

**Agenda**  
**Town Council Regular Meeting**  
**Wednesday, February 02, 2022 at 8:00 AM**  
**Town Hall Green Room**

1. Pledge
2. Visitors
3. Approval of Minutes – January 19, 2021
4. Appointments/Reappointments  
Peter Mezzetti (D) Fair Rent Commission until June 30, 2025
5. Police Department JAG VCP Grant
6. Sidewalks on Leffingwell
7. Council Discussion
  - Future Projects
  - Correspondences
8. Chairman's Report
9. Town Manager's Report
10. Town Council Committee Liaison Reports
11. Executive Session – Legal, pursuant to CGS 1-200 (6)(3)
12. Ratify of Legal Settlement
13. Adjourn





Town of Clinton  
54 East Main Street  
Clinton, Connecticut 06413

**Town Council Regular Meeting Minutes  
Wednesday, January 19, 2022  
Town Hall Green Room**

In Attendance: Chairman Chris Aniskovich, Dennis Donovan, Carol Walter, Christine Goupil,  
Tom Hollinger, Chris Passante and Carrie Allen  
Also participated: Karl Kilduff, Town Manager

Chairman C. Aniskovich called the meeting to order at 7:00 PM. The council stood for the pledge of allegiance. The meeting can be viewed in its entirety online at <http://reflect-vsctv.cablecast.tv/CablecastPublicSite/gallery/3?channel=1>

**VISITORS**

No visitors wished to speak at this time.

**APPOINTMENTS/REAPPOINTMENTS**

There were no new appointments at this time.

**APPROVAL OF MINUTES**

C. Allen made a motion, seconded by T. Hollinger to accept the minutes from January 5, 2022. C. Walter amended the minutes under "Police Department JAG VCP Grant Application". The third sentence should say "The grant funding would be used for public safety improvements to fund a car for the exclusive use of a therapy dog". The amended motion was unanimously approved.

**POLICE DEPARTMENT LINE ITEM TRANSFER**

D. Donovan made a motion, seconded by T. Hollinger to approve the Police Department line item transfer of \$10,000 from contingency to vehicle maintenance. The motion was unanimously approved.

**STANTON HOUSE LEASE AGREEMENT**

C. Walter made a motion, seconded by C. Goupil that the Town Council of the Town of Clinton hereby authorizes and directs the Town Manager to sign a six-month lease extension with the Adam Stanton House for a property abutting the Pierson School for a fee of \$2,500. The motion was unanimously approved.



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### **MORGAN SCHOOL YEARBOOK**

C. Goupil made a motion, seconded by D. Donovan to approve \$375.00 for a full page ad in the Morgan School High School Yearbook. The motion was unanimously approved.

### **TOWN COUNCIL BUDGET WORKSHOP SCHEDULE**

The council reviewed the budget schedule. The first meeting is scheduled for Wednesday, February 9<sup>th</sup> at 6:00 PM. At that meeting the Town Manager and Superintendent of Schools will present their proposed budget to the council. The budget workshops are scheduled for February 17<sup>th</sup>, February 22<sup>nd</sup> and February 24<sup>th</sup> at 6:00 PM. The Town Council will have a special meeting on March 2<sup>nd</sup> at 6:00 PM to finalize the budget and send to a public hearing. The Annual Budget meeting is on May 4<sup>th</sup> and the budget referendum is on May 11<sup>th</sup>. C. Walter made a motion, seconded by T. Hollinger to approve the budget schedule as presented. The motion was unanimously approved. A copy of the budget schedule is attached to the minutes.

### **FINANCE DIRECTOR'S REPORT**

S. Cunningham reviewed her financial report ending December 31, 2021. A copy of the report is attached to the minutes.

### **COUNCIL DISCUSSION ON FUTURE PROJECTS**

The following topics were discussed by the council.

- ARPA Funding – the council will schedule another meeting to finalize the spending package and then it will go to a town meeting for approval. Any appropriation over \$300,000 will require a referendum vote.
- Project log – The Town Manager reviewed each of the items listed on the log.
  - National Hazard Mitigation – The plan is completed and approved by FEMA. The council would need to schedule a workshop to discuss the plan and specific projects to implement.
  - Pierson School – The town is in the process of clearing the title and working with the Morgan Trust. The structural engineering report should be completed soon.
  - Fire Department Facility – The presentation was given to the previous council outlining the issues and operating needs. The Town Manager and Fire Department are working on the next steps. The council will need to schedule a workshop once the Fire Department is ready to proceed.
  - Radio Replacement Project – Replace dispatch console and radio equipment used by the Police, Fire, EMS and Public Works. The council will need to schedule a workshop to go over financing the project.



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- Temporary Senior Center – the town will first need to rehire a new program coordinator.

### **CHAIRMAN'S REPORT**

Chairman Aniskovich congratulated Carol Walter on her recent retirement and thanked her for her years of service in the Land Use Department. Aniskovich thanked Mike Neff and the Fire Department for handing out test kits and masks at the Town Hall this past weekend.

### **TOWN MANAGER'S REPORT**

K. Kilduff reviewed his report dated January 14, 2022. A copy of the report is attached to the minutes.

- Budget preparation is underway with department head requests. The first budget meeting with the council is scheduled for February 9<sup>th</sup>. At that time the council will get an overview of the entire Town and Board of Education budget and budget books will be given out to the council. The Town Manager is working with the Morgan Students to do another budget survey to solicit feedback from the public.
- CT Water Company wants to work with the Town on additional road restoration. CT Water Company will provide the town with \$130,000 to perform road restoration on Beach Park Road. Last year the restoration was done to Glenwood Road. The council agreed to have the Town Manager sign an agreement with CT Water Company. The work will begin in the spring.
- Eversource is working year-round to trim and remove limbs and trees that threaten the electric system. A detailed map was sent to the town outlining maintenance trimming. Information will be posted online.
- The Town Manger is looking at venders on a reuse of the old landfill.

### **TOWN COUNCIL LIASON REPORTS**

The council members gave a brief report on the following boards and commission.

- T. Hollinger reported on last week's Economic Development Commission meeting.
- C. Allen reported on Planning & Zoning
- D. Donovan reported on the Police Commission
- C. Walter reported on Public Works
- C. Passante reported on Park & Recreation



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**EXECUTIVE SESSION – PERSONNEL, PURSUANT TO CGS 1-200(6)(A)**

D. Donovan made a motion, seconded by T. Hollinger to enter into executive session at 8:00 PM and invite K. Kilduff and M. Schettino. The motion was unanimously approved. The council came out of executive session at 8:25 PM. No action was taken by the council.

**ADJOURN**

C. Passante made a motion, seconded by T. Hollinger and unanimously adjourned the meeting 8:26 PM.

Respectfully submitted,

Mary Schettino  
Executive  
Assistant Town  
Manager

## TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: February 2, 2022

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Please find my report concerning various items of interest to the Town Council and community.

### 1. Council Business:

- FY22-23 Budget – Budget preparation continues with department head requests being vetted and refinements to be made at the Town Manager level of review. Next month will bring intensive work on the Council's part to review the Town Manager's Budget and discuss possible changes. A detailed schedule of department reviews during the different workshop nights is attached for your reference. The delivery of budget books to the Council will take place at a Special Meeting to take place on February 9.

Additionally, the budget preference survey went up on the website and Facebook last week. We made this opportunity available last year to get some early public engagement on the budget. The survey is a joint Town/School effort with Morgan students compiling the data collected.

- State Budget – The State will be starting its budget process at the same time the Town is. On February 9, the Governor will present his budget to the General Assembly. The Governor's Budget is an important indicator that impacts our budget. The Governor traditionally has set the "floor" for State grants-in-aid. Those grant calculations are important to our budget assumptions as Clinton's budget is highly sensitive to changes in State aid. Even maintaining level funding has an impact on our property tax rate. Clearly, there will be more to come on this item as the Governor releases his budget.
- Fire Department Vehicle Purchasing – I need to have a conversation with the Council on financing for Fire Department vehicle replacement. We started a process in the past 2 budgets to build an annual reserve that would help fund vehicle replacement. The first vehicle in the replacement schedule is a pumper which was competitively bid and is close to a decision point. Additionally, some on the Council will recall prior discussion about replacing the fire boat with a grant which was not granted twice. As we are looking at significant purchases that have long term impacts, I need Council engagement and direction on structuring the financing.

### 2. River COG:

River COG met on January 26, 2022. Highlights of that meeting include:

- Federal Infrastructure Funds – An overview of the roll out of federal infrastructure funds was provided by Mark Boughton, Governor Lamont's Senior Advisor on Infrastructure. Funds will come to the States as an increase in pre-existing formula grant programs. Changes to existing

state programs and the process for distribution will be forthcoming. Competitive grants are also created at the federal level by this legislation. The State is looking to the COGs to be a part of the process and emphasized projects of a regional nature will be prioritized. The State is also supposed to be providing support and assistance in securing grant funds. There will be more to discuss when initial guidance is provided from the federal government.

- Comprehensive Economic Development Strategy – The COG has gotten its first approval along the process of accessing federal funds for economic development. Our region is the only region in the state that does not have a Comprehensive Economic Development Strategy (CEDS). The federal Economic Development Agency will provide grant funds to the COG to complete a CEDS. The first step in the process involved OPM designating the COG as a regional economic development district (EDD). This designation sets the CEDS process in motion. After the CEDS is completed, the regional EDD will become a State EDD. After state designation is completed, the district designation shifts to the federal level. Once accepted at the federal level, funding can then become available. Only the federal designation comes with funding.
- Bike/Pedestrian Plan – The COG will host a public information meeting on the draft plan. Final approval of the plan is anticipated in March. Attached is a copy of the flier for the public hearing which also has a link to the draft plan.
- Waste – A possible change in household hazardous waste collection will be discussed. Financially, it appeared to be more efficient to run a series of satellite collections instead of the fixed collection in Essex. The change in model requires a lengthy discussion given the existing investments in Essex. A high level review of MIRA was also given.

### **3. Miscellaneous:**

- Beach Park Road Grant Project – Our partnership with Ducks Unlimited and DEEP to secure a grant from the National Fish and Wildlife Foundation to replace a bridge on Beach Park Road over the Hammock River. Ducks Unlimited is finalizing the application for submission with DEEPs input. The Town has given its approval to the grant application. Attached for your reference is the letter of support from the Town. Similar letters have been sought from our State Representative and Senator.



**Town Council Budget Schedule for FY 2022/2023**

**All of the meetings will take place in the Rose Room of the Town Hall**

<b>MEETING DATE</b>	<b>BUDGET REVIEW</b>	<b>MEETING TIME</b>
2/9/2022	SPECIAL BUDGET MEETING	6:00 PM
	BUDGET PRESENTED	
2/17/2022	TOWN MANAGER	6:00 PM
2/17/2022	FINANCE	
2/17/2022	TOWN CLERK	
2/17/2022	ASSESSOR	
2/17/2022	TAX COLLECTOR	
2/17/2022	INLAND WETLANDS COMM	
2/17/2022	ZONING BOARD OF APPEALS	
2/17/2022	PLANNING & ZONING COMM	
2/17/2022	BUILDING	
2/17/2022	HUMAN SERVICES	
2/17/2022	SENIOR SERVICES	
2/17/2022	WSAM MAINTENANCE	
2/17/2022	PUBLIC WORKS	
2/17/2022	TECHNOLOGY	
2/17/2022	POLICE	
2/17/2022	COMMUNICATIONS	
2/17/2022	ANIMAL CONTROL	
2/17/2022	FIRE MARSHAL	
2/17/2022	FIRE DEPARTMENT	
2/17/2022	ECONOMIC DEVELOPMENT	
2/17/2022	ELECTIONS & MEETINGS	
2/17/2022	CIVIL PREPAREDNESS	
2/17/2022	LIBRARY	
2/22/2022	WATER POLLUTION	6:00 PM
2/22/2022	PARK & RECREATION	
2/22/2022	HARBOR COMMISSION	
2/22/2022	SHELLFISH COMMISSION	
2/22/2022	HEALTH	
2/22/2022	PROBATE COURT	
2/22/2022	WATER HYDRANTS	
2/22/2022	STREET LIGHTING	
2/22/2022	GENERAL GOV'T ADMIN	
2/22/2022	OTHER GENERAL GOV'T	
2/22/2022	DEBT	
2/22/2022	CAPITAL - TOWN	
2/22/2022	REVENUE	
2/24/2022	BOARD OF EDUCATION	6:00 PM
3/2/2022	SPECIAL MEETING TO FINALIZE BUDGET	6:00 PM
4/6/2022	BUDGET PUBLIC HEARING & SPECIAL MEETING TO FINALIZE THE BUDGET	6:00 PM

# **Lower Connecticut River Valley Bicycle and Pedestrian Master Plan**

## **Steering Committee Meeting 4 and Public Information Meeting**

**Tuesday February 1, 2022 at 3:00 p.m.**

**This event will provide general information about the Draft Bicycle and  
Pedestrian Master Plan and opportunities for review and comment**

**Join on your computer or mobile app using MS Teams**

**[Click here to join the meeting](#)**

**Or call in at number below:**

**1 (860) 838-4504**

**Phone Conference ID: 749 500 716#**

**View the draft plan at:**

**<https://documentcloud.adobe.com/link/review?uri=urn:aaid:scds:US:579e7e86-6890-474e-af6a-af5373683b47>**



**Lower Connecticut River Valley  
Council of Governments**

145 Dennison Road Essex, CT 06426 | [www.rivercog.org](http://www.rivercog.org)



William Stanton Andrews Memorial Town Hall

## TOWN OF CLINTON

54 East Main Street  
Clinton, Connecticut 06413

*Karl F. Kilduff*  
Town Manager

January 21, 2022

National Fish and Wildlife Foundation  
113 Fifteenth St. N.W., Suite 1000  
Washington, DC 20005

**RE: Emergency Coastal Resilience Fund  
Tide Gate and Coastal Resilience Restoration – Hammock River  
Town of Clinton, Middlesex County, CT**

To Whom It May Concern:

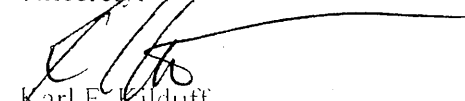
The Town of Clinton supports the Ducks Unlimited application for Emergency Coastal Resilience Fund (ECRF) grant support to aid in natural hazard mitigation and to restore natural systems in the tidal marsh of the Hammock River as it connects to Long Island Sound. Clinton is a low-lying coastal town located within a coastal zone which exposes the community to hazards associated with coastal storms, high winds and flooding from storm surges resulting in Major Disaster Declaration Area designations in 2010-2013, 2015, 2018 and 2020-2021.

This project is intended to replace an existing bridge and tide gate system with an open span and self-regulating tide gates that will result in improving water flow restoring critical habitat and natural systems that help manage storm water and coastal flooding. The marsh upstream of the current bridge and tide gates is under threat as the marsh cannot adequately circulate water. This project will cure that problem and restore the marsh ecosystem. Additionally, the wider bridge span will aid in flood mitigation as the restored marsh land will afford added flood storage and surge protection for nearby coastal neighborhoods. The project will enhance the ability of Clinton to reduce risks to life and property from natural hazards through this cost-effective hazard mitigation project.

The Town of Clinton's Natural Hazard Mitigation Plan specifically calls for the replacement of this bridge span above the Base Flood Elevation, and the plan generally calls for restoration and protection of coastal habitats and marsh lands to better protect the Town from impacts of coastal storms.

With this funding, coastal resilience in Clinton will be improved and habitat restoration efforts will be enhanced.

Sincerely,

  
Karl F. Kilduff  
Town Manager



**SUGGESTED MOTION:**

The Town Council of the Town Clinton hereby approved the submission of a 2022 JAG Local Violent Crime Prevention Grant application to the State of Connecticut Office of Policy and Management as described in the grant application. The Town Manager is hereby authorized and directed to execute the necessary forms to apply for and receive such funds.

