**	**11,270**	**73%**
4701	59020	CAPITAL IMPROVEMENTS	398,971	-	-	398,971	250,000	(148,971)	-60%	-	100%
4701	59900	FUND TRANSFERS OUT	32,961,486	2,200,300	-	26,853,296	27,126,662	273,366	1%	6,108,190	81%
4701 Total	**Education**		**33,360,457**	**2,200,300**	**-**	**27,252,267**	**27,376,662**	**124,395**	**0%**	**6,108,190**	**82%**
4801	58331	2014 NEW MONEY PRIN - BO	-	-	-	-	216,000	216,000	100%	-	
4801	58336	2011 REFUNDING PRIN - BO	-	-	-	-	206,000	206,000	100%	-	
4801	58338	2013 NEW MONEY PRIN - BO	-	-	-	-	50,000	50,000	100%	-	
4801	58340	2013 REFUNDING PRIN - BO	80,000	-	-	80,000	88,000	8,000	9%	-	100%
4801	58347	2015 NEW MONEY BOE - PRI	275,000	-	-	275,000	275,000	-	0%	-	100%
4801	58351	2016 NEW MONEY PRIN-BOE	475,000	-	-	475,000	475,000	-	0%	-	100%
4801	58352	2016 REFUNDING PRIN-BOE	46,000	-	-	46,000	48,000	2,000	4%	-	100%
4801	58358	2012 REFUNDING PRIN-BOE	221,000	-	-	221,000	-	(221,000)		-	100%
4801	58359	2017 NEW MONEY PRIN-BOE	575,000	-	-	575,000	-	(575,000)		-	100%
4801	58360	2019 REFUNDING PRIN-BOE	180,000	-	-	180,000	-	(180,000)		-	100%
4801 Total	**Town Debt - Prin**		**1,852,000**	**-**	**-**	**1,852,000**	**1,358,000**	**(494,000)**	**-36%**	**-**	**100%**
4802	58311	2014 PRINCIPAL	-	-	-	-	84,000	84,000	100%	-	
4802	58313	2011 REFUNDING PRINCIPAL	-	-	-	-	424,000	424,000	100%	-	
4802	58327	2013 NEW MONEY PRIN	-	-	-	-	225,000	225,000	100%	-	
4802	58328	2013 REFUNDING PRIN	295,000	-	-	295,000	327,000	32,000	10%	-	100%
4802	58345	HEAVY EQUIPMENT LEASE	62,546	5,213	-	62,552	39,059	(23,493)	-60%	(6)	100%
4802	58350	PD VEHICLE LEASES	122,683	10,224	-	122,683	64,634	(58,049)	-90%	(0)	100%
4802	58355	2016 NEW MONEY PRIN-TOWN	115,000	-	-	115,000	115,000	-	0%	-	100%
4802	58356	2016 REFUNDING PRIN-TOWN	239,000	-	-	239,000	242,000	3,000	1%	-	100%
4802	58361	2012 REFUNDING GOB TOWN	404,000	-	-	404,000	-	(404,000)		-	100%
4802	58362	2019 REFI PRIN GOB-TOWN	210,000	-	-	210,000	-	(210,000)		-	100%
4802 Total	**Town Debt Prin**		**1,448,229**	**15,436**	**-**	**1,448,235**	**1,520,694**	**72,459**	**5%**	**(6)**	**100%**
4803	58332	2014 NEW MONEY INT - BOE	-	-	-	-	148,520	148,520	100%	-	
4803	58335	2011 ISSUE REFUND INT BO	-	-	-	-	8,240	8,240	100%	-	
4803	58337	2012 REFUNDING INT - BOE	3,315	-	-	3,315	31,560	28,245	89%	-	100%
4803	58339	2013 NEW MONEY INT - BOE	-	-	-	-	21,000	21,000	100%	-	
4803	58341	2013 REFUND INT - BOE	12,890	-	-	12,890	15,810	2,920	18%	-	100%
4803	58342	2015 NEW MONEY INT - BOE	126,281	-	-	126,281	131,781	5,500	4%	(0)	100%
4803	58343	2016 NEW MONEY INT - BOE	329,500	-	-	329,500	353,250	23,750	7%	-	100%
4803	58344	2016 REFUNDING - BOE	15,655	-	-	15,655	16,595	940	6%	-	100%
4803	58348	2017 NEW MONEY BOE - INT	487,750	-	-	487,750	487,750	-	0%	-	100%
4803	58353	2018NEW MONEY BOE BAN IN	149,584	-	-	149,583	44,875	(104,708)	-233%	1	100%
4803	58357	2019 REFI BOE INTEREST	172,524	-	-	172,524	-	(172,524)		0	100%
4803 Total	**BOE Debt Interest**		**1,297,499**	**-**	**-**	**1,297,498**	**1,259,381**	**(38,117)**	**-3%**	**1**	**100%**

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
May 31, 2020

DEPT	ACCT	DESCRIPTION	FY20 BUDGET	MAY 2020 ACTUAL	ENCUMBRANCES	FY20 YTD MAY 2020 ACTUAL	FY19 YTD MAY 2019 ACTUAL	CURRENT YTD vs PRIOR YTD $ (Over)/Under Variance	CURRENT YTD vs PRIOR YTD %(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4804	58321	2014 INTEREST	-	-	-	-	59,093	59,093	100%	-	
4804	58323	2011 REFUNDING INTEREST	-	-	-	-	16,960	16,960	100%	-	
4804	58324	2012 REFUNDING INTEREST	6,060	-	-	6,060	57,690	51,630	89%	-	100%
4804	58325	2013 INTEREST	-	-	-	-	107,313	107,313	100%	-	
4804	58326	2013 REFUNDING INTEREST	47,960	-	-	47,960	58,765	10,805	18%	-	100%
4804	58329	2016 NEW MONEY INT	64,094	-	-	64,094	69,844	5,750	8%	0	100%
4804	58330	2016 REFUNDING INT	80,832	-	-	80,833	85,643	4,810	6%	(1)	100%
4804	58354	2018 NEW MONEY TOWN INT	87,794	-	-	87,794	86,331	(1,463)	-2%	0	100%
4804	58363	2019 REFI GOB-TOWN	216,944	-	-	216,944	-	(216,944)		(0)	100%
4804 Total	**Town Debt Interest**		**503,684**	**-**	**-**	**503,684**	**541,637**	**37,952**	**7%**	**(0)**	**100%**
4901	59020	CAPITAL IMPROVEMENTS	755,280	-	-	755,280	912,500	157,220	17%	-	100%
4901 Total	**Capital Projects**		**755,280**	**-**	**-**	**755,280**	**912,500**	**157,220**	**17%**	**-**	**100%**
5100	51340	OTHER EMPLOYEE BENEFITS	1,300	43	-	470	470	-	0%	830	36%
5100	52200	EMPLOYER SOC SEC CONTRIB	525,000	32,229	-	422,539	410,369	(12,170)	-3%	102,461	80%
5100	52300	STATE RETIRE CONTRIBUTIO	493,584	33,169	-	416,356	339,004	(77,351)	-23%	77,228	84%
5100	52325	PENSION POLICE	983,500	6,650	-	987,886	1,017,192	29,306	3%	(4,386)	100%
5100	52700	WORKERS' COMPENSATION	421,298	-	-	367,294	360,855	(6,439)	-2%	54,004	87%
5100	52810	HEALTH INSURANCE	1,954,997	138,183	-	1,777,266	1,630,810	(146,456)	-9%	177,731	91%
5100	52830	PENSION PLAN - FIRE DEPT	112,046	344	-	117,449	120,499	3,050	3%	(5,403)	105%
5100 Total	**Fringe Benfits**		**4,491,725**	**210,617**	**-**	**4,089,260**	**3,879,200**	**(210,060)**	**-5%**	**402,465**	**91%**
Grand Total	**Town General Fund Expenditures**		**55,116,268**	**3,023,514**	**349,779**	**47,046,700**	**46,294,306**	**(752,394)**	**-2%**	**7,719,789**	**86%**

Town of Clinton
Monthly Investment Balances
and Interest Income
FY19/20

Investment Balances

Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Investments
07/31/19	21,818,639	407,598	1,649,982	159,514	24,035,733
08/31/19	23,735,500	408,354	1,650,192	159,515	25,953,562
09/30/19	19,925,105	409,060	1,650,389	159,515	22,144,069
10/31/19	15,737,501	409,741	1,650,606	159,517	17,957,365
11/30/19	14,345,228	410,330	1,650,810	159,519	16,565,887
12/31/19	13,252,084	410,929	1,651,006	159,521	15,473,540
01/31/20	21,760,194	411,518	1,651,230	159,522	23,982,464
02/29/20	27,222,300	412,056	1,651,427	159,523	29,445,306
03/31/20	24,229,724	412,463	1,651,624	159,525	26,453,335
04/30/20	23,883,317	412,735	1,651,841	159,526	26,107,419
05/31/20	18,328,698	3,221,654	1,652,052	159,527	23,361,931
06/30/20					-

Interest Income

Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Interest Income
07/31/19	10,543.58	822.74	210.19	1.35	11,577.86
08/31/19	16,860.88	756.24	210.22	1.35	17,828.69
09/30/19	14,605.25	705.45	196.68	1.31	15,508.69
10/31/19	12,396.23	681.32	217.05	1.35	13,295.95
11/30/19	7,726.41	589.13	203.51	1.31	8,520.36
12/31/19	6,856.45	598.87	196.75	1.35	7,653.42
01/31/20	8,313.44	588.78	223.92	1.35	9,127.49
02/29/20	12,105.93	538.32	196.80	1.26	12,842.31
03/31/20	7,423.74	406.64	196.83	1.35	8,028.56
04/30/20	3,592.80	272.58	217.21	1.31	4,083.90
05/31/20	3,381.18	919.05	210.45	1.12	4,511.80
06/30/20					-
Total	103,805.89	6,879.12	2,279.61	14.41	112,979.03

Annual Yield Rate:

	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP
July-Nov	0.80%	*	0.15%	0.01%
Nov-Dec	0.60%	*	0.15%	0.01%
Jan-Feb	0.56%-0.55%	*	0.15%	0.01%
March	0.34%	*		
April	0.20%			
* Yield based on int. rates		2.38% - .80%		

Town of Clinton
Pro Forma Fund Balance Reserves And Contingency Analysis

As of 6/17/2020

For discussion purposes ONLY Update on Reserves & Contingency

Unassigned Fund Balance :

GF Unassigned Fund Balance June 30, 2019		9,156,965		
Less FY20 Appropriations:				
FY 20 Budget		250,000		
NRCS Morgan School Bridge Town Meeting 7/24/19		248,750		
	FY 20 Budgeted Expenses			
Unassigned Fund Balance as a % of FY 20 Expenditures	55,116,268	8,658,215	15.71%	Current

Fund Balance Reserve at 12% of Current Year Expenditures:		
Fund Balance at 12% of Current Year Expenditures:	*6,613,952*	*12%*
Available funds beyond 12% limit:	***2,044,263***	

Fund Balance Suggested S&P Reserve at 15% of Current Year Expenditures:		
Fund Balance Suggested Reserve at 15% of Current Year Expenditures:	*8,267,440*	*15%*
Available funds beyond 15% limit:	***390,775***	

Contingency:	
FY 20 Budgeted Contingency Balance: July 1, 2019	178,000
Settlement with Town of Montville BOF 11/5/19	(21,827)
Transfer 4/15/20 for COVID-19 cleaning	(38,615)
Available Contingency Balance 5/31/2020	117,558

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: June 17, 2020

Please find my report concerning various items of interest to the Town Council and community.

1. **Council Business:**
   a) Coronavirus Reimbursement Process: The Governor rolled out the coronavirus reimbursement process for funds granted to the State by the federal government under the CARES Act. The Town will have to work through a waterfall of programs to maximize the amount of reimbursement dollars available. On the Town side, the State's plan is for municipalities to seek reimbursement of eligible expenses under FEMA first for the first 75%. The State's funding would fill in the remaining 25%. Education expenses have a separate program to be utilized first before turning to FEMA. The Town and the BOE are working together on this process.

      In terms of timing, reimbursements for COVID-related expenses made by June 30, 2020 will come in the new fiscal year. The deadline for the post-FEMA level of State reimbursement is August 31, 2020.

2. **Connecticut Conference of Municipalities:**
   a) CCM will conduct its first Legislative Committee meeting virtually on June 16, 2020 since March. I will give a verbal report on the meeting during the Council meeting.

3. **River COG:**
   a) The River COG will meet again virtually on June 24, 2020.

4. **Miscellaneous:**
   a) Catch Basin Treatments: In partnership with CRAHD and their mosquito control contractor, larvacide treatments will begin to help control the mosquito population. Treatments will be given to catch basins during the summer months to control mosquito populations and the risk of EEE (Eastern Equine Encephalitis).

   b) Town Hall Status: Town Hall will re-open to the public on Monday, June 22, 2020 for services. Public meetings will still be conducted virtually until we are advised that public business can be conducted in person again. As noted earlier, plexi-glass partitions have been installed at all customer service points and signage have been put in place. The Town will still emphasize doing business remotely using online resources. A drop-box is in place in front of Town Hall to assist in tax collection efforts. In keeping with guidance given from the State, hand sanitizer will be available at entry ways to Town Hall. Six-foot spacing has been laid on floors to allow for proper queuing of the public.

c) Contract Negotiations: Negotiations with the employee unions continued moving into the "new normal" of social distancing. We are moving forward even though in-person meetings are a challenge right now.