

**Agenda**  
**Town Council Regular Meeting**  
**Wednesday, July 03, 2024 at 8:00 AM**  
**Town Hall Green Room**

1. Pledge
2. Visitors
3. Approval of Minutes – June 19, 2024
4. Appointments/Reappointments  
Appointment  
Flemming Graae (D) Shellfish Commission for a term until June 30, 2025  
Michelle Benivegna – Middlesex County Revitalization Commission  
Beautification Committee Reappointments - Shari Collins, Maryjo Lanzillotta, Bruce Lighty, Sandy Pardes, Dave Smith and Sherry Smith for a term until 6/30/2026  
Blight Hearing Committee
5. Recognition of the Clinton Police Department’s Advanced Law Enforcement Accreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA)
6. Presentation from Milano & Wanat for Legal Services
7. Conservation Commission and Land Trust update on Open Space Acquisition
8. Public Works Mower Replacement
9. Public Works – Utilize State Bid Pricing for Transfer Station Truck & Paving
10. Homeland Security Authorizing Resolution
11. Economic Development Part Time Position
12. Discussion on Crown Castle Tower Rental
13. Line Item Transfers
  - Police Department Contract Settlement with Crown Castle
  - Thermal Imaging Cameras
  - Park & Recreation
14. Town Manager’ Report
15. Chairman’s Report
16. Council Discussion
17. Town Council Committee Liaison Reports
18. Adjourn



**CONSERVATION COMMISSION**

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**MEMORANDUM**

**TO:** Clinton Town Council

**FROM:** Nick Webb, Chair, Clinton Conservation Commission

**DATE:** June 24, 2024

**TITLE:** Request for Open Space Funds to Support the Clinton Land Trust's Acquisition of Open Space on Killingworth Turnpike

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The Conservation Commission requests that the Town Council authorize the payment of \$6,275 from the Town's Open Space Acquisition Fund to the Clinton Land Conservation Trust (CLCT) to support the acquisition of over 23 acres of forested land on Killingworth Turnpike. The Open Space Acquisition fund has a current balance of \$34,506.94. If this request is approved, the balance would be \$28,231.94.

The CLCT intends to apply in the Fall of 2024 to DEEP's Open Space and Watershed Land Acquisition Grant (OSWA) to fund the purchase of the property. To apply for this grant, the CLCT will need to prepare documents that meet DEEP requirements. These include an appraisal, an appraisal review, an updated property survey, a Phase I environmental review, and title certification. These pre-acquisition costs total \$21,675.

The Council previously awarded \$3,000 to support the necessary appraisal work for this effort. That appraisal work provided the CLCT with ability to secure an agreement with the property owner for the future purchase of the land. This second request will offset the remaining pre-acquisition costs including the updated property survey, a Phase I environmental review, and title certification.

To minimize requests for Town funding, the CLCT applied for and has been awarded a total of \$12,400 from the Connecticut Land Conservation Council's Transaction Assistance Grant (TAG) Fund.

Pre-Acquisition Funding Summary:

Source	Amount
CT Land Conservation Council TAG Grant	\$12,400
Town of Clinton (Previous Award)	\$3,000
Town of Clinton (Current Request)	\$6,275
Total	\$21,675

About the Land

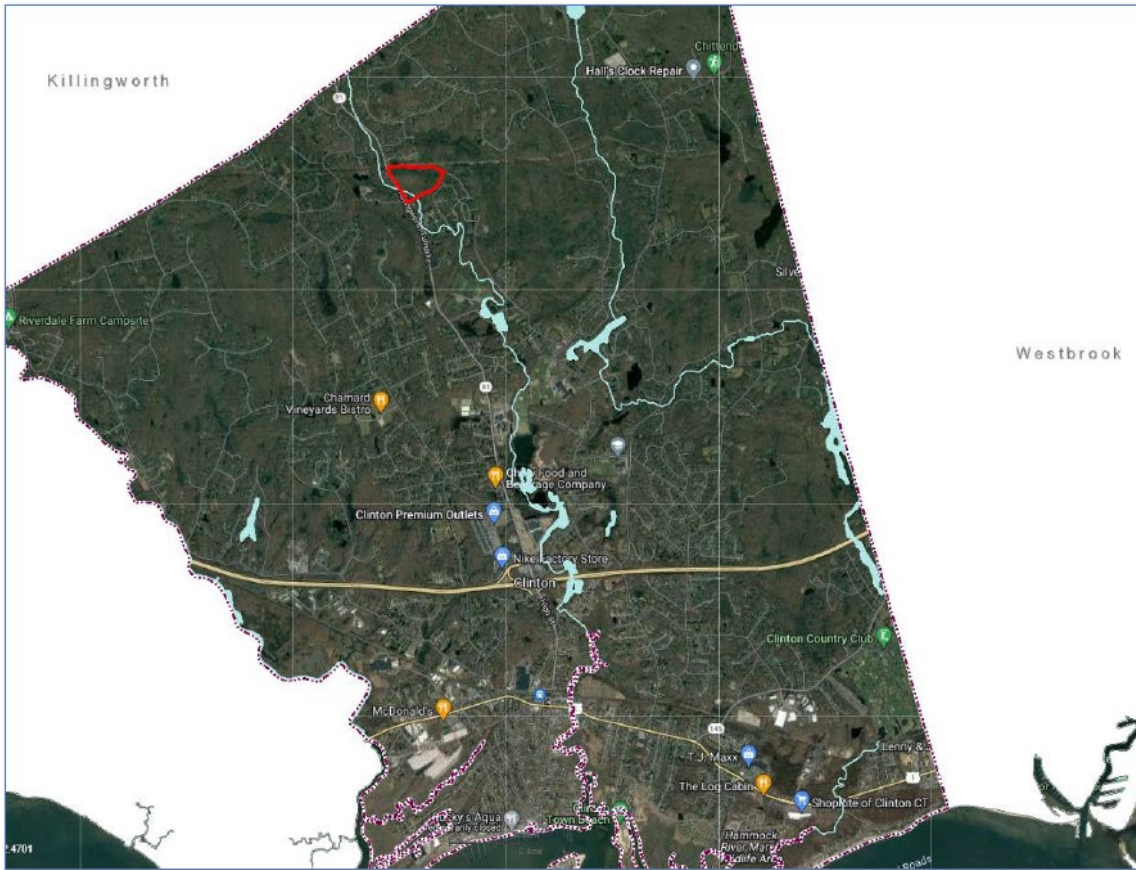
The property is located South of Hemlock Hill Road and North of Evergreen Springs Manufactured Home Park. The property contributes to a large forested block that includes 130 acres of protected open space, 122 of which are owned by the Clinton Land Trust, and an additional 26 acres of land owned by Eversource that may support connected trails. The Indian River, a class A water body, flows through the southwest corner of the property. Land Trust members have found unique hilltop environments, including native grasses not seen on other open space properties in Clinton.

**Clinton Land Conservation Trust: Prospective Acquisition of property on Killingworth Turnpike, Clinton CT**



Aerial Imagery (Google) showing highlighting property and location.

## Clinton Land Conservation Trust: Prospective Acquisition of property on Killingworth Turnpike, Clinton CT



Location of property in relation to the Indian River and surrounding area.

This land meets goals and criteria in various open space plans. The property is included in a Priority Funding Area in the State Plan of Conservation and Development. The Lower CT River Council of Government's Regional POCD prioritizes land and water protection and includes goals to increase in the area of land protected, expand and connect existing open spaces, and improve access to open space. Clinton's 2015 POCD includes connecting open spaces and improving access to them, and notes supporting Land Trust open space acquisition. The property helps advance all of these goals.

### Future Grants and Funding for the Land Purchase

The CLCT intends to apply for DEEP's Open Space and Watershed Land Acquisition Grant (OSWA) to offset up to 65% of the acquisition, and will explore the potential for additional matching funds through the Connecticut Conservation Partnership Program. The FY 25 Capital budget included \$10,000 to be used as a Town match in support of the OSWA grant application. The FY25 Capital contribution is in addition to this request for pre-acquisition funding. If the acquisition is successful, the total anticipated Town contribution would be \$19,275. (\$9,275 for pre-acquisition costs from the Town Open Space Fund and \$10,000 in Capital Funds) The CLCT will also undertake a private fundraising effort for this acquisition.

**A resolution to re-purpose account balances (below) to purchase a new Exmark 60" mower utilizing a state bid amount of \$13,684:**

Fund 60 – Town/BOE Capital Projects:

	<u>Balance</u>	<u>Use</u>	<u>Close</u>
604301 – 59437 FY24 DPW mower	\$2,316.00	\$2,316.00	-0-
604301 – 59438 FY24 DPW backhoe	\$11,032.86	\$11,032.86	-0-
604301 – 59444 FY24 trans sta UPG	\$818.24	\$335.14	\$483.10

**AUTHORIZING RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CLINTON**

CERTIFICATION:

I, Sharon Uricchio, Town Clerk of the Town of Clinton, do hereby certify that the following is a true and correct copy of a resolution adopted by the Clinton Town Council at its duly called and held meeting on July 03, 2024, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town Council of the Town of Clinton may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

BE IT FURTHER RESOLVED, that Michelle Benivegna, Town Manager of the Town of Clinton, is authorized and directed to execute and deliver any and all documents on behalf of the Town Council of the Town of Clinton and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Michelle Benivegna now holds the office of Town Manager and that she has held that office since June 2024.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 3rd day of July 2024.

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Sharon Uricchio  
Town Clerk

- **A resolution requesting the re-appropriation of \$8,905 in account 014603 – 51320 “salaries – part time” in the Economic Development department to fiscal year 2024-25.**

*A request to transfer the available balance in account 014603-51320 to fiscal year 2024-25.*

**TOWN OF CLINTON  
TRANSFER OF FUNDS REQUEST FORM**

<b>DATE OF REQUEST:</b>	<b>06/27/2024</b>
<b>DEPARTMENT OF REQUEST:</b>	<b>Police Department</b>
<b>FISCAL YEAR OF REQUEST:</b>	<b>FY24</b>
<b>REASON FOR REQUEST:</b>	<b>To settle a contract disagreement relating to emergency services tower monthly rentals from Crown Castle (the vendor). This settlement has taken 6+ years to come to an agreement.</b>

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014143 - 53500	Technical services	\$38,104

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014197 - 58086	Contingency	\$26,865
014201 - 58900	Other items	\$11,239

1) **Department Head Signature\***: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

*\*when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes  No

Date Approved: 6/27/24 Denied: \_\_\_\_\_

3) **Town Manager:** Date Approved: 6/27/24 Denied: \_\_\_\_\_

*Michelle Benivga*

4) **Town Council:** Date Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

5) **Finance Dept:** Date Transfer made: \_\_\_\_\_



**TOWN OF CLINTON  
TRANSFER OF FUNDS REQUEST FORM**

<b>DATE OF REQUEST:</b>	<b>06/27/2024</b>
<b>DEPARTMENT OF REQUEST:</b>	<b>Fire Department</b>
<b>FISCAL YEAR OF REQUEST:</b>	<b>FY24</b>
<b>REASON FOR REQUEST:</b>	<b>To acquire ten thermal imaging cameras for the Fire department</b>

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014901 - 59020	Capital project - CIP	\$100,000

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
015100 - 52300	State retirement contribution	\$100,000

1) **Department Head Signature\***: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

*\*when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes  No

*[Handwritten Signature]*

Date Approved: 6/27/24 Denied: \_\_\_\_\_

3) **Town Manager:** Date Approved: 6/26/24 Denied: \_\_\_\_\_

*[Handwritten Signature]*

4) **Town Council:** Date Approved: \_\_\_\_\_ Denied: \_\_\_\_\_


5) **Finance Dept:** Date Transfer made: \_\_\_\_\_

**TOWN OF CLINTON  
TRANSFER OF FUNDS REQUEST FORM**

<b>DATE OF REQUEST:</b>	06/25/24
<b>DEPARTMENT OF REQUEST:</b>	Parks & Recreation
<b>FISCAL YEAR OF REQUEST:</b>	FY24
<b>REASON FOR REQUEST:</b>	Balance budget


INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014505-54300	Repairs & Maintenance	\$2464.59
014505-58806	Family Day	\$126.45


DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014505-52900	Travel Expense	\$2464.59
014505-56100	General Supplies	\$126.45

1) Department Head Signature\*:  Date: 06/25/24

Comments: parts to repair splash pad & power wash bleachers

*\*when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes  No   
 Date Approved: 6/27/24 Denied: \_\_\_\_\_

3) Town Manager: Date Approved: 6/27/24 Denied: \_\_\_\_\_  


4) Town Council: Date Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

5) Finance Dept: Date Transfer made: \_\_\_\_\_