

Town of Clinton
54 East Main Street
Clinton, Connecticut 06413

**Town Council Regular Meeting Minutes
Wednesday, August 6, 2025
Town Hall Green Room**

In Attendance: Chairman Carrie Allen, Hank Teskey, Dennis Donovan, Mike Shove,
Brian Roccapiore and Chris Aniskovich

Absent: Chris Passante

Also participated: Michelle Benivegna, Town Manager

C. Allen called the meeting to order at 8:00 AM. Dennis Donovan led the council in the pledge of allegiance.

VISITORS

No visitors wished to speak at this time.

APPROVAL OF MINUTES – JULY 16, 2025

C. Aniskovich made a motion, seconded by B. Roccapiore to approve the minutes from July 16, 2025. The motion was unanimously approved with one abstention from M. Shove.

APPOINTMENTS & REAPPOINTMENTS

C. Aniskovich made a motion, seconded by B. Roccapiore to appoint Antonella Vertucci (U) Economic Development Commission until June 30, 2026. The motion was unanimously approved.

B. Roccapiore made a motion, seconded by M. Shove to reappoint William Sutcliffe (R) to the Tree Committee for a term until June 30, 2027. The motion was unanimously approved.

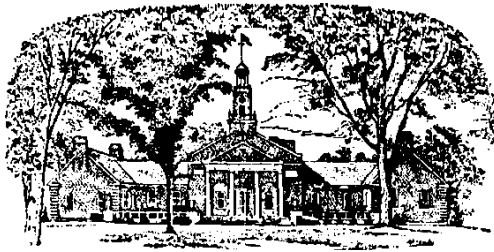
PUBLIC WORKS DEPARTMENT UPDATE

Public Works Director Todd Hajek presented an update on his department. A copy of his presentation is attached to the minutes.

PARK & RECREATION DEPARTMENT UPDATE

Park and Recreation Director Robert Potter presented an update on his department.

- ARPA Update
- Turf Field
- Pickleball Courts
- Peter's Complex
- Indian River Complex
- Town Beach update which includes the basketball area, bathhouse renovation, large pavilion and erosion. The Playscape area will need replacement in 5 years.
- Family night was a huge success.



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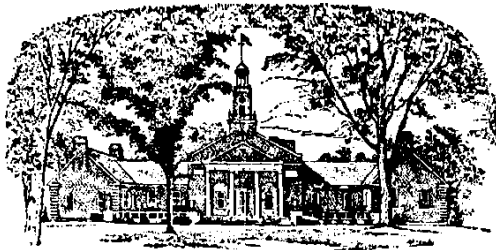
ECONOMIC DEVELOPMENT UPDATE

- Modern Mane Ribbon Cutting
 - The Town Council is invited to attend the ribbon cutting ceremony at Modern Mane on Wednesday, August 14, 2025.
- Boat Parade at the Town Docks
 - Scheduled for Saturday, August 23, 2025
 - Muster Time: 12:00 p.m.
 - Parade Start: 1:00 p.m.
- Blight Update
 - A brief update was provided on ongoing blight efforts at Shoprite Plaza
- Henry on Main
 - Welcomed approximately 1,050 visitors since opening
 - Averaging 55 visitors per day
 - \$800 in sales collected to date
- Trolley Service
 - Funding for next year is uncertain
 - Ridership has increased this season
 - A promotional video was produced to help boost future ridership

TOWN MANAGER'S REPORT

Town Manager Michelle Benivegna provided the following updates to the Council:

- Beach Park Road is closed
 - Beach Park Road is officially closed to facilitate the infrastructure project.
- Tax collection update
 - An update was provided on current tax collection efforts.
- Departmental Interviews
 - Interviews are underway for positions in WPCC and Land Use.
- Summer Concert Series
 - The Summer Concert Series concluded this week.
 - WPLR will be present at the final concert event.
- Clerical Contract Negotiations
 - Negotiations for the clerical contract are currently in progress.
- Fireworks Fundraising
 - The fundraising campaign for the town fireworks display is nearly at its goal.



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CHAIRMAN'S REPORT

There was no report given at this time.

TOWN COUNCIL DISCUSSION

There was nothing discussed at this time.

TOWN COUNCIL COMMITTEE AND LIAISON REPORTS

No reports were given at this time.

ADJOURN

C. Passante made a motion, seconded by M. Shove, and unanimously adjourned the meeting at 8:30 AM.

Respectfully submitted,

Mary Schettino
Executive Assistant
Town Manager

Town Council Review
August 2025

Clinton Public Works



Mission Statement

The mission of the Department of Public Works is to provide a responsive and high quality public service to all Clinton residents in the maintenance and improvement of town-owned property and infrastructure through positive interaction, interdepartmental relationships, and cost effective management.

Employees

Director

Administrative Assistant

14 DPW Employees

3 FT Custodial Staff



Maintenance Responsibilities

80 Miles of Roadway

- Road Surface
- Drainage Systems-1700 Catch Basins
- Guardrail Maintenance
- Signage
- Striping of centerlines, crosswalks and Stop Bars
- Streetlights-700
- Road Sweeping
- Snow/Ice Removal

8.8 Miles of Sidewalks

- Surface Repair
- Vegetation Growth
- Snow/Ice removal (approx 4 miles)

Maintenance Responsibilities

Building Maintenance

- General Repairs
- HVAC
- Plumbing
- Electrical
- Capital Planning

Property Maintenance

- All town owned buildings and facilities
- Board of Education exterior properties

Tree Work (used bucket truck 2015)

- Road rights of way in conjunction with EverSource
- Hazardous trees
- Storm related
- Reduction of outages during storms
- Work extensively with Tree Warden

Sport's Complexes

Mowing

- Minimum of 2x/week

Propane fill tank for play yard pump/grm: provided with radio

- Propane Clay Infield
- Maintain Pump/Infield weekly
- Repair damage to provide safe conditions

Fertilization Plan agreement

Tennis Repair

Vandalism

Transfer Station

Started with 2 crew members Friday and Saturday
 • Additional 8-10 hours for transporting materials (1 man)

Approx 500 residents utilize

Leaf Composting

• Food Scrap

Follow all DEEP Guidelines

• Quarterly and annual reports

Handle materials to appropriate disposal sites

• MSW / Recycling to Essex
 • Bulky waste to Deep River
 • Scrap Metal to Clinton

Department Administration

Operational Budget

Capital Budget

Long Range Planning

DEEP Stormwater Management (MS4)

OSHA Requirements for Employee Safety

Required Permits

• Transfer Station
 • Building related

Construction Projects

Initial Planning

Design phase input

Provide any Town support

Facilitate funding reimbursements

Townwide
Contracts

Emergency Lighting	Fire Extinguishers	Fire Suppression systems
Intrusion and Fire Alarms	Catch Basin Cleaning	Building and Tower Generator's
Portable Toilet's	Propane, Diesel and Gasoline Delivery	HVAC Service and Repair
Septic Pumping	Municipal Building Trash Service	Road Salt and Sand

Special Events

- Christmas in Clinton
- Soccer Tournament
- Little League opening Day
- Fireworks
- Memorial Day Parade
- Graduation
- Black Friday
- Add it any other agency

Future Needs

- Pro per Road Funding
- Sidewalk upgrades
- Field Upgrades
- Maintain Fleet
- Building Accounts
- Specialized Trade
Employees

Closing
Statement

DPW unofficial
Motto.....If you
can't call 911, call
DPW!!
