

**Amended Agenda
Town Council Regular Meeting
Wednesday, August 18, 2021 at 7:00 PM
Via GoToMeeting Teleconference**

Please join my meeting from your computer, tablet or smartphone.

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1. Pledge
2. Visitors
3. Approval of Minutes – July 21, 2021
4. Appointments/Reappointments
Eliot Keating (D) Historic District Commission for a term until June 30, 2025
Paul Melanson (D) Police Commission for a term until November 2023
5. Human Services Youth Service Bureau Grant
6. Blight Ordinance
7. Economic Development Coordinator Job Description
8. Line Item Transfer Requests
9. Finance Director's Report
10. Council Discussion on Future Projects
11. Chairman's Report
12. Town Manager's Report
13. Town Council Committee Liaison Reports
14. Adjourn

NUISANCES BLIGHT ORDINANCE

§ 390-1. Purpose.

The purpose of this chapter is to define, prohibit and abate blights and nuisances and to protect, preserve, and promote public health, safety and welfare and to preserve and protect property values. This chapter is adopted pursuant to C.G.S. §7-148(c)(7)(H)(xv) and is considered a "Blight Ordinance."

§ 390-2. Scope of provisions.

This chapter shall apply to the maintenance of all residential, nonresidential, and undeveloped premises now in existence or hereafter constructed, maintained, or modified but shall exclude agricultural lands as defined in C.G.S. §22-3(b); land dedicated as public or semipublic open space or preserved in its natural state through conservation easements; or areas designated as inland wetlands and watercourses.

§ 390-3. Definitions.

The following definitions shall apply in the interpretation and enforcement of this chapter:

ABANDONED – The occupants have vacated the premises and do not intend to return, which intention may be evidenced by the removal by the occupants or their agent of substantially all of their possessions and personal effects from the premises and either (1) nonpayment of rent for more than two months in the case of a rental property; or (2) an express statement by the occupants that they do not intend to occupy the premises after a specified date.

BLIGHTED PROPERTY – A property whereon any of the following conditions and/or structures exist, including but not limited to vacant or abandoned properties or structures:

- A. Any dilapidated structure
- B. Any structure which is in a state of decay or is open to the elements or unable to provide shelter or serve the purpose for which it was constructed due to damage or decay.
- C. Premises occupied by a structure intended for human occupancy and/or commercial activity in which grass, weeds, or similar vegetation (excluding flowers, fruits, and vegetables, and areas maintained in their original naturally wooded state, natural field state or shoreline state) is allowed to reach and remain at a height of ten (10) inches or greater for a period of ten (10) days, or longer;
- D. Dead, decayed, diseased or damaged trees, or parts thereof, constituting a hazard or danger to public property or persons lawfully therein;

- E. More than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a;
- F. Property with any combination of three or more pieces of nonoperational mechanical equipment excluding licensed motor vehicles stored on the premises and in the public view
- G. Residential or commercially zoned property that has any of the following conditions:
 - (1) Premises containing accumulated debris, not including compost piles or piles of grass and/or brush which are not visible from a public right-of-way and do not otherwise constitute a public health or safety hazard; or
 - (2) Landscaping on any premises, including, but not limited to trees, shrubs, hedges, grass, and plants which physically hinder or interfere with the lawful use of abutting premises or block or interfere with the use of any public sidewalk and/or private street or right-of-way or any road sign.

DEBRIS — Material which is incapable of immediately performing the function for which it was designed, including but not limited to abandoned, discarded, or unused objects; junk comprised of equipment such as automobiles, boats, and recreation vehicles which are unregistered and missing parts, not complete in appearance and in an obvious state of disrepair; and parts of automobiles, furniture, appliances, cans, boxes, scrap metal, tires, batteries, containers, and garbage which are in the public view.

DECAY — A wasting or wearing away; a gradual decline in strength, soundness or quality; or to become decomposed or rotten, except a contained compost pile.

~~DILAPIDATED — Decayed or rotten beyond repair.~~ A building or structure that is not being maintained as evidenced by one or more of the following factors which have existed for a period of six (6) months and which may be considered in that determination: broken, missing or boarded windows or doors; collapsing or missing walls, roof or floors; seriously damaged or missing siding; a structurally faulty foundation; graffiti; fire damage; and/or in such condition that they would not qualify to receive a “Certificate of Use and Occupancy” if one were applied for.

ENFORCEMENT OFFICER – Means the Town Manager or his/her designee(s) and/or the building code enforcement officer(s) or his/her designee(s).

LEGAL OCCUPANT – A person with the legal right to inhabit a building or portion thereof by virtue of ownership, lease or an owner’s written consent.

MECHANICAL EQUIPMENT — Any apparatus designed to operate by an internal combustion engine, or designed to be towed by any apparatus propelled by an internal combustion engine, to also include electric and pneumatic equipment.

NATURAL FIELD STATE — Areas where grass, weeds, and brush exist in their natural, unlandscaped state.

NATURALLY WOODED STATE — Areas where trees, brush and plants exist in their natural, unlandscaped state.

PERSON — Any man, woman, corporation, or other legal entity capable of owning real property.

PREMISES — A platted lot or part thereof or unplatted lot or parcel of land or plot of land, either occupied or unoccupied by any dwelling or nondwelling structure, and includes any such building, accessory structure or other structure thereon or any part thereof. The term "premises," where the context requires, shall be deemed to include any buildings, dwellings, parcels or land or structures contained within the scope of this article.

PUBLIC VIEW — Visible from any public right-of-way or neighboring property, at grade level.

STRUCTURE — Any building, dwelling, fence, swimming pool, or similarly constructed object.

VACANT — A building or portion thereof that is not actually inhabited by a legal occupant for a period of sixty (60) days or longer.

§ 390-4. Public nuisance.

It is hereby declared a public nuisance for any person owning, leasing, occupying or having charge or possession of any premises in the Town of Clinton to maintain such premises or any public right-of-way abutting said premises ~~in such manner that any of the following conditions exist thereon, which shall be defined as blight:~~ as a blighted property.

- ~~A. — Any structure which is in a state of dilapidation or decay or is open to the elements or unable to provide shelter or serve the purpose for which it was constructed due to damage, dilapidation, or decay.~~
- ~~B. — Premises occupied by a structure intended for human occupancy and/or commercial activity in which grass, weeds, or similar vegetation (excluding flowers, fruits, and vegetables and areas maintained in their original naturally wooded, field, or shoreline state) is allowed to reach and remain at a height of 10 inches or greater for a period of 10 days or longer.~~
- ~~C. — Dead, decayed, diseased or damaged trees constituting a hazard or danger to public property or persons lawfully therein.~~
- ~~D. — More than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a.~~

~~E. Property with any combination of three or more pieces of nonoperational mechanical equipment excluding licensed motor vehicles stored on the premises and in the public view.~~

~~F. Property that has any of the following conditions:~~

- ~~(1) Premises containing accumulated debris, not including compost piles or piles of grass and/or brush which are not visible from a public right of way and do not otherwise constitute a public health or safety hazard; or~~
- ~~(2) Landscaping on any premises, including but not limited to trees, shrubs, hedges, grass, and plants, which physically hinders or interferes with the lawful use of abutting premises or blocks or interferes with the use of any public sidewalk and/or private street or right of way or any road sign.~~

§ 390-5. Effect on other ordinances and regulations.

- A. The provisions in this chapter shall not be construed to prevent the enforcement of other statutes, codes, ordinances or regulations which prescribe standards other than are provided in this chapter.
- B. In any case where a provision of this chapter is found to be in conflict with a provision of any zoning, building, fire, safety or health ordinance, regulation or other code of the Town or state, the provision which establishes the higher standard for the promotion and protection of the health and safety and property values of the people shall prevail.
- C. Nothing herein shall be construed to require any Town official to hold a sale or public auction of motor vehicles. Any licensed wrecker service or garage shall comply with C.G.S. §14-150, as revised, in such matters as, including but not limited to, owner notification, towing of motor vehicles, storage, and payment of service.
- D. This chapter shall not be intended to affect violations of any other ordinance, code or regulation existing prior to the effective date of this chapter, and any such violations may be governed and continue to be punishable under the provisions of those ordinances, codes, or regulations in effect at the time the violation was committed and/or this chapter as may be appropriate.

§ 390-6. Responsibility for compliance.

The owner, lessee, or occupant of premises subject to this chapter, including the agents thereof, shall be jointly and severally obligated to comply with the provisions of this chapter. Whenever the person, as herein defined, is a corporation or other legal entity, the officers thereof shall be jointly and severally responsible with that corporation or other legal entity.

§ 390-7. Complaints; notice of violation.

- A. Complaints may be submitted to the Town Manager or the Enforcement Officer ~~First Selectman or his/her designee~~ by members of the public, but such complaints must be in writing and signed on forms provided by the Town.
- B. Whenever the Town Manager or the Enforcement Officer ~~First Selectman or his/her designee~~ determines that there has been a violation of any provision of this chapter, except as to ~~§390-4D~~ it relates to the presence of more than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a, such officer shall give notice of such violation to the person responsible therefor as hereinafter provided.
- (1) Such notice shall:
- (a) Be in writing;
 - (b) Be sent by both regular mail and certified mail, return receipt requested;
 - (c) Set forth the violations of this chapter;
 - (d) Specify a final date for the correction of any violation; however, an extension of time may be granted by the enforcement officer;
 - (e) Be served upon the owner or the owner's agent and the occupant, provided that such notice shall be deemed to be properly served upon such owner or agent, or upon such occupant, if a copy thereof is posted in a conspicuous place in or about the dwelling affected by this notice or if such person is served with such notice by any other method authorized or required under the laws of this state;
 - (f) Contain an outline of remedial action which, if taken, will effect permanent compliance with the provisions of this chapter; and
 - (g) State that the penalties and enforcement provisions of this chapter will become effective on the final date set for the correction of any violation.
 - (h) State that the liability may be contested before the Hearing Officer by delivering written notice of protest to the Town Manager or Enforcement Officer within ten (10) days.
- (2) A copy of the notice should also be sent to the complainant.
- C. Whenever the Town Manager or the Enforcement Officer ~~First Selectman or his/her designee~~ determines that there has been a violation of ~~§390-4D~~ pertaining to the presence of more than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a ~~unregistered motor vehicles~~, such officer shall give notice of such violation to the person responsible therefor, which notice shall be in compliance with Subsection B, except that:
- (1) The notice shall specify that the owner has 30 days to correct the violation by removing the vehicle or registering it; and

- (2) The notice of the violation may be published in a newspaper having a substantial circulation in the Town of Clinton.
- D. Any person notified in accordance with this section who fails to correct any violation by the date specified in said notice shall be in violation of this chapter and subject to its penalties and enforcement procedures. Any person in violation of ~~§390-4D~~ possessing more than one unregistered and unstreetable motor vehicle in the public view, pursuant to C.G.S. §14-150a, 30 days after notice of alleged violation in accordance with Subsection C above shall be subject to the removal and disposition of the unregistered motor vehicle.
- E. Notice pursuant to Subsection C and enforcement pursuant to Subsection D shall not apply to wrecker services until 60 days from the required filing date pursuant to C.G.S. §14-150, provided that the wrecker has complied with statutorily mandated notification procedures and sent copies thereof to the Chief of Police. Such wrecker services shall be licensed pursuant to C.G.S. §14-66 and shall have a principal place of business in the Town of Clinton and shall be in compliance with all applicable Town ordinances, including but not limited to the Zoning Ordinance, and all applicable zoning and wetland permits.
- F. Notwithstanding the foregoing, the ~~First Selectman or his designee~~ Town Manager or Enforcement Officer may elect to first provide informal verbal notice to the owner or owner's agent and the occupant of the property in an attempt to resolve the matter prior to formal written notice being sent.

§ 390-8. Appeals.

- ~~A. Any person notified in accordance with §390-7 above may appeal said notice of violation(s) to the Board of Selectmen, in writing, within 15 days of the date of said notice. If an appeal is taken as aforesaid, the first day of violation shall be seven days after the decision of the Board of Selectmen or on such later date as established by the Board of Selectmen.~~
- ~~B. The Town hereby specifically adopts the provisions of C.G.S. §7-152c for the establishment of an appeal and citation hearing process for considering all appeals under this chapter.~~
- A. Any person receiving a notice in accordance with §390-7 above may appeal said notice of violation(s) by filing a written notice of appeal with the office of the Town Manager or the Enforcement Officer within ten (10) days of the date of said notice. If an appeal is taken as aforesaid, the first day of violation shall be seven (7) days after the decision of the Blight Hearing Board or on such later date as established by the Blight Hearing Board.
- B. In scheduling formal appeal hearings, the violator shall be notified by mail of the place and time of the hearing. Such notice shall be provided at least fifteen (15) days but not more than thirty (30) days prior to the scheduled hearing date.

- C. The procedure for the hearing shall be informal as to the rules of evidence, but testimony shall be taken under oath or affirmation.
- D. In considering an appeal, the Blight Hearing Board may consider all relevant facts and circumstances and may require personal appearance of the violator and the Enforcement Officer if the presence of said Enforcement Officer is requested in writing in accordance with Section 7-152(c) of the General Statutes. The Blight Hearing Board may waive fines as of the date the property owner commenced, or caused to be commenced, the abatement of the violation, through the date the violation is actually cured, for good cause shown, or in instances where the abatement of the violation was delayed due to weather conditions, or other acts of nature. If the violation is not cured at the time of the appeal hearing, the Blight Hearing Board may also suspend the issuance of additional fines if it is found that the property owner cannot maintain a reasonable level of upkeep of the owner-occupied residence because the individual is elderly or disabled and no capable person resides in the residence, to give the person adequate time to correct the problem. The Blight Hearing Board may also waive all fines for property owners who qualify for financial assistance to cure the violations.
- E. Any person aggrieved by the decision of the Blight Hearing Board may appeal to the Superior Court in accordance with Section 7-152c of the General Statutes.

§ 390-9. Penalties for offenses; enforcement.

A. Penalties:

- (1) Each violation of this chapter shall be considered a separate municipal offense.
- (2) Each day any violation continues shall constitute a separate offense.
- (3) Each separate offense under this chapter shall be punishable by a fine of \$100 per day, payable to the Town of Clinton.

B. Enforcement.

- (1) The Town Manager, Enforcement Officer, First Selectman, his/her designee, or any police officer in the Town of Clinton is authorized to issue a citation or summons for a violation of this chapter.
- (2) In addition thereto, the Town Manager or Enforcement Officer First Selectman or his/her designee is authorized to initiate legal proceedings in the Superior Court for the immediate correction of the violation(s), collection of any penalties, and the recovery of all costs, including costs of remedial action(s) authorized by §390-7 or the Court and reasonable attorney fees incurred by the Town of Clinton to enforce this chapter.
- (3) All fines, court costs, costs of remedial action, and attorney fees, as ordered by the Court, shall constitute a written lien on the subject premises, provided that the owner

of said premises has been notified of the violations as herein provided and was made a party to the enforcement proceedings. Notification of the placement of a written lien will be sent 15 days prior to the placement of a lien in the Clinton land records.

§ 390-10. Willful violations.

A person who willfully violates the provisions of this chapter may be subject to state fines of up to \$250 per day, or the amount authorized by CGS §7-148o. Nothing in this chapter shall preclude the Town of Clinton from pursuing fines and penalties authorized by CGS §7-148o for failure to abate violations.

§ 390-11. Appointment of Blight Hearing Board

The Town Council shall appoint a Blight Hearing Board, comprised of three (3) individuals to hear each appeal pursuant to §390-8. Members of the Blight Hearing Board shall not be a police officer, or employees or persons who issue citations or fines, or a person employed by any department which oversees or enforces anti-blight or condemnation proceedings.

§ 390-12. Municipal Performance

In the event any person responsible for a blighted property shall fail to abate or correct any violation specified in any notice, after the issuance of an enforcement action for such failure, which citation has become final through the failure of such person responsible for a property to appeal from the issuance of said citation, or by such appeal being denied, the Town of Clinton, acting through its Town Manager or Enforcement Officer, may cause to take such action as is necessary to correct such violation(s) as authorized by a court order. The cost to take such action shall be a civil claim by the Town against such person responsible for a property and the Town may bring an action to recover all such costs, including reasonable attorneys fees and expenses incurred.

SUGGESTED MOTION:

The Town Council of the Town of Clinton hereby approves a job description for a part-time Economic Development Coordinator and authorizes the hiring of such position as funded by the Town budget.

TOWN OF CLINTON JOB DESCRIPTION
ECONOMIC DEVELOPMENT COORDINATOR

GENERAL PURPOSE:

Under direction, performs highly responsible administrative functions for the Town Manager on a part-time basis including; coordinating the Town's economic development activities; identifying business growth opportunities within the Town of Clinton; and recommending and implementing approved courses of action leading to or having a high probability of creating additional economic growth within the town.

SUPERVISION RECEIVED:

Direction will be provided from the Town Manager. Collaboration is required with the Economic Development Commission.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Developing and implementing business recruitment, development and retention campaign for the town.
- Serves as a "broker" in assisting businesses interested in locating or expanding in Clinton to identify suitable properties for their enterprises.
- Conducts a formalized business visitation program to build a robust database of the local business community; data is to be used as a management tool in allocating and prioritizing the Town's resources as business needs require (i.e., growth-oriented firms and at-risk firms).
- Meets with affected property owners in potential economic development areas to assess and coordinate the town's economic development efforts. Works harmoniously with businesses and business leaders to develop programs to solve problems, trends and concerns.
- Serves as point person for the Town when businesses approach the Town about expanding or possibly relocating to Clinton; provides information to the businesses; coordinates with and reports contacts to the Town Manager and relevant department directors.

- Assist businesses with permit issues. Coordinates Town department assistance and information flow to existing and potential businesses; works with Land Use, Building and other departments as necessary to meet the needs of the businesses.
- Works with the Town Planner in reviewing planning and zoning policies that impact economic development such as zoning regulations and design district standards; recommends changes in keeping with the Town's sensitivities.
- Develops and coordinates databases relative to business opportunities and a current inventory of available retail and office space, available greenfield and infill sites, lots served by public utilities, etc. within the town.

QUALIFICATIONS:

Five years of broad and extensive experience in economic development and related activities, including thorough experience in planning, community development or marketing. The ideal candidate also possesses experience and working knowledge of municipal government and municipal economic development principles and practices.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of modern principles, practices and procedures of economic development programs and administration
- Knowledge of community structure and operations, organizations, policies and ordinances that affect economic development; thorough understanding of the Town's political environment and sensitivities; ability to function effectively within that environment.
- Working knowledge of modern business retention programs and techniques; working knowledge of business recruitment skills and techniques.
- Knowledge of marketing and promotion techniques; market analysis as it relates to the potential development of a specific site; and economic analysis techniques related to market, feasibility and impact studies
- Knowledge of short-term and long-term economic trends in local, regional, state, and national economy; development, financing, and operation of businesses; financial considerations in real estate transactions, investment strategies, land-use planning principles, practices, and trends at the local level.
- Ability to cultivate and maintain cooperative and effective working relationships with elected officials, advisory bodies, the business community, and Town staff.

- Ability to accurately analyze problem situations and recommend effective courses of action.
- Ability to communicate effectively in written and oral form to a diverse audience, and to prepare and analyze technical and administrative reports, statements and correspondence.

Must be available for meetings after standard work hours.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____
Town Manager

Revision History: _____

Town Council Approval: _____

Effective Date: _____

This job description does not constitute an employment agreement between the employer and employee and is subject to change as the needs of the employer and requirements of the job change.

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	8/13/21
DEPARTMENT OF REQUEST:	General Gov't-Other
FISCAL YEAR OF REQUEST:	FY21
REASON FOR REQUEST:	To cover year end shortfall expenses

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014199-58964	Pierson Costs	1562.35

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014199-53401	Union Negotiator	1562.35

1) Department Head Signature*: _____ Date: _____

Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes ☒ No ☐



Date Approved: 8/13/21 Denied: _____

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____

5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	8/13/21
DEPARTMENT OF REQUEST:	Tax Collector
FISCAL YEAR OF REQUEST:	FY21
REASON FOR REQUEST:	To cover year end shortfall expenses

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014135-55301	Postage	652.74
014135-56100	General Supplies	886.96

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014135-51320	Salaries-Part Time	297.77
015100-52810	Health Insurance	1241.93

1) Department Head Signature*: LB Date: _____
 Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes X No _____

Sue Cuprum

Date Approved: 8/13/21 Denied: _____

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____

5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	8/13/21
DEPARTMENT OF REQUEST:	Shellfish Commission
FISCAL YEAR OF REQUEST:	FY21
REASON FOR REQUEST:	To cover year end shortfall expenses

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014167-56900	Other Supplies	724.49

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
015100-52810	Health Insurance	724.49

1) Department Head Signature*: _____ Date: _____

Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes X No _____



Date Approved: 8/13/21 Denied: _____

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____

5) Finance Dept: Date Transfer made: _____

Director of Finance Monthly Report to Town Council-Meeting August 18, 2021

July 31, 2021 (Month 1 of FY22) Financial Overview

Revenue Overview:

- July 2021 revenues were \$23.6 million, including total Tax revenues of \$23.5 million.
- Tax revenues for July 21 exceeded the prior year by \$367K, with Current Tax Levy revenues collected at 48.1% of budget, the same percentage as last year.
- Other July revenues of \$150K included another strong month of Town Clerk revenues of \$61K, which included \$45K of Real Estate Conveyance taxes. The remaining Other Town Services revenues totaled \$53K.
- July revenues also include a \$36K equity distribution from the Town's worker compensation insurance carrier, CIRMA.

Expenses Overview:

- Total expenses for the month of July were \$10.2 million and included cash expenditures of:
 - \$2.7 million of Debt payments
 - \$1.6 million transfers for education operating expenditures
 - \$1.3 million FY22 contribution to the Police (\$1.2 mill.) and Fire (\$110K) pension plans
 - \$400K for the annual Town insurance policies
 - Library funding for 2 months, July and August (\$128K)
 - Various one time payments for annual contractual commitments for Townwide services and technology support
- Also included in the \$10.2 million of expenditures for July is a non-cash \$2.8 million transfer to the Capital Projects fund (\$99,800 Education and \$2,716,714 Town) for the total FY22 capital expenditures approved with the FY22 budget.
- Compared to the prior year, expenses for the month of July (excluding the non-cash budgeted capital transfers in both years) were approximately \$550K higher, reflecting mainly the payroll increases from union contract settlements in FY21 in addition to higher required pension contributions and other higher fixed contractual expenses.

Other:

Investment Balances and Interest Income: The Town's total cash and investment balance was \$34.9 million as of July 31, 2021. This balance includes committed funds of \$515K advanced from the Connecticut Water Company for road restoration that was completed in July and paid in August. Also included is the \$1.9 million of committed funds received in June under the FY21 American Rescue Plan Act.

Contingency: The contingency balance is the \$165K as budgeted for FY22.

Fund Balance: The Fund Balance calculation remains unchanged at 15.1%. The calculation is still based on June 30, 2020 financial audited results. The fund balance calculation will be updated to reflect FY21 activity once the fiscal year is closed and the audit is finalized.

Finance Department Project Overview:

- 1) FY21 closing is progressing. Monday 8/16 was set as the cutoff for departments to have submitted all FY21 invoices for payment and to close all open purchase orders/encumbrances. Department Heads have all been very cooperative in contacting vendors for any open items and submitting timely information. I hope to have a final close available for the auditors by mid September if not earlier.
- 2) Audit: I have been in regular contact with the auditors, complying with various requests for transactional testing support, financial disclosure information and other analyses that can be prepared and tested prior to final numbers being available.
- 3) Upgrade to eFinance software: There has been a delay in the setup of the Town's training database caused by efinance, project is now at a slight pause due to other priorities. Still expect go live for late September.

Town of Clinton
Fiscal Year 22
Fund 01 - General Fund Revenues
YTD July 31, 2021 vs YTD July 31, 2020

BUDGET UNIT	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET	YTD JUL 21 ACT	YTD JUL 20 ACT	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT	
						\$ Fav/(Unfav) Variance	% Fav/(Unfav)	\$ Fav/(Unfav) Variance	Budget %
014000	41101	CURRENT TAX LEVY	48,529,735	23,367,151	23,089,500	277,651	1.20%	(25,162,584)	48.15%
	41102	PRIOR YEARS LEVY	155,000	104,949	30,508	74,441	244.00%	(50,051)	67.71%
	41103	SUPP MOTOR VEHICLE	240,000	(978)	-	(978)	0.00%	(240,978)	-0.41%
	41104	REVENUE EXEMPTIONS	(435,056)	-	-	-	0.00%	435,056	0.00%
	41901	TAX INTEREST/LIENS/FEES	100,000	21,434	6,198	15,235	245.79%	(78,566)	21.43%
	43302	ECS	5,192,084	-	-	-	0.00%	(5,192,084)	0.00%
	43307	TOTALLY DISABLED PERSONS	1,000	-	-	-	0.00%	(1,000)	0.00%
	43308	ELDERLY TAX EXEMPTIONS	2,000	-	-	-	0.00%	(2,000)	0.00%
	43311	STATE OF CT MISC	3,000	-	-	-	0.00%	(3,000)	0.00%
	43314	SPECIAL ED REIMBURSEMENT	370,000	-	-	-	0.00%	(370,000)	0.00%
	43401	TOWN ROAD AID	267,671	-	-	-	0.00%	(267,671)	0.00%
	43402	LOCAL CAPITAL IMPROVEMENT	84,049	-	-	-	0.00%	(84,049)	0.00%
	43600	PROPERTY TAX RELIEF VETS	20,000	-	-	-	0.00%	(20,000)	0.00%
	43601	MUNI STABILIZATION GRANT	288,473	-	-	-	0.00%	(288,473)	0.00%
014100	43603	PILOT STATE OWNED PROP	16,949	-	-	-	0.00%	(16,949)	0.00%
	43604	GRANTS FOR MUNI PROJECTS	191,674	-	-	-	0.00%	(191,674)	0.00%
	44402	TRANSFER STATION FEES	63,000	5,495	7,865	(2,370)	-30.13%	(57,505)	8.72%
	44714	LAUNCH PASSES	22,000	4,550	5,860	(1,310)	-22.35%	(17,450)	20.68%
	44715	BOAT MOORINGS	93,000	1,248	230	1,018	442.61%	(91,752)	1.34%
	46101	INVESTMENT INCOME	30,000	3,797	3,992	(195)	-4.88%	(26,203)	12.66%
	46105	WSAM TRUST FUND	39,484	-	-	-	0.00%	(39,484)	0.00%
	47201	TOWN PROPERTY RENTALS	5,000	3,000	-	3,000	0.00%	(2,000)	60.00%
	47205	WSAM RENTALS	1,000	-	-	-	0.00%	(1,000)	0.00%
	48810	RECEIPTS/REVENUES	16,800	1,902	1,765	137	7.75%	(14,898)	11.32%
	48832	SCRAP METAL RETURNS	12,000	1,584	1,151	433	37.62%	(10,416)	13.20%
	48833	WORKER'S COMP REFUNDS	-	35,936	17,368	18,568	106.91%	35,936	0.00%
	48898	APPLIED FUND BAL-CAPITAL	2,269,800	-	-	-	0.00%	(2,269,800)	0.00%
	48899	APPROPRIATED SURPLUS	350,000	-	-	-	0.00%	(350,000)	0.00%
014000	- GENERAL REVENUE		57,928,663	23,550,067	23,164,438	385,629	1.66%	(34,378,596)	40.65%
014147	44101	TOWN CLERK MISC FEES	90,000	14,148	10,092	4,056	40.19%	(75,852)	15.72%
	44102	REAL ESTATE CONVEY TAX	190,000	45,793	30,865	14,928	48.37%	(144,207)	24.10%
	44501	VITALS	13,000	1,454	916	538	58.73%	(11,546)	11.18%
014147	- TOWN CLERK		293,000	61,395	41,873	19,522	46.62%	(231,605)	20.95%
014153	44104	PLANNING / ZONING FEES	14,000	1,375	399	976	244.87%	(12,625)	9.82%
	44107	ZONING BD OF APPEALS FEES	4,000	620	1,530	(910)	-59.48%	(3,380)	15.50%
	44155	ZONING BD OF APPEALS	4,000	620	1,530	(910)	-59.48%	(3,380)	15.50%
014153	- PLANNING & ZONING COMM		14,000	1,375	399	976	244.87%	(12,625)	9.82%
014163	44106	INLAND WETLANDS	2,000	418	303	115	37.95%	(1,582)	20.90%
	44107	CONTRACT POLICE SERVICES	25,000	2,791	18,291	(15,500)	-84.74%	(22,209)	11.16%
	44203	POLICE FINES	13,000	647	2,138	(1,491)	-69.74%	(12,353)	4.98%
014163	- INLANDS/WETLANDS COMM		2,000	418	303	115	37.95%	(1,582)	20.90%
014201	44201	BUILDING FEES	200,000	19,226	12,676	6,550	51.67%	(180,774)	9.61%
	44201	BUILDING DEPARTMENT	200,000	19,226	12,676	6,550	51.67%	(180,774)	9.61%
	44261	DOG BOARDING FEES	100	-	-	-	0.00%	(100)	0.00%
014201	- POLICE		200,000	19,226	12,676	6,550	51.67%	(180,774)	9.61%
014213	44201	BUILDING FEES	200,000	19,226	12,676	6,550	51.67%	(180,774)	9.61%
	44201	BUILDING DEPARTMENT	200,000	19,226	12,676	6,550	51.67%	(180,774)	9.61%
	44261	DOG BOARDING FEES	100	-	-	-	0.00%	(100)	0.00%
014213	- BUILDING DEPARTMENT		200,000	19,226	12,676	6,550	51.67%	(180,774)	9.61%
014215	44201	BUILDING FEES	200,000	19,226	12,676	6,550	51.67%	(180,774)	9.61%
	44201	BUILDING DEPARTMENT	200,000	19,226	12,676	6,550	51.67%	(180,774)	9.61%
	44261	DOG BOARDING FEES	100	-	-	-	0.00%	(100)	0.00%
014215	- ANIMAL CONTROL		200,000	19,226	12,676	6,550	51.67%	(180,774)	9.61%
014505	44713	BEACH PASSES	20,000	6,648	17,398	(10,750)	-61.79%	(13,352)	33.24%
	44713	BEACH PASSES	20,000	6,648	17,398	(10,750)	-61.79%	(13,352)	33.24%
	44713	BEACH PASSES	20,000	6,648	17,398	(10,750)	-61.79%	(13,352)	33.24%
014505	- PARKS & RECREATION		20,000	6,648	17,398	(10,750)	-61.79%	(13,352)	33.24%
TOTAL			58,499,763	23,643,187	23,259,045	384,141	1.65%	(34,856,576)	40.42%

Town of Clinton

Fund 01 - General Fund Expenditures

Department Summary

YTD July 31, 2021 vs YTD July 31, 2020

Department	FY22 BUDGET	FY22 YTD JUL 2021	Encumbrance	FY21 YTD JUL 2020	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
					\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget	
Total for 4111 - TOWN MANAGER	267,012	20,275	-	20,891	616	2.95%	246,737	7.59%	
Total for 4119 - FINANCE	326,160	40,636	-	23,480	(17,157)	-73.07%	285,524	12.46%	
Total for 4131 - ASSESSOR	221,481	34,207	325	13,420	(20,786)	-154.89%	186,949	15.59%	
Total for 4135 - TAX COLLECTOR	166,700	22,333	-	19,835	(2,498)	-12.59%	144,367	13.40%	
Total for 4143 - TECHNOLOGY	436,348	53,084	98,135	81,149	28,066	34.59%	285,130	34.66%	
Total for 4147 - TOWN CLERK	152,864	13,016	19,850	12,021	(995)	-8.28%	119,998	21.50%	
Total for 4153 - PLANNING & ZONING COMM	130,277	5,525	48,000	5,843	318	5.45%	76,752	41.09%	
Total for 4155 - ZONING BOARD OF APPEALS	1,800	12	-	96	84	87.91%	1,788	0.64%	
Total for 4161 - PROBATE COURT	4,140	-	-	-	-	0.00%	4,140	0.00%	
Total for 4163 - INLANDS/WETLANDS COMM	83,540	6,525	-	6,588	63	0.96%	77,015	7.81%	
Total for 4165 - HARBOR COMMISSION	50,155	8,907	-	7,776	(1,131)	-14.55%	41,248	17.76%	
Total for 4167 - SHELLFISH COMMISSION	12,845	-	-	-	-	0.00%	12,845	0.00%	
Total for 4191 - WATER POLLUTION CONTROL	59,906	-	-	-	-	0.00%	59,906	0.00%	
Total for 4193 - WASM MAINTENANCE	184,536	12,460	-	21,933	9,473	43.19%	172,076	6.75%	
Total for 4195 - ELECTIONS & MEETINGS	38,370	1,667	675	1,630	(37)	-2.28%	36,028	6.10%	
Total for 4197 - GENERAL GOVERNMENT ADMIN	312,880	92,089	37,110	5,415	(86,674)	-1,600.67%	183,681	41.29%	
Total for 4199 - OTHER GENERAL GOVERNMENT	1,106,110	447,469	468,350	403,998	(43,471)	-10.76%	190,291	82.80%	
Total for 4201 - POLICE	2,988,568	288,542	3,181	255,305	(13,237)	-5.18%	2,716,845	9.09%	
Total for 4203 - FIRE DEPARTMENT	337,500	-	-	12,927	12,927	100.00%	337,500	0.00%	
Total for 4213 - BUILDING DEPARTMENT	131,769	26,641	-	9,836	(16,805)	-170.84%	105,128	20.22%	
Total for 4215 - ANIMAL CONTROL	59,004	4,205	-	4,565	360	7.89%	54,799	7.13%	
Total for 4219 - FIRE MARSHAL	58,500	4,308	-	4,308	-	0.00%	54,192	7.36%	
Total for 4221 - COMMUNICATIONS	626,120	120,167	14,413	96,937	(23,231)	-23.96%	491,539	21.49%	
Total for 4223 - CIVIL PREPAREDNESS	12,500	417	-	417	-	0.00%	12,083	3.33%	
Total for 4301 - PUBLIC WORK	1,998,214	105,520	177,594	122,001	16,481	13.51%	1,715,101	14.17%	
Total for 4311 - STREET LIGHTING	36,000	-	36,000	44,957	44,957	100.00%	-	100.00%	
Total for 4329 - WATER & HYDRANTS	508,928	-	508,928	-	-	0.00%	-	100.00%	
Total for 4403 - HEALTH	147,755	73,878	73,878	-	(73,878)	0.00%	-	100.00%	
Total for 4419 - YOUTH & FAMILY	293,601	22,270	655	20,397	(1,873)	-9.18%	270,676	7.81%	
Total for 4427 - SENIOR SERVICES	19,720	-	-	-	-	0.00%	19,720	0.00%	
Total for 4501 - LIBRARY	769,246	128,208	641,038	128,208	0	0.00%	-	100.00%	
Total for 4505 - PARKS & RECREATION	234,247	28,998	800	24,173	(4,825)	-19.96%	204,449	12.72%	
Total for 4603 - ECON DEVELOPMENT	12,400	-	-	-	-	0.00%	12,400	0.00%	
Total for 4701 - EDUCATION	34,010,857	1,663,805	-	1,867,282	203,476	10.90%	32,347,052	4.89%	
Total for 4801 - BOE DEBT - PRIN	2,181,000	831,000	-	472,000	(359,000)	-76.06%	1,350,000	38.10%	
Total for 4802 - TOWN DEBT PRIN	1,445,647	1,094,746	115,901	1,088,873	(5,873)	-0.54%	235,000	83.74%	
Total for 4803 - BOE DEBT INTEREST	955,159	478,812	-	601,165	122,353	20.35%	476,347	50.13%	
Total for 4804 - TOWN DEBT INTEREST	579,613	278,207	-	320,459	42,252	13.18%	301,406	48.00%	
Total for 4901 - CAPITAL PROJECTS	2,716,714	2,716,714	-	938,475	(1,778,239)	-189.48%	-	100.00%	
Total for 5100 - FRINGE BENEFITS	4,821,577	1,597,602	330,517	1,552,600	(45,001)	-2.90%	2,893,459	39.99%	
GRAND TOTAL	58,499,763	10,202,244	2,575,349	8,188,959	(2,013,284)	-24.59%	45,722,170	21.84%	

Town of Clinton
Fund 01 - General Fund Expenditures
By Department
YTD July 31, 2021 vs YTD July 31, 2020

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET		FY22 YTD JUL		Encumbrance	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
				2021 ACT	2022 ACT	FY21 YTD JUL	2020 ACT		\$ Fav/(Unfav)	% Fav/(Unfav)	Variance	Remaining Balance	
4111	TOWN MANAGER	51310	SALARIES-FULL TIME	230,102	17,654	-	18,097	-	443	2.45%	212,448	7.67%	
	TOWN MANAGER	51311	ELECTED OFFICIALS SALARY	12,000	1,000	-	1,000	-	-	0.00%	11,000	8.33%	
	TOWN MANAGER	51320	SALARIES - PART TIME	15,690	1,093	-	1,266	-	173	13.67%	14,597	6.97%	
	TOWN MANAGER	52901	AUTOMOBILE ALLOWANCE	4,800	400	-	400	-	-	0.00%	4,400	8.33%	
	TOWN MANAGER	54300	REPAIRS & MAINTENANCE	1,300	126	-	126	-	-	0.00%	1,174	9.69%	
	TOWN MANAGER	56100	GENERAL SUPPLIES	1,700	2	-	2	-	0	7.27%	1,698	0.12%	
	TOWN MANAGER	58110	MISC EXPENDITURES	1,420	-	-	-	-	-	0.00%	1,420	0.00%	
Total for 4111 - TOWN MANAGER				267,012	20,275	-	20,891	-	616	2.95%	246,737	7.59%	
4119	FINANCE	51310	SALARIES-FULL TIME	279,940	21,903	-	23,028	-	1,125	4.89%	258,037	7.82%	
	FINANCE	51311	ELECTED OFFICIALS SALARY	1,000	83	-	83	-	-	0.00%	917	8.33%	
	FINANCE	52900	TRAVEL EXPENSE	200	-	-	-	-	-	0.00%	200	0.00%	
	FINANCE	53300	OTHER PROF/TECH SERVICES	5,250	-	-	-	-	-	0.00%	5,250	0.00%	
	FINANCE	54304	IT/TECHNOLOGY MAINTENANCE	33,140	18,430	-	148	-	(18,282)	-12,332.81%	14,710	55.61%	
	FINANCE	55301	POSTAGE	2,400	220	-	220	-	-	0.00%	2,180	9.17%	
	FINANCE	56100	GENERAL SUPPLIES	3,730	-	-	-	-	-	0.00%	3,730	0.00%	
Total for 4119 - FINANCE				326,160	40,836	-	23,480	-	(17,157)	-73.07%	285,524	12.46%	
4131	ASSESSOR	51310	SALARIES-FULL TIME	175,915	14,401	-	12,687	-	(1,714)	-13.51%	161,514	8.19%	
	ASSESSOR	52900	TRAVEL EXPENSE	500	-	-	-	-	-	0.00%	500	0.00%	
	ASSESSOR	53220	IN SERVICE	1,600	-	325	(300)	-	(300)	100.00%	1,275	20.31%	
	ASSESSOR	53300	OTHER PROF/TECH SERVICES	4,500	-	-	-	-	-	0.00%	4,500	0.00%	
	ASSESSOR	53400	OTHER PROF SERVICES	10,000	-	-	-	-	-	0.00%	10,000	0.00%	
	ASSESSOR	53500	TECHNICAL SERVICES	11,105	7,450	-	-	-	(7,450)	0.00%	3,655	67.09%	
	ASSESSOR	54304	IT/TECHNOLOGY MAINTENANCE	11,175	11,175	-	-	-	(11,175)	0.00%	-	100.00%	
4135	ASSESSOR	55301	POSTAGE	2,200	12	-	49	-	38	76.43%	2,188	0.53%	
	ASSESSOR	56100	GENERAL SUPPLIES	1,200	-	-	124	-	124	100.00%	1,200	0.00%	
	ASSESSOR	56430	PERIODICALS	2,286	1,169	-	860	-	(309)	-35.93%	1,117	51.14%	
	ASSESSOR	58100	DUES & FEES	1,000	-	-	-	-	-	0.00%	1,000	0.00%	
	Total for 4131 - ASSESSOR				221,481	34,207	325	13,420	(20,786)	-154.89%	186,949	15.59%	
	TAX COLLECTOR	51310	SALARIES-FULL TIME	119,962	9,172	-	9,642	-	470	4.88%	110,790	7.65%	
	TAX COLLECTOR	51320	SALARIES - PART TIME	14,686	1,650	-	1,579	-	(71)	-4.51%	13,036	11.23%	
4143	TAX COLLECTOR	52900	TRAVEL EXPENSE	500	-	-	-	-	-	0.00%	500	0.00%	
	TAX COLLECTOR	53300	OTHER PROF/TECH SERVICES	3,025	3,025	-	2,500	-	(525)	-21.00%	-	100.00%	
	TAX COLLECTOR	53500	TECHNICAL SERVICES	5,375	5,375	-	5,225	-	(150)	-2.87%	-	100.00%	
	TAX COLLECTOR	55301	POSTAGE	13,310	162	-	189	-	27	14.05%	13,148	1.22%	
	TAX COLLECTOR	56100	GENERAL SUPPLIES	3,150	-	-	-	-	-	0.00%	3,150	0.00%	
	TAX COLLECTOR	56290	OTHER	4,134	2,699	-	450	-	(2,249)	-499.73%	1,435	65.28%	
	TAX COLLECTOR	58099	DMV FEES	250	250	-	250	-	-	0.00%	-	100.00%	
4143	TAX COLLECTOR	58100	DUES & FEES	1,000	-	-	-	-	-	0.00%	1,000	0.00%	
	TAX COLLECTOR	58900	OTHER ITEMS	1,308	-	-	-	-	-	0.00%	1,308	0.00%	
	Total for 4135 - TAX COLLECTOR				166,700	22,333	-	19,835	(2,498)	-12.59%	144,367	13.40%	
	TECHNOLOGY	51310	SALARIES-FULL TIME	119,001	9,615	-	9,045	-	(570)	-6.31%	109,386	8.08%	
	TECHNOLOGY	53200	PROFESSIONAL SERVICES	89,604	11,934	65,637	54,949	-	43,015	78.28%	12,033	86.57%	
	TECHNOLOGY	53225	TRAINING	300	-	-	-	-	-	0.00%	300	0.00%	
	TECHNOLOGY	54300	REPAIRS & MAINTENANCE	3,500	316	-	-	-	(316)	0.00%	3,184	9.03%	
4143	TECHNOLOGY	54304	IT/TECHNOLOGY MAINTENANCE	64,917	26,590	4,210	14,550	-	(12,040)	-82.75%	34,117	47.45%	
	TECHNOLOGY	55300	COMMUNICATIONS	133,930	2,712	28,288	2,358	-	(354)	-15.00%	102,930	23.15%	
	TECHNOLOGY	57400	INFRAS	25,096	1,916	-	247	-	(1,669)	-67.578%	23,180	7.63%	
Total for 4143 - TECHNOLOGY				436,348	53,084	98,135	81,149	28,066	34.59%	285,130	34.66%		

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET		FY22 YTD JUL		Encumbrance	FY21 YTD JUL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
				2021 ACT		2020 ACT				\$ Fav/(Unfav)	% Fav/(Unfav)	Remaining Balance	Spent as % of Budget	
4147	TOWN CLERK	51310	SALARIES-FULL TIME	111,464	9,023	-	8,626		(396)	-4.59%	102,441	8.09%		
	TOWN CLERK	52900	TRAVEL EXPENSE	200	-	-	-		-	0.00%	200	0.00%		
	TOWN CLERK	53300	OTHER PROF/TECH SERVICES	23,500	3,150	19,850	3,150		-	0.00%	500	97.87%		
	TOWN CLERK	56100	GENERAL SUPPLIES	4,500	843	-	245		(598)	-244.46%	3,657	18.74%		
	TOWN CLERK	57350	TECHNOLOGY SOFTWARE	800	-	-	-		-	0.00%	800	0.00%		
	TOWN CLERK	58110	MISC EXPENDITURES	200	-	-	-		-	0.00%	200	0.00%		
	TOWN CLERK	58111	ELECTION COSTS	9,000	-	-	-		-	0.00%	9,000	0.00%		
	TOWN CLERK	58800	PROGRAM COST	600	-	-	-		-	0.00%	600	0.00%		
	TOWN CLERK	58900	OTHER ITEMS	2,600	-	-	-		-	0.00%	2,600	0.00%		
	Total for 4147 - TOWN CLERK				152,864	13,016	19,850	12,021	(995)	-8.28%	119,998	21.50%		
4153	PLANNING & ZONING COMM	51310	SALARIES-FULL TIME	68,127	5,471	-	5,811		340	5.85%	62,656	8.03%		
	PLANNING & ZONING COMM	52900	TRAVEL EXPENSE	150	-	-	-		-	0.00%	150	0.00%		
	PLANNING & ZONING COMM	53225	TRAINING	900	-	-	-		-	0.00%	900	0.00%		
	PLANNING & ZONING COMM	53400	OTHER PROF SERVICES	58,000	-	48,000	-		-	0.00%	10,000	82.76%		
	PLANNING & ZONING COMM	55301	POSTAGE	800	54	-	32		(22)	-67.88%	746	6.74%		
	PLANNING & ZONING COMM	56100	GENERAL SUPPLIES	800	-	-	-		-	0.00%	800	0.00%		
	PLANNING & ZONING COMM	58900	OTHER ITEMS	1,500	-	-	-		-	0.00%	1,500	0.00%		
Total for 4153 - PLANNING & ZONING COMM				130,277	5,525	48,000	5,843	318	5.45%	76,752	41.09%			
4155	ZONING BOARD OF APPEALS	53225	TRAINING	150	-	-	-		-	0.00%	150	0.00%		
	ZONING BOARD OF APPEALS	53300	OTHER PROF/TECH SERVICES	500	-	-	50		50	100.00%	500	0.00%		
	ZONING BOARD OF APPEALS	54300	REPAIRS & MAINTENANCE	100	-	-	-		-	0.00%	100	0.00%		
	ZONING BOARD OF APPEALS	55301	POSTAGE	750	12	-	46		34	74.62%	738	1.54%		
	ZONING BOARD OF APPEALS	56100	GENERAL SUPPLIES	300	-	-	-		-	0.00%	300	0.00%		
Total for 4155 - ZONING BOARD OF APPEALS				1,800	12	-	96	84	87.91%	1,788	0.64%			
4161	PROBATE COURT	53300	OTHER PROF/TECH SERVICES	4,140	-	-	-		-	0.00%	4,140	0.00%		
	Total for 4161 - PROBATE COURT				4,140	-	-	-	-	0.00%	4,140	0.00%		
4163	INLANDS/WETLANDS COMM	51310	SALARIES-FULL TIME	81,340	6,488	-	6,436		(52)	-0.80%	74,852	7.98%		
	INLANDS/WETLANDS COMM	52900	TRAVEL EXPENSE	100	-	-	-		-	0.00%	100	0.00%		
	INLANDS/WETLANDS COMM	53225	TRAINING	700	-	-	-		-	0.00%	700	0.00%		
	INLANDS/WETLANDS COMM	53300	OTHER PROF/TECH SERVICES	500	-	-	60		60	100.00%	500	0.00%		
	INLANDS/WETLANDS COMM	55301	POSTAGE	400	37	-	42		5	11.94%	363	9.29%		
	INLANDS/WETLANDS COMM	56100	GENERAL SUPPLIES	300	-	-	-		-	0.00%	300	0.00%		
	INLANDS/WETLANDS COMM	58900	OTHER ITEMS	200	-	-	50		50	100.00%	200	0.00%		
	Total for 4163 - INLANDS/WETLANDS COMM				83,540	6,525	-	6,588	63	0.96%	77,015	7.81%		
4165	HARBOR COMMISSION	51310	SALARIES-FULL TIME	20,350	2,450	-	3,038		588	19.35%	17,900	12.04%		
	HARBOR COMMISSION	51320	SALARIES - PART TIME	29,805	6,457	-	4,738		(1,719)	-36.29%	23,348	21.66%		
Total for 4165 - HARBOR COMMISSION				50,155	8,907	-	7,776	(1,131)	-14.55%	41,248	17.76%			
4167	SHELLFISH COMMISSION	56900	OTHER SUPPLIES	12,845	-	-	-		-	0.00%	12,845	0.00%		
Total for 4167 - SHELLFISH COMMISSION				12,845	-	-	-	-	-	0.00%	12,845	0.00%		
4191	WATER POLLUTION CONTROL	51310	SALARIES-FULL TIME	17,745	-	-	-		-	0.00%	17,745	0.00%		
	WATER POLLUTION CONTROL	53200	PROFESSIONAL SERVICES	10,000	-	-	-		-	0.00%	10,000	0.00%		
	WATER POLLUTION CONTROL	54901	SURFACE WATER TESTING	5,985	-	-	-		-	0.00%	5,985	0.00%		
	WATER POLLUTION CONTROL	54902	WELL MONITORING	2,800	-	-	-		-	0.00%	2,800	0.00%		
	WATER POLLUTION CONTROL	54910	STATE WATER TESTING	14,756	-	-	-		-	0.00%	14,756	0.00%		
	WATER POLLUTION CONTROL	56100	GENERAL SUPPLIES	1,100	-	-	-		-	0.00%	1,100	0.00%		
	WATER POLLUTION CONTROL	58100	DUES & FEES	520	-	-	-		-	0.00%	520	0.00%		
Total for 4191 - WATER POLLUTION CONTROL				59,906	-	-	-	-	-	0.00%	59,906	0.00%		

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET			FY21 YTD JUL			CURRENT YTD vs PRIOR YTD			BUDGET vs CURRENT YTD		Actual & Encumbrances
				FY22 ACT	FY22 YTD JUL	Encumbrance	FY21 ACT	FY21 YTD JUL	2020 ACT	\$ Fav/(Unfav)	% Fav/(Unfav)	Variance	Remaining Balance	Spent as % of Budget	
4193	WASM MAINTENANCE	51310	SALARIES-FULL TIME	142,626	10,971	-	18,847	7,875	41.79%	131,655	7.69%				
	WASM MAINTENANCE	51320	SALARIES - PART TIME	34,910	1,445	-	2,861	1,417	49.50%	33,465	4.14%				
	WASM MAINTENANCE	51330	OVERTIME	7,000	44	-	225	181	80.41%	6,956	0.63%				
Total for 4193 - WASM MAINTENANCE				184,536	12,460	-	21,933	9,473	43.19%	172,076	6.75%				
4195	ELECTIONS & MEETINGS	51320	SALARIES - PART TIME	20,000	1,667	-	1,410	(257)	-18.24%	18,333	8.33%				
	ELECTIONS & MEETINGS	51620	PART TIME WAGES	11,000	-	-	-	-	0.00%	11,000	0.00%				
	ELECTIONS & MEETINGS	54300	REPAIRS & MAINTENANCE	3,120	-	675	-	-	0.00%	2,445	21.63%				
	ELECTIONS & MEETINGS	56100	GENERAL SUPPLIES	900	-	-	-	-	0.00%	900	0.00%				
	ELECTIONS & MEETINGS	56900	OTHER SUPPLIES	1,500	-	-	-	-	0.00%	1,500	0.00%				
	ELECTIONS & MEETINGS	58100	DUES & FEES	950	-	-	-	-	0.00%	950	0.00%				
	ELECTIONS & MEETINGS	58110	MISC EXPENDITURES	900	-	-	220	220	100.00%	900	0.00%				
Total for 4195 - ELECTIONS & MEETINGS				38,370	1,667	675	1,630	(37)	-2.28%	36,028	6.10%				
4197	GENERAL GOVERNMENT ADMIN	58084	MIDDLESEX PARAMEDIC	12,925	3,315	9,810	-	(3,315)	0.00%	-	100.00%				
	GENERAL GOVERNMENT ADMIN	58086	CONTINGENCY	165,000	-	-	-	-	0.00%	165,000	0.00%				
	GENERAL GOVERNMENT ADMIN	58087	CONSERVATION COMMISSION	1,000	50	-	-	(50)	0.00%	950	5.00%				
	GENERAL GOVERNMENT ADMIN	58088	HAZARDOUS WASTE SITE	24,500	-	24,500	836	836	100.00%	-	100.00%				
	GENERAL GOVERNMENT ADMIN	58096	CONFERENCE OF MUNICIPAL	8,741	8,741	-	4,371	(4,371)	-100.00%	-	100.00%				
	GENERAL GOVERNMENT ADMIN	58097	ESTUARY TRANSIT	45,330	45,330	-	-	(45,330)	0.00%	-	100.00%				
	GENERAL GOVERNMENT ADMIN	58098	ESTUARY COUNCIL-SENIORS	33,270	33,270	-	-	(33,270)	0.00%	-	100.00%				
	GENERAL GOVERNMENT ADMIN	58101	CRERPA	14,264	-	-	-	-	0.00%	14,264	0.00%				
	GENERAL GOVERNMENT ADMIN	58102	COST	950	1,175	-	-	(1,175)	0.00%	(225)	123.68%				
	GENERAL GOVERNMENT ADMIN	58200	JUDGEMENTS	3,000	-	3,000	-	-	0.00%	-	100.00%				
	GENERAL GOVERNMENT ADMIN	58802	TREE COMMITTEE	400	-	-	-	-	0.00%	400	0.00%				
	GENERAL GOVERNMENT ADMIN	58807	TREE WARDEN	2,500	208	-	208	-	0.00%	2,292	8.33%				
	GENERAL GOVERNMENT ADMIN	58809	HISTORIC DISTR COMM	1,000	-	-	-	-	0.00%	1,000	0.00%				
Total for 4197 - GENERAL GOVERNMENT ADMIN				312,880	92,089	37,110	5,415	(86,674)	-1,600.67%	183,681	41.29%				
4199	OTHER GENERAL GOVERNMENT	51320	SALARIES - PART TIME	12,000	244	-	263	20	7.51%	11,756	2.03%				
	OTHER GENERAL GOVERNMENT	52600	NEEMPLOYMENT COMPENSATION	12,000	(172)	-	(489)	(317)	0.00%	12,000	0.00%				
	OTHER GENERAL GOVERNMENT	53010	LEGAL SERVICES	-	(301)	-	4,750	5,051	64.89%	172	0.00%				
	OTHER GENERAL GOVERNMENT	53020	TOWN COUNSEL	110,000	-	72,000	-	-	106.33%	38,301	65.18%				
	OTHER GENERAL GOVERNMENT	53200	PROFESSIONAL SERVICES	-	-	-	-	-	0.00%	-	0.00%				
	OTHER GENERAL GOVERNMENT	53310	AUDIT/ACCOUNTING SERVICES	55,610	7,500	43,150	8,000	500	6.25%	4,960	91.08%				
	OTHER GENERAL GOVERNMENT	54903	LAND RECORDS INDEX AUDIT	1,500	-	1,500	-	-	0.00%	-	100.00%				
	OTHER GENERAL GOVERNMENT	55200	INSUR OTHER THAN EE BENEF	454,000	433,506	-	389,412	(44,094)	-11.32%	20,494	95.49%				
	OTHER GENERAL GOVERNMENT	55400	ADVERTISING	25,000	150	-	-	(150)	0.00%	24,850	0.60%				
	OTHER GENERAL GOVERNMENT	55506	ANNUAL TOWN REPORT	7,000	-	-	-	-	0.00%	7,000	0.00%				
	OTHER GENERAL GOVERNMENT	56220	ELECTRICITY	224,000	448	219,000	-	(448)	0.00%	4,552	97.97%				
	OTHER GENERAL GOVERNMENT	56221	HEAT/WATER	140,000	-	132,700	-	-	0.00%	7,300	94.79%				
	OTHER GENERAL GOVERNMENT	57400	INFRAS	2,000	-	-	-	-	0.00%	2,000	0.00%				
	OTHER GENERAL GOVERNMENT	58105	BANK FEES	21,000	33	-	-	(33)	0.00%	20,967	0.16%				
	OTHER GENERAL GOVERNMENT	58110	MISC EXPENDITURES	7,000	2,370	-	-	(2,370)	0.00%	4,630	33.86%				
	OTHER GENERAL GOVERNMENT	58803	BOARD OF ASSESSMENT APPEA	300	-	-	-	-	0.00%	300	0.00%				
	OTHER GENERAL GOVERNMENT	58804	SPECIAL EVENTS	7,000	38	-	-	(38)	0.00%	6,962	0.55%				
	OTHER GENERAL GOVERNMENT	58912	HOLIDAY ACTIVITIES	500	-	-	-	-	0.00%	500	0.00%				
	OTHER GENERAL GOVERNMENT	58964	PIERSON COSTS	27,200	3,652	-	2,061	(1,591)	-77.18%	23,548	13.43%				
Total for 4199 - OTHER GENERAL GOVERNMENT				1,106,110	447,469	468,350	403,998	(43,471)	-10.76%	190,291	82.80%				

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET		FY22 YTD JUL 2021 ACT	Encumbrance	FY21 YTD JUL 2020 ACT	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget	
4201	POLICE	51310	SALARIES-FULL TIME	2,344,180		183,009	-	184,815	1,806	0.98%	2,161,171	7.81%	
	POLICE	51320	SALARIES - PART TIME	22,433		835	-	905	70	7.76%	21,598	3.72%	
	POLICE	51330	OVERTIME	258,000		19,745	-	17,964	(1,781)	-9.92%	238,255	7.65%	
	POLICE	51333	LONGEVITY	39,221		37,516	-	38,490	974	2.53%	1,705	95.65%	
	POLICE	51335	HOLIDAY PAY	124,632		1,839	-	1,891	52	2.75%	122,793	1.48%	
	POLICE	51340	OTHER EMPLOYEE BENEFITS	13,722		-	-	-	-	0.00%	13,722	0.00%	
	POLICE	52910	CLOTHING ALLOWANCE	30,050		1,030	745	2,983	1,953	65.47%	28,275	5.91%	
	POLICE	53225	TRAINING	25,000		2,157	-	3,127	970	31.02%	22,843	8.63%	
	POLICE	53302	RECRUITMENT COSTS	8,000		-	-	-	-	0.00%	8,000	0.00%	
	POLICE	54301	SERVICE CONTRACTS	32,930		-	-	6,674	(10,103)	-151.39%	16,153	50.95%	
	POLICE	54311	VEHICLE MAINTENANCE	18,000		-	1,958	(12,140)	(12,140)	100.00%	16,042	10.88%	
	POLICE	54317	RADIOS/RADAR/SIREN REPAIR	2,500		-	-	560	560	100.00%	2,500	0.00%	
	POLICE	56100	GENERAL SUPPLIES	13,250		581	300	480	(102)	-21.23%	12,368	6.66%	
	POLICE	56210	DIESEL - GASOLINE FUEL	3,000		1,250	177	221	(1,029)	-466.57%	1,573	47.58%	
	POLICE	56900	OTHER SUPPLIES	8,450		2,500	-	534	(1,966)	-368.15%	5,950	29.59%	
	POLICE	56903	UNIFORMS	7,000		-	-	-	-	0.00%	7,000	0.00%	
	POLICE	57390	OTHER EQUIPMENT	4,000		-	-	-	-	0.00%	4,000	0.00%	
	POLICE	58115	COMMISSION EXPENSES	500		-	-	75	75	100.00%	500	0.00%	
	POLICE	58120	CANINE PROGRAM	3,500		-	-	-	-	0.00%	3,500	0.00%	
	POLICE	58900	OTHER ITEMS	25,000		56	-	8,727	8,671	99.36%	24,944	0.22%	
	POLICE	58913	PRISONER COSTS	1,200		-	-	-	-	0.00%	1,200	0.00%	
	POLICE	58914	MARINE SUPPORT	4,000		1,246	-	-	(1,246)	0.00%	2,754	31.16%	
	POLICE	59900	FUND TRANSFERS OUT	-		-	-	-	-	0.00%	-	0.00%	
Total for 4201 - POLICE				2,988,568		268,542	3,181	255,305	(13,237)	-5.18%	2,716,845	9.09%	
4203	FIRE DEPARTMENT	51310	SALARIES-FULL TIME	34,500		-	-	2,633	2,633	100.00%	34,500	0.00%	
	FIRE DEPARTMENT	54100	UTILITY SERVICES	31,000		-	-	1,985	1,985	100.00%	31,000	0.00%	
	FIRE DEPARTMENT	54300	REPAIRS & MAINTENANCE	163,000		-	-	1,480	1,480	100.00%	163,000	0.00%	
	FIRE DEPARTMENT	56100	GENERAL SUPPLIES	4,000		-	-	19	19	100.00%	4,000	0.00%	
	FIRE DEPARTMENT	56290	OTHER	105,000		-	-	6,809	6,809	100.00%	105,000	0.00%	
	Total for 4203 - FIRE DEPARTMENT				337,500		-	-	12,927	12,927	100.00%	337,500	0.00%
4213	BUILDING DEPARTMENT	51310	SALARIES-FULL TIME	126,919		26,538	-	9,834	(16,704)	-169.85%	100,381	20.91%	
	BUILDING DEPARTMENT	53300	OTHER PROF/TECH SERVICES	500		102	-	-	(102)	0.00%	398	20.47%	
	BUILDING DEPARTMENT	53303	INSPECTION COVERAGE	1,000		-	-	-	-	0.00%	1,000	0.00%	
	BUILDING DEPARTMENT	54450	SOFTWARE MAINT/TECH SUPPRT	2,500		-	-	-	-	0.00%	2,500	0.00%	
	BUILDING DEPARTMENT	56100	GENERAL SUPPLIES	400		1	-	2	1	52.56%	399	0.26%	
	BUILDING DEPARTMENT	56290	OTHER	-		-	-	-	-	0.00%	-	0.00%	
	BUILDING DEPARTMENT	57390	OTHER EQUIPMENT	150		-	-	-	-	0.00%	150	0.00%	
	BUILDING DEPARTMENT	58100	DUES & FEES	300		-	-	-	-	0.00%	300	0.00%	
	Total for 4213 - BUILDING DEPARTMENT				131,769		26,641	-	9,836	(16,805)	-170.84%	105,128	20.22%
4215	ANIMAL CONTROL	51310	SALARIES-FULL TIME	54,662		4,205	-	4,305	100	2.32%	50,457	7.69%	
	ANIMAL CONTROL	51320	SALARIES - PART TIME	-		-	-	260	-	100.00%	-	0.00%	
	ANIMAL CONTROL	51330	OVERTIME	1,092		-	-	-	-	0.00%	1,092	0.00%	
	ANIMAL CONTROL	53200	PROFESSIONAL SERVICES	900		-	-	-	-	0.00%	900	0.00%	
	ANIMAL CONTROL	53225	TRAINING	1,000		-	-	-	-	0.00%	1,000	0.00%	
	ANIMAL CONTROL	56100	GENERAL SUPPLIES	600		-	-	-	-	0.00%	600	0.00%	
	ANIMAL CONTROL	56903	UNIFORMS	750		-	-	-	-	0.00%	750	0.00%	
	Total for 4215 - ANIMAL CONTROL				59,004		4,205	-	4,565	360	7.89%	54,799	7.13%
4219	FIRE MARSHAL	51310	SALARIES-FULL TIME	55,000		4,308	-	4,308	-	0.00%	50,692	7.83%	
	FIRE MARSHAL	53225	TRAINING	1,500		-	-	-	-	0.00%	1,500	0.00%	
	FIRE MARSHAL	56100	GENERAL SUPPLIES	500		-	-	-	-	0.00%	500	0.00%	
	FIRE MARSHAL	57390	OTHER EQUIPMENT	1,000		-	-	-	-	0.00%	1,000	0.00%	
	FIRE MARSHAL	58100	DUES & FEES	500		-	-	-	-	0.00%	500	0.00%	
Total for 4219 - FIRE MARSHAL				58,500		4,308	-	4,308	-	0.00%	54,192	7.36%	

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET			FY21 YTD JUL			CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
				FY22 ACT	FY22 YTD JUL	Encumbrance	FY21 ACT	FY21 YTD JUL	\$ Fav/(Unfav)	% Fav/(Unfav)	Variance	Remaining Balance	Spent as % of Budget	
4221	COMMUNICATIONS	51310	SALARIES-FULL TIME	393,116	29,063	-	27,014	-	(2,050)	-7.59%	-	364,053	7.39%	
		51320	SALARIES - PART TIME	7,850	1,988	-	3,972	-	1,984	49.96%	-	5,862	25.32%	
		51330	OVERTIME	63,447	7,338	-	4,889	-	(2,449)	-50.10%	-	56,109	11.57%	
		51335	HOLIDAY PAY	29,047	659	-	837	-	178	21.32%	-	28,388	2.27%	
		52910	CLOTHING ALLOWANCE	5,400	-	-	-	-	-	0.00%	-	5,400	0.00%	
		53225	TRAINING	3,800	-	-	-	-	-	0.00%	-	3,800	0.00%	
		54301	SERVICE CONTRACTS	117,360	81,120	14,413	60,225	-	(20,894)	-34.69%	-	21,827	81.40%	
		54317	RADIO/SIRAR/SIREN REPAIR	4,500	-	-	-	-	-	0.00%	-	4,500	0.00%	
		56100	GENERAL SUPPLIES	600	-	-	-	-	-	0.00%	-	600	0.00%	
		57390	OTHER EQUIPMENT	1,000	-	-	-	-	-	0.00%	-	1,000	0.00%	
Total for 4221 - COMMUNICATIONS				626,120	120,167	14,413	96,937	(23,231)	-23.96%	-	491,539	21.49%		
4223	CIVIL PREPAREDNESS	51310	SALARIES-FULL TIME	7,500	417	-	417	-	-	0.00%	-	7,083	5.56%	
		53225	TRAINING	1,000	-	-	-	-	-	0.00%	-	1,000	0.00%	
		56100	GENERAL SUPPLIES	4,000	-	-	-	-	-	0.00%	-	4,000	0.00%	
Total for 4223 - CIVIL PREPAREDNESS				12,500	417	-	417	-	0.00%	-	12,083	3.33%		
4301	PUBLIC WORK	51310	SALARIES-FULL TIME	1,039,119	76,638	-	81,707	-	5,069	6.20%	-	962,481	7.38%	
		51320	SALARIES - PART TIME	7,200	627	-	376	-	(251)	-66.67%	-	6,573	8.71%	
		51330	OVERTIME	22,000	984	-	1,299	-	315	24.26%	-	21,016	4.47%	
		51332	OVERTIME FIELDS	9,000	-	-	155	-	155	100.00%	-	9,000	0.00%	
		51334	OVERTIME SNOW/ICE	40,000	-	-	-	-	-	0.00%	-	40,000	0.00%	
		52900	TRAVEL EXPENSE	500	-	-	-	-	-	0.00%	-	500	0.00%	
		52910	CLOTHING ALLOWANCE	8,775	7,700	-	6,300	-	(1,400)	-22.22%	-	1,075	87.75%	
		54103	SNOW PLOWING/SANDING	40,000	-	-	-	-	-	0.00%	-	40,000	0.00%	
		54300	REPAIRS & MAINTENANCE	261,225	9,623	102,009	14,486	-	4,863	33.57%	-	149,594	42.73%	
		54305	TOWN HALL BLDG MAINT	15,500	-	-	175	-	175	100.00%	-	15,500	0.00%	
		54306	TOWN BLDG & FACILITIES	171,300	7,029	26,812	8,970	-	1,942	21.65%	-	137,460	19.76%	
		54318	EQUIPMENT MAINTENANCE ALL	120,000	2,854	14,171	3,986	-	1,132	28.41%	-	102,975	14.19%	
		54900	LANDFILL COST	122,400	834	466	1,896	-	1,062	56.00%	-	121,100	1.06%	
		56100	GENERAL SUPPLIES	9,195	27	-	17	-	(10)	-63.45%	-	9,168	0.29%	
		56210	DIESEL - GASOLINE FUEL	115,000	(795)	34,136	2,500	-	3,295	131.81%	-	81,659	28.99%	
		56906	SAFETY MANAGEMENT	11,000	-	-	135	-	135	100.00%	-	11,000	0.00%	
		57390	OTHER EQUIPMENT	6,000	-	-	-	-	-	0.00%	-	6,000	0.00%	
Total for 4301 - PUBLIC WORK				1,998,214	105,520	177,594	122,001	16,481	13.51%	-	1,715,101	14.17%		
4311	STREET LIGHTING	56275	STREET LIGHTING	36,000	-	36,000	44,957	44,957	100.00%	-	-	100.00%		
		56270	WATER & HYDRANTS	36,000	-	36,000	44,957	44,957	100.00%	-	-	100.00%		
Total for 4311 - STREET LIGHTING				72,000	-	72,000	89,914	89,914	100.00%	-	-	100.00%		
4329	WATER & HYDRANTS	56270	WATER & HYDRANTS	508,928	-	508,928	-	-	0.00%	-	-	100.00%		
		58800	PROGRAM COST	508,928	-	508,928	-	-	0.00%	-	-	100.00%		
Total for 4329 - WATER & HYDRANTS				1,017,856	-	1,017,856	-	-	0.00%	-	-	100.00%		
4403	HEALTH	51310	SALARIES-FULL TIME	147,755	73,878	73,878	-	(73,878)	0.00%	-	-	100.00%		
		51320	SALARIES - PART TIME	254,755	20,101	-	19,536	-	(566)	-2.90%	-	234,654	7.89%	
		52900	TRAVEL EXPENSE	20,056	1,949	-	-	-	(1,949)	0.00%	-	18,108	9.72%	
		53200	PROFESSIONAL SERVICES	850	-	-	-	-	-	0.00%	-	850	0.00%	
		53220	IN SERVICE	2,260	-	-	-	-	-	0.00%	-	2,260	0.00%	
		56100	GENERAL SUPPLIES	1,000	-	-	80	-	80	100.00%	-	1,000	0.00%	
		56900	OTHER SUPPLIES	3,200	110	-	127	-	17	13.33%	-	3,090	0.00%	
		58100	DUES & FEES	3,050	-	-	-	-	-	0.00%	-	3,050	0.00%	
		58800	PROGRAM COST	1,430	110	655	655	-	545	83.20%	-	665	53.48%	
		58900	OTHER ITEMS	2,000	-	-	-	-	-	0.00%	-	2,000	0.00%	
		58900	OTHER ITEMS	5,000	-	-	-	-	-	0.00%	-	5,000	0.00%	
		Total for 4403 - HEALTH				293,601	73,878	73,878	-	(73,878)	0.00%	-	-	100.00%
		4419	YOUTH & FAMILY	51310	SALARIES-FULL TIME	147,755	73,878	73,878	-	(73,878)	0.00%	-	-	100.00%
				51320	SALARIES - PART TIME	254,755	20,101	-	19,536	-	(566)	-2.90%	-	234,654
4419	YOUTH & FAMILY	51320	SALARIES - PART TIME	20,056	1,949	-	-	-	(1,949)	0.00%	-	18,108	9.72%	
		52900	TRAVEL EXPENSE	850	-	-	-	-	-	0.00%	-	850	0.00%	
		53200	PROFESSIONAL SERVICES	2,260	-	-	-	-	-	0.00%	-	2,260	0.00%	
		53220	IN SERVICE	1,000	-	-	80	-	80	100.00%	-	1,000	0.00%	
		56100	GENERAL SUPPLIES	3,200	110	-	127	-	17	13.33%	-	3,090	0.00%	
		56900	OTHER SUPPLIES	3,050	-	-	-	-	-	0.00%	-	3,050	0.00%	
		58100	DUES & FEES	1,430	110	655	655	-	545	83.20%	-	665	53.48%	
		58800	PROGRAM COST	2,000	-	-	-	-	-	0.00%	-	2,000	0.00%	
		58900	OTHER ITEMS	5,000	-	-	-	-	-	0.00%	-	5,000	0.00%	
		Total for 4419 - YOUTH & FAMILY				293,601	73,878	73,878	-	(73,878)	0.00%	-	-	100.00%
4427	SENIOR SERVICES	51320	SALARIES - PART TIME	18,720	-	-	-	-	0.00%	-	18,720	0.00%		
		58800	PROGRAM COST	1,000	-	-	-	-	-	0.00%	-	1,000	0.00%	
Total for 4427 - SENIOR SERVICES				19,720	-	-	-	-	0.00%	-	19,720	0.00%		
4501	LIBRARY	58900	LIBRARY	769,246	128,208	641,038	128,208	-	0	0.00%	-	-	100.00%	
		58900	LIBRARY	769,246	128,208	641,038	128,208	-	0	0.00%	-	-	100.00%	
Total for 4501 - LIBRARY				769,246	128,208	641,038	128,208	-	0	0.00%	-	-	100.00%	

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET			FY21 YTD JUL			CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD		Actual & Encumbrances
				FY22 ACT	FY22 YTD JUL	Encumbrance	FY21 ACT	FY21 YTD JUL	2020 ACT	\$ Fav/(Unfav)	% Fav/(Unfav)	Remaining Balance	Spent as % of Budget	
4505		PARKS & RECREATION	SALARIES-FULL TIME	120,662	9,951	-	9,622	9,622	(329)	-3.42%		110,711	8.25%	
			SALARIES - PART TIME	61,385	12,919	-	12,352	12,352	(567)	-4.59%		48,466	21.05%	
			OVERTIME	1,500	119	-	228	228	109	47.97%		1,381	7.91%	
			TRAVEL EXPENSE	2,500	-	-	-	-	-	0.00%		2,500	0.00%	
			REPAIRS & MAINTENANCE	30,000	710	800	621	621	(89)	-14.30%		28,490	5.03%	
			GENERAL MAINTENANCE	3,000	-	-	-	-	-	0.00%		3,000	0.00%	
			GENERAL SUPPLIES	3,000	-	-	1,175	1,175	1,175	100.00%		3,000	0.00%	
			OTHER SUPPLIES	2,200	-	-	-	-	-	0.00%		2,200	0.00%	
			DUES & FEES	1,000	-	-	175	175	175	100.00%		1,000	0.00%	
			PROGRAM COST	6,000	5,300	-	-	-	(5,300)	0.00%		700	88.33%	
			CLINTON FAMILY DAY	3,000	-	-	-	-	-	0.00%		3,000	0.00%	
				234,247	28,998	800	24,173	24,173	(4,825)	-19.96%		204,449	12.72%	
				10,400	-	-	-	-	-	0.00%		10,400	0.00%	
4603		ECON DEVELOPMENT	SALARIES - PART TIME	-	-	-	-	-	-	0.00%		-	0.00%	
			OTHER PROF SERVICES	-	-	-	-	-	-	0.00%		-	0.00%	
			GENERAL SUPPLIES	2,000	-	-	-	-	-	0.00%		2,000	0.00%	
4701		ECON DEVELOPMENT		12,400	-	-	-	-	-	0.00%		12,400	0.00%	
			CAPITAL IMPROVEMENTS	99,800	99,800	-	414,126	414,126	314,326	75.90%		-	100.00%	
			FUND TRANSFERS OUT	33,911,057	1,594,005	-	1,453,156	1,453,156	(110,850)	-7.63%		32,347,052	4.61%	
4801		BOE DEBT - PRIN		34,010,857	1,663,805	-	1,867,282	1,867,282	203,476	10.90%		32,347,052	4.89%	
			2013 REFUNDING PRIN - BOE	81,000	81,000	-	82,000	82,000	1,000	1.22%		-	100.00%	
			2015 NEW MONEY BOE - PRIN	-	-	-	-	-	-	0.00%		-	0.00%	
			2016 NEW MONEY PRIN-BOE	700,000	-	-	-	-	-	0.00%		700,000	0.00%	
			2016 REFUNDING PRIN-BOE	45,000	45,000	-	45,000	45,000	-	0.00%		-	100.00%	
			2017 NEW MONEY PRIN-BOE	650,000	-	-	-	-	-	0.00%		650,000	0.00%	
			2019 REFUNDING PRIN-BOE	335,000	335,000	-	345,000	345,000	10,000	2.90%		-	100.00%	
			2020 B REFUNDING PRIN-BOE	370,000	370,000	-	-	-	(370,000)	0.00%		-	100.00%	
			2020 C REFUNDING PRIN-BOE	-	-	-	-	-	-	0.00%		-	0.00%	
				2,181,000	831,000	-	472,000	472,000	(359,000)	-76.06%		1,350,000	38.10%	
4802		TOWN DEBT PRIN		299,000	299,000	-	303,000	303,000	4,000	1.32%		-	100.00%	
			2013 REFUNDING PRIN	62,552	10,425	52,127	10,425	10,425	-	0.00%		-	100.00%	
			HEAVY EQUIPMENT LEASE	79,095	15,321	63,774	20,447	20,447	5,127	25.07%		-	100.00%	
			PD VEHICLE LEASES	115,000	-	-	-	-	-	0.00%		115,000	0.00%	
			2016 NEW MONEY PRIN-TOWN	230,000	230,000	-	235,000	235,000	5,000	2.13%		-	100.00%	
			2016 REFUNDING PRIN-TOWN	540,000	540,000	-	520,000	520,000	(20,000)	-3.85%		-	100.00%	
			2019 REFI PRIN GOB-TOWN	120,000	-	-	-	-	-	0.00%		120,000	0.00%	
			2018 NEW MONEY PRIN-TOWN	-	-	-	-	-	-	0.00%		-	0.00%	
			2020 C REFUNDNG PRIN-TOWN	1,445,647	1,094,746	115,901	1,088,873	1,088,873	(5,873)	-0.54%		235,000	83.74%	
				4,414	2,815	-	5,645	5,645	2,830	50.13%		1,599	63.77%	
4803		BOE DEBT INTEREST		-	-	-	-	-	-	0.00%		-	0.00%	
			2013 REFUND INT - BOE	105,000	52,500	-	57,641	57,641	100,375	65.66%		52,500	50.00%	
			2015 NEW MONEY INT - BOE	13,620	7,148	-	152,875	152,875	450	5.92%		6,473	52.48%	
			2016 REFUNDING - BOE	120,500	60,250	-	229,500	229,500	169,250	73.75%		60,250	50.00%	
			2017 NEW MONEY BOE - INT	15,200	-	-	-	-	-	0.00%		15,200	0.00%	
			2018NEW MONEY BOE BAN INT	203,475	105,925	-	114,550	114,550	8,625	7.53%		97,550	52.06%	
			2019 REFI BOE INTEREST	68,230	34,115	-	33,357	33,357	(758)	-2.27%		34,115	50.00%	
			2020 BOND INT-BOE	108,850	58,125	-	-	-	(58,125)	0.00%		50,725	53.40%	
			2020 B REFUNDING INT-BOE	315,870	157,935	-	-	-	(157,935)	0.00%		157,935	50.00%	
			2020 C REFUNDING INT-BOE	955,159	478,812	-	601,165	601,165	122,353	20.35%		476,347	50.13%	

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY22 BUDGET		FY22 JUL	FY21 YTD JUL		CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrances
				2021 ACT	2021 ACT	2020 ACT	2020 ACT	\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget	
4804	TOWN DEBT INTEREST	58326	2013 REFUNDING INTEREST	16,485	10,485	-	21,030	10,545	50.14%	6,000	63.60%	
	TOWN DEBT INTEREST	58329	2016 NEW MONEY INT	17,250	8,625	-	29,172	20,547	70.43%	8,625	50.00%	
	TOWN DEBT INTEREST	58330	2016 REFUNDING INT	70,292	36,871	-	39,221	2,350	5.99%	33,421	52.45%	
	TOWN DEBT INTEREST	58354	2018 NEW MONEY TOWN INT	46,331	23,166	-	43,897	20,731	47.23%	23,165	50.00%	
	TOWN DEBT INTEREST	58363	2019 REFI GOB-TOWN	248,750	131,125	-	144,125	13,000	9.02%	117,625	52.71%	
	TOWN DEBT INTEREST	58365	2020 \$3.15M BAN INT-TOWN	44,634	-	-	-	-	0.00%	44,634	0.00%	
	TOWN DEBT INTEREST	58366	2020 BOND INT-TOWN	87,983	43,991	-	43,014	(978)	-2.27%	43,992	50.00%	
	TOWN DEBT INTEREST	58374	2020 C REFUNDING INT-TOWN	47,888	23,944	-	-	(23,944)	0.00%	23,944	50.00%	
Total for 4804 - TOWN DEBT INTEREST				579,613	278,207	-	320,459	42,252	13.18%	301,406	48.00%	
4901	CAPITAL PROJECTS	59020	CAPITAL IMPROVEMENTS	2,716,714	2,716,714	-	938,475	(1,778,239)	-189.48%	-	100.00%	
Total for 4901 - CAPITAL PROJECTS				2,716,714	2,716,714	-	938,475	(1,778,239)	-189.48%	-	100.00%	
5100	FRINGE BENEFITS	51340	OTHER EMPLOYEE BENEFITS	600	-	-	-	-	0.00%	600	0.00%	
	FRINGE BENEFITS	52200	EMPLOYER SOC SEC CONTRIB	564,653	43,646	-	44,663	1,017	2.28%	521,007	7.73%	
	FRINGE BENEFITS	52210	EMPLOYER OPEB CONTRIB	10,000	-	-	-	-	0.00%	10,000	0.00%	
	FRINGE BENEFITS	52300	STATE RETIRE CONTRIBUTION	632,724	59,280	-	48,478	(10,802)	-22.28%	573,444	9.37%	
	FRINGE BENEFITS	52325	PENSION POLICE	1,191,000	1,166,480	-	1,032,780	(133,700)	-12.95%	24,520	97.94%	
	FRINGE BENEFITS	52700	WORKERS' COMPENSATION	377,013	91,004	273,008	94,602	3,598	3.80%	13,001	96.55%	
	FRINGE BENEFITS	52810	HEALTH INSURANCE	1,905,587	127,803	57,508	226,075	98,272	43.47%	1,720,275	9.72%	
	FRINGE BENEFITS	52830	PENSION PLAN - FIRE DEPT	140,000	109,388	-	106,002	(3,386)	-3.19%	30,612	78.13%	
Total for 5100 - FRINGE BENEFITS				4,821,577	1,597,602	330,517	1,552,600	(45,001)	-2.90%	2,893,459	39.99%	
GRAND TOTAL				58,499,763	10,202,244	2,575,349	8,188,959	(2,013,284)	-24.59%	45,722,170	21.84%	

**Town of Clinton
Monthly Investment Balances
and Interest Income
FY21/22**

FY22 Investment Balances					
Date	BOA Investment	STIF	Liberty MM	Unilever SEP	Total General Fund Investments
07/31/21	29,976,802	3,226,120	1,654,946	75,807	34,933,676

FY22 Interest Income					
Date	BOA Investment	STIF	Liberty MM	Citizens Unilever SEP	Total General Fund Interest Income
07/31/21	3,273.92	290.99	231.22	0.64	3,796.77

Annual Yield Rate:

Jul	0.18%	0.10%	0.15%	0.01%
* Yield based on int. rates				

Town of Clinton
Pro Forma Fund Balance Reserves And Contingency Analysis

As of 7/31/21 Based on Final 6/30/20 Financials

For discussion purposes ONLY Update on Reserves & Contingency

Fund Balance :

Nonspendable (Prepaid Medical/Dental as of 6/30/20)		\$ 120,789
Committed : BOE non-lapsing account	667,209	
Landfill Closure	350,000	1,017,209
Assigned with passing of FY21 Budget:		
Applied Fund Balance to Capital Projects for FY21	825,000	
Appropriated Surplus-for FY21	250,000	1,075,000
Proposed FY22 Budget to Referendum May 12, 2021:		
Applied Fund Balance to Capital Projects for FY22	2,269,800	
Appropriated Surplus-for FY22	350,000	2,619,800
Unassigned Fund Balance		8,522,423
Total Pro Forma Fund Balance 6/30/2020 (prior to FY21 results)		\$ 13,355,221

Calculation of Fund Balance as a % of FY21 Budgeted Expenditures:

	Target	Actual	Excess/ (Shortfall)
Unassigned Fund Balance	\$ 8,442,146	\$ 8,522,423	\$ 80,277
Actual/Target Fund Balance as a % of FY21 Budgeted Expenses *	<u>\$ 56,280,976</u>	15% *	15.1% 0.1%

FY22 Contingency:

FY22 Budgeted Contingency Balance: July 1, 2021	<u>\$ 165,000</u>
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TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: August 18, 2021

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- Blight Subcommittee – The Blight Subcommittee is continuing their work. Additional language was reviewed and discussed. A draft has been given to the Town Attorney for review and comment before bringing a final draft to the full Council.
- Connecticut Water Rate Case – Attached to this report is a copy of an email and overview document which describes PURA's decision regarding the rate increase sought by Connecticut Water.

2. CCM:

CCM does not have a Legislative Committee meeting scheduled during the summer months while the General Assembly is out of session. Their next regularly scheduled meeting is in September.

In the lead up to their regular schedule of meetings, Policy Committees are starting their process to develop consensus positions on legislation CCM will be seeking to impact in the session. I am involved with the Land Use, Housing and Community Development Committee which will be meeting for the first time later in August.

3. River COG:

The Council of Governments did not meet in August. Their next meeting is scheduled for September 22, 2021.

4. 9 Town Transit:

The Board of 9 Town Transit will meet on August 20, 2021.

5. Miscellaneous:

- Climate Corps – We have another opportunity to use UConn students to assist with an environmental planning project. Similar to the Storm Water Corps program, student could perform important leg work that would support larger planning – in this case related to impacts associated with climate change. The Town has to apply to UConn and have its project selected. As for a scope of work, the plan was to have students collect data to create a baseline that could support a coastal resilience plan, as was described in the Natural Hazards Mitigation Plan. The students will see the list of projects in the Fall and do the work in the Spring Semester.

- Storm Water Corp – Based on the report prepared by the UConn Storm Water Corps, it makes the most sense to focus on a rain garden project at Parks & Recreation. It is the one project area that has the biggest impact in terms of controlling storm water and, as a highly visible site, allows for public education.

Karl Kilduff

From: Daniel Meaney <Daniel.Meaney@ctwater.com>
Sent: Tuesday, August 10, 2021 2:11 PM
To: Daniel Meaney
Subject: Update on Connecticut Water rate case
Attachments: Connecticut_Sheet_FINAL3_8.2.21.pdf

Good Afternoon.

We want to update you on Connecticut Water's rate case application.

The Public Utilities Regulatory Authority (PURA) has issued its final decision on our application. PURA authorized an overall annual revenue increase of 5.1%, which will mean an increase of about 9 cents per day, or \$2.60 per month, for our average residential customer. The amount of the increase will vary by customer class and by which water system serves a customer, and preparation of detailed rate schedules to reflect the decision is now underway.

For communities that receive public fire protection from Connecticut Water, the increase will be capped at 5% over current charges. This is consistent with the estimates provided earlier this year for most communities. We will provide updated information to communities where there is a significant difference from the earlier estimates.

Aside from the financial decisions, there were a number of other important and significant measures approved by PURA that will benefit customers and the environment.

- PURA commended and thanked Connecticut Water for proposing the Water Rate Assistance Program, or WRAP, which will provide a that 15% reduction on the water bill for income-eligible customers. We believe this is the first program of its kind in Connecticut and is a great addition to the financial assistance tools already available to our customers.
- PURA also approved our proposed rate design intended to promote water conservation. The new water conservation rate has a higher rate for residential customers' water usage in excess of 200 gallons per day on average. The goal is to encourage water conservation, as consumption above that amount is typically discretionary use related to lawn watering and irrigation.
- There were various modifications to our Special Charges and the Company Rules and Regulations to make them consistent across all of our Connecticut operations. There were updates to certain sections of the Rules and Regulations with clarifying language, including fire charges, customer security deposits and new fees for customers who fail to comply with mandatory water use restrictions.

PURA recognized Connecticut Water as a well-performing water utility and was complimentary of our operations and service.

You can be assured that the 200+ employees of Connecticut Water are committed to the company's vital public health and safety mission: delivering a reliable supply of safe drinking water to families and communities across the state, ensuring fire hydrants have a robust water supply, being good stewards of the environment, and providing world-class customer service.

Also, attached is a sample bill insert that will be included with the bills of residential customers who are metered quarterly as new rates are phased-in. Similar materials are being developed

Please let me know if you have any questions.

Dan

Dan Meaney, APR
Director of Public Affairs and Corporate Communications
Connecticut Water
93 West Main Street
Clinton, CT 06413
Daniel.Meaney@ctwater.com
860.664.6016 Office
860.664.6716 Fax

"It is never wrong to do the right thing." Mark Twain

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ConnecticutWater ***MaineWater***

IMPLEMENTING NEW RATES & CHARGES

Customer Assistance • Water Conservation • Other Billing Changes
(Effective 7/28/21)

CUSTOMER ASSISTANCE

Water Rate Assistance Program (WRAP)

Connecticut Water now offers a **Water Rate Assistance Program (WRAP)** for income-eligible customers. It is the first program of its kind offered by a water utility in Connecticut. Through WRAP, income-eligible customers can get a **15% reduction** on their entire water bill, excluding Linebacker service.

WRAP complements our existing **H₂O** and **Operation Fuel** assistance programs. For more information on our financial assistance programs, please visit ctwater.com/H2O or call us at **800-286-5700**.

CHARGES BEING REMOVED FROM YOUR BILL

DPH Safe Drinking Water Fee

The **state-mandated fee** on water utility customers to support the Connecticut Department of Public Health's administration of state and federal drinking water regulations **has ended and has been removed from all bills**.

WICA Reset to Zero

With the new base rates approved, the **Water Infrastructure and Conservation Adjustment (WICA) charge has been reset to zero**, and this line has been eliminated from the bill. WICA charges will resume only when eligible drinking water infrastructure and conservation projects are completed and approved by PURA.

WATER CONSERVATION

Water is a precious and limited natural resource that needs to be used wisely. Every drop of water delivered to the tap or fire hydrant is one less drop in the natural environment for the ecosystem.

Water Conservation Rate

To encourage wise water use, Connecticut Public Utilities Regulatory Authority (PURA) approved a slightly higher rate for Connecticut Water residential customers who use more than an average of 200 gallons of water per day in a billing period. **Only usage above the 200 gallons per day average will be billed at a higher rate.** Usage at or below the average of 200 gallons per day will be billed at the normal rate. This *inclining block rate* is intended to encourage residential customers to use water wisely, especially for irrigation and lawn watering.

Some divisions already had inclining block rates. The conservation rate threshold is now 200 gallons per day average for all divisions. For rates for your division, please visit: ctwater.com/rates.

Mandatory Conservation Requests

Connecticut Water has a new tool to ensure compliance with mandatory conservation requests.

During periods of prolonged drought or water supply emergencies, it may be necessary to call for mandatory water conservation measures. PURA approved changes to our *Rules and Regulations* that allow Connecticut Water to **levy a fee on customers who do not comply with mandatory conservation** requests to ensure water is available to meet essential public health and safety needs.

Other changes to Connecticut Water's Rules and Regulations were also authorized. The updated version can be found at ctwater.com/customers/rules-and-regulations.

ConnecticutWater

How the Rate Change Is Represented on Your Billing Statement

New water rates, as authorized by the Connecticut Public Utilities Regulatory Authority (PURA) were approved effective July 28, 2021.

- A portion of this bill will have water service at rates that were in place prior to July 28th, and the remaining portion, starting July 28 through the invoice date, will be at the new rates.
- Your next water bill for this account will be entirely at the new rates.

Understanding the transition to new rates

Your bill will continue to include line items for the **Daily Basic Service Charge** and **Water Usage** for water and for sewer if you are a wastewater customer. There will be **two lines for each of these charges** on the statement during the transition to new rates. **1** will be at the rate in effect **prior to July 28th** at the **old rate** and **2** will be at the **new rate** for service **after July 28th**. The number of days before and after July 28th will be multiplied by the appropriate rate.

For example, if the billing period was 90 days long and a bill was issued on August 27th (30 days after July 28th) and a total of 22,000 gallons was used, an average daily amount would be calculated ($22,000/90 = 244$), and then 60 days of usage, or 14,740 gallons, would be billed at the old rate and 30 days of usage, or 7,260 gallons, billed at the new rate for total billing of 22,000 gallons.

Detailed Account Activity					
Premise Served:	xxxxxxxxxxx				
Customer Type:	Residential				
Billing Period:	05/30/21 to 08/30/21				
Billing Frequency:	Quarterly				
Usage Gals	22,000				
Avg Daily Use Gals	244				
Type of Reading:	Actual				
Current Charges	Meter Size/#	Meter Reading	# Days/ Usage	Rate	Amt
1 Daily Basic Service	5/8"		60	Old Rate	-
2 Daily Basic Service	5/8"		30	New Rate	-
1 Water Usage	52704846	2331	14740	Old Rate	-
2 Water Usage	52704846	2331	7260	New Rate	-
3 Water Usage	52704846	2331	1320	Conservation Rate	-
4 Revenue Adjustment Credit				Unchanged	-

- 3 Conservation Rate:** For residential customers whose usage exceeds an average of 200 gallons per day (gpd) in a billing period, a higher rate will apply for usage above the 200 gpd average after July 28th. This new rate is designed to encourage wise water use, especially for outdoor water use such as lawn watering. Using the same example above, the rate will apply only to amounts above the 200 gpd usage billed after July 28th. Using the same example above, a customer would pay the conservation rate on 1,320 gallons (30 days multiplied by 44 gallons, which is the daily amount over 200 gallons). The first 200 gallons per day would be billed at the new base non-conservation rate.

- 4 Water Revenue Adjustment Credit/Surcharge (WRA):** The WRA authorized by PURA for **Connecticut Water and Heritage Village Division customers will continue** at the levels set in April 2021. To reconcile the company's actual annual usage versus what was approved in rates, we will continue WRA, a percentage applied for all customers' bills across the company. Customers of the **Avon Water Division do not currently have a WRA**; however, it will be implemented in 2022.

Two charges that were previously on your bill are now removed: DPH Safe Drinking Water Fee and WICA.

Updated rate schedules have been posted to ctwater.com/rates. Customers who also receive sewer service from Connecticut Water can find full rate information at that web address as well.

For additional descriptions of **WICA** and **WRA**, please see the back of the billing statement.

