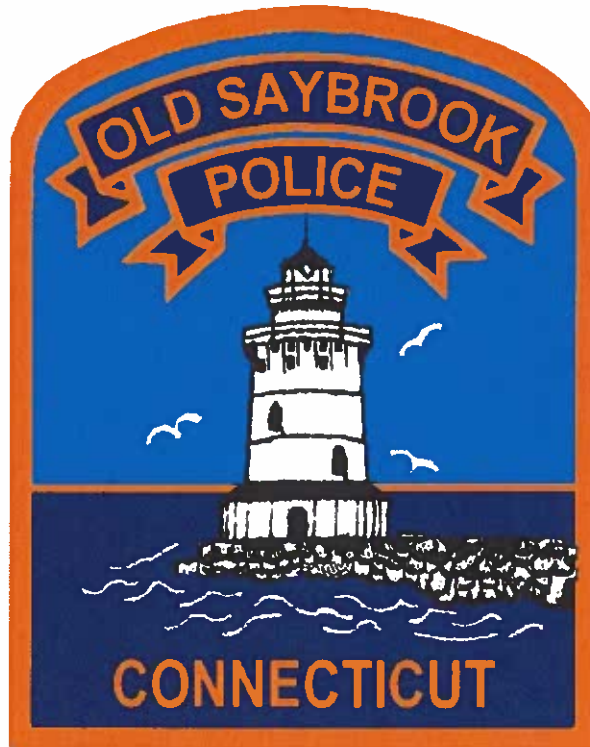
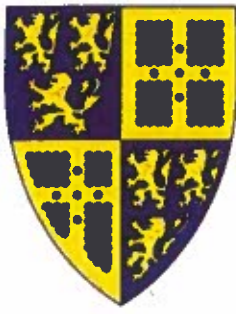


# Town of Old Saybrook Police Commission



Commissioner  
Information Packet  
*for the*  
June 23, 2025  
Regular Meeting



# TOWN OF OLD SAYBROOK

## Police Commission

302 Main Street, Old Saybrook, Connecticut 06475

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Alfred Wilcox, *Chairman* • Renee Shippee, *Vice Chairman* • Jill Notar-Francesco, *Secretary*

Jessica Calle • Mark Ciliano • Carl S. Von Dassel • Jacqueline Prast

## REGULAR MEETING AGENDA

**Monday, June 23, 2025 – 6:30 PM**

**First Floor Conference Room – Old Saybrook Town Hall**

### *Virtual Meeting Information for the Public:*

Public Zoom Link: <https://zoom.us/j/93661145517?pwd=eFRxQW9ZdDhidk9aSHhEV2VQd1Nkdz09>

Dial In: 929-436-2866

Meeting ID: 936 6114 5517

Passcode: 302302

One Tap Mobile: <tel://9294362866..93661145517#>

- I. Call To Order / Roll Call / Pledge of Allegiance
- II. Comments from the Public
- III. Correspondence
- IV. Discussion and Possible Action on the Meeting Minutes for:
  - a. April 28, 2025 – Regular Meeting
  - b. May 19, 2025 – Regular Meeting
- V. Executive Report from Acting Chief Walsh
  - a. FY 2025 Operating Budget
  - b. Off Budget Accounts
  - c. Personnel Matters
  - d. Professional Development Update
  - e. Activity Report
- VI. Discussion and Possible Action to change appointment of Local Traffic Authority.
- VII. Legal Traffic Authority proposal to relocate a Stop sign on Old Sea Lane.
- VIII. Discussion and Possible Action to amend Commission bylaws.

- IX. Comments from the Public
- X. Discussion and Possible Action to enter into Executive Session to discuss a personnel matter.
- XI. Comments from the Acting Chief
- XII. Comments from Commissioners
- XIII. Adjournment

**Old Saybrook Police Commission**  
**Regular Meeting**  
**April 28, 2025**  
**MINUTES**

A regular hybrid meeting of the Old Saybrook Police Commission was held on Monday, April 28, 2025. The meeting was recorded and can be viewed in its entirety at <https://youtu.be/AXbmFVztNeo>

**Present:** Chairman Wilcox, Vice Chairmn Shippee, Secretary Notar-Francesco, Commissioners Von Dassel, Prast, Calle and Ciliano. Lieutenant Walsh was present from the Department of Police Services.

**I. Call to Order / Roll Call / Pledge of Allegiance (0:20)**

Chairman Wilcox called the meeting to order at 6:30 PM, led those in attendance with the Pledge of Allegiance and took a roll call.

**II. Comments from the Public (1:00)**

There were no comments from the public.

**III. Correspondence (1:46)**

Chairman Wilcox stated that he had nothing to report other than what was already circulated.

**IV. Discussion and Possible Action to revise and approve the Meeting Minutes from March 6, 2025 Special Meeting (1:57)**

Secretary Notar-Francesco stated at the last regular meeting on March 24, 2025, the Commission adopted the Special Meeting Minutes of March 6, 2025. Approximately three weeks ago, she noticed an error in those previously adopted minutes that she would like the Commission to correct and approve tonight at this regular meeting. On those March 6<sup>th</sup> minutes, the motion in Agenda Item III pertained to going into Executive Session for the purpose of interviewing candidates. Secretary Notar-Francesco made that motion. However, missing from the motion in the minutes is the second by Commissioner Calle. Secretary Notar-Francesco reviewed the recording of the March 6<sup>th</sup> meeting to determine that, indeed, the motion had been seconded, but the written minutes did not reflect it. It is necessary for the Commission to revise and adopt the corrected minutes.

**Chairman Wilcox made a motion that, within the previously adopted March 6, 2025 Special Meeting Minutes, the Agenda Item III motion to go into Executive Session, be revised and adopted to include "Commissioner Calle seconded the motion." Commissioner Ciliano seconded the motion. The motion passed unanimously with a vote of 7 in favor, 0 opposed and 0 abstaining.**

Records Clerk Damato will modify and repost on the Police Commission website, indicating "Revised Minutes" at the top. The minutes will include an asterisk and a bottom note: "Commissioner Calle seconded the motion" on these previously adopted minutes.

**V. Discussion and Possible Action on the Meeting Minutes for:**

**a. March 24, 2025 – Regular Meeting (3:51)**

Secretary Notar-Francesco made a motion to approve the March 24, 2025 Regular Meeting Minutes. Commissioner Prast seconded the motion. The motion passed unanimously with a vote of 7 in favor, 0 opposed and 0 abstaining.

**b. March 31, 2025 – Special Meeting (4:09)**

Secretary Notar-Francesco made a motion to approve the March 31, 2025 Special Meeting Minutes. Commissioner Ciliano seconded the motion. The motion passed unanimously with a vote of 7 in favor, 0 opposed and 0 abstaining.

**c. April 7, 2025 – Special Meeting (5:00)**

Secretary Notar-Francesco made a motion to approve the April 7, 2025 Special Meeting Minutes. Commissioner Prast seconded the motion. The motion passed unanimously with a vote of 7 in favor, 0 opposed and 0 abstaining.

**d. April 10, 2025 – Special Meeting (5:21)**

Secretary Notar-Francesco made a motion to approve the April 10, 2025 Special Meeting Minutes. Commissioner Ciliano seconded the motion. The motion passed unanimously with a vote of 7 in favor, 0 opposed and 0 abstaining.

**e. April 15, 2025 – Special Meeting (5:45)**

Secretary Notar-Francesco made a motion to approve the April 15, 2025 Special Meeting Minutes. Commissioner Calle seconded the motion. The motion passed unanimously with a vote of 7 in favor, 0 opposed and 0 abstaining.

**VI. Executive Report from Acting Chief Walsh (6:08)**

Lieutenant Walsh advised the Commission that updated budget spreadsheets were included in the packets.

Secretary Notar-Francesco asked where the Police Chief Search funds will come from. Lieutenant Walsh stated that he will speak to the First Selectman about that and report back to the Commission.

Lieutenant Walsh stated that Patrol Officers Fox and Rankin recently graduated from the Police Academy. They have begun their field training and, since both were born and raised in Old Saybrook, it's been a nice treat for their training officers as they already know the roads.

Patrol Officer Barrett will be on his own May 1<sup>st</sup>. He was a lateral transfer and has been a patrol officer for three years now so his training was just getting to know the road names, areas and radio codes.

The Department has begun a dispatcher hiring process as there is one vacancy. One dispatcher is currently pregnant and will be on maternity leave this summer. The department held tests back in September and October and those who passed will be interviewed this week.

School Resource Officer Popovich is at the high school and has been a great fit.

Lieutenant Walsh updated the Commission on recent department professional development. He advised the Commission that the state has just rolled out the program "Bring Me Back Home" along with the Purple Alert. Families can go online and register their loved one who has any intellectual disability. Currently there is one family in Old Saybrook who is using the program. The department will be posting the information on social media in hopes that more families will utilize the program.

Lieutenant Walsh stated that 7 or 8 Patrol Officers will be attending the DEEP safe boating class this week. It is a department mandate that all Patrol Officers have their safe boating certificate. They will also be shown how to access the boat and start it, should they ever have to respond to the boat while on patrol.

Lieutenant Milardo and Walsh recently returned from the Southern Police Institute. He stated that 48 officers attended the class with department sizes ranging from four to 6,000 people. He felt that it was a good class, but stated that they both have more to take this summer.

Lieutenant Walsh stated that he has reached out to State's Attorney Gailor and the inspectors. He has met with the school principals, Superintendent and administrators. He stated that security drills at the schools have started up again. He met with Grossman Chevrolet regarding the fleet and has reached out to Heather McNeil and Scott Martinson to set up a time to meet. Lieutenant Walsh stated that he has been meeting with the First Selectman on Thursdays. They have been discussing Information Technology as Sgt. Gardner will be retiring from the Police Department soon. A vendor will be coming on Wednesday to look at the systems and give the Town a quote.

Commissioner Prast asked Lieutenant Walsh about an update on payroll. Lieutenant Walsh stated that he recently met with town hall personnel regarding payroll. He stated that he anticipates moving to a software based schedule and that there is currently no point of changing anything right this second.

Vice Chairman Shippee asked who is doing payroll. Lieutenant Walsh stated that he is. Vice Chairman Shippee asked how many dispatcher vacancies there are. He stated there is one full time vacancy. Vice Chairman Shippee asked if Phil Coco is retiring, James Simpson was appointed to Detective and Sgt. Gardner is retiring. Lieutenant Walsh stated yes Phil Coco is retiring and James Simpson was appointed Detective. She asked Lieutenant Walsh if he has gotten any advice from Chief Spera or any other Chiefs. Lieutenant Walsh stated that he is planning on reaching out to local Chiefs and meeting with them such as Clinton, Madison and East Lyme. There have been some communications with Chief Spera during the transition.

**VII. Discussion and Possible Action to Enter into Executive Session to discuss a personnel matter (25:33)**

Commissioner Ciliano made a motion to enter into Executive Session to discuss a personnel matter inviting Acting Chief Walsh to join. Commissioner Calle seconded the motion. The motion passed unanimously with a vote of 7 in favor, 0 opposed and 0 abstaining.

**The Commission entered into Executive Session at 6:56 PM.**

**First Selectman Fortuna entered Executive Session at 7:08 PM.**

**The Commission exited Executive Session and resumed public session at 7:19 PM.**

**VIII. Comments from the Public (26:14)**

There were no comments from the public.

**IX. Comments from the Acting Chief (26:33)**

Lieutenant Walsh stated that he feels like it has been a decent start for the first two and a half weeks. It has been something new every day. He met with the leadership team on Friday and met with the whole department today. He stated that he was able to hand out “lower hanging fruit” roles to other officers that he used to handle. He stated that good things are happening, and that the department will continue to function. If something comes up that needs to be fixed, it will happen. Lieutenant Walsh reminded the Commission that the department achieved Tier 3 accreditation but that it needs to be documented with a lot of steps in place, so that is something the department will be working on.

**X. Comments from Commissioners (28:45)**

Commissioner Calle commented.

Commissioner Prast commented.

**The Commission recessed to discuss Search Committee business prior to adjourning the regular meeting at 7:26 PM.**

**The Commission ended the recess and resumed public session at 8:40 PM.**

**XI. Discussion and Possible Action on a job recruitment announcement (31:34)**

Commissioner Ciliano made a motion to amend the agenda to add discussion and possible action on a job recruitment announcement. Commissioner Prast seconded the motion. The motion passed unanimously with 7 in favor, 0 opposed and 0 abstaining.

Chairman Wilcox shared that the Search Committee has recommended edits to the text of a recruitment announcement supplied by Public Safety Consultants. Commissioner Calle made a motion to approve that text as edited by the Search Committee. Vice Chairman Shippee seconded the motion. The motion passed unanimously with 7 in favor, 0 opposed and 0 abstaining.

**XII. Adjournment (32:41)**

Vice Chairman Shippee made a motion to adjourn. Commissioner Ciliano seconded the motion. The motion to adjourn passed unanimously with a vote of 7 in favor, 0 opposed and 0 abstaining.

The meeting adjourned at 8:46PM.

Respectfully submitted by:

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Jennifer D'Amato

Records Clerk for the Old Saybrook Police Commission



**Old Saybrook Police Commission**  
Regular Meeting  
May 19, 2025  
MINUTES

A regular hybrid meeting of the Old Saybrook Police Commission was held on Monday, May 19, 2025. The meeting was recorded and can be viewed in its entirety at <https://youtu.be/P72RczgIrKM>

**Present:** Chairman Wilcox, Vice Chairman Shippee, Secretary Notar-Francesco, Commissioners Von Dassel, Prast and Ciliano. Commissioner Calle was present via ZOOM. Acting Chief Walsh was present from the Department of Police Services.

**I. Call to Order / Roll Call / Pledge of Allegiance (0:19)**

Chairman Wilcox called the meeting to order at 6:30 PM and led those in attendance with the Pledge of Allegiance.

Secretary Notar-Francesco made a motion to amend the agenda to include an update from Information Technology Director Larry Hayden as Item V. Vice Chairman Shippee seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**II. Comments from the Public (1:25)**

There were no comments from the public.

**III. Correspondence (1:51)**

Chairman Wilcox stated that he had nothing to report that wasn't already circulated.

**IV. Discussion and Possible Action to revise and approve the Meeting Minutes for:**  
**a. April 28, 2025 – Regular Meeting (2:02)**

Commissioner Ciliano made a motion to table the April 28, 2025 Regular Meeting Minutes to the next regular meeting as the packet only included pages 1, 3 & 5. Secretary Notar-Francesco seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**V. Report from Information Technology Director Larry Hayden (2:53)**

Information Technology Director Hayden advised the Commission that the town's email services will be getting moved to a new provider soon and advised the Commission on the steps they need to take to keep their email address active.

**VI. Executive Report from Acting Chief Walsh (7:14)**

**a. FY 2025 Operating Budget (7:20)**

Acting Chief Walsh stated that the operating budget information was included in the packets. He asked the Commission if they had any questions.

The Commission discussed the budget with Acting Chief Walsh who stated that he was confident that the department would be ending in the black.

**b. FY 2026 Budget Process**

There was no discussion about the FY 2026 Budget Process.

**c. Off Budget Accounts (11:10)**

Vice Chairman Shippee asked about a PD Uniforms & Awards charge to Jurek Brothers. Acting Chief Walsh stated that was for the holsters as that is part of the uniform.

**d. Personnel Matters (12:06)**

Acting Chief Walsh updated the Commission with the following Personnel Matters.

-Information Technology Director Gardner has worked out with First Selectman Fortuna to stay on till July 1<sup>st</sup>. Acting Chief Walsh stated that he is grateful that he will be staying on to help during the transition.

-The Dispatcher who was out on administrative leave returned to work Monday, May 19<sup>th</sup>. The Internal Investigation has been settled, and discipline was handed out in concert with the union contract.

-Patrol Officer Trainees Fox and Rankin will hopefully be out on the road by July 1<sup>st</sup>.

- Acting Chief Walsh stated that the two new Sergeants (Mora & Tanner) are both doing very well and have transitioned well to their new roles.

**e. Professional Development Update (13:43)**

Acting Chief Walsh stated that Detective Simpson is attending the Chief State's Attorney Criminal Procedure Academy.

**f. Activity Report (14:17)**

Acting Chief Walsh stated that there has been a rise in fraud cases. He stated that he has tasked Detective Simpson and Patrol Officer Silano with putting together a presentation to help educate the population. He is hoping to have them speak to citizens at the Estuary or the library.

**VII. Discussion and Possible Action concerning the appointment of a Local Traffic Authority (25:10)**

Chairman Wilcox stated that he has sent around the memo to the Commission that Jon Berchem had forwarded. He received a form from an administrator in New Britain who was looking for the name of the town's legal traffic authority.

Attorney Berchem stated that the Local Traffic Authority is typically the town's Chief. He recommends appointing the Acting Chief.

Commission Ciliano made a motion that Acting Chief Walsh become the designated Local Traffic Authority. Secretary Notar-Francesco seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**VIII. Discussion and Possible Action concerning the adoption of a citizen complaint bylaw (29:15)**

Chairman Wilcox stated that PERF had highlighted a citizen complaint bylaw as an important recommendation.

Secretary Notar-Francesco made a motion to move the citizen complaint bylaw as presented to the next meeting for approval. Commissioner Calle seconded the motion.

Secretary Notar-Francesco believed that this bylaw is the cleanest of all the iterations she has seen, and that it captures exactly what they have been talking about doing.

The proposed bylaw was read into the minutes by Chairman Wilcox. (It has been attached to these minutes).

The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

**IX. Comments from the Public (35:10)**

Dee Marx commented.

**X. Discussion and Possible Action to enter into Executive Session to discuss a personnel matter (42:55)**

Commissioner Calle made a motion to enter into Executive Session inviting Acting Chief Walsh and Jon Berchem to join. Vice Chairman Shippee seconded the motion. The motion passed with a vote of 7 in favor, 0 opposed and 0 abstaining.

The Commission entered into Executive Session at 7:13 PM.

Information Technology Director Hayden exited Executive Session at 7:16 PM.

The Commission exited Executive Session at 7:47 PM and resumed Public Session.

**XI. Discussion and possible action concerning a citizen complaint about an arrest involving the alleged theft of a motor vehicle (43:44)**

Chairman Wilcox stated that there was nothing to discuss regarding this agenda item.

**XII. Comments from the Acting Chief (43:59)**

Acting Chief Walsh commented.

**XIII. Comments from Commissioners (44:26)**

Secretary Notar-Francesco commented.

Commissioner Calle commented.

Vice Chairman Shippee commented.

Commissioner Prast commented.

**XIV. Adjournment (46:42)**

**Commissioner Ciliano made a motion to adjourn. Vice Chairman Shippee seconded the motion. The motion to adjourn passed with a vote of 7 in favor, 0 opposed and 0 abstaining.**

The meeting adjourned at 7:50 PM.

Respectfully submitted by:

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Jennifer D'Amato  
Records Clerk for the Old Saybrook Police Commission

### OFF BUDGET ACCOUNT SUMMARY

Account Name	Balance as Reported
Asset Forfeiture	<b>\$2,794.80</b>
Police Insurance Exchange	<b>\$19,786.09</b>
Police Uniforms-Awards	<b>\$24,317.42</b>
Emergency Dispatch	<b>\$66,144.96</b>
Police Admin	<b>\$36,367.82</b>
Police EMS	<b>\$25.00</b>
Police Illness-Injury	<b>\$52,046.55</b>
Driver's Safety Fund	<b>\$49,697.35</b>
Old Saybrook Police Fund	<b>\$3,579.62</b>
Police Explorer	<b>\$254.85</b>
Dare Fund	<b>\$6,086.56</b>
Police K-9	<b>\$14,124.75</b>
Dog Fund	<b>\$2,481.31</b>

6/18/2025

## Police Uniforms/Awards

### Account Detail

**420124-2831**

Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
1/3/2023	Deposit		Donation	\$25.00		
1/3/2023	Deposit		Donation	\$50.00		
1/4/2023	Deposit		Donation	\$25.00		
2/3/2023	Deposit		Donation	\$225.00		
5/11/2023	TJ's Restaurant & Pizza		Officer of the Year	\$(320.00)		
4/27/2023	Deposit		Bulletproof Vest	\$7,484.40		
5/25/2023	Deposit		Donation	\$50.00		
6/15/2023	Deposit			\$35.00		
8/1/2023	Deposit			\$1,000.00		
9/13/2023	Deposit		Gun Purchase	\$6,000.00		
9/13/2023	Dollar Tree			\$(5.05)	PCARD	PCARD
9/13/2023	Stop & Shop			\$(26.43)	PCARD	PCARD
9/13/2023	Big Y			\$(21.22)	PCARD	PCARD
9/13/2023	Capital One		Walmart	\$(55.87)	\$55.87	790920
9/13/2023	TJ's Restaurant and Pizza		45175	\$(305.00)	\$305.00	790997
9/15/2023	Deposit		Donation	\$100.00		
9/30/2023	Deposit			\$400.00		
	Paul's Pasta			\$(729.08)	PCARD	PCARD
10/25/2023	Custom Ink			\$(905.40)	PCARD	PCARD
11/13/2023	Deposit			\$1,050.00		
11/13/2024	Deposit			\$450.00		
12/19/2024	PD Uniforms & Awards		donation	\$50.00		
2/27/2024	Deposit		donation	\$200.00		
4/15/2024	Deposit		donation	\$50.00		
4/24/2024	Deposit		donation	\$5.00		
9/19/2024	Deposit		donation	\$100.00		
11/19/2024	Deposit		Donation	\$100.00		
11/14/2024	Deposit		Donation	\$50.00		
1/27/2025	Deposit		Donation	\$100.00		
3/7/2025	Deposit		phones	\$390.00		
4/23/2025	TJ's Restaurant and Pizza		92307	\$(374.50)	\$374.50	803408
4/10/2025	Jurek Brothers		Guns	\$(5,920.00)	\$5,920.00	803357
4/28/2025	Deposit		phones	\$260.00		
5/21/2025	Deposit		Donation	\$100.00		
<b>Balance</b>					<b>\$24,317.42</b>	

Police Uniforms/Awards Fiscal Year Summary	
Beginning Balance 7/1/17	\$9,122.49
Total Deposits to date	\$ 41,395.40
Total Withdrawals to date	\$(26,200.47)
Current Balance	\$24,317.42
Police Uniforms/Awards Month to Month Summary	
Total Deposits since last meeting	\$100.00
Total Withdrawals since last meeting	\$ -
Current Balance	\$24,317.42

## Emergency Dispatch

### Account Detail

**420125-2832**

Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
1/5/2024	Deposit		State Deposit	\$7,127.75		
1/30/2024	Medical Priority Consultants Inc	10/31/2023	SIN353738	(\$365.00)	\$365.00	792885
2/5/2024	Medical Priority Consultants Inc	1/31/2024	SIN361996	(\$6,549.00)	\$6,549.00	792886
1/30/2024	AT&T	1/16/2024	831-001-0165 251	(\$700.68)	\$351.00	792846
2/9/2024	AT&T	2/16/2024	831-001-0165 251	(\$351.00)	\$351.00	792966
3/1/2024	Deposit		State Deposit	\$7,127.75		
4/11/2024	AT&T	3/16/2024	831-001-0165 251	(\$353.11)	\$353.11	793450
5/1/2024	AT&T	4/16/2024	831-001-0165 251	(\$351.00)	\$351.00	793643
5/28/2024	AT&T	5/16/2024	831-001-0165 251	(\$352.76)	\$352.76	794197
6/4/2024	Deposit		State Deposit	\$7,127.75		
6/25/2024	AT&T	6/16/2024	831-001-0165 251	(\$351.00)	\$351.00	794471
6/28/2024	Headsets Direct, Inc.	6/25/2024	87291	(\$722.24)	PCARD	PCARD
7/5/2024	IAED	6/30/2024	SIN376947	(\$360.00)	\$360.00	794741
7/22/2024	AT&T	7/16/2024	831-001-0165 251	(\$351.00)	\$351.00	
8/12/2024	Medical Priority Consultants Inc	8/1/2024	SIN379588	(\$2,500.00)	\$2,500.00	800354
8/19/2024	Medical Priority Consultants Inc	8/14/2024	SIN380521	(\$425.00)	\$425.00	800459
8/19/2024	Medical Priority Consultants Inc	8/16/2024	SIN380593	(\$425.00)	\$425.00	800460
8/29/2024	AT&T	8/16/2024	831-001-0165 251	(\$351.00)	\$351.00	800622
8/28/2024	Medical Priority Consultants Inc	8/26/2024	SIN381134	(\$425.00)	\$425.00	800674
8/28/2024	Medical Priority Consultants Inc	8/26/2024	SIN381248	(\$425.00)	\$425.00	800673
8/28/2024	Medical Priority Consultants Inc	8/26/2024	SIN381107	(\$425.00)	\$425.00	800675
9/5/2024	Deposit		State Deposit	\$7,127.75		
9/17/2024	Medical Priority Consultants Inc	8/19/2024	SIN380604	(\$425.00)	\$425.00	801072
9/30/2024	AT&T	9/16/2024	831-001-0165 251	(\$351.00)	\$351.00	801166
10/30/2024	AT&T	10/16/2024	831-001-0165 251	(\$351.00)	\$351.00	801532
11/30/2024	Deposit		State Deposit	\$7,127.75		
12/20/2024	IAED	12/20/2024	SIN391763	(\$120.00)	\$120.00	802165
12/26/2024	AT&T	12/16/2024	831-001-0165 251	(\$351.00)	\$351.00	802144
1/30/2025	AT&T	1/16/2025	831-001-0165 251	(\$354.69)	\$354.69	802499
1/30/2025	National Academies of Emergency Dispatch	11/30/2024	SIN390200	(\$55.00)	\$55.00	802530
2/12/2025	IAED	12/20/2025	SIN391763	(\$120.00)	\$120.00	802769
3/18/2025	IAED	3/10/2025	SIN399938	(\$40.00)	\$40.00	802966
3/6/2025	Deposit			\$7,127.75		
3/28/2025	AT&T	3/16/2025	831-001-0165 251	(\$351.00)	\$351.00	803088
4/28/2025	AT&T	4/16/2025	831-001-0165 251	(\$351.00)	\$351.00	803421
5/22/2025	AT&T	5/16/2025	831-001-0165 251	(\$351.00)	\$351.00	803788
5/30/2025	IAED	5/28/2025	SIN407303	(\$120.00)	\$120.00	803920
6/3/2025	IAED	5/30/2025	SIN407562	(\$120.00)	120	803919
6/5/2025	Deposit			\$7,127.75		
<b>Balance</b>					<b>\$66,144.96</b>	

Emergency Dispatch Fiscal Year Summary	
Beginning Balance 7/1/17	\$16,140.73
Total Deposits to date	\$229,104.11
Total Withdrawals to date	(\$179,099.88)
Current Balance	\$66,144.96
Emergency Dispatch Month to Month Summary	
Total Deposits since last meeting	\$7,127.75
Total Withdrawals since last meeting	(\$591.00)
Current Balance	\$66,144.96

**Police Admin  
Account Detail  
420128-2835**

Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
1/2/2024	Deposit		pistol permits	\$815.00		
1/19/2024	Deposit		pistol permits	\$163.00		
2/27/2024	Deposit		pistol permits	\$489.00		
2/27/2024	Deposit		precious metal permit	\$84.75		
3/6/2024	Deposit		pistol permits	\$326.00		
4/15/2024	Deposit		pistol permits	\$489.00		
5/1/2024	Deposit		pistol permits	\$489.00		
5/15/2024	Deposit		pistol permits	\$326.00		
5/28/2024	Deposit		pistol permits	\$326.00		
6/24/2024	Deposit		pistol permits	\$326.00		
7/10/2024	Deposit		pistol permits	\$163.00		
7/30/2024	Deposit		pistol permits	\$163.00		
	TOWN HALL TRANSFER			(\$2,380.00)		
8/22/2024	Deposit		pistol permits	\$489.00		
9/9/2024	Deposit		pistol permits	\$326.00		
10/3/2024	Deposit		precious metal permit	\$66.50		
11/5/2024	Deposit		pistol permits	\$326.00		
11/18/2024	Deposit		pistol permits	\$163.00		
12/3/2024	Deposit		pistol permits	\$163.00		
1/14/2025	Deposit		pistol permit	\$489.00		
1/24/2025	Deposit		pistol permits	\$326.00		
3/4/2025	Deposit		pistol permits	\$652.00		
3/6/2025	Deposit		pistol permits	\$326.00		
3/24/2025	Deposit		pistol permits	\$652.00		
3/31/2025	George Lynn		Barrett/Popovich	(\$4,870.00)	\$4,870.00	803123
3/31/2025	Stanard & Associates, Inc.	3/31/2025	SA000060794	(\$479.85)	\$479.85	803153
4/8/2025	Deposit		pistol permits	\$489.00		
4/8/2025	Deposit		pistol permits	\$163.00		
4/21/2025	Deposit		pistol permits	\$489.00		
4/22/2025	Deposit		precious metal permit	\$74.75		
4/28/2025	Deposit		pistol permits	\$326.00		
4/23/2025	Andrew Morin		Pistol permits reimbursement	(\$163.00)	\$163.00	803465
5/8/2025	Deposit		pistol permit	\$323.00		
5/6/2025	Deposit		pistol permit (short \$3.00)	\$160.00		
5/12/2025	Deposit		pistol permit	\$3.00		
5/13/2025	Deposit		pistol permit	\$163.00		
5/22/2025	Deposit		pistol permit	\$163.00		
5/27/2025	Deposit		pistol permit	\$326.00		
6/9/2025	Deposit		pistol permit	\$163.00		
<b>Balance</b>					<b>\$36,367.82</b>	

Police Admin Fiscal Year Summary	
Beginning Balance 7/1/17	\$18,946.63
Total Deposits to date	\$168,210.18
Total Withdrawals to date	(\$150,788.99)
Current Balance	\$36,367.82
Police Admin Month to Month Summary	
Total Deposits since last meeting	\$652.00
Total Withdrawals since last meeting	\$0.00
Current Balance	\$36,367.82



## Driver's Safety Fund

### Account Detail

**420127-2833**

Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
5/2/2024	Deposit			\$50.00		
6/18/2024	Deposit		golf cart	\$8,103.00		
6/25/2024	Deposit		golf cart	\$3,264.00		
6/28/2024	Quadient Finance USA Inc	6/21/2024		-\$545.44	\$545.44	794681
6/27/2024	Deposit		golf cart	\$1,445.00		
7/1/2024	Deposit		golf cart	\$1,210.00		
7/10/2024	Deposit		golf cart	\$1,700.00		
7/16/2024	Computer Signs of Old Saybrook, LLC.	6/24/2024	Golf Cart Plates	-\$7,007.00	\$7,007.00	794774
7/18/2024	Deposit		Golf Cart	\$615.00		
7/31/2024	Deposit		Golf Cart	\$751.00		
8/2/2024	Deposit		Golf Cart	\$150.00		
8/22/2024	Deposit		Golf Cart	\$120.00		
8/29/2024	Deposit		Golf Cart	\$105.00		
9/3/2024	Deposit		Golf Cart	\$95.00		
9/16/2024	Deposit		Golf Cart	\$100.00		
9/18/2024	Deposit		Golf Cart	\$50.00		
10/1/2024	Deposit		golf cart	\$25.00		
10/8/2024	Deposit		golf cart	\$25.00		
10/31/2024	Deposit		golf cart	\$25.00		
12/3/2024	Deposit		golf cart	\$25.00		
4/9/2025	Deposit		golf cart	\$2,459.00		
4/23/2025	Deposit		golf cart	\$2,927.00		
4/23/2025	Deposit		golf cart	\$1,619.00		
4/22/2025	Computer Signs of Old Saybrook, LLC.		Golf Cart Plates	-\$7,084.00	\$7,084.00	803289
4/28/2025	Deposit		golf cart	\$591.00		
4/28/2025	Quadient Finance USA Inc		7900 0440 8103 7156	-\$557.42	\$557.42	803475
5/8/2025	Deposit		Golf Cart	\$75.00		
5/12/2025	Deposit		Golf Cart	\$683.00		
5/13/2025	Deposit		Golf Cart	\$195.00		
5/15/2025	Deposit		Golf Cart	\$430.00		
5/21/2025	Deposit		Golf Cart	\$445.00		
5/6/2025	Deposit		Golf Cart	\$805.00		
5/2/2025	Deposit		Judicial Branch Wire	\$925.00		
5/21/2025	Deposit		Golf Cart	\$270.00		
5/23/2025	Deposit		Golf Cart	\$165.00		
5/23/2025	Deposit		Golf Cart	\$240.00		
5/28/2025	Deposit		Golf Cart	\$425.00		
6/3/2025	Deposit		Golf Cart	\$850.00		
6/4/2025	Deposit		Golf Cart	\$150.00		
6/9/2025	Deposit		Golf Cart	\$478.00		
6/9/2025	Deposit		Golf Cart	\$125.00		
6/12/2025	Deposit		Golf Cart	\$200.00		
6/13/2025	Deposit		Golf Cart	\$75.00		
6/13/2025	Deposit		Golf Cart	\$170.00		
FISCAL YEAR	Group Insurance			\$0.00		
FISCAL YEAR	Social Security			\$0.00		
FISCAL YEAR	Workers Comp			\$0.00		
FISCAL YEAR	Health Insurance			\$0.00		
FISCAL YEAR	Dental Insurance			\$0.00		
<b>Balance</b>				<b>\$49,697.35</b>		

#### Driver's Safety Fund Fiscal Year Summary

Beginning Balance 7/1/17	\$19,110.28
Total Deposits to date	\$274,300.74
Total Withdrawals to date	(\$243,713.67)
Current Balance	\$49,697.35

#### Driver's Safety Fund Month to Month Summary

Total Deposits since last meeting	\$5,753.00
Total Withdrawals since last meeting	\$0.00
Current Balance	\$49,697.35

Dare Fund						
Account Detail						
420133-2840						
Date	Transaction	Invoice Date	Invoice #	Amount	Amount of Check	Check #
2/2/2023	Creative Product Sourcing, Inc	1/31/2023	150556	(\$2,523.13)	PCARD	PCARD
6/15/2023	Deposit			\$1,000.00		
7/19/2023	Deposit			\$1,000.00		
10/15/2024	Creative Product Sourcing, Inc	4/3/2024	157700	(\$503.85)	PCARD	PCARD
10/17/2024	Creative Product Sourcing, Inc	10/16/2024	160451	(\$194.65)	\$194.65	801350
12/27/2024	Deposit		Andre Prost Inc	\$500.00		
3/7/2025	Creative Product Sourcing, Inc	3/7/2025	153091	(\$201.78)	\$201.78	802937
4/1/2025	Creative Product Sourcing, Inc	4/1/2025	153512	(\$295.86)	\$295.86	803189
6/9/2029	Deposit		Donation	\$1,000.00		
Balance					\$6,086.56	

Dare Fund Fiscal Year Summary	
Beginning Balance 7/1/17	\$10,530.89
Total Deposits to date	\$17,719.26
Total Withdrawals to date	(\$22,163.59)
Current Balance	\$6,086.56
Dare Fund Month to Month Summary	
Total Deposits since last meeting	\$1,000.00
Total Withdrawals since last meeting	\$0.00
Current Balance	\$6,086.56



# TOWN OF OLD SAYBROOK DEPARTMENT OF POLICE SERVICES

36 Lynde Street • Old Saybrook, Connecticut 06475

Michael A. Spiera  
Chief of Police

1/1/2024 1:13:09 AM TO 1/1/2025 11:53:19 PM

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
101 Abduction (Kidnapping) / Custodial Abduction / Custody Issue / Hostage Situation	1	2	1	1	1	0	1	0	0	1	0	1	8
102 Abuse / Abandonment / Neglect	0	0	0	0	1	0	1	2	1	2	1	0	8
103 Administrative (Lost or Found Property, Found Unexploded Ordnance, Messages, Transports)	17	10	6	11	20	21	24	21	18	24	19	17	208
104 Alarms	55	43	53	34	41	47	38	39	44	42	44	42	522
105 Animal	6	9	12	13	30	35	42	59	59	50	32	20	367
106 Assault / Sexual Assault	5	3	3	1	3	0	2	1	1	3	1	3	26
107 Assist Other Agencies	12	8	6	6	12	15	18	8	16	7	14	6	128
108 Bomb Found / Suspicious Package (Letter, Item) / Product Contamination	0	0	0	0	0	0	0	0	0	0	0	0	0
109 Bomb / CBRN / Product Contamination Threat	0	0	0	0	0	0	0	0	0	0	0	1	1
110 Burglary (Break-and-Enter) / Home Invasion	1	0	1	1	0	1	0	3	2	2	3	3	17
111 Damage / Vandalism / Mischief	4	4	3	6	3	10	6	4	4	7	3	9	63
112 Deceased Person	1	1	0	0	1	0	0	0	1	0	0	1	5
113 Disturbance / Nuisance	10	2	7	10	11	24	14	13	6	17	11	13	138
114 Domestic Disturbance / Violence	0	3	2	5	3	6	2	4	5	1	4	2	37
115 Driving Under the Influence (Impaired Driving)	0	1	0	1	3	2	3	1	1	2	1	2	17
116 Drugs	2	1	1	0	2	0	3	1	2	1	0	0	13
117 Explosion	0	0	0	0	0	0	0	0	0	0	0	0	0
118 Fraud / Deception	9	11	13	10	7	10	11	7	12	10	10	7	117
119 Harassment / Stalking / Threat	7	2	5	2	5	8	8	8	14	9	6	7	81
120 Indecency / Lewdness	0	1	0	0	0	4	0	0	0	0	1	1	7
121 Mental Disorder (Behavioral Problems)	2	4	0	1	0	2	1	2	0	1	2	0	15
122 Miscellaneous	33	28	26	30	33	49	41	35	40	41	36	35	427
123 Missing / Runaway / Found Person	3	1	0	0	1	4	0	3	4	1	2	2	21
124 Officer Needs Assistance	0	0	0	0	0	0	0	0	0	0	0	0	0
125 Public Service (Lock-out / Lock-in, Peace, Welfare, Reckless Activity)	55	47	40	37	47	60	51	60	32	39	35	44	547
126 Robbery / Carjacking	0	0	0	0	0	1	1	0	0	0	0	0	2
127 Suicidal Person / Attempted Suicide	0	0	0	0	2	1	2	0	3	6	5	2	21
128 Supplemental	0	0	0	0	0	0	0	0	0	0	0	0	0
129 Suspicious / Wanted (Person, Circumstances, Vehicle)	15	23	20	28	35	28	12	31	27	27	40	28	314
130 Theft (Larceny)	15	9	20	19	29	29	21	23	22	21	28	22	258
131 Traffic / Transportation Incident (Crash)	25	25	24	25	42	35	49	50	28	31	30	36	400
132 Traffic Violation / Complaint / Hazard	51	43	43	38	55	60	62	54	40	45	37	27	555
133 Trespassing / Unwanted	3	2	6	2	8	13	14	3	10	11	10	10	92
134 Unknown (3rd Party)	0	0	0	0	0	0	0	1	0	0	0	0	1
135 Weapons / Firearms	1	0	1	0	1	1	1	0	0	0	3	0	7
136 Active Assailant (Shooter)	0	0	0	0	0	0	0	0	0	0	0	0	0
911 WELFARE CHECK	39	43	33	37	59	73	84	62	64	39	57	38	628
<b>Total</b>	<b>372</b>	<b>326</b>	<b>326</b>	<b>318</b>	<b>454</b>	<b>540</b>	<b>509</b>	<b>495</b>	<b>457</b>	<b>438</b>	<b>436</b>	<b>378</b>	<b>5049</b>



Michael A. Spina  
Chief of Police

## TOWN OF OLD SAYBROOK DEPARTMENT OF POLICE SERVICES

36 Lynde Street • Old Saybrook, Connecticut 06475

1/1/2024 12/31/2024



### Proactive

Actual Call Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Field Contact - FC	3		4	4		3	3	4	5	4	2	4	40
Patrol Check - PC	598	603	722	852	594	572	615	622	586	692	784	781	8021
<b>Total</b>	<b>601</b>	<b>603</b>	<b>726</b>	<b>856</b>	<b>597</b>	<b>575</b>	<b>619</b>	<b>626</b>	<b>591</b>	<b>696</b>	<b>786</b>	<b>785</b>	<b>8061</b>

### Administrative

Actual Call Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Administrative Call - ADMIN	2	1	1	5	4	5	3	1	3	1	3	7	36
Car Seat Install - CARST			2	2	1		2	1	2	3	1	2	16
COMMUNITY POLICING					1		3		1	3	2		10
Department Damaged Equipment - DDE		1			1	2	1			1		1	7
Employee Injured - EMPINJ		3			1		1						5
Employee Sick - EMPSICK	10	14	19	11	7	6	6	10	6	9	8	11	117
Fingerprinting - FP	14	13	13	13	11	10	19	28	18	13	25	16	193
HOT LINE ROLL CALL	31	29	32	30	31	30	31	31	30	31	30	31	367
House Watch - HW	2	1	2	2	2		1	1	3		3	1	16
PISTOL PERMIT BACKGROUND	8	5	5	3	6	3	1	5	1	1	3	2	43
PROTECTIVE ORDER	2	8	6	7	1	2	5	6	5	5	7	9	63
RADAR TRAILER DEPLOYMENT - RTD					1	2	4	1	1	2	2		13
SCHOOL SAFETY DRILL - SSD	2	3	1	1	1	1	1		2	3	2	1	17
Tone Test - TT	31	29	31	30	31	30	31	31	30	31	30	31	366
USE OF FORCE		2	2		1	2	1		1	1		2	9
Video System Test - VST	62	58	62	60	62	60	62	62	60	62	60	62	732
<b>Total</b>	<b>164</b>	<b>167</b>	<b>174</b>	<b>165</b>	<b>161</b>	<b>155</b>	<b>168</b>	<b>178</b>	<b>162</b>	<b>164</b>	<b>177</b>	<b>177</b>	<b>2012</b>



Michael A. Spore  
Chief of Police

## TOWN OF OLD SAYBROOK DEPARTMENT OF POLICE SERVICES

36 Lynde Street • Old Saybrook, Connecticut 06475

1/1/2024 12/31/2024

### Traffic

Actual Call Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Private Duty Job - PDJ	55	33	15	21	31	31	25	32	26	30	28	16	343
Traffic - Event - TFCE	1		4	2	2	2		3	1	7		4	26
Traffic - Church - TFCCH	28	29	40	27	28	35	32	27	34	31	33	44	388
Traffic - Funeral - TFCF		1	1				1	2					5
Traffic - School - TFCS	134	121	127	119	146	58		15	129	145	101	90	1185
TRAFFIC ASSIST - TFA	3	2	2	4	11	4	4	8	2	2	3	5	50
<b>Total</b>	<b>221</b>	<b>186</b>	<b>189</b>	<b>173</b>	<b>218</b>	<b>130</b>	<b>62</b>	<b>87</b>	<b>192</b>	<b>215</b>	<b>165</b>	<b>159</b>	<b>1997</b>

### Motor Vehicle Enforcement

Police Dispo	January	February	March	April	May	June	July	August	September	October	November	December	Total
CAD REMARKS	27	17	15	18	10	12	20	24	31	21	25	1	1
INFRACTION	8	2	4	2	5	2	4	7	7	4	5	15	65
MV SUMMONS												1	1
TOWN TAG													
VERBAL WARNING	23	33	22	40	31	30	44	49	38	28	22	67	427
WRITTEN WARNING	52	51	64	89	96	61	157	116	105	108	76	104	1,079
<b>Total</b>	<b>110</b>	<b>103</b>	<b>105</b>	<b>149</b>	<b>142</b>	<b>105</b>	<b>225</b>	<b>196</b>	<b>181</b>	<b>161</b>	<b>128</b>	<b>234</b>	<b>1,839</b>

Actual Call Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
ATTEMPT TO STOP							1		1			1	4
PARKED UNREGISTERED VEHICLE	54	37	32	64	56	12	34	34	15	22	7	19	386
<b>Total</b>	<b>54</b>	<b>37</b>	<b>32</b>	<b>64</b>	<b>56</b>	<b>13</b>	<b>34</b>	<b>34</b>	<b>16</b>	<b>22</b>	<b>8</b>	<b>20</b>	<b>390</b>



Michael A. Spere  
Chief of Police

# TOWN OF OLD SAYBROOK DEPARTMENT OF POLICE SERVICES

36 Lynde Street • Old Saybrook, Connecticut 06475

1/1/2024 12/31/2024



## Marine Enforcement

Police Dispo	January	February	March	April	May	June	July	August	September	October	November	December	Total
VERBAL WARNING							1						1
WRITTEN WARNING							3						3
Total							4						4





**TOWN OF OLD SAYBROOK  
DEPARTMENT OF POLICE SERVICES**

36 Lynde Street • Old Saybrook, Connecticut 06475

Michael A. Spera  
Chief of Police

1/1/2024 12/31/2024



**Fire and EMS Calls**

	January	February	March	April	May	June	July	August	September	October	November	December	Total
FIRE CALLS	63	36	32	37	58	44	70	57	62	52	50	50	611
EMS CALLS	159	145	128	139	157	176	168	158	169	152	141	150	1831



Michael A. Spira  
Chief of Police

# TOWN OF OLD SAYBROOK DEPARTMENT OF POLICE SERVICES

36 Lynde Street • Old Saybrook, Connecticut 06475

1/1/2025

6/18/2025

## Proactive

Actual Call Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Field Contact - FC	6	2	4	8	6	2							28
Patrol Check - PC	882	760	924	873	859	451							4749
<b>Total</b>	<b>888</b>	<b>762</b>	<b>928</b>	<b>881</b>	<b>865</b>	<b>453</b>							<b>4777</b>

## Administrative

Actual Call Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Administrative Call - ADMIN	2	5	6	2	12	1	1						28
Car Seat Install - CARST	1		1	2	2	1							7
COMMUNITY POLICING	2			2	2	5							11
Department Damaged Equipment - DDE	1				1								2
Employee Injured - EMPINJ	3				2	2							7
Employee Sick - EMPSICK	21	8	6	9	8	5							57
Fingerprinting - FP	20	10	18	8	13	9							78
HOT LINE ROLL CALL	31	28	31	30	31	18							169
House Watch - HW	3												3
PISTOL PERMIT BACKGROUND	5	3	7	8	6	3							32
PROTECTIVE ORDER	6	3	1	1	3	1							15
RADAR TRAILER DEPLOYMENT - RTD			1	2	2	1							6
SCHOOL SAFETY DRILL - SSD	3	2	3	3	2	2							14
Tone Test - TT	31	28	31	30	31	17							168
USE OF FORCE	1	1	1	1		1							5
Video System Test - VST	62	56	62	59	62	35							336
<b>Total</b>	<b>192</b>	<b>144</b>	<b>168</b>	<b>156</b>	<b>177</b>	<b>101</b>							<b>938</b>





Michael A. Spira  
Chief of Police

# TOWN OF OLD SAYBROOK DEPARTMENT OF POLICE SERVICES

36 Lynde Street • Old Saybrook, Connecticut 06475

1/1/2025 6/18/2025

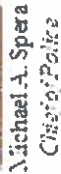
## Traffic

Actual Call Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Private Duty Job - PDJ	23	51		40	42	38	27						221
Traffic - Event - TFCE	4	2		3	3	4	3						19
Traffic - Church - TFCCH	33	31		40	27	29	20						180
Traffic - Funeral - TFCF		1					1						2
Traffic - School - TFCS	122	103		130	113	115	64						647
TRAFFIC ASSIST - TFA	4			1	1	4	2						12
<b>Total</b>	<b>186</b>	<b>188</b>	<b>214</b>	<b>186</b>	<b>190</b>	<b>117</b>							<b>1081</b>

## Motor Vehicle Enforcement

Police Dispo	January	February	March	April	May	June	July	August	September	October	November	December	Total
INFRACTION	40	18	34	12	70	30							204
MV SUMMONS	8	8	13	6	12	2							49
TOWN TAG		1											1
VERBAL WARNING	49	31	56	57	61	52							306
WRITTEN WARNING	117	102	147	137	236	141							880
<b>Total</b>	<b>214</b>	<b>160</b>	<b>250</b>	<b>212</b>	<b>379</b>	<b>225</b>							<b>1,440</b>

Actual Call Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
ATTEMPT TO STOP	1				2								3
PARKED UNREGISTERED VEHICLE	28	17	33	44	4	5							131
<b>Total</b>	<b>29</b>	<b>17</b>	<b>33</b>	<b>44</b>	<b>6</b>	<b>5</b>							<b>134</b>



36 Lynde Street • Old Saybrook, Connecticut 06475

[illegible]



Michael A. Spera  
Chief of Police

# TOWN OF OLD SAYBROOK DEPARTMENT OF POLICE SERVICES

36 Lynde Street • Old Saybrook, Connecticut 06475

1/1/2025 6/18/2025



## Fire and EMS Calls

	January	February	March	April	May	June	July	August	September	October	November	December	Total
FIRE CALLS	41	17	37	43	34	19							191
EMS CALLS	124	143	139	136	166	98							801