

**Agenda**  
**Town Council Regular Meeting**  
**Wednesday, September 16, 2020 at 7:00 PM**  
**Via GoToMeeting Teleconference**

**You can join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/153603749>

**You can also dial in using your phone [+1 \(872\) 240-3311](tel:+18722403311) Access Code: 153-603-749**

1. Pledge
2. Visitors
3. Approval of Minutes – September 2, 2020
4. Appointments/Reappointments
5. Finance Director's Report
  - Line Item Transfers
6. Chairman's Report
7. Town Manager's Report
8. Town Council Committee Liaison Reports
9. Executive Session – Personnel, pursuant to CGS 1-200(6)(A) and Real Estate, pursuant to CGS 1-200 (6)(D)
10. Approval of 5<sup>th</sup> Amendment to Purchase and Sale Agreement
11. Adjourn

**TOWN OF CLINTON  
TRANSFER OF FUNDS REQUEST FORM**

<b>DATE OF REQUEST:</b>	9/16/2020
<b>DEPARTMENT OF REQUEST:</b>	Public Works
<b>FISCAL YEAR OF REQUEST:</b>	FY 20/21
<b>REASON FOR REQUEST:</b>	Transfer of DPW pickup truck to Police Dept, and purchase of new pickup truck for DPW. Funding is donation and transfer from Police and line items within DPW

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
New account: 604301-XXXX	FY21 DPW Pick Up Truck	\$37,416

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
604301-59237	FY20 \$1.2 Heavy Duty Dump Truck	\$2662.00
604301-59337	FY20 DPW SS Sander	\$4045.00
604301-59339	FY20 Equip 9 Port Lifts	\$1327.00
604301-59357	FY21 HD Dump Truck	\$4382.00
014201-54311	Police Vehicle Maintenance	\$12,000.00
Cash Donation	Donation from Police State Forfeiture	\$13,000.00

1) Department Head Signature\*:

*[Signature]*

Date: 9/11/2020

Comments: \_\_\_\_\_

*\*when completed forward to Director of Finance for review*

2) Director of Finance:

Funds are available: Yes ☒ No ☐

Date Approved: 9/11/2020 Denied: \_\_\_\_\_

3) Town Manager:

*[Signature]*

Date Approved: 9-14-2020 Denied: \_\_\_\_\_

4) Town Council:

Date Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

5) Finance Dept:

Date Transfer made: \_\_\_\_\_



**TOWN OF CLINTON  
TRANSFER OF FUNDS REQUEST FORM**

<b>DATE OF REQUEST:</b>	9/16/2020
<b>DEPARTMENT OF REQUEST:</b>	Public Works
<b>FISCAL YEAR OF REQUEST:</b>	FY20/21
<b>REASON FOR REQUEST:</b>	Final Payment of Indian River Bulkhead

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
614901-59187	Bulkhead Supplemental	\$24695.25

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
614901-59189	DPW Road Projects 2015	\$13656.07
604301-59009	Bridge Engineering	\$11039.18

1) Department Head Signature\*: Todd Hays Date: 9/11/2020

Comments: \_\_\_\_\_

*\*when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes SC No \_\_\_\_\_  
Date Approved: 9/11/2020 Denied: \_\_\_\_\_

3) Town Manager: K/HA Date Approved: 9-14-2020 Denied: \_\_\_\_\_

4) Town Council: Date Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

5) Finance Dept: Date Transfer made: \_\_\_\_\_

Note: Balance in 614901-59187 Bulkhead Supp \$17,188.01

Transfers in 24,695.25

Total Old Colony invoice to be paid \$41,883.60



**TOWN OF CLINTON  
TRANSFER OF FUNDS REQUEST FORM**

FY20

<b>DATE OF REQUEST:</b>	9/16/2020
<b>DEPARTMENT OF REQUEST:</b>	Finance/Inland Wetlands
<b>FISCAL YEAR OF REQUEST:</b>	FY20
<b>REASON FOR REQUEST:</b>	FY20 Year-end Final line item transfer

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014163-53300	Other Prof/Tech Services	\$555.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014163-58900	Other Items	\$400.00
014163-56100	General Supplies	\$155.00

1) **Department Head Signature\*:** Submitted by SA Date: 9/11/2020

Comments: \_\_\_\_\_

*\*when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes CB No \_\_\_\_\_  
 Date Approved: 9/11/2020 Denied: \_\_\_\_\_

3) **Town Manager:** K/A Date Approved: 9-14-2020 Denied: \_\_\_\_\_

4) **Town Council:** Date Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

5) **Finance Dept:** Date Transfer made: \_\_\_\_\_

\*Note Transfer <\$500 can be done by Finance Director, no additional approval needed.



FY20

TOWN OF CLINTON  
TRANSFER OF FUNDS REQUEST FORM

DATE OF REQUEST:	9/16/2020
DEPARTMENT OF REQUEST:	Finance/ Fringe Benefits
FISCAL YEAR OF REQUEST:	FY20
REASON FOR REQUEST:	FY20 Year-end Final line item transfer

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
015100-52810	Health Insurance	\$2413.00
015100-52830	Pension Plan-Fire Dept	\$1089.00

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
015100-52700	Workers' Compensation	\$3502.00

1) Department Head Signature\*: by Sue Campbell Date: 9/16/20  
Comments: \_\_\_\_\_

*\*when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes SC No \_\_\_\_\_  
Date Approved: 9/16/2020 Denied: \_\_\_\_\_

3) Town Manager: K/H Date Approved: 9-14-2020 Denied: \_\_\_\_\_

4) Town Council: Date Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

5) Finance Dept: Date Transfer made: \_\_\_\_\_

## Director of Finance Monthly Report to Town Council-Meeting 9/16/2020

### Financial Overview August FY21 Results:

**Revenues:** Total Town wide revenues year to date August 2020 were \$26.4 million, same as the prior year, and include year to date Tax Revenues of \$26 million. Tax revenues August 2020 year to date are trailing the prior year by \$157K, with \$167K due to lower current tax levy and \$19K lower Tax interest and liens, offset by \$29K higher Prior Year Tax collections.

State grant revenues of \$134K (one half of that budgeted) for Town Road Aid was received in August, earlier than last year, when this grant was not received in full until April 2020.

Revenue sources most directly impacted by the current decline in economic conditions and the pandemic continue to trail the prior year for the two months ending August 2020, and include: Investment Income down \$25K (\$4K vs \$29K) due to lower interest rates, Town Property Rentals down \$12K (\$2K vs \$14K in the prior year), reflecting the continued closure of Town buildings for public use, when typically, during the summer months' town building rentals are in high demand. Building Fees for August were \$13K, same as July, but remain year-to-date half of the prior year (\$26K versus \$50K), due to the slowdown in new construction and remodeling projects. The majority of building fees continue to be from lower fee generating home maintenance projects.

The shortfalls noted above are offset by increased Real Estate Conveyance fees which continue to track higher than the prior year, reflecting the strong real estate market and sales of existing homes. These fees are twice (\$78K vs. \$39K) year-to-date compared to the prior year, with August \$47K increasing over July \$30K. Contracted police services as well are \$36K higher for the first two months of FY21 compared to the prior year (\$41K versus \$5K), due mainly to police services provided to the CT Water company for the Glenwood road water main replacement project.

**Expenses:** August 2020 expenses were \$2.6 million and include \$1.6 million of operating expense transfers to the Board of Education, approximately \$600K of Town salary and benefit related expenses, \$120K health insurance costs, \$64K monthly Library stipend and the remainder a mix of utility, repairs and maintenance, vehicle lease expense, and professional services and support contract expenses. Compared to the prior year, August 2020's expenses for the month were \$54K lower.

### Other:

Investment Balances and Interest Income: The Town had \$29 mill in unrestricted investments as of August 31, 2020. Interest Income is \$9K for the 2 months ending August 2020, compared to \$29K last year.

### Contingency and Fund Balance Report:

Contingency balance: \$250,000

Fund Balance remains at 15.7% of FY20 Budgeted Expenditures

### Finance Department Operational Update:

- The Town closed on the lease to purchase of 3 new police vehicles delivered last week. Total leased dollars for the 3 cars was \$157,461 being leased over 3 years at an annual interest rate of 1.19%.



Including these 3 cars, there is a total of 12 police cars on lease to purchase plans. Six of these car leases will mature this fiscal year (3 in October and 3 in February).

- We continue to work on finalizing the close of the fiscal 2020 books, and preparing the support and documentation for the auditors. We expect to have final numbers to begin the actual fieldwork within the next 2 weeks.
- Working on supplying the information for the Town's debt refunding current in process. A draft of the Official Statement should be available by the end of this week, and a presentation with the ratings agency (Standard and Poors, "S&P") is to be scheduled sometime before the end of September.

Town of Clinton  
FY21

Fund 01 - General Fund Revenues

YTD August 31, 2020 vs YTD August 31, 2019

ACCT	DESCRIPTION	FY21 BUDGET	Jul-20	Aug-20	YTD AUG 2020 ACTUAL	YTD AUG 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$ Fav/(Unfav) % Fav/(Unfav) Variance	BUDGET vs CURRENT \$ Fav/(Unfav) Variance	Budget %
41101	CURRENT TAX LEVY	48,038,852	23,089,500	2,812,551	25,902,051	26,069,077	(167,025)	(22,136,801)	54%
41102	PRIOR YEARS LEVY	120,000	30,508	58,504	89,012	60,231	28,782	(30,988)	74%
41103	SUPP MOTOR VEHICLE	150,000	-	-	-	-	-	(150,000)	0%
41901	TAX INTEREST/LIENS/FEEs	100,000	6,198	13,582	19,781	38,525	(18,745)	(80,219)	20%
43302	ECS	5,192,084	-	-	-	-	-	(5,192,084)	0%
43307	TOTALLY DISABLED PERSONS	950	-	-	-	-	-	(950)	0%
43308	ELDERLY TAX EXEMPTIONS	2,000	-	-	-	-	-	(2,000)	0%
43311	STATE OF CT MISC	3,000	-	-	-	-	-	(3,000)	0%
43314	SPECIAL ED REIMBURSEMENT	370,000	-	-	-	-	-	(370,000)	0%
43401	TOWN ROAD AID	287,253	-	-	-	-	-	(133,418)	50%
43402	LOCAL CAPITAL IMPROVEMEN	84,033	-	-	-	-	-	(84,033)	0%
43403	STATE PROPERTY GRANT	-	-	-	-	-	-	(20,000)	0%
43600	PROPERTY TAX RELIEF VETS	20,000	-	-	-	-	-	(288,473)	0%
43601	MUNI STABILIZATION GRANT	288,473	-	-	-	-	-	-	0%
43602	TELEPHONE ACCESS LINES	-	-	-	-	-	-	-	0%
43603	PILOT STATE OWNED PROP	16,949	-	-	-	-	-	(16,949)	0%
43604	GRANTS FOR MUNI PROJECTS	191,674	-	-	-	-	-	(191,674)	0%
43605	FEMA FLASH FLOOD 919	-	-	-	-	-	-	-	-
43606	FEMA SANDY GRANT	-	-	-	-	-	-	-	-
43904	CIVIL PREPAREDNESS	-	-	-	-	-	-	-	-
44402	TRANSFER STATION FEES	53,000	7,865	5,266	13,131	11,342	1,789	(39,869)	25%
44714	LAUNCH PASSES	21,000	5,860	5,375	11,235	14,000	(2,765)	(9,765)	54%
44715	BOAT MOORINGS	79,000	230	885	1,115	-	1,115	(77,885)	1%
46101	INVESTMENT INCOME	50,000	3,992	-	3,992	29,400	(25,408)	(46,008)	8%
46105	WSAM TRUST FUND	38,000	-	-	-	-	-	(38,000)	0%
47201	TOWN PROPERTY RENTALS	15,000	-	2,000	2,000	14,625	(12,625)	(13,000)	13%
47205	WSAM RENTALS	3,000	-	-	-	1,135	(1,135)	(3,000)	0%
48810	RECEIPTS/REVENUES	16,000	1,765	2,754	4,519	2,948	1,571	(11,481)	28%
48832	SCRAP METAL RETURNS	10,000	1,151	1,352	2,503	1,961	542	(7,497)	25%
48833	WORKER'S COMP REFUNDS	-	17,368	-	17,368	38,313	(20,945)	17,368	0%
48898	APPLIED FUND BAL-CAPITAL	825,000	-	-	-	-	-	(825,000)	0%
48899	APPROPRIATED SURPLUS	250,000	-	-	-	-	-	(250,000)	0%
49200	SALE OF FIXED ASSETS	-	-	-	-	-	-	-	0%
<b>General Revenue</b>		<b>56,205,268</b>	<b>23,164,438</b>	<b>3,036,105</b>	<b>26,200,543</b>	<b>26,281,556</b>	<b>(81,014)</b>	<b>(30,004,725)</b>	<b>47%</b>
44101	TOWN CLERK MISC FEES	80,000	10,092	10,604	20,696	14,163	6,513	(59,305)	26%
44102	REAL ESTATE CONVEY TAX	170,000	30,865	47,362	78,227	39,795	38,432	(91,773)	46%
44501	VITALS	12,000	916	676	1,592	2,270	(678)	(10,408)	13%
<b>Town Clerk</b>		<b>262,000</b>	<b>41,873</b>	<b>58,641</b>	<b>100,514</b>	<b>56,248</b>	<b>44,266</b>	<b>(161,486)</b>	<b>38%</b>
44104	PLANNING / ZONING FEES	12,000	399	173	572	3,478	(2,907)	(11,428)	5%
<b>Planning &amp; Zoning Comm</b>		<b>12,000</b>	<b>399</b>	<b>173</b>	<b>572</b>	<b>3,478</b>	<b>(2,907)</b>	<b>(11,428)</b>	<b>5%</b>
44107	ZONING BD OF APPEALS FEE	4,000	1,530	525	2,055	345	1,710	(1,945)	51%
<b>Zoning Board Of Appeals</b>		<b>4,000</b>	<b>1,530</b>	<b>525</b>	<b>2,055</b>	<b>345</b>	<b>1,710</b>	<b>(1,945)</b>	<b>51%</b>
44106	INLAND WETLANDS	2,000	303	195	498	662	(164)	(1,502)	25%
<b>Inlands/Wetlands Comm</b>		<b>2,000</b>	<b>303</b>	<b>195</b>	<b>498</b>	<b>662</b>	<b>(164)</b>	<b>(1,502)</b>	<b>25%</b>
44201	CONTRACT POLICE SERVICES	25,000	18,291	22,979	41,270	5,454	35,816	16,270	165%
44203	POLICE FINES	11,000	2,138	1,976	4,114	1,200	2,824	(6,886)	37%
<b>Police Dept</b>		<b>36,000</b>	<b>20,429</b>	<b>24,955</b>	<b>45,384</b>	<b>6,744</b>	<b>38,640</b>	<b>9,384</b>	<b>126%</b>
42201	BUILDING FEES	175,000	12,676	13,483	26,159	50,420	(24,261)	(148,841)	15%
<b>Building Dept</b>		<b>175,000</b>	<b>12,676</b>	<b>13,483</b>	<b>26,159</b>	<b>50,420</b>	<b>(24,261)</b>	<b>(148,841)</b>	<b>15%</b>
42261	DOG BOARDING FEES	150	-	-	-	-	-	(150)	0%
<b>Animal Control</b>		<b>150</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(150)</b>	<b>0%</b>
44713	BEACH PASSES	18,000	17,398	4,054	21,452	21,072	380	3,452	119%
<b>Parks &amp; Recreation</b>		<b>18,000</b>	<b>17,398</b>	<b>4,054</b>	<b>21,452</b>	<b>21,072</b>	<b>380</b>	<b>3,452</b>	<b>119%</b>
<b>Town General Fund Revenues</b>		<b>56,714,418</b>	<b>23,259,045</b>	<b>3,138,131</b>	<b>26,397,176</b>	<b>26,420,525</b>	<b>(23,348)</b>	<b>(30,317,242)</b>	<b>47%</b>



Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
August 31, 2020

DEPT	ACCT	DESCRIPTION	FY21 BUDGET (C)	AUG 2020 ACTUAL	ENCUMBRANCES (D)	FY21 YTD AUG 2020 ACTUAL (A)	FY20 YTD AUG 2019 ACTUAL (B)	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance (B)-(A)	% (Over)/Under Variance (B)-(A)	BUDGET vs CURRENT YTD Remaining Balance (C)-(D)-(A)	Actual & Encumbrances Spent as % of Budget %(A+D)/(C)
4111 Total	Town Manager		262,010	20,124	-	41,015	25,284	(15,731)	-62%	220,995	16%
4119 Total	Finance		332,566	22,592	-	46,072	45,407	(665)	-1%	286,494	14%
4131 Total	Assessor		205,918	18,152	9,274	31,573	35,086	3,514	10%	165,071	20%
4135 Total	Tax Collector		163,932	18,134	-	37,969	32,451	(5,518)	-17%	125,963	23%
4143 Total	Technology		390,194	30,384	1,047	111,534	113,860	2,326	2%	277,614	29%
4147 Total	Town Clerk		145,732	13,443	18,628	25,464	22,934	(2,470)	-11%	101,658	17%
4153 Total	Planning & Zoning Comm		164,064	9,086	44,000	14,929	7,052	(7,877)	-112%	105,135	36%
4155 Total	Zoning Board Of Appeals		2,700	-	-	96	18	(77)	-422%	2,605	4%
4161 Total	Probate Court		4,524	2,070	-	2,070	2,262	193	9%	2,455	46%
4163 Total	Inland/Wetlands Comm		81,204	6,079	-	12,667	7,055	(5,613)	-80%	68,537	16%
4165 Total	Harbor Comm		46,440	7,287	-	15,063	15,191	128	1%	31,377	32%
4167 Total	Shellfish Comm		14,376	-	-	-	-	-	-	14,376	0%
4191 Total	Water Pollution Control		69,087	7,488	-	7,488	14,270	6,783	48%	61,600	11%
4193 Total	WASMS Maintenance		191,659	10,897	-	32,830	25,565	(7,265)	-28%	158,829	17%
4195 Total	Elections & Meetings		35,215	5,801	140	7,430	4,653	(2,777)	-60%	27,645	21%
4197 Total	General Government Admin		413,092	3,766	12,554	9,181	132,547	123,366	93%	391,357	5%
4199 Total	Other General Gov't		1,101,300	18,763	302,409	422,761	663,180	240,419	36%	376,130	66%
4201 Total	Police Dept		2,870,061	214,939	6,676	470,244	466,944	(3,300)	-1%	2,393,142	17%
4203 Total	Fire Dept		337,500	222	-	13,149	83,858	70,709	84%	324,351	4%
4213 Total	Building Dept		127,653	9,591	-	19,427	19,318	(109)	-1%	108,226	15%
4215 Total	Animal Control		61,455	4,217	-	8,782	7,995	(787)	-10%	52,673	14%
4219 Total	Fire Marshal		58,500	4,308	-	8,616	13,353	4,737	35%	49,884	15%
4221 Total	Communications		646,395	39,269	13,053	136,205	179,694	43,488	24%	497,136	23%
4223 Total	Civil Preparedness		13,500	417	-	833	833	-	0%	12,667	6%
4301 Total	Public Work		1,956,917	168,223	308,166	290,224	266,447	(23,777)	-9%	1,358,827	31%
4311 Total	Street Lighting		126,000	-	75,957	44,957	47,006	2,048	4%	5,085	96%
4329 Total	Water & Hydrants		511,161	40,224	470,937	40,224	39,242	(982)	-3%	-	100%
4403 Total	Health		147,755	-	147,755	-	73,878	73,878	100%	-	100%
4419 Total	Human Services		276,253	18,822	-	39,219	46,530	7,311	16%	237,034	14%
4501 Total	Library		769,246	64,104	576,934	192,312	189,955	(2,357)	-1%	-	100%
4505 Total	Parks & Recreation		224,317	20,852	977	45,025	47,105	2,079	4%	178,315	21%
4603 Total	Econ Development		10,400	-	-	-	1,000	1,000	100%	10,400	0%
4701 Total	Education		33,614,517	1,620,488	-	3,487,770	3,241,279	(246,491)	-8%	30,126,747	10%
4801 Total	Town Debt - Prin		1,872,000	-	-	472,000	527,000	55,000	10%	1,400,000	25%
4802 Total	Town Debt Prin		1,490,591	15,436	138,926	1,104,309	1,194,309	90,000	8%	247,356	83%
4803 Total	BOE Debt Interest		1,225,757	-	-	601,165	548,357	(52,808)	-10%	624,592	49%
4804 Total	Town Debt Interest		651,851	-	-	320,459	223,364	(97,095)	-43%	331,392	49%
4901 Total	Capital Projects		938,475	-	-	938,475	755,280	(183,195)	-24%	-	100%
5100 Total	Fringe Benefits		4,726,641	215,453	298,064	1,768,054	1,753,663	(14,391)	-1%	2,660,524	44%
Grand Total	Town General Fund Expenditures		56,280,976	2,630,629	2,425,497	10,819,589	10,873,283	53,694	0%	43,035,890	24%

**Town of Clinton**  
**Fund 01 - General Fund Expenditures**  
**By Department**  
**August 31, 2020**

DEPT	ACCT	DESCRIPTION	FY21 BUDGET (C)	AUG 2020 ACTUAL	ENCUMBRANCES (D)	FY21 YTD AUG 2020 ACTUAL (A)	FY20 YTD AUG 2019 ACTUAL (B)	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance (B)-(A)	% (Over)/Under Variance (B)-(A)	BUDGET vs CURRENT YTD Remaining Balance (C)-(D)-(A)	Actual & Encumbrances Spent as % of Budget %(A+D)/(C)
4111	51310	SALARIES-FULL TIME	225,000	17,308	-	35,404	8,893	(26,511)	-298.10%	189,596	16%
4111	51311	ELECTED OFFICIALS SALARY	12,000	1,000	-	2,000	13,481	11,481	85.16%	10,000	17%
4111	51320	SALARIES - PART TIME	15,690	1,376	-	2,642	2,132	(510)	-23.91%	13,048	17%
4111	52900	TRAVEL EXPENSE	-	-	-	-	-	-	-	-	-
4111	52901	AUTOMOBILE ALLOWANCE	4,800	400	-	800	-	(800)	-	4,000	17%
4111	54300	REPAIRS & MAINTENANCE	1,300	-	-	126	594	468	78.78%	1,174	10%
4111	56100	GENERAL SUPPLIES	1,800	40	-	43	184	141	76.81%	1,757	2%
4111	58110	MISC EXPENDITURES	1,420	-	-	-	-	-	-	1,420	0%
<b>4111 Total</b>	<b>Town Manager</b>		<b>262,010</b>	<b>20,124</b>	<b>-</b>	<b>41,015</b>	<b>25,284</b>	<b>(15,731)</b>	<b>-62%</b>	<b>220,995</b>	<b>16%</b>
4119	51310	SALARIES-FULL TIME	285,582	22,145	-	45,173	43,878	(1,295)	-3%	240,409	16%
4119	51311	ELECTED OFFICIALS SALARY	1,000	83	-	167	-	(167)	-	833	17%
4119	52900	TRAVEL EXPENSE	600	-	-	-	-	-	-	600	0%
4119	53300	OTHER PROF/TECH SERVICES	2,000	-	-	-	-	-	-	2,000	0%
4119	54304	IT/TECHNOLOGY MAINTENANC	36,884	148	-	296	288	(8)	-3%	36,588	1%
4119	55301	POSTAGE	2,500	165	-	385	385	-	0%	2,115	15%
4119	56100	GENERAL SUPPLIES	3,500	51	-	51	606	555	92%	3,449	1%
4119	58100	DUES & FEES	500	-	-	-	250	250	100%	500	0%
<b>4119 Total</b>	<b>Finance</b>		<b>332,566</b>	<b>22,592</b>	<b>-</b>	<b>46,072</b>	<b>45,407</b>	<b>(665)</b>	<b>-1%</b>	<b>286,494</b>	<b>14%</b>
4131	51310	SALARIES-FULL TIME	161,982	13,039	-	25,726	24,905	(821)	-3%	136,256	16%
4131	52900	TRAVEL EXPENSE	500	-	-	-	-	-	-	500	0%
4131	53220	IN SERVICE	1,600	-	-	(300)	-	300	-	1,900	-19%
4131	53300	OTHER PROF/TECH SERVICES	4,500	-	-	-	-	-	-	4,500	0%
4131	53400	OTHER PROF SERVICES	10,000	5,000	-	5,000	-	(5,000)	-	5,000	50%
4131	53500	TECHNICAL SERVICES	9,913	-	8,850	-	-	-	-	1,063	89%
4131	54304	IT/TECHNOLOGY MAINTENANC	10,917	-	-	-	9,404	9,404	100%	10,917	0%
4131	55301	POSTAGE	2,200	113	-	163	215	53	24%	2,037	7%
4131	56100	GENERAL SUPPLIES	1,200	-	124	124	-	(124)	-	951	21%
4131	56430	PERIODICALS	2,286	-	300	860	517	(343)	-66%	1,126	51%
4131	58100	DUES & FEES	820	-	-	-	45	45	100%	820	0%
<b>4131 Total</b>	<b>Assessor</b>		<b>205,918</b>	<b>18,152</b>	<b>9,274</b>	<b>31,573</b>	<b>35,086</b>	<b>3,514</b>	<b>10%</b>	<b>165,071</b>	<b>20%</b>
4135	51310	SALARIES-FULL TIME	118,502	9,224	-	18,867	16,417	(2,450)	-15%	99,635	16%
4135	51320	SALARIES - PART TIME	13,879	1,759	-	3,338	3,661	324	9%	10,541	24%
4135	52900	TRAVEL EXPENSE	500	28	-	28	-	(28)	-	472	6%
4135	53300	OTHER PROF/TECH SERVICES	2,500	-	-	2,500	2,475	(25)	-1%	-	100%
4135	53400	OTHER PROF SERVICES	-	-	-	-	-	-	-	-	-
4135	53500	TECHNICAL SERVICES	5,225	-	-	5,225	5,050	(175)	-3%	-	100%
4135	55301	POSTAGE	13,310	2,612	-	2,801	1,374	(1,427)	-104%	10,509	21%
4135	56100	GENERAL SUPPLIES	3,300	793	-	793	222	(572)	-258%	2,507	24%
4135	56290	OTHER	4,230	3,615	-	4,065	2,902	(1,163)	-40%	165	96%
4135	58099	DMV FEES	250	-	-	250	250	-	0%	-	100%
4135	58100	DUES & FEES	1,000	-	-	-	-	-	-	1,000	0%
4135	58900	OTHER ITEMS	1,236	103	-	103	100	(3)	-3%	1,133	8%
<b>4135 Total</b>	<b>Tax Collector</b>		<b>163,932</b>	<b>18,134</b>	<b>-</b>	<b>37,969</b>	<b>32,451</b>	<b>(5,518)</b>	<b>-17%</b>	<b>125,963</b>	<b>23%</b>



**Town of Clinton**  
**Fund 01 - General Fund Expenditures**  
**By Department**  
**August 31, 2020**

DEPT	ACCT	DESCRIPTION	FY21 BUDGET	AUG 2020 ACTUAL	ENCUMBRANCES	FY21 YTD AUG 2020 ACTUAL	FY20 YTD AUG 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$ (Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4143	51310	SALARIES-FULL TIME	108,174	8,594	-	17,639	17,095	(543)	-3%	90,535	16%
4143	52900	TRAVEL EXPENSE	-	36	-	36	-	(36)	-	(36)	75%
4143	53200	PROFESSIONAL SERVICES	73,000	-	-	54,949	56,940	1,991	3%	18,051	0%
4143	53225	TRAINING	500	-	-	-	-	-	-	500	0%
4143	53500	TECHNICAL SERVICES	-	-	-	-	-	-	-	-	0%
4143	54100	UTILITY SERVICES	-	-	-	-	-	-	-	-	0%
4143	54300	REPAIRS & MAINTENANCE	4,000	-	-	-	750	750	100%	4,000	0%
4143	54304	IT/TECHNOLOGY MAINTENANC	56,884	396	1,047	14,946	10,862	(4,084)	-38%	40,891	28%
4143	55300	COMMUNICATIONS	125,820	19,869	-	22,228	25,646	3,419	13%	103,592	18%
4143	57400	INFRAS	21,816	1,490	-	1,737	2,566	829	32%	20,079	8%
<b>4143 Total</b>		<b>Technology</b>	<b>390,194</b>	<b>30,384</b>	<b>1,047</b>	<b>111,534</b>	<b>113,860</b>	<b>2,326</b>	<b>2%</b>	<b>277,614</b>	<b>29%</b>
4147	51310	SALARIES-FULL TIME	106,150	8,474	-	17,101	17,031	(70)	0%	89,049	16%
4147	51320	SALARIES - PART TIME	-	-	-	-	-	-	-	-	0%
4147	52900	TRAVEL EXPENSE	200	-	-	-	-	-	-	200	0%
4147	53300	OTHER PROF/TECH SERVICES	23,500	1,722	-	4,872	5,250	378	7%	-	100%
4147	56100	GENERAL SUPPLIES	3,500	184	18,628	429	713	284	40%	3,071	12%
4147	57350	TECHNOLOGY SOFTWARE	800	-	-	-	-	-	-	800	0%
4147	58110	MISC EXPENDITURES	300	-	-	-	-	-	-	300	0%
4147	58111	ELECTION COSTS	8,000	3,062	-	3,062	-	(3,062)	-	4,938	38%
4147	58800	PROGRAM COST	600	-	-	-	-	-	-	600	0%
4147	58900	OTHER ITEMS	2,700	-	-	-	-	-	-	2,700	0%
<b>4147 Total</b>		<b>Town Clerk</b>	<b>145,750</b>	<b>13,443</b>	<b>18,628</b>	<b>25,464</b>	<b>22,994</b>	<b>(2,470)</b>	<b>-11%</b>	<b>101,658</b>	<b>17%</b>
4153	51310	SALARIES-FULL TIME	66,164	5,086	-	10,877	6,324	(4,553)	-72%	55,287	16%
4153	52900	TRAVEL EXPENSE	-	-	-	-	-	-	-	-	0%
4153	53010	LEGAL SERVICES	-	-	-	-	-	-	-	-	0%
4153	53225	TRAINING	900	-	-	-	600	600	100%	900	0%
4153	53300	OTHER PROF/TECH SERVICES	-	-	-	-	-	-	-	-	0%
4153	53400	OTHER PROF SERVICES	93,000	4,000	44,000	4,000	-	(4,000)	33%	45,000	52%
4153	55301	POSTAGE	1,200	20	-	52	78	26	-	1,148	4%
4153	56100	GENERAL SUPPLIES	800	-	-	-	-	-	-	800	0%
4153	58900	OTHER ITEMS	2,000	-	-	-	50	50	100%	2,000	0%
<b>4153 Total</b>		<b>Planning &amp; Zoning Comm</b>	<b>164,064</b>	<b>9,086</b>	<b>44,000</b>	<b>14,929</b>	<b>7,052</b>	<b>(7,877)</b>	<b>-112%</b>	<b>105,135</b>	<b>36%</b>
4155	53225	TRAINING	100	-	-	-	-	-	-	100	0%
4155	53300	OTHER PROF/TECH SERVICES	500	-	-	50	-	(50)	-	450	10%
4155	54300	REPAIRS & MAINTENANCE	350	-	-	-	-	-	-	350	0%
4155	55301	POSTAGE	1,450	-	-	46	18	(27)	-149%	1,405	3%
4155	56100	GENERAL SUPPLIES	300	-	-	-	-	-	-	300	0%
<b>4155 Total</b>		<b>Zoning Board Of Appeals</b>	<b>2,700</b>	<b>-</b>	<b>-</b>	<b>96</b>	<b>18</b>	<b>(77)</b>	<b>-422%</b>	<b>2,605</b>	<b>4%</b>
4161	53300	OTHER PROF/TECH SERVICES	4,524	2,070	-	2,070	2,262	193	9%	2,455	46%
<b>4161 Total</b>		<b>Probate Court</b>	<b>4,524</b>	<b>2,070</b>	<b>-</b>	<b>2,070</b>	<b>2,262</b>	<b>193</b>	<b>9%</b>	<b>2,455</b>	<b>46%</b>
4163	51310	SALARIES-FULL TIME	78,904	6,050	-	12,486	6,959	(5,527)	-79%	66,418	16%
4163	52900	TRAVEL EXPENSE	-	-	-	-	-	-	-	-	0%
4163	53225	TRAINING	700	-	-	-	-	-	-	700	0%
4163	53300	OTHER PROF/TECH SERVICES	500	-	-	60	-	(60)	-	440	12%
4163	55301	POSTAGE	400	29	-	71	96	25	26%	329	18%
4163	56100	GENERAL SUPPLIES	300	-	-	-	-	-	-	300	0%
4163	58900	OTHER ITEMS	400	-	-	50	-	(50)	-	350	13%
<b>4163 Total</b>		<b>Inlands/Wetlands Comm</b>	<b>81,204</b>	<b>6,079</b>	<b>-</b>	<b>12,667</b>	<b>7,055</b>	<b>(5,613)</b>	<b>-80%</b>	<b>68,537</b>	<b>16%</b>

**Town of Clinton**  
**Fund 01 - General Fund Expenditures**  
**By Department**  
**August 31, 2020**

DEPT	ACCT	DESCRIPTION	FY21 BUDGET	AUG 2020 ACTUAL	ENCUMBRANCES	FY21 YTD AUG 2020 ACTUAL	FY20 YTD AUG 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$ (Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4165	51310	SALARIES-FULL TIME	18,843	3,087	-	-	4,332	(1,793)	-41%	12,718	33%
4165	51320	SALARIES - PART TIME	27,597	4,200	-	8,938	10,859	1,921	18%	18,659	32%
4165	56100	GENERAL SUPPLIES	-	-	-	-	-	-	-	-	-
4165 Total	Harbor Comm		46,440	7,287	-	15,063	15,191	128	1%	31,377	32%
4167	56900	OTHER SUPPLIES	14,376	-	-	-	-	-	-	14,376	0%
4167 Total	Shellfish Comm		14,376	-	-	-	-	-	-	14,376	0%
4191	51310	SALARIES-FULL TIME	26,926	-	-	-	3,771	3,771	100%	26,926	0%
4191	52900	TRAVEL EXPENSE	-	-	-	-	-	-	-	-	-
4191	53200	PROFESSIONAL SERVICES	10,000	-	-	-	85	85	100%	10,000	0%
4191	54901	SURFACE WATER TESTING	5,985	-	-	-	-	-	-	5,985	0%
4191	54902	WELL MONITORING	2,420	488	-	488	-	(290)	-147%	1,933	20%
4191	54910	STATE WATER TESTING	14,756	-	-	-	2,950	2,950	100%	14,756	0%
4191	56100	GENERAL SUPPLIES	1,100	-	-	-	268	268	100%	1,100	0%
4191	58100	DUES & FEES	900	-	-	-	-	-	-	900	0%
4191	58110	MISC EXPENDITURES	-	-	-	-	-	-	-	-	-
4191	58800	PROGRAM COST	-	-	-	-	-	-	-	-	-
4191	58900	OTHER ITEMS	7,000	7,000	-	7,000	7,000	-	0%	-	100%
4191 Total	Water Pollution Control		69,087	7,488	-	7,488	14,270	6,783	48%	61,600	11%
4193	51310	SALARIES-FULL TIME	149,449	7,782	-	26,629	21,534	(5,095)	-24%	122,820	18%
4193	51320	SALARIES - PART TIME	34,910	2,758	-	5,620	3,306	(2,313)	-70%	29,290	16%
4193	51330	OVERTIME	7,300	357	-	582	725	144	20%	6,718	8%
4193	54300	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-	-
4193 Total	WASM Maintenance		191,659	10,897	-	32,830	25,565	(7,265)	-28%	158,829	17%
4195	51310	SALARIES-FULL TIME	-	-	-	-	2,819	-	0%	14,095	17%
4195	51320	SALARIES - PART TIME	16,914	1,410	-	2,819	2,819	-	-	7,425	33%
4195	51620	PART TIME WAGES	11,000	3,575	-	3,575	-	(3,575)	-	3,051	0%
4195	54300	REPAIRS & MAINTENANCE	3,051	-	-	-	1,019	1,019	100%	538	40%
4195	56100	GENERAL SUPPLIES	900	362	-	362	-	(362)	-	1,155	23%
4195	56900	OTHER SUPPLIES	1,500	345	-	345	815	815	100%	810	15%
4195	58100	DUES & FEES	950	-	140	-	-	(330)	-	570	37%
4195	58110	MISC EXPENDITURES	900	110	-	330	-	-	-	27,645	21%
4195 Total	Elections & Meetings		35,215	5,801	140	7,430	4,653	(2,777)	-60%	-	100%
4197	58084	MIDDLESEX PARAMEDIC	13,260	3,315	9,945	3,315	-	(3,315)	-	250,000	0%
4197	58086	CONTINGENCY	250,000	-	-	-	-	-	-	1,500	0%
4197	58087	CONSERVATION COMMISSION	1,500	-	-	-	100	100	100%	24,119	4%
4197	58088	HAZARDOUS WASTE SITE	25,000	45	-	881	13,198	12,317	93%	-	-
4197	58092	REGIONAL MENTAL HEALTH	-	-	-	-	-	-	-	-	-
4197	58095	SENIOR ACTIVITIES	-	-	-	-	(88)	(88)	100%	-	-
4197	58096	CONFERENCE OF MUNICIPAL	8,741	-	-	4,371	8,741	4,371	50%	4,371	50%
4197	58097	ESTUARY TRANSIT	44,440	-	-	-	43,570	43,570	100%	44,440	0%
4197	58098	ESTUARY COUNCIL-SENIORS	48,187	-	-	-	51,000	51,000	100%	48,187	0%
4197	58101	CRERPA	14,264	-	-	-	14,269	14,269	100%	14,264	0%
4197	58102	COST	-	-	-	-	925	925	100%	-	-
4197	58200	JUDGEMENTS	2,800	191	2,609	191	207	16	8%	-	100%
4197	58801	SAFETY COMMITTEE	-	-	-	-	-	-	-	-	-
4197	58802	TREE COMMITTEE	400	-	-	-	-	-	-	400	0%
4197	58807	TREE WARDEN	2,500	208	-	417	625	208	33%	2,083	17%
4197	58808	HAZARDOUS WASTE SITE	-	-	-	-	-	-	-	-	-
4197	58809	HISTORIC DISTR COMM	2,000	7	-	-	-	(7)	-	1,993	0%
4197	58902	REGIONAL MENTAL HEALTH	-	-	-	-	-	-	-	-	-
4197 Total	General Government Admin		413,092	3,766	12,554	9,181	132,547	123,366	93%	391,357	5%



**Town of Clinton**  
**Fund 01 - General Fund Expenditures**  
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DEPT	ACCT	DESCRIPTION	FY21 BUDGET	AUG 2020 ACTUAL	ENCUMBRANCES	FY21 YTD AUG 2020 ACTUAL	FY20 YTD AUG 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	%(Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4199	51320	SALARIES - PART TIME	14,000	700	-	963	634	(329)	-52%	13,037	7%
4199	51800	POLICE CONTRACTUAL	-	-	-	-	(492)	(492)	100%	-	0%
4199	52600	UNEMPLOYMENT COMPENSATIO	5,000	-	-	-	-	-	-	5,000	0%
4199	52900	TRAVEL EXPENSE	-	-	-	-	214	214	100%	-	0%
4199	53010	LEGAL SERVICES	80,000	56	-	(433)	4,117	4,550	111%	80,433	-1%
4199	53020	TOWN COUNSEL	57,000	4,750	-	9,500	14,250	4,750	33%	47,500	17%
4199	53070	SALE OF 27 KILLINGWORTH	-	-	-	-	-	-	-	-	-
4199	53200	PROFESSIONAL SERVICES	-	-	-	-	7,487	7,487	-	-	-
4199	53310	AUDIT/ACCOUNTING SERVICES	62,000	8,000	32,900	16,000	12,596	(3,404)	-27%	13,100	79%
4199	53401	UNION NEGOTIATOR	20,000	-	-	-	692	692	100%	20,000	0%
4199	54903	LAND RECORDS INDEX AUDIT	1,400	120	1,280	120	141	22	15%	-	100%
4199	55200	INSUR OTHER THAN EE BENE	400,000	-	-	389,412	333,829	(55,583)	-17%	10,588	97%
4199	55400	ADVERTISING	25,000	1,643	-	1,643	1,709	66	4%	23,357	7%
4199	55506	ANNUAL TOWN REPORT	7,500	-	-	-	-	-	-	7,500	0%
4199	56220	ELECTRICITY	224,000	448	190,000	448	22,850	22,402	98%	33,552	85%
4199	56221	HEAT/WATER	140,000	2,330	78,229	2,330	13,902	11,573	83%	59,442	58%
4199	57400	INFRA	2,000	-	-	-	-	-	-	2,000	0%
4199	58105	BANK FEES	18,000	-	-	-	-	-	-	18,000	0%
4199	58110	MISC EXPENDITURES	9,000	-	-	-	2,500	2,500	100%	9,000	0%
4199	58803	BOARD OF ASSESSMENT APPE	300	-	-	-	-	-	-	300	0%
4199	58804	SPECIAL EVENTS	7,000	-	-	-	-	-	-	7,000	0%
4199	58912	HOLIDAY ACTIVITIES	500	-	-	-	-	-	-	500	0%
4199	58964	PIERSON COSTS	28,600	717	-	2,778	-	(2,778)	-	25,822	10%
4199	58966	COVID-19 COSTS	-	-	-	-	-	-	-	-	-
4199	59900	FUND TRANSFERS OUT	-	-	-	-	248,750	248,750	100%	-	-
4199 Total		Other General Gov't	1,101,300	18,763	302,409	422,761	663,180	240,419	36%	376,130	66%
4201	51310	SALARIES-FULL TIME	2,239,185	174,717	-	359,532	347,488	(12,044)	-3%	1,879,653	16%
4201	51320	SALARIES - PART TIME	22,433	850	-	1,755	1,851	96	5%	20,678	8%
4201	51330	OVERTIME	258,000	13,950	-	31,914	43,446	11,532	27%	226,086	12%
4201	51333	LONGEVITY	24,589	-	-	38,490	23,046	(15,444)	-67%	(13,901)	157%
4201	51335	HOLIDAY PAY	120,683	-	-	1,891	1,995	104	5%	118,792	2%
4201	51340	OTHER EMPLOYEE BENEFITS	12,241	-	-	-	-	-	-	12,241	0%
4201	52910	CLOTHING ALLOWANCE	30,050	1,652	800	4,635	3,394	(1,242)	-37%	24,615	18%
4201	53225	TRAINING	20,950	564	2,479	3,691	2,579	(1,112)	-43%	14,779	29%
4201	53302	RECRUITMENT COSTS	14,900	-	-	-	-	-	-	14,900	0%
4201	54301	SERVICE CONTRACTS	33,630	15,875	1,650	22,549	21,804	(745)	-3%	9,431	72%
4201	54311	VEHICLE MAINTENANCE	25,000	4,099	-	(8,040)	4,154	12,195	294%	33,040	-32%
4201	54317	RADIOS/RADAR/SIREN REPAI	3,500	53	-	613	-	(613)	-	2,887	18%
4201	56100	GENERAL SUPPLIES	13,250	508	128	988	1,666	678	41%	12,262	7%
4201	56210	DIESEL - GASOLINE FUEL	3,500	387	-	608	510	(98)	-19%	2,764	21%
4201	56900	OTHER SUPPLIES	6,450	96	-	630	99	(531)	-535%	5,820	10%
4201	56903	UNIFORMS	7,000	-	-	-	-	-	-	7,000	0%
4201	57390	OTHER EQUIPMENT	4,000	-	900	-	721	721	100%	3,100	23%
4201	58115	COMMISSION EXPENSES	500	-	-	75	75	-	0%	425	15%
4201	58120	CANINE PROGRAM	2,500	-	-	-	445	-	100%	2,500	0%
4201	58900	OTHER ITEMS	21,500	-	-	8,727	13,393	4,666	35%	12,773	41%
4201	58913	PRISONER COSTS	1,200	-	-	-	-	-	-	1,200	0%
4201	58914	MARINE SUPPORT	5,000	2,186	718	2,186	279	(1,907)	-684%	2,096	58%
4201 Total		Police Dept	2,870,061	214,939	6,676	470,244	466,944	(3,300)	-1%	2,393,142	17%

**Town of Clinton**  
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**By Department**  
**August 31, 2020**

DEPT	ACCT	DESCRIPTION	FY21 BUDGET	AUG 2020 ACTUAL	ENCUMBRANCES	FY21 YTD AUG 2020 ACTUAL	FY20 YTD AUG 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4203	51310	SALARIES-FULL TIME	33,600	-	-	2,633	2,583	(50)	-2%	30,967	8%
4203	54100	UTILITY SERVICES	31,000	1,466	-	3,451	4,659	1,208	26%	27,549	11%
4203	54300	REPAIRS & MAINTENANCE	163,000	(2,533)	-	(1,052)	51,833	52,886	102%	164,052	-1%
4203	56100	GENERAL SUPPLIES	4,000	66	-	85	109	24	22%	3,915	2%
4203	56290	OTHER	105,900	1,223	-	8,032	24,673	16,641	67%	97,868	8%
<b>4203 Total</b>	<b>Fire Dept</b>		<b>337,500</b>	<b>222</b>	<b>-</b>	<b>13,149</b>	<b>83,858</b>	<b>70,709</b>	<b>84%</b>	<b>324,351</b>	<b>4%</b>
4213	51310	SALARIES-FULL TIME	121,853	9,591	-	19,425	19,272	(153)	-1%	102,428	16%
4213	52900	TRAVEL EXPENSE	-	-	-	-	-	-	-	-	-
4213	53300	OTHER PROF/TECH SERVICES	500	-	-	-	-	-	-	500	0%
4213	53303	INSPECTION COVERAGE	1,000	-	-	-	-	-	-	1,000	0%
4213	54450	SOFTWARE MAINT/TECH SUPPR	2,500	-	-	-	-	-	-	2,500	0%
4213	56100	GENERAL SUPPLIES	400	-	-	2	1	(2)	-330%	398	1%
4213	56290	OTHER	900	-	-	-	-	-	-	900	0%
4213	57390	OTHER EQUIPMENT	150	-	-	-	-	-	-	150	0%
4213	58100	DUES & FEES	350	-	-	-	45	45	100%	350	0%
<b>4213 Total</b>	<b>Building Dept</b>		<b>127,653</b>	<b>9,591</b>	<b>-</b>	<b>19,427</b>	<b>19,318</b>	<b>(109)</b>	<b>-1%</b>	<b>108,226</b>	<b>15%</b>
4215	51310	SALARIES-FULL TIME	51,685	3,869	-	8,174	7,324	(849)	-12%	43,511	16%
4215	51320	SALARIES - PART TIME	4,470	130	-	390	521	130	25%	4,080	9%
4215	51330	OVERTIME	1,000	218	-	218	-	(218)	-	782	22%
4215	53200	PROFESSIONAL SERVICES	900	-	-	-	-	-	-	900	0%
4215	53225	TRAINING	1,750	-	-	-	150	150	100%	1,750	0%
4215	55301	POSTAGE	100	-	-	-	-	-	-	100	0%
4215	56100	GENERAL SUPPLIES	600	-	-	-	-	-	-	600	0%
4215	56903	UNIFORMS	950	-	-	-	-	-	-	950	0%
4215	58900	OTHER ITEMS	-	-	-	-	-	-	-	-	-
<b>4215 Total</b>	<b>Animal Control</b>		<b>61,455</b>	<b>4,217</b>	<b>-</b>	<b>8,782</b>	<b>7,995</b>	<b>(787)</b>	<b>-10%</b>	<b>52,673</b>	<b>14%</b>
4219	51310	SALARIES-FULL TIME	55,000	4,308	-	8,616	13,252	4,636	35%	46,384	16%
4219	53225	TRAINING	1,500	-	-	-	-	-	-	1,500	0%
4219	56100	GENERAL SUPPLIES	500	-	-	-	101	101	100%	500	0%
4219	57390	OTHER EQUIPMENT	1,000	-	-	-	-	-	-	1,000	0%
4219	58100	DUES & FEES	500	-	-	-	-	-	-	500	0%
<b>4219 Total</b>	<b>Fire Marshal</b>		<b>58,500</b>	<b>4,308</b>	<b>-</b>	<b>8,616</b>	<b>13,353</b>	<b>4,737</b>	<b>35%</b>	<b>49,884</b>	<b>15%</b>
4221	51310	SALARIES-FULL TIME	332,325	25,914	-	52,927	49,554	(3,373)	-7%	279,398	16%
4221	51320	SALARIES - PART TIME	40,884	3,836	-	7,808	4,107	(3,701)	-90%	33,076	19%
4221	51330	OVERTIME	98,000	4,214	-	9,103	14,157	5,054	36%	88,897	9%
4221	51335	HOLIDAY PAY	25,824	124	-	961	1,001	40	4%	24,863	4%
4221	52910	CLOTHING ALLOWANCE	4,950	-	332	-	-	-	-	4,618	7%
4221	53225	TRAINING	3,800	-	-	-	2,105	2,105	100%	3,800	0%
4221	54300	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-	-
4221	54301	SERVICE CONTRACTS	136,512	5,180	-	65,405	107,856	42,450	39%	58,385	57%
4221	54317	RADIOS/RADAR/SIREN REPAI	2,500	-	-	-	914	914	100%	2,500	0%
4221	56100	GENERAL SUPPLIES	600	-	-	-	-	-	-	600	0%
4221	57390	OTHER EQUIPMENT	1,000	-	-	-	-	-	-	1,000	0%
<b>4221 Total</b>	<b>Communications</b>		<b>646,395</b>	<b>39,269</b>	<b>13,063</b>	<b>136,205</b>	<b>179,694</b>	<b>43,488</b>	<b>24%</b>	<b>497,136</b>	<b>23%</b>
4223	51310	SALARIES-FULL TIME	7,500	417	-	833	833	-	0%	6,667	11%
4223	53225	TRAINING	2,000	-	-	-	-	-	-	2,000	0%
4223	56100	GENERAL SUPPLIES	4,000	-	-	-	-	-	-	4,000	0%
<b>4223 Total</b>	<b>Civil Preparedness</b>		<b>13,500</b>	<b>417</b>	<b>-</b>	<b>833</b>	<b>833</b>	<b>-</b>	<b>0%</b>	<b>12,667</b>	<b>6%</b>



Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
August 31, 2020

DEPT	ACCT	DESCRIPTION	FY21 BUDGET	AUG 2020 ACTUAL	ENCUMBRANCES	FY21 YTD AUG 2020 ACTUAL	FY20 YTD AUG 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4301	51310	SALARIES-FULL TIME	1,002,542	74,106	-	155,813	139,333	(16,480)	-12%	846,729	16%
4301	51320	SALARIES - PART TIME	7,200	502	-	878	1,003	125	12%	6,322	12%
4301	51330	OVERTIME	22,500	13,291	-	14,590	1,408	(13,182)	-936%	7,910	65%
4301	51332	OVERTIME FIELDS	10,000	(453)	-	(298)	469	767	163%	10,298	-3%
4301	51334	OVERTIME SNOW/ICE	43,000	-	-	-	-	-	-	43,000	0%
4301	52900	TRAVEL EXPENSE	500	-	-	-	-	-	-	500	0%
4301	52910	CLOTHING ALLOWANCE	8,250	-	-	6,300	7,350	1,050	14%	1,950	76%
4301	53300	OTHER PROF/TECH SERVICES	-	-	-	-	-	-	-	-	0%
4301	54103	SNOW PLOWING/SANDING	40,000	-	-	-	-	-	-	40,000	0%
4301	54300	REPAIRS & MAINTENANCE	256,725	52,203	57,458	66,688	41,338	(25,350)	-61%	132,579	48%
4301	54305	TOWN HALL BLDG MAINT	15,500	-	350	175	2,578	2,403	93%	14,975	3%
4301	54306	TOWN BLDG & FACILITIES	178,200	5,536	96,305	14,507	25,850	11,343	44%	67,388	62%
4301	54318	EQUIPMENT MAINTENANCE AL	120,000	7,285	24,467	11,272	14,741	3,469	24%	84,261	30%
4301	54900	LANDFILL COST	108,200	8,566	93,409	10,461	11,564	1,103	10%	4,330	96%
4301	56100	GENERAL SUPPLIES	9,800	247	1,500	264	1,066	803	75%	8,037	18%
4301	56210	DIESEL - GASOLINE FUEL	115,000	6,915	34,677	9,414	19,643	10,229	52%	70,909	38%
4301	56906	SAFETY MANAGEMENT	12,500	25	-	160	104	(56)	-53%	12,340	1%
4301	57390	OTHER EQUIPMENT	7,000	-	-	-	-	-	-	7,000	0%
4301 Total		Public Work	1,956,917	168,223	308,166	290,224	266,447	(23,777)	-9%	1,358,627	31%
4311	56275	STREET LIGHTING	126,000	-	75,957	44,957	47,006	2,048	4%	5,085	96%
4311 Total		Street Lighting	126,000	-	75,957	44,957	47,006	2,048	4%	5,085	96%
4329	56270	WATER & HYDRANTS	511,161	40,224	470,937	40,224	39,242	(982)	-3%	-	100%
4329 Total		Water & Hydrants	511,161	40,224	470,937	40,224	39,242	(982)	-3%	-	100%
4403	58800	PROGRAM COST	147,755	-	147,755	-	73,878	73,878	100%	-	100%
4403 Total		Health	147,755	-	147,755	-	73,878	73,878	100%	-	100%
4419	51310	SALARIES-FULL TIME	236,857	18,711	-	38,246	38,820	573	1%	198,611	16%
4419	51320	SALARIES - PART TIME	20,056	-	-	3,745	3,745	3,745	100%	20,056	0%
4419	52900	TRAVEL EXPENSE	1,400	12	-	12	-	(12)	-	1,389	1%
4419	53200	PROFESSIONAL SERVICES	2,260	-	-	-	-	-	-	2,260	0%
4419	53220	IN SERVICE	1,000	-	-	80	500	420	84%	920	8%
4419	56100	GENERAL SUPPLIES	3,200	100	-	227	1,215	989	81%	2,973	7%
4419	56900	OTHER SUPPLIES	3,050	-	-	-	58	58	100%	3,050	0%
4419	58100	DUES & FEES	1,430	-	-	655	855	200	23%	775	46%
4419	58800	PROGRAM COST	2,000	-	-	-	-	-	-	2,000	0%
4419	58900	OTHER ITEMS	5,000	-	-	-	1,337	1,337	100%	5,000	0%
4419 Total		Human Services	276,263	18,822	-	39,219	46,530	7,311	16%	237,034	14%
4501	58900	OTHER ITEMS	769,246	64,104	576,934	192,312	189,955	(2,357)	-1%	-	100%
4501 Total		Library	769,246	64,104	576,934	192,312	189,955	(2,357)	-1%	-	100%
4505	51310	SALARIES-FULL TIME	115,992	9,142	-	18,765	19,679	915	5%	97,227	16%
4505	51320	SALARIES - PART TIME	58,625	10,599	-	22,951	21,283	(1,669)	-8%	35,674	39%
4505	51330	OVERTIME	2,500	114	-	342	114	(228)	-200%	2,158	14%
4505	52900	TRAVEL EXPENSE	-	-	-	-	-	-	-	-	-
4505	54300	REPAIRS & MAINTENANCE	28,000	633	977	1,255	4,035	2,780	69%	25,768	8%
4505	54315	GENERAL MAINTENANCE	3,000	135	-	135	81	(54)	-66%	2,865	4%
4505	56100	GENERAL SUPPLIES	3,000	-	-	1,175	391	(784)	-201%	1,825	39%
4505	56900	OTHER SUPPLIES	2,200	-	-	-	320	320	100%	2,200	0%
4505	57300	EQUIPMENT	-	-	-	-	-	-	-	-	-
4505	58100	DUES & FEES	1,000	228	-	403	100	(303)	-303%	597	40%
4505	58800	PROGRAM COST	7,000	-	-	-	450	450	100%	7,000	0%
4505	58806	CLINTON FAMILY DAY	3,000	-	-	-	652	652	100%	3,000	0%
4505 Total		Parks & Recreation	224,317	20,852	977	45,025	47,105	2,079	4%	178,315	21%

Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
August 31, 2020

DEPT	ACCT	DESCRIPTION	FY21 BUDGET	AUG 2020 ACTUAL	ENCUMBRANCES	FY21 YTD AUG 2020 ACTUAL	FY20 YTD AUG 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$ (Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4603	53400	OTHER PROF SERVICES	-	-	-	-	-	-	-	-	0%
4603	54300	REPAIRS & MAINTENANCE	2,300	-	-	-	-	-	-	2,300	0%
4603	55400	ADVERTISING	6,000	-	-	-	-	1,000	100%	6,000	0%
4603	58100	DUES & FEES	1,600	-	-	-	-	-	-	1,600	0%
4603	58110	MISC EXPENDITURES	500	-	-	-	-	-	-	500	0%
<b>4603 Total</b>		<b>Econ Development</b>	<b>10,400</b>	-	-	-	<b>1,000</b>	<b>1,000</b>	<b>100%</b>	<b>10,400</b>	<b>0%</b>
4701	59020	CAPITAL IMPROVEMENTS	414,126	-	-	414,126	398,971	(15,155)	-4%	-	100%
4701	59900	FUND TRANSFERS OUT	33,200,391	1,620,488	-	3,073,644	2,842,308	(231,336)	-8%	30,126,747	9%
<b>4701 Total</b>		<b>Education</b>	<b>33,614,517</b>	<b>1,620,488</b>	-	<b>3,487,770</b>	<b>3,241,279</b>	<b>(246,491)</b>	<b>-8%</b>	<b>30,126,747</b>	<b>10%</b>
4801	58331	2014 NEW MONEY PRIN - BO	-	-	-	-	-	-	-	-	-
4801	58336	2011 REFUNDING PRIN - BO	-	-	-	-	-	-	-	-	-
4801	58338	2013 NEW MONEY PRIN - BO	-	-	-	-	-	-	-	-	-
4801	58340	2013 REFUNDING PRIN - BO	82,000	-	-	82,000	80,000	(2,000)	-3%	-	100%
4801	58347	2015 NEW MONEY BOE - PRI	275,000	-	-	-	-	-	-	275,000	0%
4801	58351	2016 NEW MONEY PRIN-BOE	550,000	-	-	-	-	-	-	550,000	0%
4801	58352	2016 REFUNDING PRIN-BOE	45,000	-	-	45,000	46,000	1,000	2%	-	100%
4801	58358	2012 REFUNDING PRIN-BOE	-	-	-	-	221,000	221,000	100%	-	-
4801	58359	2017 NEW MONEY PRIN-BOE	575,000	-	-	-	-	-	-92%	575,000	0%
4801	58360	2019 REFUNDING PRIN-BOE	345,000	-	-	345,000	180,000	(165,000)	-10%	-	25%
<b>4801 Total</b>		<b>Town Debt - Prin</b>	<b>1,872,000</b>	-	-	<b>472,000</b>	<b>527,000</b>	<b>55,000</b>	<b>10%</b>	<b>1,400,000</b>	<b>25%</b>
4802	58311	2014 PRINCIPAL	-	-	-	-	-	-	-	-	-
4802	58313	2011 REFUNDING PRINCIPAL	-	-	-	-	-	-	-	-	-
4802	58327	2013 NEW MONEY PRIN	-	-	-	-	-	-	-	-	-
4802	58328	2013 REFUNDING PRIN	303,000	-	-	303,000	295,000	(8,000)	-3%	-	100%
4802	58345	HEAVY EQUIPMENT LEASE	62,552	5,213	46,914	15,638	15,638	-	0%	0	100%
4802	58350	PD VEHICLE LEASES	135,039	10,224	92,012	30,671	30,671	-	0%	12,356	91%
4802	58355	2016 NEW MONEY PRIN-TOWN	115,000	-	-	-	-	-	-	115,000	0%
4802	58356	2016 REFUNDING PRIN-TOWN	235,000	-	-	235,000	239,000	4,000	2%	-	100%
4802	58361	2012 REFUNDING GOB TOWN	-	-	-	-	404,000	404,000	100%	-	-
4802	58362	2019 REFUNDING PRIN-BOE	520,000	-	-	520,000	210,000	(310,000)	-148%	-	100%
4802	58367	2018 NEW MONEY PRIN-TOWN	120,000	-	-	-	-	-	-	120,000	0%
<b>4802 Total</b>		<b>Town Debt Prin</b>	<b>1,490,591</b>	<b>15,436</b>	<b>138,926</b>	<b>1,104,309</b>	<b>1,194,309</b>	<b>90,000</b>	<b>8%</b>	<b>247,356</b>	<b>83%</b>
4803	58332	2014 NEW MONEY INT - BOE	-	-	-	-	-	-	-	-	-
4803	58335	2011 ISSUE REFUND INT BO	-	-	-	-	-	-	-	-	-
4803	58337	2012 REFUNDING INT - BOE	-	-	-	-	-	-	-	-	-
4803	58339	2013 NEW MONEY INT - BOE	-	-	-	-	3,315	3,315	100%	-	-
4803	58341	2013 REFUND INT - BOE	10,060	-	-	5,645	7,245	1,600	22%	4,415	56%
4803	58342	2015 NEW MONEY INT - BOE	115,281	-	-	57,641	63,141	5,500	9%	57,640	50%
4803	58343	2016 NEW MONEY INT - BOE	305,750	-	-	152,875	164,750	11,875	7%	152,875	50%
4803	58344	2016 REFUNDING - BOE	14,745	-	-	7,598	8,058	460	6%	7,148	52%
4803	58348	2017 NEW MONEY BOE - INT	459,000	-	-	229,500	243,875	14,375	6%	229,500	50%
4803	58353	2018 NEW MONEY BOE BAN IN	32,975	-	-	-	-	-	-98%	32,975	0%
4803	58357	2019 REF BOE INTEREST	220,475	-	-	114,550	57,974	(56,576)	-10%	105,925	52%
4803	58364	2020 BOND INT-BOE	67,471	-	-	33,357	-	(33,357)	-	34,114	49%
<b>4803 Total</b>		<b>BOE Debt Interest</b>	<b>1,225,757</b>	-	-	<b>601,165</b>	<b>548,357</b>	<b>(52,808)</b>	<b>-10%</b>	<b>624,592</b>	<b>49%</b>



Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
August 31, 2020

DEPT	ACCT	DESCRIPTION	FY21 BUDGET	AUG 2020 ACTUAL	ENCUMBRANCES	FY21 YTD AUG 2020 ACTUAL	FY20 YTD AUG 2019 ACTUAL	CURRENT YTD vs PRIOR YTD \$(Over)/Under Variance	% (Over)/Under Variance	BUDGET vs CURRENT YTD Remaining Balance	Actual & Encumbrances Spent as % of Budget
4804	58321	2014 INTEREST	-	-	-	-	-	-	-	-	-
4804	58323	2011 REFUNDING INTEREST	-	-	-	-	-	-	-	-	-
4804	58324	2012 REFUNDING INTEREST	-	-	-	-	-	-	-	-	-
4804	58325	2013 INTEREST	-	-	-	-	6,060	6,060	100%	-	-
4804	58326	2013 REFUNDING INTEREST	-	-	-	-	-	-	-	-	-
4804	58329	2016 NEW MONEY INT	37,515	-	-	21,030	26,930	5,900	22%	16,485	56%
4804	58330	2016 REFUNDING INT	58,344	-	-	29,172	32,047	2,875	9%	29,172	50%
4804	58354	2018 NEW MONEY TOWN INT	78,093	-	-	39,221	41,611	2,390	6%	36,872	52%
4804	58363	2019 REFI GOB-TOWN	87,794	-	-	43,897	43,897	-	0%	43,897	50%
4804	58365	2020 \$3.15M BAN INT-TOWN	275,250	-	-	144,125	72,819	(71,306)	-98%	131,125	52%
4804	58366	2020 BOND INT-TOWN	29,850	-	-	-	-	-	-	29,850	0%
4804	58366	2020 BOND INT-TOWN	87,005	-	-	43,014	-	(43,014)	-	43,991	49%
4804 Total		Town Debt Interest	651,851	-	-	320,459	223,364	(97,095)	-43%	331,392	49%
4901	59020	CAPITAL IMPROVEMENTS	938,475	-	-	938,475	755,280	(183,195)	-24%	-	100%
4901 Total		Capital Projects	938,475	-	-	938,475	755,280	(183,195)	-24%	-	100%
5100	51340	OTHER EMPLOYEE BENEFITS	600	-	-	-	86	86	100%	600	0%
5100	52200	EMPLOYER SOC SEC CONTRIB	531,000	41,982	-	86,625	73,108	(13,517)	-18%	444,375	16%
5100	52300	STATE RETIRE CONTRIBUTIO	525,820	54,341	-	102,820	73,918	(28,901)	-39%	423,000	20%
5100	52325	PENSION POLICE	1,100,000	-	-	1,032,780	968,500	(64,280)	-7%	67,220	94%
5100	52700	WORKERS' COMPENSATION	421,298	-	-	94,602	94,602	(1)	0%	42,892	90%
5100	52810	HEALTH INSURANCE	2,022,923	119,150	-	345,225	435,775	90,550	21%	1,663,438	18%
5100	52830	PENSION PLAN - FIRE DEPT	125,000	-	-	106,002	107,675	1,673	2%	18,998	85%
5100 Total		Fringe Benefits	4,726,641	215,453	298,064	1,768,054	1,753,663	(14,391)	-1%	2,660,524	44%
Grand Total		Town General Fund Expenditures	56,280,976	2,630,629	2,425,497	10,819,589	10,873,283	53,694	0%	43,035,890	24%

**Town of Clinton**  
**Monthly Investment Balances**  
**and Interest Income**  
**FY20/21**

<b>FY20 Investment Balances</b>					
<b>Date</b>	<b>BOA Investment</b>	<b>STIF</b>	<b>Liberty MM</b>	<b>Citizens Unilever SEP</b>	<b>Total General Fund Investments</b>
07/31/19	21,818,639	407,598	1,649,982	159,514	24,035,733
08/31/19	23,735,500	408,354	1,650,192	159,515	25,953,562
09/30/19	19,925,105	409,060	1,650,389	159,515	22,144,069
10/31/19	15,737,501	409,741	1,650,606	159,517	17,957,365
11/30/19	14,345,228	410,330	1,650,810	159,519	16,565,887
12/31/19	13,252,084	410,929	1,651,006	159,521	15,473,540
01/31/20	21,760,194	411,518	1,651,230	159,522	23,982,464
02/29/20	27,222,300	412,056	1,651,427	159,523	29,445,306
03/31/20	24,229,724	412,463	1,651,624	159,525	26,453,335
04/30/20	23,883,317	412,735	1,651,841	159,526	26,107,419
05/31/20	18,328,698	3,221,654	1,652,052	88,798	23,291,202
06/30/20	13,781,287	413,654	1,652,052	159,527	16,006,520

<b>FY21 Investment Balances</b>					
07/31/20	25,934,497	3,223,141	1,652,466	88,800	30,898,903
08/31/20	27,739,081	3,223,449	1,652,670	88,800	32,704,000

<b>FY20 Interest Income</b>					
<b>Date</b>	<b>BOA Investment</b>	<b>STIF</b>	<b>Liberty MM</b>	<b>Citizens Unilever SEP</b>	<b>Total General Fund Interest Income</b>
07/31/19	10,543.58	822.74	210.19	1.35	11,577.86
08/31/19	16,860.88	756.24	210.22	1.35	17,828.69
09/30/19	14,605.25	705.45	196.68	1.31	15,508.69
10/31/19	12,396.23	681.32	217.05	1.35	13,295.95
11/30/19	7,726.41	589.13	203.51	1.31	8,520.36
12/31/19	6,856.45	598.87	196.75	1.35	7,653.42
01/31/20	8,313.44	588.78	223.92	1.35	9,127.49
02/29/20	12,105.93	538.32	196.80	1.26	12,842.31
03/31/20	7,423.74	406.64	196.83	1.35	8,028.56
04/30/20	3,592.80	272.58	217.21	1.31	4,083.90
05/31/20	3,381.18	919.05	210.45	1.12	4,511.80
06/30/20	2,589.64	929.24	190.11	0.73	3,709.72
<b>Total</b>	<b>106,395.53</b>	<b>7,808.36</b>	<b>2,469.72</b>	<b>15.14</b>	<b>116,688.75</b>

<b>FY21 Interest Income</b>					
07/31/20	3,209.62	557.09	224.09	0.75	3,991.55
08/31/20	4,583.86	308.04	203.74	0.75	5,096.39

**Annual Yield Rate:**

July	0.20%	0.15%	0.15%	0.01%
* Yield based on int. rates				



**Town of Clinton**  
**Pro Forma Fund Balance Reserves And Contingency Analysis**

As of 8/31/2020

For discussion purposes ONLY Update on Reserves & Contingency

**Unassigned Fund Balance :**

GF Unassigned Fund Balance June 30, 2019 (Note will use until June 30, 2020 is finalized) \$ 9,156,965

Less Appropriations:

FY 21 Budget 250,000

NRCS Morgan School Bridge Town Meeting 7/24/19 248,750

FY 21 Budgeted  
Expenses

Unassigned Projected Fund Balance as a % of FY21 Expenditures	\$ 56,280,976	\$ 8,658,215	15.38%	Projected Current %
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**Fund Balance Reserve at 12% of Current Year Expenditures:**

Fund Balance at 12% of FY21 Expenditures:	\$ 6,753,717	12%
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Available funds beyond 12% limit:	1,904,498
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**Fund Balance Suggested S&P Reserve at 15% of Current Year Expenditures:**

Fund Balance Suggested Reserve at 15% of FY21 Expenditures:	\$ 8,442,146	15%
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Available funds beyond 15% limit:	216,069
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**Contingency:**

FY 21 Budgeted Contingency Balance: July 1, 2020	\$ 250,000
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Available Contingency Balance August 31, 2020	250,000
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## TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: September 16, 2020

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Please find my report concerning various items of interest to the Town Council and community.

### 1. Council Business:

- a) 2020 Paving: As I noted previously, the low bidder for paving this year was Tilcon. Paving will be done in both the fall of this year and spring 2021. In addition to road reconstruction with new asphalt, crack sealing will also be done this fall to help extend the life of road surfaces.

Streets to be paved starting on or about September 21, 2020 are:

Liberty Place  
Colonial Court  
Thrush Cross Road  
Heritage Court  
Whipporwill Lane  
Nod Place  
Colonial Drive  
Menunketsuck Drive  
Egypt Lane  
Shore Grove Road

Nod Hill  
Walnut Hill Road  
Happy Acres  
Heritage Circle  
Nod Court  
Nod Lane  
Hunters Path  
Wildwood Park  
Fairy Dell Road (Brickyard-Long Hill)

Crack sealing will be performed in October on the following streets:

Elsie Lane  
Kristen Way

James Vincent Drive  
Ben Merrill Road (new section)

- b) Goal Setting: I received feedback from some of the Town Council in response to the draft vision statement and collective goals for the Council. I am incorporating those comments and adding additional language which will be distributed to the Council. My hope is that the Council will vote on and ratify the goals at your first meeting in October.

### 2. Connecticut Conference of Municipalities:

- a) The CCM Legislative Committee will meet on September 30, 2020.

### 3. River COG:

- a) The River COG will meet on September 23, 2020.



**4. Miscellaneous:**

a) Department Highlights:

- Human Services is setting itself up to collect insurance payments from the State Husky program for those utilizing their services.
- Police and IT are working together to price body camera options and dash-mounted camera per the recent Police Accountability Law. State grant dollars appear to be limited to provide offsetting funds. As such, this will become a feature in the new budget.

b) Town Engineer RFP: The Request for Proposals for Town Engineer services has been posted with a due date for responses on September 28, 2020. October will be devoted to proposal reviews and a short list of firms to be interviewed. The interview panel in this case would include Public Works, Land Use, and the Town Manager. It is anticipated that a selection and engagement would be made before the end of the year and a new scope of work would start on January 1, 2021.