

**Amended Agenda  
Town Council Special Meeting  
Monday, August 10, 2020 at 6:00 PM**

**Please join the meeting from your computer, tablet or smartphone.**

**<https://global.gotomeeting.com/join/976299477>**

**You can also dial in using your phone +1 (786) 535-3211 Access Code: 976-299-477**

1. Pledge
2. Visitors
3. Approval of Minutes – July 15, 2020
4. Appointments/Reappointments
  - Michelle Bailey (D) Human Services Advisory Board for a term until 6/30/21
  - Sustainability Committee Membership
5. Senior Center Advisory Committee Charge
6. Clinton Human Services Advisory Board Updated By-Laws
7. Accept 2 State Grants for Election
8. Local Prevention Council Grant Application
9. 2020 CT Small Town Economic Assistant Program STEAP Grant Authorizing Resolution
  - a) Authorizing Local Match for Grant
10. Discuss creating a “Nonlapsing Account” for unexpended Board of Education Funds pursuant to CGS 10-248a
11. Chairman’s Report
12. Town Manager’s Report
13. Town Council Committee Liaison Reports
14. Executive Session Executive Session – Personnel, pursuant to CGS 1-200(6)(A) and Real Estate, pursuant to CGS 1-200 (6)(D)
15. Collective Bargaining Agreement
16. Adjourn

## Mary Schettino

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**From:** noreply@civicplus.com  
**Sent:** Thursday, July 23, 2020 3:56 PM  
**To:** Mary Schettino  
**Subject:** Online Form Submittal: Application Form for Boards & Commissions

### Application Form for Boards & Commissions

Select the Board,  
Commission, or  
Committee applying for

Human Services Advisory Board

#### Personal Information

First Name Michelle  
Last Name Bailey  
Address1 19 Founders Village  
Address2 *Field not completed.*  
City Clinton  
State CT  
Zip 06413  
Home Phone Number 203-627-1202  
Business Address 130 Elm Street, Old Saybrook, CT  
Business Phone Number 860-388-9656 x103  
Occupation Chief Operations Officer  
Email Address Mbailey@projectcourageworks.com

#### Residency Information

Length of Residency in  
Clinton CT Since 1999  
Are you a registered voter Yes  
Party Affiliation Democratic  
Education MBA

## Organization Membership Information

Are you currently serving  
on other Boards,  
Commissions, or  
Committees?

No

If yes, which

*Field not completed.*

Have you served on a  
Board, Commission, or  
Committee before?

Yes

If yes, which

Dance Teachers Club of CT

Please list organization  
memberships and  
positions held

Board of director, 2nd vice, 1st vice, President, last president

Please List Areas of  
Special Interest

Safety, Emotional and Physical well being of our town and our children.

Please list any experience  
you might have that  
would be of relevant  
interest in the decision  
making progress.

I have worked in human services throughout my life. I was a case manager for Big Brothers Big Sisters, I have owned a local dancing school for 23 yrs. I have been a personal training fitness instructor for 20 years. Currently my work at Project Courage, a substance abuse treatment facility.

Email not displaying correctly? [View it in your browser.](#)

## ***DRAFT***

### ***Senior Center Advisory Committee***

#### ***Purpose:***

The Senior Center Advisory Committee shall advise and recommend to the Town Council a business plan to implement an approach to delivering services and programs normally found in a municipal senior center – education, recreation, social services, and outreach programs. The Committee shall have a goal of delivering a recommended approach and implementation budget to the Town Council no later than December 16, 2020.

#### ***Charges and Responsibilities:***

- Determine programmatic needs of the Senior Center.
- Develop a schedule to implement senior services that phases in the level of services and cost.
- Consider operation expenses and capital costs in providing senior services. Develop a possible budget that reflects a phase in of services over a 5-year period.
- Identify existing services/assets that could benefit Clinton's senior population and how and where such services are offered. Determine the viability of bringing those existing services into a senior center environment.
- Identify additional resources that might be needed to manage/operate senior services.
- Provide reports and updates to the Town Council as appropriate or requested. At a minimum, reports should be provided to the Town Council every 60 days.
- Deliver final recommendations to the Town Council by December 16, 2020.

#### ***Membership and Term:***

The Committee membership shall be appointed by the Town Council and be comprised of \_\_\_\_\_ ( ) resident electors of Clinton.



**SUGGESTED MOTION:**

The Town Council of the Town of Clinton hereby ratifies updated by-laws for the Clinton Human Services Advisory Board, as recommended by the Human Services Advisory Board.

DRAFT

## CLINTON HUMAN SERVICES ADVISORY BOARD

### PREAMBLE:

Clinton Human Services Department (the "Department") is a non-profit, independent, non-coercive, public agency established to advise and provide information and referral services, crisis intervention services, social and treatment services, community education, positive supporting programs and youth development activities. Pursuant to the Clinton Town Charter December 12, 2012, Clinton Human Services is composed of Partners in Community, Social Services, and Youth and Family Services. In an effort to meet the changing needs of Clinton, the Department coordinates and provides a wide variety of programs that serve children, youth, families, adults, persons with disabilities and the elderly.

Clinton Human Services shall have the powers and duties prescribed in Connecticut General Statutes, Section 10-19m as amended, and is constituted by ordinance of the Town of Clinton.

Pursuant to Connecticut General Statutes Section 10-19 as amended, minimum standards and criteria for a Youth Service Bureau to qualify for state cost sharing grants must be met. As such, Clinton Human Services must have an advisory board which shall advise and make recommendations on overall policy and program direction.

### BY-LAWS

#### ARTICLE I. Name of the Board:

The name of the advisory board shall be Clinton Human Services Advisory Board ("HSAB").

ARTICLE II. Membership: The composition of the Board shall meet the requirements set forth in the Connecticut General Statutes Section 10-19m as amended and the Clinton Town Charter November 19, 2019 as amended.

- A. There shall be two classes of membership: elector and liaisons. Electors shall live in the Town of Clinton and have voting privileges, and in all cases, be appointed by the Town Council. Liaisons may or may not live in the Town of Clinton, will not have any voting privileges, and in all cases, will be appointed by HSAB.
- B. The HSAB shall consist of seven (7) bona fide resident elector members, all appointed by the Town Council with non-binding input from HSAB, to serve overlapping terms, and one (1) resident liaison youth member. The members of the HSAB shall have the powers set forth in the 1991 Town ordinance, as amended, that created the Youth and Family

Service Bureau, in addition to providing the services set forth in the Connecticut General Statutes, as amended.

- C. Three-year Terms: All regular members shall be appointed to not more than two (2) consecutive three-year terms. If a member is appointed to fill a vacancy mid-term, said member may upon completion of such partial term, be appointed to serve up to additional two (2) full, consecutive three-year terms.
- D. Effort shall be made to comprise the Human Services Advisory Board in accordance with the State Department of Children and Families guidelines and Section 10-19m-2 of the Connecticut State Statutes as amended, which set forth the following minimum standards: one member under 21 years of age at the time of appointment, one member who is a representative of the school system, one member who is a representative of the police department, and one member who is a representative of a private youth servicing agency. The youth and police representatives may be liaison, non-voting members of the Board if such representatives are not electors in the town. At least one-third of the total membership shall be individuals who are interested in youth services and receive less than fifty percent of their income by delivering services to youth.
- E. Board members shall serve without compensation.

### **ARTICLE III. Officers:**

HSAB shall elect from its members, at its annual meeting, or not later than the first meeting after the annual meeting, a chairperson and a secretary, who each shall serve for a term of one (1) year or until their successors are duly elected and qualified. If an office becomes vacant during the year, HSAB may elect a successor for the unexpired term.

### **ARTICLE IV. Duties of Officers:**

- A. Chairperson: It shall be the duty of the Chairperson to preside at all meetings of the Board and the membership. Subject to the control and direction of the Board, the Chairperson shall have general direction of the affairs of the Board and shall be an ex-officio member of all Board committees.
- B. Secretary:
  - 1. When the office of Chairperson is vacant, or in the absence or disability of the Chairperson, the Secretary shall perform the duties of the Chairperson.
  - 2. In the absence of a Town of Clinton Staff liaison, shall keep minutes of all meetings and perform such other acts and duties as are usually performed by a Secretary. Minutes must be filed with the Town Clerk within seven (7) business days of the meeting.

- C. Staff Assistance/Clerical Help: Provided the Town Council has made arrangements for a staff liaison and/or clerical assistance, a staff liaison/clerical assistant shall assist HSAB by:
  - 1. Attending all meetings.
  - 2. Preparing agendas in conjunction with the Chairperson.
  - 3. Acting as a recording secretary and ensuring that motions and minutes reflect the intent of HSAB.
  - 4. Keeping and submitting minutes of regular and special meetings in accordance with Section 9-1 of Clinton Town Charter November 19, 2019 as amended.
- D. When the Chairperson and the Secretary are unable to act, a chairperson pro-tem may be elected to the Board.

**ARTICLE V. Meetings**

- A. Quorum: A Quorum shall consist of not less than four (4) members and the majority vote of those present shall be decisive in all matters, within the constraints of Town Ordinance.
- B. Regular Meetings: The Board shall hold regular meetings at least eleven (11) times per year. Any member who does not attend at least two-thirds (2/3) of regularly scheduled meetings in a fiscal year shall be considered removed, their seat forfeited, and their place on the Board shall be considered vacant. It shall be the duty of the Chairperson to give prompt written notice of such vacancy to the Town Council. Such vacancy shall be filled pursuant to Sections 9-4 and 3-2 of the Clinton Town Charter.
- C. Annual Meeting: There shall be an annual meeting of the Board to be held in June of every year. The primary agenda of each annual meeting shall include filling of Board vacancies, election of Board officers and setting a 13-month calendar.
- D. Special Meetings: Special Board meetings may be called by the Chairperson or upon written request of one (1) or more members. In the request, the purpose of the meeting shall be stated, and shall be included in the call issued by the Chairperson.

**ARTICLE VI. Responsibilities of Members:** Within the limitations of Clinton Town Charter November 19, 2019 as amended, all resident elector members shall have the following powers and duties in addition to providing the services described in Connecticut General Statutes Section 10-19 as amended:

- A. Understand Clinton Human Services mission, programs, policies and services;
- B. Assess local social services needs and develop a plan of care and service for Clinton's children, youth, families, adults, persons with disabilities and the elderly;
- C. Provide ongoing oversight and recommendations for the improvement of the development of children, youth, families, adults, persons with disabilities and the elderly in Clinton;

- D. Determine policies which promote the carrying out of the Department's mission;
- E. Participate as needed in special events and awareness campaigns;
- F. Communicate and promote the mission and programs of the Department to the community;
- G. Provide feedback as to the community's satisfaction with the Department's services;
- H. Advocate for policy at the local level; advocate, in concert with Town Council, at the state level for legislation and policy that impacts the Clinton community;
- I. Review agenda and supporting material prior to board and committee meetings and be prepared to provide any corrections, additions or input;
- J. Participate in annual planning for the Department and HSAB;
- K. Develop, approve, and submit an annual budget necessary to the Department's functioning;
- L. Report annually to the Town, either directly or through delegation of this task to the Human Services Director, the work of the Department, ongoing problems of youth and family life in Clinton, and the Department's plans and goals for the coming year;
- M. Develop and maintain Board By-Laws consistent with all applicable State Statutes and Town Ordinance;
- N. Recommend to the Town Council and Town Manager appropriate candidates for the position of Human Services Director;
- O. Provide input to the Town Council and Town Manager on the filling of Human Services Advisory Board vacancies.

**ARTICLE VII. Committees:**

- A. Standing Committees: The Board shall establish standing committees as deemed necessary to the Department's mission. In addition to standing committees, the Board may, from time to time, authorize or instruct the Chairperson to appoint such special committees as, in the Board's opinion, may be needed. The number of members, the duties and responsibilities of such special committees shall be determined by the Board. Upon completion of their assignments, such special committees shall be automatically discharged unless continued by action of the Board.
- B. Executive Committee: The Executive Committee shall be composed of the Chairperson, Secretary, and two (2) at-large members to be elected by the Board. The Executive Committee shall have the duty and authority to set the agenda for all Board meetings.
- C. Ad-Hoc Committees: The Board may, from time to time, authorize or instruct the Chairperson to appoint any ad-hoc committees as, in the Board's opinion, may be needed. The number of members, the duties and responsibilities of such ad-hoc committees shall be determined by the Board. Notice of such committee shall be promptly given to the Town Manager. Upon completion of their assignments, any such committees shall be automatically discharged unless continued by action of the Board.

**ARTICLE VIII. Amendments:**

These By-laws may be amended by a two-thirds vote of a quorum of the Board present at any legal meeting of the Board called for this purpose, provided a copy of the proposed amendment has been included in the call for the meeting and mailed to the members at least five (5) days prior to such meeting.

**ARTICLE IX. Rules of Order:**

The rules contained in Robert's Rules of Order Revised shall govern in all cases to which they are applicable, and not inconsistent with these By-laws or Regulation of the Town of Clinton or the State of Connecticut.

## **THE CLINTON HUMAN SERVICES ADVISORY BOARD**

### **PREAMBLE:**

The new Clinton Human Services Advisory Board adopted by Town Charter 12/12/12, comprises Youth and Family Services and Social Service into one Department.

The Clinton Human Services Advisory Board is a non-profit, independent, non-coercive, public agency established to advise and provide information and referral services, crisis intervention services, community education, and positive supporting programs and youth development activities, respecting confidences, for the Town of Clinton community.

The Clinton Human Services Advisory Board shall have the powers and duties proscribed in Connecticut General Statutes, Section 17-443 as amended, and is constituted by ordinance of the Town of Clinton.

### **BY-LAWS**

#### **ARTICLE I. NAME:**

The name shall be Clinton Human Services Advisory Board

#### **ARTICLE II. MEMBERSHIP:**

- A. The Clinton Human Advisory Board shall have a Board comprised of seven (7) regular members, all of whom shall be electors of the Town of Clinton, appointed by the Board of Selectmen with non-binding input from the Department's Board, and two(2) youth members (non-voting) who must be residents of the Town of Clinton but, as minors, would not be electors of the Town. Youth members must attend a minimum of six meetings.
- B. The Clinton Human Services Advisory Board (comprised of Youth and Family Services and Social Services) shall consist of seven (7) bona fide resident elector members and two(2) non-voting youth members, all appointed to serve overlapping terms. The composition of the Board shall meet the requirements set forth in the Connecticut General Statutes (7-44), as amended. The bona fide resident elector members of the Clinton Human Services Advisory Board shall have the powers set forth in the 1991 Town ordinance, as amended, that created the Youth and Family Service Bureau, in addition to providing the services set forth in the Connecticut General Statutes, as amended. Three – Year Terms. All regular members shall be appointed to not more than two consecutive three year terms.
- C. Effort will be made to comprise the Human Services Advisory Board in accordance with the State Department of Children and Youth Services guidelines, which look for the inclusion of a representative of the school system, the police department, and a private youth-serving agency. State guidelines also state that at least one-third of the total membership shall be "service consumers", defined as any citizen who receives less than fifty percent of his or her wages or livelihood by delivering services to youth and their families, and who manifests any interest in such services.
- D. Board members shall serve without compensation.

**ARTICLE            III.     OFFICERS:**

**The Human Services Advisory Board shall elect from its members, at its annual meeting, or not later than the first meeting after the annual meeting, a chairperson, a vice-chairperson and a secretary, who each shall serve for a term of one (1) year or until their successors are duly elected and qualified. If an office becomes vacant during the year, the Human Services Advisory Board may elect a successor for the unexpired term.**

**ARTICLE            IV.     DUTIES OF OFFICERS:**

- A. Chairperson:     It shall be the duty of the Chairperson to preside at all meetings of the Board and the membership. Subject to the control and direction of the Board, the Chairperson shall have general direct of the affairs of the Board and shall be an ex-officio member of all Board committees.**
- B. Vice-Chairperson:**
  - 1.   When the office of Chairperson is vacant, or in the absence or disability of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson.**
  - 2.   When the Chairperson and the Vice-Chairperson are unable to act, a Chairperson pro-tem may be elected by the Board.**
- C. Secretary: The Secretary shall keep minutes of all meetings and perform such other acts and duties as are usually performed by a Secretary. Minutes must be filed with the Town Clerk within seven (7) business days of the meeting.**

**ARTICLE            V.     MEETINGS:**

- A. Quorum:           A Quorum shall consist of not less than four (4) members and the majority vote of those present shall be decisive in all matters, within the constraints of Town Ordinance.**
- B. Regular Meetings:     The Board shall hold regular meetings at least twelve (12) times per year. Any member who does not attend at least sixty-six and two-thirds (66-2/3) percent of regularly scheduled meetings of said Board, during such fiscal year as defined in Section 7-2(A) of the Town Charter, shall be considered removed from such Board and the place considered vacant. It shall be the duty of the Chairperson to give prompt written notice of such vacancy to the Board of Selectmen.**
- C. Annual Meeting:       There shall be an annual meeting of the Board to be held in December of every year. The primary agenda of each annual meeting shall include filling of Board vacancies, election of Board officers and setting a 13 month calendar.**
- D. Special Meetings:     Special Board meetings may be called by the Chairperson or upon written request of one or more members. In the request, the purpose of the meeting shall be stated, and shall be included in the call issued by the Chairperson.**



**ARTICLE VI. DUTIES:** Within the limitations of Town Charter and Ordinance, regular (voting) members shall have the following powers and duties in addition to providing the services described in Connecticut General Statutes Section 12-443(b):

- A. Assess local social services needs and develop a plan of care and service for Clinton's youth and families;**
- B. Recommend to the Board of Selectmen appropriate candidates for the position of Human Services Director;**
- C. Provide ongoing oversight and recommendations for the improvement of the development of youth and the health of family life in Clinton;**
- D. Report annually to the Town, either directly or through delegation of this task to the Human Services Director, the work of the Department, ongoing problems of youth and family life in Clinton, and the Department's plans and goals for the coming year;**
- E. Develop, approve, and submit an annual budget necessary to the Clinton Human Services Department's functioning;**
- F. Develop and maintain Board By-Laws consistent with all applicable Statutes and Town Ordinance;**
- G. Determine policies which promote the carrying out of the Department's mission;**
- H. Provide input to the Board of Selectmen on the filling of Human Service Advisory Board vacancies.**

**ARTICLE VII. COMMITTEES:**

- A. Standing Committees:** The Board shall establish standing committees as deemed necessary to the Department's mission. In addition to standing committees, the Board may, from time to time, authorize or instruct the Chairperson to appoint such special committees as, in the Board's opinion, may be needed. The number of members, the duties and responsibilities of such special committees shall be determined by the Board. Upon completion of their assignments, such special committees shall be automatically discharged unless continued by action of the Board.
- B. Executive Committee:** The Executive Committee shall be composed of the Board Chairman, Vice-Chairman, and two (2) at-large members to be elected by the Board.

**ARTICLE VIII. AMENDMENTS:**

These By-laws may be amended by a two-thirds vote of a quorum of the Board present at any legal meeting of the Board called for this purpose, provided a copy of the proposed amendment has been included in the call for the meeting and mailed to the members at least five (5) days prior to such meeting.

**ARTICLE IX. RULES OF ORDER:**

The rules contained in Robert's Rules of Order Revised shall govern in all cases to which they are applicable, and not inconsistent with these By-laws or Regulation of the Town of Clinton or the State of Connecticut.

## RECEIPT OF ELECTION FUNDS FOR SAFE POLLS GRANT

### INTRODUCTION

A once in a century pandemic has created an unprecedented strain on election systems across the country. While our ability to conduct an election in this state in a pandemic environment is untested, the Office of the Secretary of the State, in partnership with local election officials, are responding with a plan to conduct safe elections that are accessible for all.

Together we launched the Connecticut 2020 Election Plan, and have begun to put this into action. The Office of the Secretary of the State has sent out absentee ballot applications to all eligible voters for the August 2020 primary election, and is also sending absentee ballots that are requested by voters, all at no cost to the municipality or the voter. Our office has also sent personal protection equipment (PPE) sufficient for poll workers at every location in the state. We are offering cleaning services for polling sites, free of charge to municipalities.

Every municipality in the state has worked with our office to create a Safe Polls Plan. The Safe Polls Plan includes a list of polling locations, identified numbers of poll workers and moderators ready to work on election day, a review of safety and security protocols and needs for conducting an election in a pandemic environment, as well as an emergency plan.

In support of implementation of local Safe Polls Plans to conduct the primary election in a pandemic environment, the Office of the Secretary of the State will provide grants to municipalities that must be applied to the work of local election officials. After this round of grants, each municipality receiving a grant will be required to confer with the Office of the Secretary of the State to share information on costs incurred while operating in this unprecedented situation. This will assist in planning for the general election.

Safe Polls Grants will be awarded to municipalities based on a formula taking into account the number of registered voters in a municipality as well as the number of polling places. In addition to the amounts below, each municipality will receive an additional \$100 per polling location.

Under 10,000	Active Registered Voters	\$1,000
10,000 to 19,999	Active Registered Voters	\$2,500
20,000 to 34,999	Active Registered Voters	\$ 5,000
35,000 to 49,999	Active Registered Voters	\$ 7,500
50,000 or more	Active Registered Voters	\$ 10,000

### CERTIFICATION

By executing this agreement below, we hereby certify that we will use the funds so distributed for the benefit of election administration in our municipality. We agree that any such funds will be used pursuant to applicable federal funding guidelines. We understand that any funds used can and may be subject to audit\* by both the State and Federal agencies charged with such duties. Any funds expended contrary to such standards must be returned to the Secretary of the State.

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Registrar of Voters

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Registrar of Voters

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Municipal Clerk

\*Note audit requirements: all receipts to be kept for 5-7 years or until an audit has been completed by federal auditors.

## SECURE POLLS GRANT APPLICATION

### INTRODUCTION

The foundation of democracy in America is our system of elections. The legitimacy of our electoral system is the bedrock upon which a government of the people, by the people and for the people is accepted and established. That legitimacy depends on public confidence in our election system.

This year, there are forces that are placing unprecedented stress and strain on our election system. Authoritarian regimes opposed to American democracy continue to launch cyberattacks against election systems in the United States. These foreign actors possess the capability to significantly disrupt the 2020 election cycle, thus undermining public confidence in the fairness and accuracy of election results.

To strengthen Connecticut's response to the cybersecurity threat posed to election systems and do all we can to maintain public confidence in the integrity of our electoral system, the Office of the Secretary of the State is partnering with local election officials by offering Secure Polls Grants. These grants are designed to support the work of local election officials to secure their election systems from cyber security threats and to improve the accuracy of the election rolls they maintain.

### AWARD AMOUNTS

Distribution of the grant awards will be based on a formula reflecting the number of registered voters in the municipality:

Under 20,000	Active Registered Voters	\$ 1,000
20,000 to 34,999	Active Registered Voters	\$ 2,500
35,000 or more	Active Registered Voters	\$ 5,000

### QUALIFICATIONS

Municipalities can be awarded a Secure Polls Grant when they CERTIFY that they have met the following criteria: (please check all that apply)

- ☐ Participate in a Cybersecurity Assessment conducted by the Connecticut National Guard
- ☐ All Registrars of Voters and Town Clerks complete Security Mentor Training

### CERTIFICATION

By executing this agreement below, we hereby certify that we have satisfied the requirements to obtain the Secure Polls Grant. We further certify that we will use the funds so distributed for the benefit of election administration in our municipality, to include updating the voter list to reflect 2020 Absentee Ballot Application outreach. We understand that any funds used can and may be subject to audit\* by both the State and Federal agencies charged with such duties. Any funds expended contrary to such standards must be returned to the Secretary of the State.

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Registrar of Voters

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Registrar of Voters

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Municipal Clerk

\*Note audit requirements: all receipts to be kept for 5-7 years or until an audit has been completed by federal auditors.

**SUGGESTED MOTION:**

The Town Council of the Town of Clinton hereby authorizes and directs the Town Manager to approve an application for a Local Prevention Council Grant from the State of Connecticut.

LPC Town: Clinton LPC Applicant: Kelley Edwards

**Funding Application for Grant to Support Local Prevention Council**

1	Application Date 7/13/2020	Funding Start Date September 1, 2020 - June 30, 2021
2	Applicant Agency (Legal Name & Address)  Town of Clinton, CT- Partners in Community 48 E Main St Clinton CT 06413	Applicant Agency FEIN  06-6001973
3	Has a permanent Local Prevention Council been established? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
4	Local Prevention Council name and address  Partners in Community 48 E Main St Clinton CT 06413	
5	LPC Contact Person (Programmatic)  Kelley Edwards	Telephone Number/Fax Number  860-664-1142
	Title  Prevention Coordinator	Email Address  <a href="mailto:kedwards@clintonct.org">kedwards@clintonct.org</a>
6	Contact Person (Fiscal)  David Melillo	Telephone Number/Fax Number  860-669-1103
	Title  Human Services Director	Email Address  <a href="mailto:Dmelillo@clintonct.org">Dmelillo@clintonct.org</a>
7	List town(s) impacted/included in application Clinton, CT	
8	Is litigation pending on any of the applicant organization's programs? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, briefly explain below.	
<b>FUNDING SUMMARY</b>		
9	Total Program Budget  \$290,000	Amount Requested  \$3907.40

X

LPC Town: Clinton LPC Applicant: Kelley Edwards

**Funding Application for Grant to Support Local Prevention Council**

ATTESTATION			
10	I attest that to the best of my knowledge and belief, the information in this application is true and correct, the document has been duly authorized by the governing body of the contractor, the contractor has legal authority to apply for assistance, the contractor will comply with applicable state and/or federal regulations, and that I am a duly authorized signatory for the contractor.		
	Name (Print Or Type)	Title	Signature
	Kelley S Edwards	Prevention Coordinator	
			Date
			7/29/2020
AUTHORIZING SIGNATURE(S)			
11	In order for this application to be considered for funding, it must be signed by an official signatory of the prioritized municipality.		
	Name (Print Or Type)	Title	Signature
			Date
12	If proposed activities involve the public schools in the prioritized community, the signature of the Superintendent of Schools (or designee) is required.		
	Name (Print Or Type)	Title	Signature
			Date

**13. Partnership(s)**

**A. Why was this partner(s)/community based-organization chosen?**

Partners in Community has been "housed" under Clinton Human Services in the Town of Clinton Municipality for more than 30 years.

**B. What is the evidence of this partner(s)/community based-organization's capacity to manage community based coalitions?**

There is a multi-decade relationship between the Town of Clinton and the prevention council. The same prevention coordinator has been in place under Clinton Human Services for the last 10 years. The LPC has maintained 12 sector membership, sought and has been awarded funding from the state and the federal governments, and has met goals and objectives to reduce substance use over those years.

**C. What is the evidence of this partner(s)/community based-organization's commitment to the community?**

We have switched town leadership models in the last year, and have more connection with the town leaders than ever before. The Chairman of the Town Council is very committed to prevention and has attended every meeting since he was appointed. The Human Services department has provided prevention and positive youth development activities for over 30 years as well. The director of Clinton Human Services has been a YBS director for more than 30 years also and is very knowledgeable about prevention as well as addiction and treatment.

LPC Town: \_\_\_\_\_ Clinton \_\_\_\_\_ LPC Applicant: \_\_\_\_\_Kelley Edwards \_\_\_\_\_

Funding Application for Grant to Support Local Prevention Council

14. WORKPLAN (use as many pages as needed)						
LPC Town Served: Clinton						
Service Type Code	Activity	Resources/Partners	Proposed Priority Population(s)	Estimated numbers served	Proposed Service Dates/Ranges (MM/YY)	
STN16, STN11	Vaping info campaign (dangers and use of survey data)	Youth, Scout marketing team, parents, police, LPC staff	Youth grades 5-12	900 students	7/1/2020- 6/30/2021	
STN16	Social norming campaign anti vaping	Youth, Scout marketing team, parents, LPC staff	Youth grades 5-12	900 students	7/1/2020- 6/30/2021	
STN16	Social norming campaign anti alcohol	Youth, Scout marketing team, parents, LPC staff	Youth grades 5-12	900 students	7/1/2020- 6/30/2021	
STA07, STE05	4 x month Drug free student leadership group- REACT	Youth, health teacher, LPC staff	Youth grades 5-12	140 students	9/1/2020-6/15/2021	
STC05, STC06, STC013	Coalition meetings monthly with trainings	LPC staff and sector partners	Sector reps	30 people/mo	8/1/2020-6/30/2021	
STV03	Compliance checks – honorarium to youth participants	Police, youth, LPC staff	Youth ages 16-17	Community served 13,000	10/1/2020-12/30/2020	

LPC Town: Clinton LPC Applicant: Kelley Edwards

## Funding Application for Grant to Support Local Prevention Council

### 15. Budget Narrative

Please use or replicate the format below to complete your Budget Narrative and Budget Justification below for each line item. This budget amount is located in Appendix A. of the Announcement and should show exactly what requested dollars will purchase keeping the following in mind:

- Allowable administrative costs may not exceed \$599 or 15% of total funding.
- Honorariums not to exceed \$500.00.
- Allowable program expenses may include materials/supplies, equipment rentals, and programmatic food expenses; however, food expenses may not exceed more than 5% of the total budget for the entire funding period.
- Direct services for intervention or treatment are not allowed.
- Receipts must be maintained as you may need to submit them upon request.

<b>Budget Narrative</b>	
<b>Item(s)</b>	<b>Total Costs</b>
<b>Personnel</b>	0
<b>Fringe</b>	0
<b>Supplies, printing, postage</b>	\$3065
<b>Travel</b>	\$50
<b>Campaign/print materials/website</b>	\$792.40
<b>Total Direct Charges</b>	\$3907.40
<b>Indirect Charges</b>	
<b>Total</b>	<b>\$3907.40</b>

Please provide a Budget Justification for the items noted in the narrative above:

**React/PIC group supplies:** \$195 food for graduation ceremony  
\$500 awards (15 seniors this year x \$10 ea), senior gifts, supplies  
\$500 group materials/supplies/paper/markers high school  
\$500 materials for middle school groups (x2)  
\$500 supplies for coalition and honorariums for compliance checks

**PIC awards:** \$295 for 5 awards for PIC members to encourage retention and asset development

**Travel:** \$50 for gas to attend required regional meetings

**Postage:** 2 postcard mailing campaigns for 750 homes @ .35 ea = \$525

**Printing:** 1500 double sided postcards printed = \$120  
Printing of posters of anti vaping campaigns = \$300  
Printing of posters of social norming campaign = \$222.40

**Web boosts on FB:** \$200 to boost campaign posts about vaping to others in zip code



## Funding Application for Grant to Support Local Prevention Council

5.

LPC Town: \_\_\_\_\_ Clinton \_\_\_\_\_ LPC Applicant: \_\_\_\_\_ Kelley Edwards \_\_\_\_\_

## Funding Application for Grant to Support Local Prevention Council

### 16. Local Prevention Council Membership List

Member Name	Gender	Race	Email Address	Title	Sector Representation
Kelley Edwards	F	W	<a href="mailto:kedwards@clintonct.org">kedwards@clintonct.org</a>	Prevention Coordinator	Staff
Shelby Mehmet	F	W	<a href="mailto:smehmet@clintonct.org">smehmet@clintonct.org</a>	Prevention Coordinator	Staff
David Melillo	M	W	<a href="mailto:dmeililo@clintonct.org">dmeililo@clintonct.org</a>	Human Services Director	Youth Serving Agency
Kimberly Inglis	F	W	<a href="mailto:inglisfamily@sbcglobal.net">inglisfamily@sbcglobal.net</a>	Pres Friends of Clinton Y&F	Youth Serving Agency
Cheryl Church	F	W	<a href="mailto:cchurch@clintonct.org">cchurch@clintonct.org</a>	Coord Clinton Social Services	Other
Brian Corbin	M	W	<a href="mailto:bcorbin@clintonct.org">bcorbin@clintonct.org</a>	School Resource Officer	Clinton Police Dept
Marc Goldstein	M	W	<a href="mailto:goldsteinm@ccsu.edu">goldsteinm@ccsu.edu</a>	Evaluator	Other
Melanie Elliot	F	W	<a href="mailto:Melliot9857@sbcglobal.net">Melliot9857@sbcglobal.net</a>	Parent	Parent
Ryan Young	M	W	<a href="mailto:Kry2@comcast.net">Kry2@comcast.net</a>	Head Pastor	Religious
Tracey Leary	F	W	<a href="mailto:Tracey.leary@wakefern.com">Tracey.leary@wakefern.com</a>	Head Pharmacist	Medical
Vincent DeMaio	M	W	<a href="mailto:vdemaio@clintonct.org">vdemaio@clintonct.org</a>	Chief of Police	Clinton Police Dept
Lourdes Rojas	F	W – Hisp	<a href="mailto:Lourdes.rojas@yale.edu">Lourdes.rojas@yale.edu</a>	ShorelineComm Women	Civic
Elizabeth Smith	F	W	<a href="mailto:Lizsmith2492@gmail.com">Lizsmith2492@gmail.com</a>	Parent	Parent
Sarah Auletta	F	W	<a href="mailto:Sea.auletta@gmail.com">Sea.auletta@gmail.com</a>	Youth	Youth
Jill Paglino	F	W	<a href="mailto:jpaglino@clintonct.org">jpaglino@clintonct.org</a>	Program Coord Human Serv	Youth Serving Agency
Mac Burns	M	W	<a href="mailto:Mburns@projectcourageworks.com">Mburns@projectcourageworks.com</a>	Therapist- D&A Treatment	Treatment Agency
Shelby Auletta	F	W	<a href="mailto:Auletta@comcast.net">Auletta@comcast.net</a>	Parent	Parent
Jen Caprio	F	W	<a href="mailto:Jennifer.caprio@yale.edu">Jennifer.caprio@yale.edu</a>	Parent	Parent
Bianca Arias	F	W	<a href="mailto:Bianca.arias@clintonpublic.net">Bianca.arias@clintonpublic.net</a>	Youth	Youth
Erin Gaudet	F	W	<a href="mailto:eringaudet@yahoo.com">eringaudet@yahoo.com</a>	Chair	Civic/Government/Parent
Karl Kilduff	M	W	<a href="mailto:Kkilduff@clintonct.org">Kkilduff@clintonct.org</a>	Town Manager	Government
Stacey Watrous	F	W	<a href="mailto:slwrmb@gmail.com">slwrmb@gmail.com</a>	Parent	Parent
Laura Colebank	F	W	<a href="mailto:lcoblebank@gmail.com">lcoblebank@gmail.com</a>	PTA President	Civic/School
Keri Hagness	F	W	<a href="mailto:khagness@clintonpublic.net">khagness@clintonpublic.net</a>	HS Principal	School
Chris Aniskovich	M	W	<a href="mailto:caniskovich@clintonct.org">caniskovich@clintonct.org</a>	Town Council Chairman	Government/Business
Joe Popvich	M	W	<a href="mailto:jpopovich@clintonct.org">jpopovich@clintonct.org</a>	Youth Officer	Police
Susan Cockley	F	W	<a href="mailto:Susancockley@yahoo.com">Susancockley@yahoo.com</a>	Parent/School Employee	Parent/School
Lew Pappariella	M	W	<a href="mailto:lpappariella@clintonpublic.net">lpappariella@clintonpublic.net</a>	Athletic Director	School

LPC Town: \_\_\_\_\_ Clinton \_\_\_\_\_ LPC Applicant: \_\_\_\_\_ Kelley Edwards \_\_\_\_\_

### Funding Application for Grant to Support Local Prevention Council

Rachel Lupone	F	W	rlupone@clintonpublic.net	Health teacher	School
Emma Lindsey	F	W	Emma.lindsay@clintonpublic.net	Youth	Youth
Anna LiMauro	F	W	Anna.limauro@clintonpublic.net	Youth	Youth
Sydney Robison	F	W	Sydney.robison@clintonpublic.net	Youth	Youth
Eric O'Connell	M	W	e.oconnell@shorepublishing.com	Reporter	Media
Matthew Jansen	M	W	Mjansen21869@gmail.com	Parent	Parent
Marie Pinette	F	W	mpinette@clintonpublic.net	Therapist	Treatment
Eric Bergman	M	W	ebergman@clintonpublic.net	Town Council member/teacher	Gov/School/Parent

**RESOLUTION  
IN SUPPORT OF A 2020 CONNECTICUT SMALL TOWN ECONOMIC ASSISTANCE PROGRAM  
(STEAP) GRANT**

WHEREAS, the State of Connecticut will make competitive grant funding available to eligible communities under the 2020 Small Town Economic Assistance Program; and

WHEREAS, the Town of Clinton is an eligible community; and

WHEREAS, the Town Council of the Town of Clinton desires to secure a grant in the amount of \$128,205 from the 2020 Small Town Economic Assistance Program.

NOW THEREFORE, BE IT RESOLVED, that Town Manager Karl Kilduff be, and hereby is, authorized and directed to accept on behalf of the Town of Clinton, a 2020 Connecticut STEAP Grant in the amount of \$128,205 for the Clinton Business Improvement Initiative; and

FURTHER RESOLVED, that Town Manager Karl Kilduff is hereby authorized and directed to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2020 STEAP Grant with the State of Connecticut.



Date: July, 29, 2020

Town Council of Clinton  
Clinton, CT 06413

Members of the Town Council:

One of the long-standing aspirations of Clinton residents and government has been the aesthetic improvement of commercial properties on Main Street, both east and west. In the view of many, the condition of some properties as well as the lack of a common appropriate theme had deprived Clinton of a sense of place and frankly a good image. And of course, the lack of attractiveness may be holding Clinton back economically.

As said, this is not a new idea. Lack of will, funding and sometimes property owner reluctance to invest are contributing factors to this inaction. Owners have to believe in the future of Clinton to invest. However not to despair, a new opportunity has arrived in the form of a new Connecticut Small Town Economic Assistance Program more widely known as "STEAP". Our Town Manager will describe this opportunity to you and its' requirements in detail.

The Economic Development Commission (EDC) unanimously asks for your support of this program. It will involve investments by the State of Connecticut, the Town of Clinton and property owners willing to participate in this program. The EDC has already completed an extensive review in anticipation of STEAP's revival. Owners on Main Street from the intersection of Stevens Road and Pearl Street to the Indian River have been spoken to directly with only a few requiring letters. The response was very positive so the next step should be well received. The Town Manager has our full report on that effort.

Many would like to get this started and it looks like the time is now. We look forward to your support. Thank You.

Respectfully submitted,

John Allen, Chairman, Economic Development Commission

Copy To: Karl Kilduff, Town Manager

Sec. 10-246. Sale of property of former districts. Section 10-246 is repealed.

(1949 Rev., S. 1542; P.A. 78-218, S. 211.)

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Sec. 10-247. Management of permanent funds. If any school district, formerly existing in a town in which the school districts have been or shall be abolished or consolidated, has received a permanent fund for the support of a school or schools in such district, the treasurer of the town shall have charge of it and keep a separate account thereof; and the income of such fund shall be held subject to the order of the board of education, which shall apply it for the benefit of the school or schools within or nearest to the limits of the district formerly existing, in such manner as to carry out, as nearly as possible, the intent of the grantor of such fund.

(1949 Rev., S. 1543; P.A. 78-218, S. 177.)

History: P.A. 78-218 deleted “town” in phrase “subject to the order of the town board of education”.

See Sec. 10-258 re administration of trust funds.

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Sec. 10-248. Payment of school expenses. The expenses of maintaining public schools in each town, which shall be incurred with the approval of the board of education, shall be paid by the town treasurer on orders drawn by said board, except so far as they may be met by the income from local school funds. Such orders may be signed by such persons on behalf of the board as the board by bylaw or special vote, certified by the secretary to the town treasurer, provides; and, in the absence of such bylaw or special direction, by the secretary.

(1949 Rev., S. 1544; P.A. 78-218, S. 178.)

History: P.A. 78-218 deleted “town” in phrase “with the approval of the town board of education”.

Cited 152 C. 568.

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Sec. 10-248a. Unexpended education funds account. For the fiscal year ending June 30, 2011, and each fiscal year thereafter, notwithstanding any provision of the general statutes or any special act, municipal charter, home rule ordinance or other ordinance, the board of finance in each town having a board of finance, the board of selectman in each town having no board of finance or the authority making appropriations for the school district for each town may deposit into a nonlapsing account any unexpended funds from the prior fiscal year from the budgeted appropriation for education for the town, provided such amount does not exceed one per cent of the total budgeted appropriation for education for such prior fiscal year.

(P.A. 10-108, S. 32.)

History: P.A. 10-108 effective July 1, 2010.

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## TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: August 5, 2020

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Please find my report concerning various items of interest to the Town Council and community.

### 1. Council Business:

- a) Radio Steering Committee: For the Council's awareness, I convened a Radio Steering Committee which includes the Police Department, Fire Department and Public Works to move forward with the steps necessary to update the radio infrastructure used by first responders. This project was put on the radar of the Capital Expenditure Committee previously. The Town is rapidly approaching a point where our equipment will no longer be supported by the manufacturer which creates a risk for system reliability. The Committee will work through its information needs now and identify critical path items. As this will be a multi-million-dollar project, the phasing in of funding will be crucial as we look to build future municipal budgets.

### 2. Connecticut Conference of Municipalities:

- a) The CCM Legislative Committee met virtually on July 21, 2020 with a special focus on the Special Session and potential police accountability legislation. At the time of the meeting, the bill was still being negotiated by legislators. The meeting provided for an opportunity to have a noted municipal liability attorney raise a number of concerns regarding liability exposures that were created by the bill and suggested changes which could reduce the liability for municipalities.

The bill continued to evolve after CCM's Legislative Committee meeting. A briefing was held before action by the Senate which included participation from leading municipal liability attorneys. CCM subsequently issued an updated bill summary with frequently asked questions.

### 3. River COG:

- a) The River COG met on July 22, 2020. Highlights of the meeting included:
  - Regional Election Monitor. The Monitor reported on efforts to gear-up for the August primary. All towns filed election emergency plans with the State which allows for reimbursement of added costs. The primary was viewed as a trial run for a general election with use of absentee ballots.
  - Regional Transportation Safety Plan. RiverCOG is one of the last COGs to go through the State's traffic safety planning effort. The goal of the plan is to reduce fatal and injury-causing crashes. This plan will look at local and regional roads. Crash data will be collected and discussions will be held with each town for additional areas of concern. The plan would then provide each town with data-driven countermeasures and prioritize possible projects.

Attached to this report is a copy of the PowerPoint presentation given to the COG.

- Regional Plan of Conservation and Development. Meetings are being scheduled in every town with its land use board. While the plan is regional in nature, it is local too in that local and use boards would be the entity to implement the plan. So their voice and participation are essential.
- Natural Hazard Mitigation Plan. The plan is moving a little slower than anticipated with a delay in distributing local feedback. More (virtual) meetings will be scheduled in the future to keep this project moving forward.
- General Discussion. Under the Chair's Report and the Executive Director's Report, there were a vigorous discussion on the pending police accountability legislation in the General Assembly Special Session and possible overhaul of local zoning in the September session.

#### 4. Miscellaneous:

- a) MIRA and Solid Waste: As you are likely aware, the Materials Innovation and Recycling Authority (MIRA) and the State are in conflict over the Hartford waste-to-energy plant and the resulting implications to solid waste management. Clinton is a MIRA town that sends its waste to the Hartford plant, via the Essex transfer facility.

The Glastonbury Town Council passed a resolution of support for MIRA and specifically asked that the Governor, State Legislators, DEEP and all involved, work to identify and implement the appropriate long-term solution for disposal of solid waste. The Glastonbury resolution reads as follows;

*"BE IT RESOLVED, that the Glastonbury Town Council hereby expresses its support to the Materials Innovation Recycling Authority (MIRA) in establishing an efficient, forward thinking, environmentally sensitive and cost effective solution to municipal solid waste disposal by replacing current outdated and inefficient facilities and equipment with state of the art technology to provide a cost effective solution for solid waste disposal within the greater Hartford area and hereby requests Governor Lamont, State Legislature, Department of Energy and Environmental Protection (DEEP) and all those involved with this important matter to work cooperatively and expeditiously to achieve these goals on behalf of communities now served by the MIRA Trash to Energy Plant and all others who currently or will prospectively benefit from updated facilities."*

- b) Town Engineer RFP: For the Council's reference, the Town will issue a Request for Proposals for Town Engineering Services. I am in the process to preparing specifications prior to issuing the solicitation.
- c) Water Company Discussion: I held a long-delayed virtual meeting with the Connecticut Water Company for an update on existing and pending construction projects. We also held a lengthy discussion on the requirements for any potential Rocky Ledge water line project as well as legislation which the water company is pursuing which could open the path to a capital contribution to the project.



- d) Flu Vaccinations: The Health District is developing seasonal flu vaccination plans now. The current thought process is to hold “drive-up” vaccination clinics starting in September. The Department is also looking for people to pre-register. Pre-registration numbers will help make location decisions easier so each town can have its own flu clinic. More information on pre-registration will be forthcoming.
- e) Good News: In a rare moment of good news, the Town did receive a “Member Equity Distribution” from CIRMA (Connecticut Interlocal Risk Management Agency). CIRMA is our Worker’s Compensation carrier which pools the risk of member towns. CIRMA has established a practice of returning member equity in good years – much like a dividend or reward for good risk management.



On July 24<sup>th</sup> the House of Representatives passed HB 6004, An Act Concerning Police Accountability. The proposal has been modified from earlier versions, especially in regards to government immunity. The bill has 45 sections with approximately 27 varying proposals that address police officer training, oversight, actions in the field, equipment and liability.

**This document (1) provides an overview of some of the important sections that are relatable to municipalities, and (2) a series of answers to frequently asked questions regarding the bill.**

### **HB 6004 Summary:**

- **Sections 1-4, and 15:** Modifies the POST Council membership, authority and requires them to enact new policies (ex. implicit bias training, managing crowds, mental health assessment policies, etc.). The additional changes associated with POST include:
  - Requires police officers to pass a drug test as a condition of renewing their certification (which must be done every three years). This would include testing for anabolic steroids.
  - Allowing the Council to cancel or revoke an officer's certification for conduct undermining public confidence in law enforcement, including (1) discriminatory conduct, (2) falsifying reports, (3) racial profiling in violation of state law, or (4) used excessive force or physical force found to be unjustified after investigation. *(Current law already allows revocation of certification for improper use of a firearm that result in death or serious bodily injury)*
  - Permits POST to suspend an officer's certification for up to 45 days and censure the officer upon any of the grounds that could lead to cancellation or revocation.
  - Modifies the membership of POST to include additional members.
- **Sections 10 and 11:** Requires each law enforcement agency in a municipality that serves a "relatively high concentration of minority residents" to develop a report regarding efforts to recruit, retain and promote minority police officers.
- **Sections 3, 15-16:** Requires police officers to undergo mental health assessments every five years:
  - The assessments must be conducted by a board-certified psychiatrist or a licensed psychologist that has experience diagnosing and treating PTSD.
  - Allows law enforcement administration to stagger the scheduling of police officer assessments of an entire department to ensure at least 25% are conducted each year over a five-year period.
  - Allows law enforcement administration, for good cause and in writing, to require additional mental health assessments of an officer. The officer would need to comply within 30 days.

- The results of any assessment would be provided to both the law enforcement administration and police officer.
  - Requires POST and DESPP to create policies which will examine, among other things, the fiscal implications of such assessments as well as permissible personnel actions, if any, that law enforcement units may take based on the assessments' results, all while considering the officers' due process rights. *(The full list can be found in the FAQ section).*
- **Section 17:** Allows the creation of a police civilian review board within a municipality and provides them with specific authority.
- **Section 18:** Requires each municipal police department to evaluate the feasibility and impact of using social workers for the purpose of remotely responding to particular calls, or accompanying officers on certain calls where their assistance may be needed.
- **Sections 19-20 and 45:** By July 1, 2022 bill requires all police officers and agencies to deploy and use body and vehicle dash cameras. Specifically, the bill:
  - Extends policies and provisions regarding body camera usage and footage to dashboard cameras.
  - Requires POST and DESPP to create policies regarding the usage of body cameras for sensitive law enforcement work, such as detective and undercover activities.
  - Prohibits policies and guidelines on retaining body and dashboard camera data in storage for longer than a year except, in cases where units know the data is pertinent to any ongoing civil, criminal, or administrative matter.
  - Requires OPM to administer a grant program for FY21 and FY22 to fund up to 50% for distressed municipalities and 30% for other municipalities, the cost of purchases of equipment, devices and/or one-year of digital data storage services for municipalities. The State would utilize \$4 million in general obligation bonds to fund the program.
- **Section 29:** Modifies the law regarding excessive use of force by narrowing the circumstances which an officer is justified in using deadly physical force. In particular, establishes two new factors to consider when evaluating whether an officer's use of deadly physical force was "objectively reasonable" to include whether:
  - The person upon whom deadly physical force was used possessed or appeared to possess a deadly weapon (current law);
  - (New) The officer engaged in reasonable de-escalation measures before using deadly physical force; and
  - (New) Any of the officer's conduct led to an increased risk of the situation that led up to the use of such force.

The two new requirements - de-escalation measures and provocation - would be new elements that a police officer in a deadly force case would need to prove (it is unclear which party would have the burden of proof on these issues). It should be noted that the provocation doctrine, was explicitly rejected by the United States Supreme Court, City and County of Los Angeles v. Mendez, 137 S.Ct. 1539 (2017).

- **Section 30 and 43:** Requires a police officer that witnesses another officer use “unreasonable or illegal use of force” to intervene and attempt to stop the excessive force. In addition, requires particular reporting requirements for the witnessing officer.
- **Sections 21-22:** Prohibits consent searches of individuals and limits searches of motor vehicles stopped solely for motor vehicle violations.
- **Sections 33-35 and 46:** Creates a new Office of the Inspector General within the Division of Criminal Justice specifically to investigate and prosecute deadly police use-of-force incidents.
- **Section 40:** Prohibits state and local police from obtaining surplus military equipment (*the specific types of equipment are prescribed in the bill and referenced in the FAQ section*). In addition, allows the Governor’s office or DESPP to require a municipality to sell, transfer or dispose of any prohibited equipment.
- **Section 41:** Establishes a new civil cause of action in state court against police officers who deprive an individual of equal protection or privileges and immunities of state law. By creating a cause of action against police officers in statute, the bill, in certain circumstances, eliminates the possibility of claiming governmental immunity. In particular, governmental immunity is not a defense (1) for actions solely seeking equitable relief and (2) in actions seeking damages, unless at the time of the conduct, the officer had an *objectively good faith belief* that their conduct did not violate the law. As this is a new which mirrors federal doctrine regarding qualified immunity, federal case law regarding qualified immunity will likely be used on this instructive on this issue - even though not binding.
- **Section 44:** Requires law enforcement units to obtain accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA) by 2025.

### **Frequently Asked Questions**

Below are some FAQ regarding provisions of HB 6004. Some expand upon the details that are outlined in the summary above.

➤ **Do police officers or municipalities need to purchase individual liability insurance for officers?**

No. The bill only requires the Police Accountability and Transparency Task Force to, among other things, *study* “the merits and feasibility of requiring a municipality to maintain professional liability insurance on behalf of its police officers”. The Task Force will need review these and other proposals and report to the Judiciary Committee their recommendations by January 2021. Once complete, the Judiciary would need to consider them for possible legislative action.

➤ **How does Section 41 affect the relationship between Resident State Troopers and their host municipalities?**

Based on the recent contracts between the State and host municipalities for Resident State Trooper services, towns are generally removed from liability for any action of a state police officer within their jurisdiction.

➤ **How is “military equipment” defined:**

The banned military style equipment includes:

- A controlled firearm, ammunition, bayonet, grenade launcher, grenade, including stun and flash-bang, or an explosive;
- A controlled vehicle, highly mobile multi-wheeled vehicle, mine resistant ambush-protected vehicle, truck, truck dump, truck utility, or truck carryall;
- An armored or weaponized drone;
- A controlled aircraft that is combat configured or combat coded or has no established commercial flight application;
- A silencer;
- Along-range acoustic device; or
- An item in the federal supply class of banned items.

➤ **What is the process for treatment for an officer after a mental health evaluation? What process will be established for their return to work? What will occur if an officer is not able to return to work?**

The bill remains silent on several of the questions raised regarding the outcome of such assessments. Rather, the bill relies on POST to develop and implement written policies by January 1, 2021 on the outcome of the behavioral health assessments. At a minimum, these policies must address:

- Confidentiality of assessments, including compliance with the federal Health Insurance Portability and Accountability Act (HIPAA);
- Good faith reasons that law enforcement administrative leaders may rely upon when requesting that an officer undergo an additional assessment beyond those that are required;
- Availability of behavioral health treatment services for any police officers;
- The ability of an officer’s ability to review and contest their assessments’ results;
- Permissible personnel actions, if any, that law enforcement units may take based on the assessments’ results, while considering the officers’ due process rights; and
- Financial considerations that law enforcement units or police officers may incur due to the assessments.

➤ **What will happen if a municipality fails to obtain accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA)?**

While the bill does not impose direct penalties or consequences for failure to obtain accreditation, failure to do so would place the law enforcement agencies in non-compliance which could expose them to legal liability, as well may make them ineligible to obtain outside services or grants. Currently, there are 16 municipal police departments that are CALEA accredited.

➤ **Will towns or police departments be required to release personnel files of officers, including mental health records, upon a FOIA request?**

There are no changes in regards to the current law and practice regarding municipal police departments reporting of personnel files through an FOIA request.

The bill requires only state police disciplinary records be subject to FOIA. This is done by prohibiting any collective bargaining agreement, either enacted or in the future, from including a provision that would prevent any disciplinary action contained in a sworn member's personnel file from being discussed under FOIA.

➤ **How does the bill address labor issues, specifically how does it address an officer that has been decertified or loses their certification?**

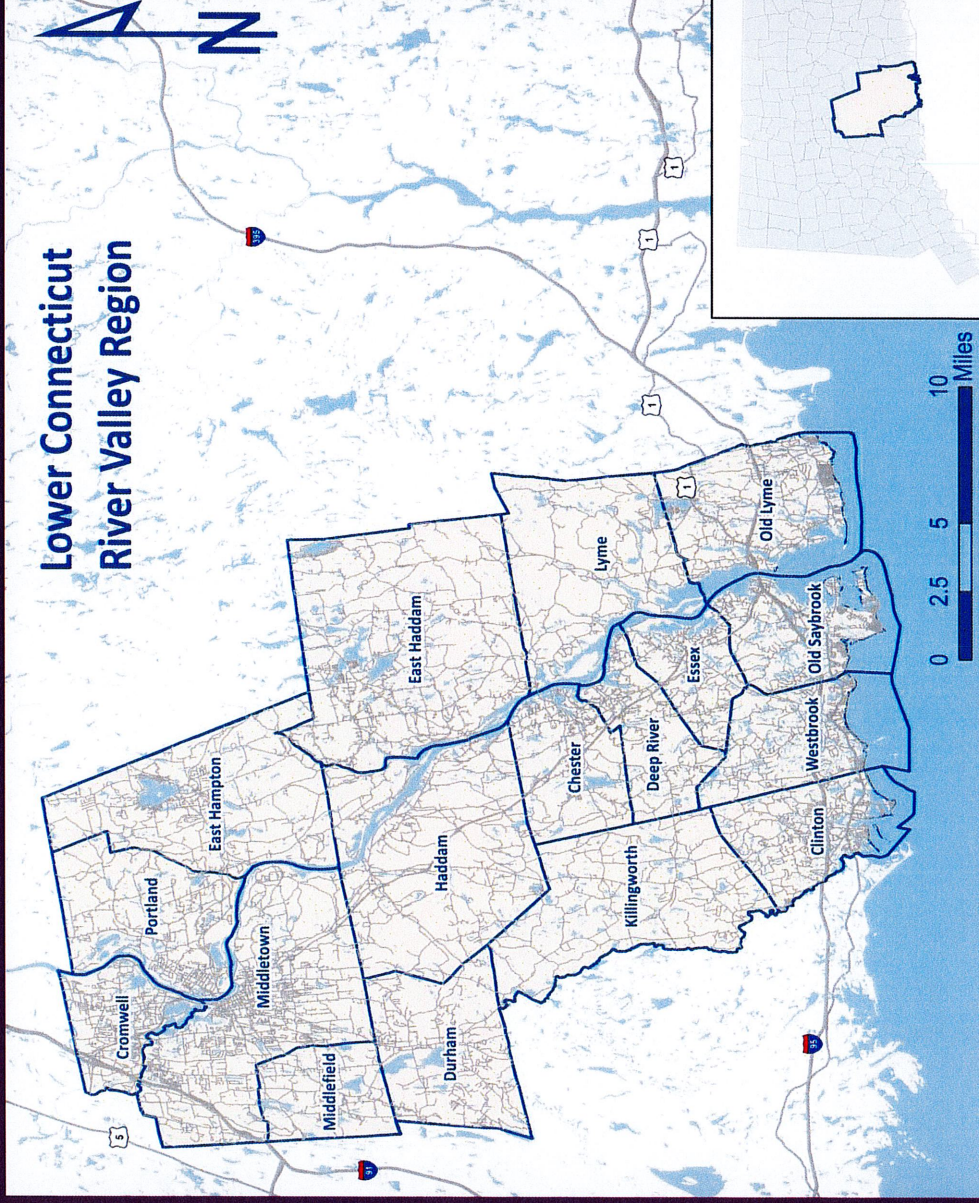
Based on current law, an individual is prohibited from serving as a police officer if their certification has been canceled or revoked. The bill makes changes and expands the reasons for which an officer's certification may be revoked or suspended. As referenced above, these include (1) discriminatory conduct, (2) falsifying reports, (3) racial profiling in violation of state law, or (4) used excessive force or physical force found to be unjustified after investigation. *(Current law already allows revocation of certification for improper use of a firearm that result in death or serious bodily injury).*

The bill also allows POST to develop and issue written guidance to law enforcement units on grounds for certification suspension, cancellation, or revocation. The guidance may include, among other things, (1) reporting procedures that must be followed concerning these actions; (2) examples of discriminatory conduct and conduct that undermines public confidence in law enforcement; and (3) examples of misconduct while off-duty.

This bill does not address precedent that has been established by the State Labor Board or through arbitration.



# Lower Connecticut River Valley Regional Transportation Safety Plan



Lower Connecticut River Valley  
Council of Governments



**VN Engineers, Inc.**



## **Purpose**

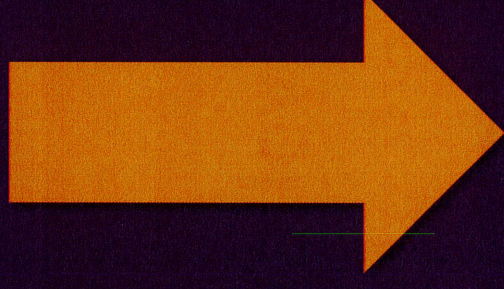
**Reduce Fatal and Injury Crashes on all  
Roadways in the Lower Connecticut River  
Valley Region**

**K-Fatality**

**A-Suspected Serious Injury**

**B-Suspected Minor Injury**

**C-Possible Injury**

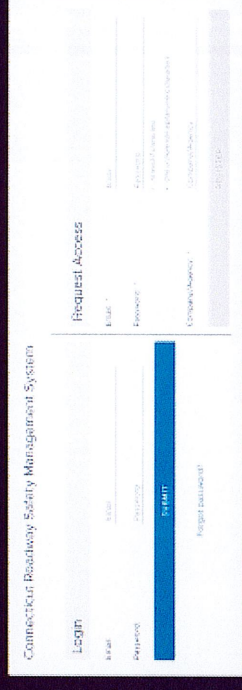




# Approach

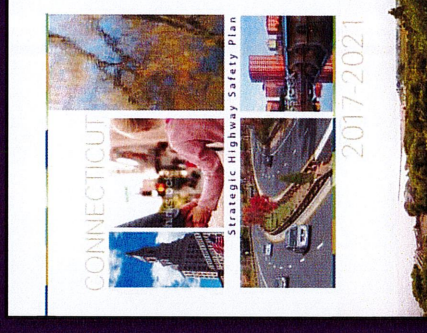
## Task 1 - Data Collection

- Obtain and analyze 2015-2019 crash data for 17 municipalities.



## Task 2 - Document Review

- RiverCOG Plans and Studies.
- Strategic Highway Safety Plan 2017-2021.





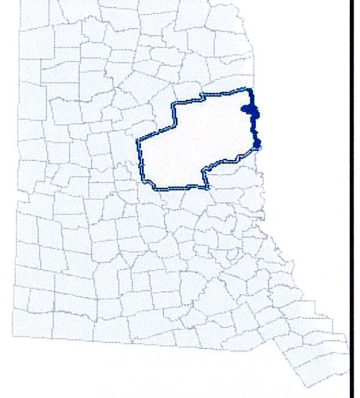
## Task 3 - Stakeholder Meetings and Presentations

- Kickoff meetings and follow-up meetings with COG / CTDOT.
- Meetings with each of the 17 municipalities.
- Two site visits in each municipality.
- Iterative process.

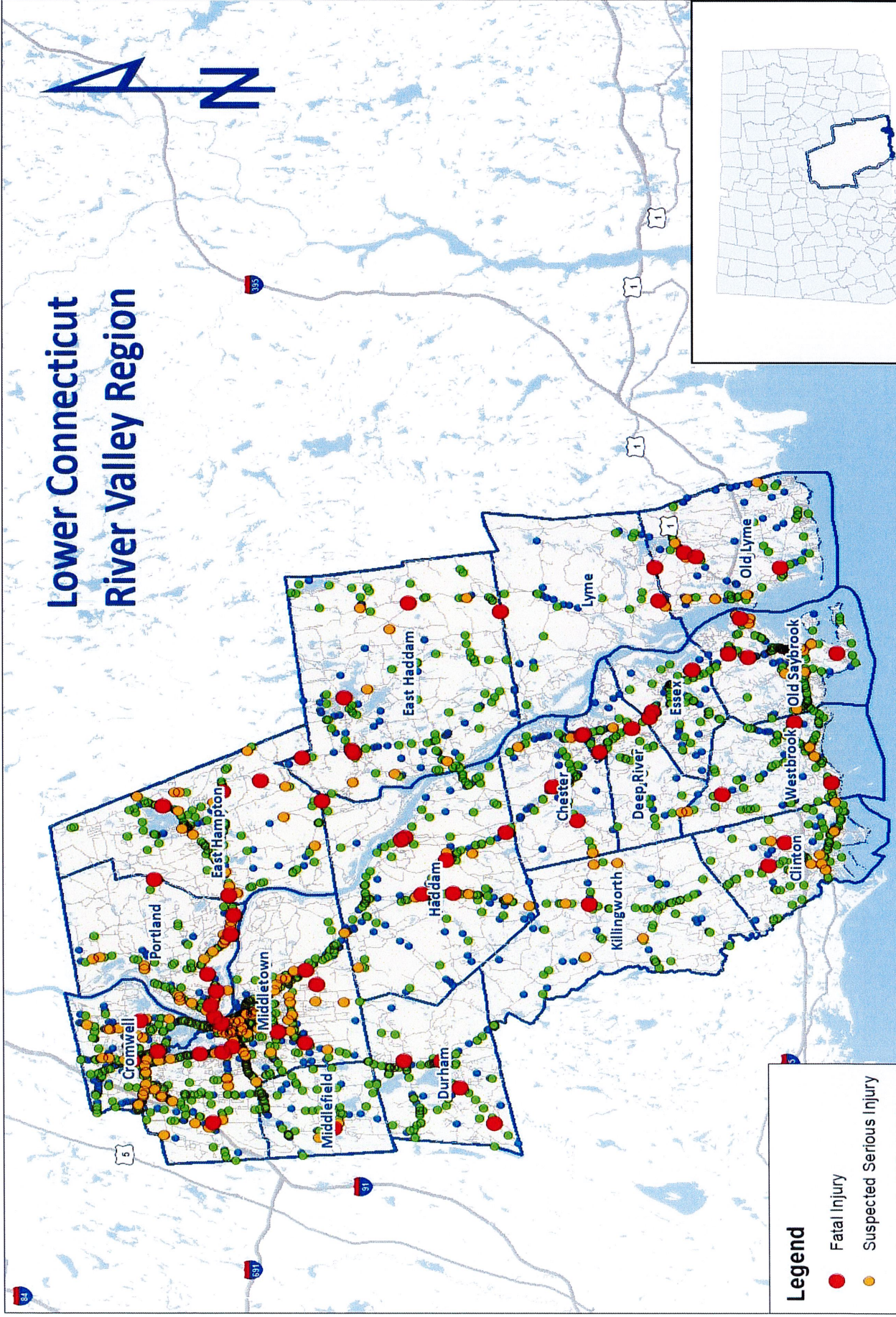




# Lower Connecticut River Valley Region



- Legend**
- Fatal Injury
  - Suspected Serious Injury
  - Suspected Minor Injury
  - Possible Injury





# Task 4 - Data Analysis

- Summarize motor vehicle data and calculations for 100 locations with the highest severity and frequency of crashes.
- Summarize bicycle and pedestrian data and calculations for 75 locations with the highest severity and frequency of crashes.

SEVERITY	CRASH COST	EPDO SCORE
K-Fatal	\$5,800,000	1450
A-Suspected Serious Injury	\$402,000	100
B-Suspected Minor Injury	\$80,000	20
C-Possible Injury	\$42,000	10



# Task 5 - Countermeasure Selection

- Recommend improvements at 40 prioritized motorized and 40 non-motorized crash locations.
- Identify systemic improvements and public education activities.

**Top Motorized Crash Locations and Countermeasures, 2015-2018<sup>#</sup>**

RANK <sup>#</sup>	MUNICIPALITY <sup>#</sup>	LOCATION <sup>#</sup>	CRASHES <sup>#</sup>	EPDO <sup>#</sup>	ISSUES <sup>#</sup>	COUNTERMEASURES <sup>#</sup>	COST <sup>#</sup>
1 <sup>#</sup>	Norwich <sup>#</sup>	CT-2 (Chelsea Harbor Dr) from Market St to CT-2 (Water St) <sup>#</sup>	22 <sup>#</sup>	4,217 <sup>#</sup>	Speeding <sup>#</sup> Front to rear crashes <sup>#</sup> Skidding on curve <sup>#</sup>	Install dynamic speed feedback signs <sup>#</sup> Install traffic signal retroreflective backplates at all signals <sup>#</sup> Install high friction surface treatment <sup>#</sup>	Low <sup>#</sup> Low-Medium <sup>#</sup> Low <sup>#</sup>
2 <sup>#</sup>	Norwich <sup>#</sup>	CT-2 (Main St) from Talman St to Viaduct Rd <sup>#</sup>	5 <sup>#</sup>	3,635 <sup>#</sup>	Speeding <sup>#</sup> Gap clearance from Talman St <sup>#</sup> Front to rear crashes <sup>#</sup>	Install dynamic speed feedback signs <sup>#</sup> Install curb extensions at Talman St to reduce the size of the intersection <sup>#</sup> Install warning beacon for westbound traffic to indicate stopped traffic ahead <sup>#</sup>	Low <sup>#</sup> Low-Medium <sup>#</sup> Low <sup>#</sup>
3 <sup>#</sup>	Groton <sup>#</sup>	Crystal Lake Rd from CT-12 to Pleasant Valley Rd N <sup>#</sup>	3 <sup>#</sup>	3,630 <sup>#</sup>	Speeding <sup>#</sup>	Install speed hump mid-block <sup>#</sup>	Low-Medium <sup>#</sup>



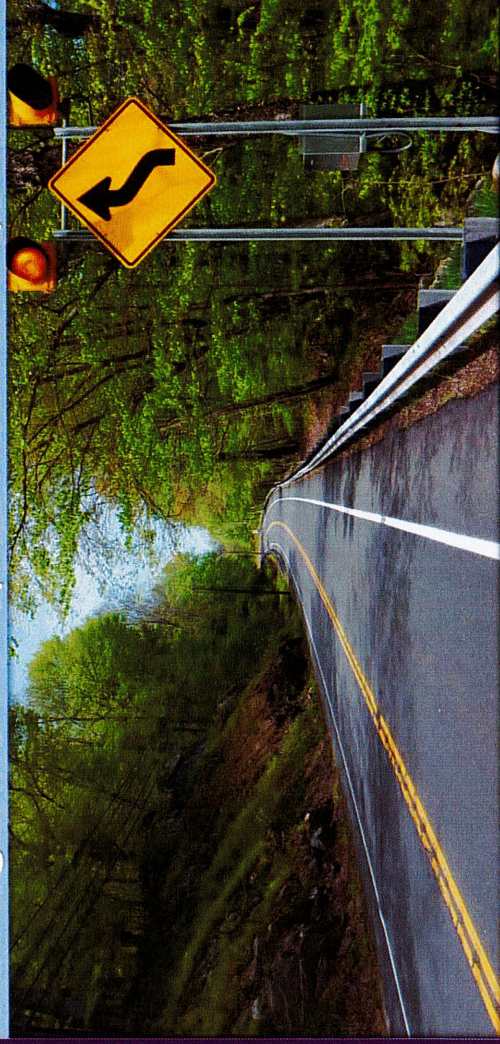
## Task 6 - Prioritize and Initiate Projects

- Develop countermeasures and list funding sources.

## Task 7 - Prepare Report

- Congruent with FAST Act and MAP-21 guidelines.
- Summarize findings and make recommendations to reduce fatality and injury crashes.

Regional Transportation Safety Plan







July 21, 2020

Todd Hajek  
Director of Public Works  
Town of Clinton  
117 Nod Road  
Clinton, CT 06413

**RE: Sidewalk and Curb Ramp Inventory & Assessment**

Dear Mr. Hajek,

BETA Group, Inc. (BETA) is pleased to submit this proposal to continue to provide the Town of Clinton with GIS and Asset Management Services. It is our understanding that the Town is interested in expanding its Pavement Management Program (PMP) to include an assessment of its sidewalk and curb ramps along town and state roadways.

BETA has developed a proven GIS-based methodology for inventorying and assessing sidewalks and curb ramps. This process, coupled with geospatial technology, provides our clients with the information necessary to move towards ADA compliance and the development of a Section 504 Transition Plan.

To complete these tasks, BETA has developed the following scope of services.

**SCOPE OF WORK**

**Task 1 - Sidewalk Inventory & Condition Assessment**

It is assumed that BETA will inspect up to **12 miles of sidewalks** located along Town and State roadways (8.8 miles of Town owned sidewalks and 3.2 miles of state-owned sidewalks). By utilizing GIS-based tools, existing sidewalks will be digitized in a linear format. The polyline created will be used as the basis for locating and coding of existing sidewalk data. Attribute information to be collected will include the following:

- Street Name & Segment
- Length of Sidewalk Width (feet)
- Average Sidewalk Width (feet)
- Curb Type & Condition
- Sidewalk Condition (Good, Fair, Poor, Replace, Sidewalk Gap)
- Significant Spot Repairs (Location & Area)
- Material Type (Asphalt, Concrete, Mix Materials)
- Visible Obstructions (Utility Pole, Sign, Manhole, Hydrant, etc.)

**- Curb Ramp Inventory & ADA Assessment**

ned that BETA will locate and assess up to **200 curb ramps** associated with the sidewalks inventoried as part of Task 1  
h curb ramp will be spatially located as a point feature utilizing the GIS-based mapping.

Attribute data will be collected as follows:

- Location (Street Name, Street Segment, Intersecting Street)
- Material (Concrete, Asphalt, Brick, Other)
- Condition (Good, Fair, Poor)
- ADA Assessment
  - *Smart Level Measurements*
  - *Detectable Warning Panel (Y/N)*
- Visible Obstructions (Utility Pole, Sign, Manhole, Hydrant, etc.)
- Crosswalk Exists (Y/N)
- Photograph of Ramp

### Task 3 - Deliverables

The following will be delivered to the Town as part of this task:

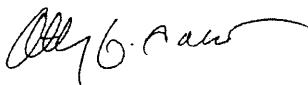
- Existing ArcGIS Online (AGOL) Platform will be updated to include sidewalks and curb ramps data layers
- Tabular reports summarizing attribute data collected
- GIS maps depicting locations and conditions

### Fee Proposal

BETA will provide the above-mentioned services for the lump sum amount of \$6,850. BETA will start work upon receiving a notice to proceed from the Town.

On behalf of BETA Group, Inc., thank you for the opportunity to submit this proposal to provide professional asset management services. If you have questions or would like further information, please contact me on my cell at 508-769-2807.

Sincerely,  
**BETA GROUP, INC.**



Anthony J. Garro  
Senior Vice President  
GIS & Asset Management Services

